



BOGAN SHIRE COUNCIL

Business Paper

25 August 2022



Published Recording of Council Meeting

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Table of Contents

MAYORAL MINUTE.....	9
COMMITTEE MEETING MINUTES.....	11
1 MUSEUM COMMITTEE MEETING MINTUES	11
REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT.....	15
1 CHECKLIST.....	15
2 INTERNAL AUDIT	25
3 LGNSW ANNUAL CONFERENCE	26
4 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS	27
5 ALLIANCE OF WESTERN COUNCILS (AWC).....	44
REPORT TO ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES.....	50
1 FIT FOR WORK POLICY	50
2 BOGAN SHIRE YOUTH AND COMMUNITY CENTRE	59
3 REFUGEE EMPLOYMENT.....	60
4 BOGAN BUSH MOBILE ASSESSMENT AND RATING	63
5 STRONGER COUNTRY COMMUNIES FUND – ROUND 5	67
6 RESOURCES FOR REGIONS ROUND 9	72
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES	78
1 INVESTMENTS JULY 2022.....	78
2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION.....	80
3 AUDIT OF 2021/2022 FINANCIAL ACCOUNTS.....	81
4 LICENCE AGREEMENT WITH NYNGAN RUGBY UNION CLUB INC.....	82
5 FINANCIAL ASSISTANCE TO COMMUNITY SERVICE ORGANISATIONS	83
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF ENGINEERING SERVICES.....	90
1 DEPARTMENTAL ACTIVITY REPORT	90
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES.....	95
1 DEPARTMENTAL ACTIVITY REPORT	95
2 BOGAN RIVER BUSH CARE PROGRAM.....	105
3 REMOVAL OF ATHEL PINES	109
4 KERBSIDE WASTE	111

5	SUBDIVISION OF LAND BELOW THE MINIMUM LOT SIZE	112
	PRECIS OF CORRESPONDENCE	116
1	SCOTT BARTLEY, RENEWAL OF POOL MANAGER CONTRACT FOR 2022/23 SEASON	116
2	NYNGAN COMMUNITY HOMES ASSOCIATION INC	116
3	NYNGAN GARDEN CLUB	116
4	GIRILAMBONE COMMUNITY ASSOCIATION.....	116

18 August 2022

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers on Thursday 25 August 2022 at 5.30pm.

- Kate Sowden from Work and Stay is invited to address Council, with reference to the Director of People and Community Report 3. Refugee Employment.
- Former Councillor Kevin Ryan is invited to join Councillors and Directors for supper, with acknowledgement of his Seniors Week Award.
- Members of the Nyngan LALC Board are invited for supper with Councillors and Directors.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 28 July 2022.
6. Director of Engineering Services Closed & Confidential Report
 1. Tender for Upgrading the Nyngan Water Treatment Plant
The General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: in accordance with the Local Government Act 1993, Clause 10A (d) (i) as involving commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
7. Confirmation of the Ordinary Minutes of the Council Meeting held on 28 July 2022.
8. Mayoral Minute
9. Committee Meeting Minutes
10. General Manager's Report incorporating reports from:-
 - People and Community Services
 - Finance and Corporate Services
 - Engineering Services
 - Development and Environmental Services
11. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

Melissa Salter
Executive Officer



**Mayoral Minute to the Ordinary Meeting
of Council held 25 August 2022**

MAYORAL MINUTE

Council Prayer

Following last week's NAIDOC celebrations, it is an opportune time for us to consider including an Acknowledgment of Country for our Council meetings.

I believe that the most appropriate place in our meeting agenda for this is as part of our prayer and that we should also incorporate an expression of wanting to build one community.

I suggest that this be done in addition to Council's standing resolution from 2016 that Council has a Welcome to Country or Acknowledgement of Country at all public events hosted by Council where the Mayor, Deputy Mayor, General Manager or their delegates open the event, and there are understood to be visitors from outside the Shire attending.

I would like to move that our Council meeting prayer be amended as attached

Attachment

Council Prayer with Amendments

Recommendation: For Councils Consideration.



Mayoral Minute to the Ordinary Meeting
of Council held 25 August 2022



COUNCIL PRAYER

Holy God, grant to the members of Bogan Shire Council wisdom and skill, imagination and energy.

Help us to commit ourselves to serving the common good. *As we acknowledge the traditional custodians of the land on which we meet today and pay respects to Elders past and present, help us to build one community in the Bogan Shire.*

Please help the members of this Council to make wise decisions that will be a blessing, not only to the residents of our Shire, but well into the future.

May justice, honesty and truth prevail in the operation of our Council.

Help all the members of Council to carry out their work with diligence and enthusiasm.

Help them to work in harmony with one another.

AMEN

COMMITTEE MEETING MINUTES

1 MUSEUM COMMITTEE MEETING MINTUES

Attached are the minutes of the Nyngan Museum Committee meeting held at the Nyngan Museum on 6 July 2022.

1.1 Recommendation

That the minutes of the Nyngan Museum Committee meeting held at the Nyngan Museum on 6 July 2022, be received and noted.

Committee Meeting Minutes to the Ordinary Meeting
Of Bogan Shire Council held 25 August 2022

Nyngan Museum Meeting Date: 6th July 2022

Present:

*Glad Eldridge, Anna Corby, Collin Pardy, Yvonne Pardy, Anne Quarmby
Val Keighran, Ray Donald, Gwen, Vince, Wendy Clissold, Denice Simpson*

Apologies:

Leonie Montgomery, Richard Milligan

Guests:

Minutes last meeting: Move: Anna second: Yvonne

Business arising from previous minutes:

No further information about the progress of the painting of the glass panels for the fire place.

Collin has provided as much information as possible to the fly swat people to try and move the ordering system along.

Grant money for the vacuum has arrived and the vacuum purchased.

Our budget has been raised for the next financial year.

Pigeons are still a problem in the ceilings

Treasurers Report attached: read and moved: Collin 2nd: Gwen

Correspondence In:

Newspaper cuttings and movie posters from Geoff Hadden

Correspondence Out:

Reply to above

Committee Meeting Minutes to the Ordinary Meeting Of Bogan Shire Council held 25 August 2022

Co Ordinator's Report and General Business

A visitor belonging to the family of Father Phillip Grundy was in town as part of a bigger trip. They arrived from the west and after they left they added to their blog "leaves the Cobar Museum for dead! It has much more to include children than many others have." Gwen will chase up the pages.

Our visits with St Joseph's classes went very well. There were about 35 children. They were introduced to the "Olden Days" through guided lessons about electricity and how it has changed our world. In 3 groups, each with a teacher, Anna, Louise or Leonie, they explored cooking, washing and the ironing to see how things have changed. They took worksheets back with them for further lessons.

The Shire have begun installing a drain in front of the shed to take the water away from the doorway. The shed will be closed until the cement has had time to dry properly.

Our new postcards and magnets arrived. They were very quick. We can now wait for specials and will only order the designs that prove popular.

Peter Trothe visited and was very disappointed to see the cement jockey here, and still unpainted. He donated it to the Jockey Club in 1990 for the purpose of painting it in the winning jockey's colours for the Carlton Nyngan Cup. The jockey was supposed to be holding a flag with the name of the winning horse and jockey. Anna and I found who this was, and the jockey is now painted. He still needs the protective coating of matt or satin lacquer.

The vacuum cleaner money came in and the vacuum purchased. We need to get the power point in the bathroom near the stairs fixed to be able to place it in there. It was working, it now doesn't. The light switch on the same point is working fine. Need an electrician as it must be a disconnected wire.

Work has begun on the Prince of Wales bathroom. The pressed metal wall has come up great. It will need lifting on one end and painting. I have purchased classic cream paint which is the original colour before it was painted pink. Hard to imagine only two coats in 100 years! Thanks to Stewart and Louise.

Due to the damp weather the Shire is struggling to print our brochures on the glossy paper. They have suggested that I take the paper to office works and get them to print. I was hoping that this 500 would have been printed in the last financial year budget, but that did not happen. The printing cost will now come out of this year's budget. The cost of the paper and the Shire charge for printing, 500 brochures cost around \$200. To get them printed professionally in Gilgandra will cost around \$800 for 1000. We are almost through the original 500 that we had printed since April. I have not priced Officeworks yet for printing on the paper we already have. Another option would be to find the money to purchase our own A3 Laser printer, or join with the Shire to apply for a grant that we could put towards the cost. Yvonne moved we get prices for printers so that we can discuss our options further. 2nd Vince

**Committee Meeting Minutes to the Ordinary Meeting
Of Bogan Shire Council held 25 August 2022**

June has been another busy month with items, especially bottles, coming in.

Donna Pumpa brought in:-

- *1920's Scott's emulsion bottle*
- *1930s Bisurated Magnesia BISMAG bottle*
- *1920's 4oz Swan Ink well*
- *River*
- *1920s and 30s eyebaths*
- *Collection of books, including cookbooks.*
- *1940s Permewan Wright catalogue*
- *Some telephone insulators*
- *A war button and 'Australia' badge.*

Hugh Sibbald:-

- *Mid 1850's green Gin bottle that was found at old Canonba township*
- *1858 Holloway's Pills and Ointment copper penny token and ceramic ointment jar found near the Bogan River*
- *1920s and 30s eyebaths*
- *Collection of books, including cookbooks.*
- *1940s Permewan Wright catalogue*
- *Some telephone insulators*
- *A war button and 'Australia' badge.*

Also, to come in was: -

- *A couple of movie posters sent to Anna*
- *A box of gas lights*
- *A box that had the earthenware bottles and a set of BOVRIL bottles, 16 oz, 4 oz, 2 oz and 1 oz. we are just missing the 8 oz.*

Thank you all, once again, for ensuring our wonderful museum continues to be a positive experience for all visitors. We do get so many excellent comments.

Meeting Closed: 10.07am



General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	23/09/2021	249/2021	Increase of train speed through Nyngan	Prior to the next state Election, Council raise the issue of the Hoskins Street Level Crossing & Train Speeds with Barwon candidates.	GM	Pending discussions closer to State Elections. UPDATE: Mayor and GM held site visit with Scott Barrett MLC.
2	27/05/2022	122/2022	Nyngan Emergency Bore	Council seeks advice from the Minister for Water, as to a mechanism for periodic extraction of water for maintenance purposes, given that it is understood that Council is unable to extract water from the	GM	Letter written to Minister for Water. UPDATE: Scott Barrett MLC has been requested to follow up on letter to Minister for Water.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

				bore at this stage.		
3	28/11/2019	368/2019	Repairs to Nyngan & Cobar Emergency Water Storage	The General Manager be authorised to procure sufficient quantities Geosynthetic Clay Liner & Geotextile material to complete the remediation works, according to specifications provided by NSW Public Works. The procurement be carried out by way of quotations.	DES	Remediation work postponed due to wet weather and soft floor. Floor continues to be wet and soft from rain. Requires warm weather to dry out sub- base A contract variation has been issued to the Contractor for change of scope for repairs to inside batters.
4	17/12/2020	373/2020	Lack of Vacation Care/Before and After School Care in Nyngan	Council approach both primary schools in Nyngan. Council bring this matter to the attention of local State Member and Hon. Sam Faraway MLC.	DPCS	Meetings held with Principals of Nyngan Public and St Joseph's Schools. Letter sent to Hon. Bronnie Taylor MLC, Minister for Mental Health, Rural Youth and Women. UPDATE: Council has been informed that tenders for the new Before and After School Care service are to be issued by the Department of Education

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

	24/02/2022	010/2022		<p>Council make enquiries from the State Government to find out why progress has halted on before and after school care.</p>		COMPLETED
	27/05/2022	118/2022		<p>Correspondence from the NSW Government Education – School Infrastructure be received and noted and representatives from the NSW Department of Education be invited to attend and address the next Council meeting.</p>		COMPLETED

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

5	25/02/2021	012/2021	Nyngan Railway Wool Dump	A colour information sign be erected at the Nyngan Railway Wool Dump on stand adjacent to the dump. A cement path from the existing walkway to the sign be constructed, with available funding.	DES	Pending commencement of grant- funded works. Pending commencement of grant- funded works.
6	27/05/2021	126/2021	Addressing Local Job Vacancies	Council delays the launch of the marketing campaign until progress is made with establishing more housing accommodation in Nyngan.	DPCS	UPDATE: Report to Council refers.
7	28/05/2022	085/2022	Refugee Employment	Council funds, and invites the Bogan Shire's business community to participate in a skills and labour shortage	DPCS	UPDATE: Engagement with business community, including agricultural sector, commenced 18/07/22 with online and paper-based survey.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

				mapping exercise. Following the skills and labour shortage mapping exercise, representatives from identified Refugee Recruitment service providers be invited to a meeting with Council.		Refugee recruitment specialist invited to attend August Council Meeting.
8	28/10/2021	162/2021	Section 355 Committee – Nyngan Museum	General Manager to proceed with discussions to formalise a constitution and associated delegations for Nyngan Museum Committee as a Section 355 Management Committee of Council with a further report to Council.	GM	Initial meeting held with Museum Committee. Draft delegations prepared for further discussions with Museum Committee. Referred to Audit & Risk Committee. UPDATE: Report from Internal Auditor to be considered by ARIC before making recommendations to Council.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

9	25/11/2021	331/2021	Recycling Bins in Town Main Street	Recycling bins be made available in town main street.	DDES	<p><u>UPDATE:</u> Eight recycling bins received – considered in Council's best interest to delay installation until main street paving completed.</p> <p><u>UPDATE:</u> In Progress.</p>
	24/03/2022	068/2022	Recycling Bin Waste Stickers	That Council, as part of the recycling education program that will be conducted through schools, supply students with a sticker and encourage to stick it to their household recycling bin.		



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

10	27/05/2022	111/2022	Nyngan's Big Bogan Festival	Interested Bogan Shire community members be invited to participate in a committee / working group.	DPCS	Invitations made to Community Members. <u>UPDATE:</u> Meetings held, verbal report to Council.
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

11	23/06/2022	126/2022	New Water Treatment Plant Site	A further report to Council be considered for location of the New Water Treatment Plant, including the location as presented to Council, as well as other options outside/adjacent to the levy bank.	DES	UPDATE: Public Works currently investigating suitability of substation site.
12	23/06/2022	141/2022	Dolly Parton's Imagination Library Australia	Council establishes an Imagination Library in partnership with United Way Australia.	DPCS	UPDATE: Initial meeting held with United Way to progress.
13	23/06/22	148/2022	Pangee Street Paving	The Director of Engineering investigate options of disposing of the pavers, as alternatives of what was discussed at the meeting, including costings, and report back to Council.	DES	Most appropriate method of disposal would appear to be removing old pavers to a non-Council-owned site to enable public access to the pavers free of charge. Further investigations continuing.

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

14	28/07/2022	162/2022	Bogan River Signage	The General Manager, in consultation with the Mayor and Deputy Mayor, have discussions with the NALC as to whether the wording should be placed on an individual sign or as part of an information sign, as well as their preference for sign location.	GM	UPDATE: Letter sent to Nyngan LALC. Further discussions to take place.
15	28/07/2022	171/2022	Hoskins Street Subdivision	Council approves the draft subdivision layout, with the following amendments: Inclusion of a laneway between lots 18-23 and lots 28-33. Accordingly reduce the number of affected blocks to retain an average size of around 1000m ² . Strong representation is made to the Minister for Western New	DES	Amended plan sent back to consultants. UPDATE: Meetings between Alliance of Western Council and NSW Government held of 17/08/22 and 19/08/22 to discuss. Verbal update at meeting.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

				South Wales in relation to Biodiversity Fund contributions.		
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1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 INTERNAL AUDIT

Summary:

The purpose of this report is to recommend to Council the continued appointment of our existing internal auditor.

2.1 Introduction

The purpose of this report is to recommend to Council the continued appointment of our existing internal auditor.

2.2 Background

At its meeting held in October 2021 Council resolved to establish an Audit Risk and Improvement Committee, appointed members to that Committee and adopted a Charter for it.

On 24 February 2022 Council appointed Keith Coates Auditing as its Internal Auditor for the 2021/22 financial year.

2.3 Discussion

Keith Coates Auditing completed an internal audit review during 2021/22 in relation to Council's Section 355 Committees. The resulting report is due to be tabled at a meeting of the Audit Risk and Improvement Committee prior to forwarding to Council.

The General Manager and Audit Risk and Improvement Committee are satisfied with the performance of Keith Coates Auditing as Internal Auditor and accordingly their reappointment for 2022/23, on the same terms as previously, is recommended below.

2.4 Recommendation

That Bogan Shire Council appoints Keith Coates Auditing as its Internal Auditor for the current financial year at a total cost of \$24,000.

3 LGNSW ANNUAL CONFERENCE

Summary:

The purpose of this report is to inform Council of the date for the Local Government NSW (LGNSW) Annual Conference, to nominate representatives to the Conference and for Councillors to consider any motions that they wish to submit to the Conference.

3.1 Introduction

The purpose of this report is to inform Council of the date for the Local Government NSW (LGNSW) Annual Conference, to nominate representatives to the Conference and for Councillors to consider any motions that they wish to submit to the Conference.

3.2 Background

The annual conference is the main policy making event for the peak body of the local government sector in NSW and presents Council with an opportunity to submit motions for consideration and debate by delegates.

Motions passed at the Conference become “resolutions”, which LGNSW takes forward on behalf of its member councils as part of the local government industry’s advocacy agenda.

3.3 Discussion

LGNSW has advised that the Annual Conference will be held from 23 to 25 October in the Hunter Valley and that the following fees apply:

Member Early Bird Registration (paid by 17 August 2022)	\$1,088 per person
Member Standard Registration (paid between 18 August and 10 October 2022).	\$1,430 per person
Conference Dinner Ticket (optional) Not included in the registration costs.	\$250 per person
Councillor Workshops (one of four options)	\$99 for Members
ALGWA Breakfast	\$88 for Members

To take advantage of the “early bird” discounts, in consultation with the Mayor, three tickets have been provisionally purchased. Council should now confirm the number of delegates to attend the Conference and determine which delegates should attend.

Motions are to be submitted to LGNSW by Monday 29 August 2022 or, alternatively, as late motions up to 24hours before the Conference.

3.4 Recommendation

That Council confirm the number of delegates to attend the LGNSW Annual Conference.

4 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS

Summary:

The purpose of this report is to review Policy AP002 Payment of Expenses and Provision of Facilities to the Mayor and Councillors. The Policy was first adopted in 2011 and is now due to be reviewed.

4.1 Introduction

The purpose of this report is to review Policy AP002 Payment of Expenses and Provision of Facilities to the Mayor and Councillors. The Policy was first adopted in 2011 and is now due to be reviewed.

4.2 Background

This Policy determines what expenses will be met by Council on behalf of Councillors when on Council business.

The following provisions of Section 252 of the Local Government Act apply:

- (1) *Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.*
- (2) *The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.*
- (3) *A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.*

4.3 Discussion

Policy AP002 is based on the following principles:

- That the Mayor and Councillors should be re-imbursed for for their expenses incurred in properly carrying out the duties of office as elected representatives of the community.
- Elected representatives should have the use of adequate facilities to enable them to appropriately fulfil their role as responsive and responsible community representatives.
- It is essential that a Policy is in place to ensure that such office is open to all eligible citizens.
- Councillors are encouraged to limit the use of the expenses and facilities provided for in this Policy to the minimum required to enable them to effectively and efficiently discharge their functions of civic office.

The Policy has operated effectively over the past few years and no change seems to be required. It is therefore recommended that the current Policy be re-adopted.

4.4 Attachments

AP002 Expenses & Facilities for Mayor and Councillors

4.5 Recommendation

That Council adopts the attached policy, AP002 Expenses & Facilities for Mayor and Councillors.

POLICY AP002

PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS



General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

Contents

<u>Overview</u>	31
<u>Policy Statement</u>	31
<u>Applicability</u>	31
<u>Purpose</u>	31
<u>Definitions</u>	32
<u>Principles</u>	32
<u>Authority</u>	42
<u>Policy Owner / Further Assistance</u>	42
<u>Related Information</u>	42
<u>Review Date</u>	42
<u>Revision History</u>	43

Overview

The Local Government Act 1993 and the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW promote accountability and transparency in the payment of expenses and provision of facilities to Mayors and councillors to meet community expectations.

Under sections 252 of the Local Government Act 1993, Councils are required to have a policy and procedures for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors in relation to their roles in discharging the functions of Civic Office.

Policy Statement

- It is reasonable and equitable that the Mayor, Deputy Mayor and Councillors should be reimbursed for their expenses incurred in properly carrying out the duties of office as elected representatives of the community.
- Elected representatives should have the use of adequate facilities to enable them to appropriately and adequately fulfil their role as responsive and responsible community representatives.
- It is essential that a policy is in place to ensure that such office is open to all eligible citizens.
- Councillors are encouraged to limit the use of the expenses and facilities provided for in this Policy to the minimum required to enable them to effectively and efficiently discharge their functions of civic office.

Applicability

This policy will apply to the Mayor, Deputy Mayor and all Councillors.

The policy may also apply to other people who attend public official functions as Spouse / Partner to public officials.

Claims for expenses and facilities not included in this policy will not be approved.

Purpose

The preparation and adoption of this policy is a mandatory requirement for all NSW Councils to ensure accountability and transparency in the reasonable and appropriate provision of expenses and facilities to Mayors and Councillors.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

The objectives of Council's policy are to:-

- Ensure accountability and transparency in the payment of expenses and provision of facilities.
- Ensure that Councillors are reimbursed for all expenses legitimately incurred in performing that role up to agreed levels.
- Establish clear guidelines regarding the provision of reasonable facilities and equipment to Councillors and the permitted use of such facilities and equipment.
- Ensure equity and access for Councillors regardless of their background, role in the community, or any special needs an individual may have.

Definitions

Reasonable: Council must make sound judgment and consider what is prudent, responsible and acceptable to the community when determining levels of facilities and expenditure, so there is no excessive use or abuse of public funds.

Facility: Facilities provided by Council to Councillors are the "tools of trade" required to enable them to perform their duties with relative ease and at a standard appropriate to fulfil their professional role for the community.

Expenses: These are payments made by Council to reimburse Councillors for their reasonable expenses incurred or to be incurred, when discharging their duties as Councillors. These payments are not regarded as salary and may be either reimbursed to Councillors or paid direct by Council, for something that is deemed a necessary cost or charge when performing their roles.

Conferences: Conference for the purpose of this policy is defined as conferences, seminars, congresses, sister city relationships, forums, workshops, courses, meetings, deputations, information and training sessions, events etc related to the Local Government industry and where the Mayor and Councillor has been appropriately authorised to attend as a participant, delegate or observer.

Principles

1. Expenses

To assist Councillors, including the Mayor and Deputy Mayor, in carrying out the duties of their office, they are, if they request, entitled to receive the following benefits subject to conditions, without reduction (unless otherwise stated) of the fees payable under Section 248 of the Act.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

1.1 General Provisions relating to Councillor Expenses

Approval for all expenses and facilities provided should where practical occur at a full meeting of Council. Where that is not possible or appropriate then approval should be given jointly by the Mayor and the General Manager. If the Mayor requires approval it should be given jointly by another Councillor and the General Manager.

No General Expense Allowance is allowed. A General Expense Allowance is defined as a sum of money paid by a Council to a Councillor to expend on an item or a service that is not required to be receipted and/or otherwise reconciled according to a set procedure and within a specific timeframe.

Where the Councillor is accompanied by his/her spouse/partner the Councillor concerned or his/her spouse/partner will pay for any additional travel, accommodation, sustenance and other costs.

Payment In Advance - It is recognised that the nature of expenses necessarily incurred by the Mayor and Councillors are such that the expenses may need to be prepaid on occasions. Councillors may request payment in advance in anticipation of expenses to be incurred in attending conferences, seminars and training away from home. Requests for an advance payment for the cost of any other service or facility covered by this policy may be made, however Councillors must fully reconcile all expenses against the cost of the advance within the above time limit. Allowance type payments are not payable in any circumstances.

If a Councillor does not claim a particular expense or use a particular facility, this cannot be offset against a claim for an additional amount of some other expense or facility.

A public record, open for scrutiny, is to be kept concerning all facilities provided to Councillors and of the total expenses reimbursed to Councillors.

1.2 Seminar / Conference Costs

Requests for attending conferences should generally be in writing outlining the benefits for Council. After returning from the conference, Councillors or a member of Council staff accompanying the Councillor/s, should provide a written report to Council on the aspects of the conference relevant to Council business and/or the local community. (NOTE: No written report is required for the Annual Conferences of the Shires Association).

1.2.1 Registration

Council will pay all normal registration costs for the Councillor which are charged by the organisers, including those relating to official luncheons, dinners and tours/inspections which are relevant to the interests of the Council or to assist the Councillor to discharge the functions of his/her civic office.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

1.2.2 Accommodation

Council will pay reasonable accommodation costs (including meals) including the night before and/or after the conference where this is necessary because of travel and/or conference timetables.

1.2.3 Attendance at dinners and other non-Council functions

Consideration may be given to meeting the cost of Councillors' attendance at dinners and other non-Council functions which provide briefings to Councillors from key members of the community, politicians and business.

Approval to meet expenses should only be given when the function is relevant to the Council's interest. Only the cost of the service provided will be met. No payment will be reimbursed for any component of a ticket that is additional to the service cost of the function, such as a donation to a political party or candidate's electoral fund, or some other private benefit. An additional payment to a registered charity may be acceptable as part of the cost of the function.

This payment to be approved by Council.

1.3 Training and Education

This section relates to the provision of appropriate training courses approved by the General Manager or Council.

Council will make separate provision for the payment of relevant training and educational expenses incurred by Councillors in the budget. These expenses will support and encourage an active learning process and skills development in addition to attending seminars and conferences related to Council functions.

It is essential where Council is paying these expenses that the training or educational course is directly related to the Councillor's civic functions and responsibilities.

1.4 Travel

Council will meet the reasonable travel expenses for local travel relating to defined Council business.

All travel by Councillors should be undertaken by utilising the most direct route and the most practicable and economical mode of transport subject to any personal medical considerations.

Where travel by motor vehicle is used it should be undertaken by Council vehicle where available, or by private vehicle subject to approval by the General Manager. Councillors using private vehicles in accordance with this Policy may claim the "kilometre" allowance in accordance with ATO rates.

NOTE: The driver is personally responsible for all traffic or parking fines incurred while travelling in private or council vehicles on council business.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

1.4.1 Local Travel Arrangements and Expenses

Councillors may claim kilometre allowance for use of private vehicles when used to travel (including return) between their place of residence and:

- i. to attend Council or Committee meetings of which they are a member;
- ii. inspections within the Council's area undertaken in compliance with a resolution of the Council;
- iii. attending public meetings convened by the Council;
- iv. kilometre rates for such travel will be paid at the rate set by the ATO;
- v. Council will meet the cost incurred of authorised travel by public transport or taxi in the circumstances listed above; and
- vi. Payment is subject to a formal claim form being lodged with attached receipts, if appropriate.

1.4.2 Travel outside the LGA including interstate travel

Prior approval of travel should generally be required for interstate travel. The application for approval should include full details of the travel, including itinerary, costs and reasons for the travel.

1.4.3 Travel relating to Seminars / Conferences

All reasonable travel costs for Councillors/delegates to and from the conference location and venue will be met by the Council.

Where appropriate, travel will be provided by air (economy class). Depending on the location or circumstances, it may be more appropriate for travel to be undertaken by car or train.

Costs of vehicle hire, taxi fares and parking which are reasonably required and incurred in attending conferences, will be reimbursed by the Council upon presentation of official receipts and completion of the necessary claim forms.

1.4.4 Overseas Travel

Council should avoid international visits unless direct and tangible benefits can be established for the Council and the local community.

If Council is proposing any overseas travel, detailed proposals should be developed, including nomination of the Councillors undertaking the trip, purpose of the trip and expected benefits. The duration, itinerary and approximate total costs of each proposed visit should also be provided.

Overseas travel must be approved by a meeting of the full Council prior to a Councillor undertaking the trip. Travel must be approved on an individual trip basis. Council will not allow the retrospective re-imburement of overseas travel expenses unless prior authorisation of the travel has been obtained.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Travel proposals should be included in the business papers. The use of a Mayoral minute to obtain Council approval for travel is not appropriate as it is not consistent with principles of openness and transparency.

After returning from overseas, Councillors, or an accompanying member of Council staff, should provide a detailed written report to Council on the aspects of the trip relevant to Council business and/or the local community. Councillors are also strongly encouraged to report back on their overseas travel to a full meeting of the Council. Details of overseas travel must also be included in Council's annual reports. Council is also required to report on the benefits of any proposed overseas sister city relationships.

1.5 Incidental Expenses

1.5.1 Out of pocket expenses

Council will meet the reasonable out of pocket or incidental expenses associated with attending conferences, seminars or training courses that Councillors incur, (excluding expenses of a personal nature) which may be reimbursed upon the presentation of official receipts and completion of the necessary claim forms. Only reasonable amounts are claimed or accepted towards necessary out-of pocket expenses. Incidental expenses are taken to include items such as:

- (i) hotel/motel charges other than accommodation;
- (ii) telephone or facsimile calls;
- (iii) meals not included in the registration fee;
- (iv) any optional activity in a Conference program; and
- (v) taxi fares and parking fees.

The cost of meals not included in the registration fees for conferences or similar functions may be reimbursed after reconciliation. All advanced payments are required to be reconciled.

1.5.2 Provision of suitable meals and refreshments

Council will meet the reasonable expenses associated with Council and Council Committee meetings, Working Parties, Councillor Briefing Sessions, other functions and meetings arranged by Council, and meetings of Councillors with Parliamentary representatives, guests, visiting dignitaries and other delegations.

1.5.3 Stationery

Council will meet the reasonable expenses associated with use of business cards, name badges, Christmas cards, envelopes, postage, etc. for Council related business.

1.5.4 Council promotional apparel

Council will meet the reasonable expenses associated with tie/scarf, blazers, corporate clothing and protective clothing and equipment.

1.6 Care and Other Related Expenses

Council will make provision for the payment of other related expenses associated with the special requirements of Councillors such as disability and access needs, to allow them to perform their normal civic duties and responsibilities

1.7 Insurance

Council will provide Councillors' insurances required in carrying out their civic office functions.

1.7.1 Personal injury

Whenever on Council business, which Council shall become legally liable to pay arising out of bodily injury caused by accidental, violent, external and visible means. Such insurance shall also cover permanent disablement, temporary total disability and temporary partial disability. The cover does not include medical expenses. This provision is subject to any limitations or conditions as set out in the Council's policy of insurance which is, at the discretion of the Council, taken out.

1.7.2 Professional Indemnity

For matters a Councillor shall become legally liable to pay arising out of the Councillor's performance of civic duties or exercise of his/her functions as a Councillor, provided the performance or exercise of the relevant civic duty or function is in the opinion of Council, bona fide and/or proper. This provision is subject to any limitations or conditions as set out in the Council's policy of insurance which is, at the discretion of the Council, taken out.

1.7.3 Public Liability

For matters that a Councillor shall become legally liable to pay arising out of Councillor's performance of civic duties or exercise of his/her functions as Councillor, subject to any limitations or conditions as set out in the

Council's policy of insurance, which is at the discretion of the Council, taken out.

1.7.4 Travel Insurance

For approved interstate and overseas travel on Council business. All insurances are to be subject to any limitations or conditions set out in the Council's policy of insurance.

Note: It should be noted that all of the above insurances exclude acts of gross and criminal negligence.

1.8 Legal

That in the event of an inquiry, investigation or hearing by any of:

- the Independent Commission Against Corruption;
- the Office of NSW Ombudsman;
- the Office of Local Government;
- the NSW Police Force;
- the Director of Public Prosecutions;
- the Local Government Pecuniary Interest and Disciplinary Tribunal;
- Council's Conduct Review Committee/ Reviewer; or
- other legally constituted investigatory bodies having proper jurisdiction into the conduct of a Councillor.

Council shall reimburse such Councillor, at the conclusion of such inquiry, investigation, hearing or proceeding (including any appeal), for all legal expenses properly and reasonably incurred, given the nature of the inquiry, investigation, hearing or proceeding, on a solicitor/client basis, including the costs of proceedings for the recovery of costs against the other party to the proceedings.

This is provided that the subject of the inquiry, investigation or hearing arises from the performance in good faith of a Councillor's functions under the Act and the matter before the investigative or review body has proceeded past any initial assessment phase to a formal investigation or review. In the case of a conduct complaint made against a Councillor, legal costs should only be made available where a matter has been referred by a General Manager to a conduct reviewer/conduct review committee to make formal enquiries into that matter in accordance with the procedures in the Model Code of Conduct. In the case of a pecuniary interest or misbehaviour matter legal costs should only be made available where a formal investigation has been commenced by the Division of Local Government.

In addition, legal costs must only be provided where the investigative or review body makes a finding that is not substantially unfavourable to the Councillor. This may include circumstances in which a matter does not proceed to a finding. In relation to a Councillor's conduct, a finding by an investigative or review body that an inadvertent minor technical breach had occurred may not necessarily be considered a substantially unfavourable outcome.

The Councillor will diligently pursue the recovery of any costs which he/she is awarded in the proceedings.

The amount of such reimbursement shall be reduced by the amount of any moneys that are recovered by the Councillor on any basis and upon any recovery being made after reimbursement from the Council, the amount recovered shall be paid to the Council.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

The Councillor is required to submit a Statutory Declaration which details his/her contributions to legal bills and any contributions received by the Councillor in respect to such matters.

Council will not meet the legal costs of legal proceedings initiated *by* a Councillor under any circumstance. Council will not meet the legal costs of a Councillor or Council employee seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation.

A Council may disburse money only if the disbursement is authorised by the Local Government Act 1993, either expressly or because it is supplemental or incidental to or consequential upon the exercise of its functions.

In the particular circumstances outlined below, a council may therefore indemnify or reimburse the reasonable legal expenses of a Councillor defending an action arising from the performance in good faith of a function under the Local Government Act (section 731 refers) provided the outcome to the legal proceedings is favourable to the Councillor.

NOTE: Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act should be distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. An example of the latter is expenses arising from an investigation as to whether a Councillor acted corruptly by using knowledge of a proposed rezoning for private gain. This latter type of expense should not form part of a policy adopted under section 252 of the Act.

1.9 Reimbursement of Expenses

- (a) Only reasonable amounts are claimed or accepted towards necessary out-of-pocket expenses;
- (b) Out-of-pocket expenses for which amounts are claimed relate only to the verified costs and upon submission of copies of all relevant dockets, receipts and the like being attached to the appropriate form, for payment or reimbursement;
- (c) The claim is made not later than three (3) months after the expenses were incurred.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

2. Facilities

To assist Councillors, including the Mayor and Deputy Mayor, in carrying out the duties of their office, they are, if they request, entitled to receive the following benefits subject to conditions, without reduction (unless otherwise stated) of the fees payable under Section 248 of the Act.

Facility	Mayor	Deputy Mayor	Councillors
	<i>Provision for facilities for Council Business only - Any equipment remains the property of Council</i>		
Laptop	Available	Not Available	Not Available
Facsimile machine	Available	Available	Available
Dedicated Vehicle	Available	Not Available	Not Available
Mayoral Office	Available	Not Available	Not Available
Administrative Support	Available	Available - Discretion of GM	Available - Discretion of GM
Stationery / office supplies / postage / business cards	Available	Available	Available
Meals / refreshments relating to Council Meetings/Functions	Available	Available	Available
Ceremonial Garb	Available	Not Available	Not Available
Use of Council Chambers	Available by Booking	Available by Booking	Available by Booking
Mobile phone	Available	Not Available	Not Available
Council promotional apparel [Tie/Scarf, Corporate and Protective Clothing & Equipment]	Available	Available	Available
Provision of Council Vehicle to attend Council Functions	Dedicated	Pre-arranged Booking	Pre-arranged Booking
Equity of Access - Disabled, hearing and sight impaired	Reasonable Resources	Reasonable Resources	Reasonable Resources

Requests for issues of stationery, and/or equipment shall be made to the General Manager or Executive Officer. All approved requests will be provided by the Council.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

2.1 Equipment

Any equipment provided to Councillors shall remain the property of the Council, and shall be returned to the Council within one week of the Councillor leaving office.

The equipment is for the exclusive use of the Councillor on Council business and the Councillor shall not loan the equipment to a third party.

The Councillor shall be responsible for the good care and proper use of such equipment and to promptly report any faults, malfunctions or needs for service/repair to the Council.

Councillors may purchase Council equipment previously allocated to them at the cessation of their duties if the item is for sale. The sale price to be at an agreed fair market price or written down value.

2.2 Private Benefit – Use of Council Resources

Council will allocate resources to Councillors on the basis of majority Council use with a private use declaration provided and cost recovery for private use on a proportional basis of the cost to Council.

2.3 Telephone Calls

In order for a Councillor to be entitled to the reimbursement of telephone calls, the Councillor must

- (a) make his/her telephone and facsimile numbers available to the public to ensure that he/she is accessible to the residents and ratepayers of the Shire.
- (b) identify all mobile telephone calls associated with his/her duties as Councillor on his/her mobile telephone account
- (c) meet the cost of any private usage (eg not business calls on Council's behalf).

2.4 Facilities provided to the Mayor

In addition to those facilities provided to the Councillors the Mayor, in carrying out the duties of that office, is entitled to receive the benefit of the following facilities subject to conditions without reduction of fees payable under s248 and/or 249 of the Act:

2.4.1 Appropriate furnished office within the Civic Centre.

2.4.2 Secretarial Services including word processing, photocopying, printing, postage, facsimile and telephone facilities.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

2.4.3 Administrative Assistance associated with any Council functions, organisations, meetings, publications and the like by the General Manager's Department and other appropriate staff as determined by the General Manager.

2.4.4 Office refreshments – as provided in the Mayoral Office for entertainment purposes.

2.4.5 Stationery – Mayoral letterhead, envelopes and stationery generally.

2.4.6 Office Equipment – provision of appropriate office equipment such as desktop computer or laptop computer, facsimile machine, photocopier either within the Mayoral Office or shared with the Administration.

2.4.7 Mayor - Mobile Telephone & Motor Vehicle

A motor vehicle and mobile telephone is provided for the Mayor. Private use costs are the responsibility of the Mayor.

Authority

Council Resolution No. 450/2016 – 24 November 2016

Policy Owner / Further Assistance

General Manager

Related Information

- Local Government Act 1993
- Office of Local Government Guidelines
- Model Code of Conduct for Local Councils in NSW
- Councillor Induction and Professional Development

Review Date

Within 12 months of next election of Council

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Revision History

Date	Description of Change	Sections Affected
24/11/2011	New policy drafted and adopted	All
22/11/2012	Approved by Council for exhibition	All
28/2/2013	Adopted by Council	All
28/11/2013	Adopted by Council	All
23/10/2014	Adopted by Council	All
22/10/2015	Adopted by Council	All
24/11/2016	Adopted by Council	All

5 ALLIANCE OF WESTERN COUNCILS (AWC)

Summary:

The purpose of this report is to present, for Councillors information, the minutes of the Alliance of Western Councils Meeting held on 1 July 2022.

5.1 Introduction

The purpose of this report is to present, for Councillors information, the minutes of the Alliance of Western Councils Meeting held on 1 July 2022.

5.2 Background

Alliance of Western Council (AWC) Board Meetings are held quarterly and minutes of these meetings are tabled for the information of Councillors.

5.3 Discussion

Of note was the discussion with Hon Dugald Saunders MP, around challenges for housing to attract key staff to our area, as well as the Biodiversity Trust Calculator.

5.4 Recommendation

That this report be received and noted.

Derek Francis

General Manager

AWC Board Meeting Minutes

Meeting of:	Alliance of Western Councils (AWC)
Date:	1 July 2022
Time:	8.30am
Venue:	Nyngan RSL Club

ATTENDEES:

Cr Craig Davies (<i>Chair</i>)	Mayor Narromine Shire Council
Cr Glenn Neil	Mayor Bogan Shire Council
Cr Barry Holman	Mayor Bourke Shire Council
Cr Vivian Slack-Smith	Mayor Brewarrina Shire Council
Cr Tim Horan	Mayor Coonamble Shire Council
Bob Stewart	Administrator, Central Darling Shire Council
Cr Peter Abbott	Mayor Cobar Shire Council
Cr Mathew Dickerson	Mayor Dubbo Regional Council
Cr Doug Batten	Mayor Gilgandra Shire Council
Cr Jane Keir	Mayor Walgett Shire Council
Cr Milton Quigley	Mayor Warren Shire Council
Derek Francis	General Manager Bogan Shire Council
Leonie Brown	General Manager Bourke Shire Council
David Kirby	General Manager Brewarrina Shire Council
Peter Vlatko	General Manager Cobar Shire Council
Bruce Quarmby	Acting General Manager Coonamble Shire Council
Stephen Wallace	Director Development and Environment
David Neeves	General Manager Gilgandra Shire Council
Jane Redden	General Manager Narromine Shire Council
Michael Urquhart	General Manager Walgett Shire Council
Darren Arthur	Divisional Manager Finance and Administration
Sally McDonnell	Council Secretariat and Minute Taker

GUESTS

Ian George	Western NSW Regional Engagement Manager – Telstra
Fiona Nash	Regional Education Commissioner – Department of Education, Skills and Employment
The Hon Dugald Saunders	Minister for Agriculture and Minister for Western NSW
Ben Walker	Western NSW Advisor, Office of the Hon Dugald Saunders
Ashley Albury	Executive Director Regional Housing Supply Department of Regional NSW
The Hon Scott Barrett MLC	Deputy Government Whip in the Legislative Council, Member of The Nationals
Megan Dixon	CEO and Director of Regional Development, RDA Orana

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

1 WELCOME

Cr Craig Davies declared the meeting open at 8.35am and Cr Glen Neill then welcomed everyone to the meeting on behalf of Bogan Shire Council.

2 DECLARATION OF INTERESTS

Cr Mathew Dickerson declared an interest on any voting, if any, that may occur as a result of the presentation from Ian George, due to his business affiliation with Telstra.

3 APOLOGIES

Apologies were received for:

Cr Des Kennedy	Mayor Mid-Western Regional Council
Murray Wood	CEO, Dubbo Regional Council
Brad Cam	General Manager Mid-Western Regional Council
Gary Woodman	General Manager Warren Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council
Cr Ambrose Doolan	Mayor Warrumbungle Shire Council
Greg Hill	General Manager, Central Darling Shire Council

2022/12 RESOLVED Cr Barry Holman/Cr Doug Batten, that the apologies received be accepted.

CARRIED

4 CONFIRMATION OF MINUTES OF THE GENERAL MANAGERS ADVISORY COMMITTEE (GMAC) MEETING HELD ON 17 JUNE 2022

2022/13 RESOLVED Cr Doug Batten/Derek Francis, that the minutes of the meeting held on 17 June 2022 be received and noted.

CARRIED

5 CONFIRMATION OF MINUTES OF MEETING HELD ON 30 MARCH 2022

2022/14 RESOLVED Cr Mathew Dickerson/Cr Doug Batten, that the minutes of the meeting held on 30 March 2022 be received and noted.

CARRIED

6 MATTERS ARISING FROM THE PREVIOUS MINUTES AND CORRESPONDENCE

2022/15 RESOLVED Cr Glenn Neil/Cr Tim Horan, that correspondence be received and noted.

It was noted that Minister Bonnie Taylor has shown her interest in attending the next meeting to be held at Bourke in October.

CARRIED

Cr Vivian Slack-Smith joined the meeting at 8.43am

David Kirby joined the meeting at 8.45am

General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

7 PRESENTATIONS

7.1 Western NSW Regional Engagement Manager (REM) - Telstra

Ian George (REM), presented and provided the AWC Board with an explanation of his role along with an update on key activities and issues currently being experienced by Telstra.

Cr Jane Keir and Michael Urquhart joined the meeting at 8.55am.

Discussion was held with regards to connectivity in regional and remote areas and the challenges these areas are currently facing.

It was noted that the Hon Michelle Rowland MP, Minister for Communication, has shown interest in attending the next meeting to address the group.

A briefing note is to be prepared and forwarded to the Hon Michelle Rowland MP, along with an invitation to attend the meeting to be held at Bourke in October.

7.2 Regional Education Commissioner – Department of Education, Skills and Employment

Fiona Nash presented and provided the AWC Board with an explanation of her role and how the challenges in rural, regional and remote areas lead to the creation of the role. Fiona's email address was distributed to the group.

8 GENERAL BUSINESS

8.1 Further discussion was held with regard to the General Managers Advisory Committee Meeting Minutes (**Attachment No. 1**), specifically the presentation from Paul Polansky, Transport for NSW.

2022/16 RESOLVED Cr Doug Batten/Cr Barry Holman, that all recommendations from General Managers Advisory Committee Meeting be acknowledged and actioned accordingly.

CARRIED

8.2 Discussion was held with regard to Rural Firefighting Equipment and the recommendations from the Auditor-General to undertake a stocktake of the equipment and record the value in the council's financials statements. Concerns were raised given that Councils don't control the fleet and don't receive any value for them were they to be sold.

2022/17 RESOLVED Cr Barry Holman/Darren Arthur that the Alliance of Western Councils Board write to the Auditor General outlining the concerns of the members in regard to recording the value of the Rural Firefighting Equipment in their respective financial statements.

CARRIED

General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

9 PRESENTATION

9.1 Minister for Agriculture and Minister for Western NSW

The Hon Dugald Saunders MP presented and provided an update to the AWC Board on the following:

- There is currently a statewide lockdown of bees to stop the spread of Varroa Mite, this involves a ban on any movement of hives or tampering with hives. Contract tracing is in progress, following which there will be a staged approach back to normal.
- There are now 17 shires in the Western NSW Boundaries with Gilgandra and Warrumbungle Shires now included.
- Focusing on Connectivity across Western NSW to improve road, air and data. The Government is Working with the private enterprises to assist in the ability to deliver better connectivity.
- Budget and upcoming funding opportunities.
- Discussion held with regard to the challenges around housing for Police, Teachers, Nurses and Doctors, and how it affects the ability to attract these professionals to our areas and keep them.
- Biodiversity – A review of the calculator found that it wasn't working as it should. A new calculator will be released, and Cr Davies will liaise with Mike Mrdak, who is responsible for the Act, to provide an update to all Councils.
- Discussion was held with regard to Doctors and the number of fly in/fly out Locums in our communities along with the difficulties around upskilling of overseas Doctors.

Cr Doug Batten and David Neeves left the meeting at 11.34am

10 FURTHER GENERAL BUSINESS

10.1 Proposed Logo for Alliance of Western Councils

Discussion was held with regard to the suggested logo of Alliance of Western Councils presented to the meeting.

It was noted that a decision will be made at the next meeting where Council's are welcome to present suggested replacements.

10.2 Size of Burrendong Dam Air Space for Flood Mitigation and Drought Proofing

Cr Milton Quigley provided an explanation to the meeting on gaining the groups support with regard to the air space for flood mitigation and drought proofing at Burrendong Dam.

2022/18 RESOLVED Cr Milton Quigley/Cr Peter Abbott that the Alliance of Western Councils Board support the raising of the Full Supply Level (FSL) of Burrendong Dam to 120% of its current full supply level.

CARRIED

It is noted that the vote was unanimous.

Derek Francis left the meeting at 11.54pm

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

11 PRESENTATIONS

11.1 Executive Director Regional Housing Supply – Department of Regional NSW

Ashley Albury presented and provided the AWC Board with an update on the budget and housing/infrastructure opportunities for the region. Discussion was held with regard to the challenges Councils are currently experiencing across Western NSW.

9 NEXT MEETING

Friday, 14 October 2022 in Bourke. Networking Dinner be held on the Thursday evening 13 October 2022.

It was noted that the following be invited to the meeting;

- The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health, and Minister for Mental Health
- The Hon Michelle Rowland MP, Minister for Communications
- Senator Deborah O'Neill, Senator for NSW – Australian Labor Party
- The Hon Sarah Mitchell MLC, Minister for Education and Early Learning
- The Hon Wendy Tuckerman MP, Minister for Local Government
- The Hon Sam Faraway, Minister for Regional Transport and Roads

It was also noted that the following are to be invited to all Alliance of Western Councils Board Meetings in the future;

- The Hon Dugald Saunders MP, Minister for Agriculture and Minister for Western NSW
- Ben Walker, Western NSW Advisor, Office of the Hon Dugald Saunders
- The Hon Scott Barrett MLC, Deputy Government Whip in the Legislative Council, Member of The Nationals
- Mr Roy Butler MP, Member for Barwon and Member of Shooters, Fishers and Farmers Party

10 CLOSURE OF MEETING

There being no further business the meeting closed at 12.40pm.

The Minutes (pages 1 to 5) were confirmed at a meeting held on the _____ day of _____ 2022, and are a full and accurate record of proceedings of the meeting held on 1 July 2022.

Chair

REPORT TO ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES

Mayor and Councillors

The following reports are submitted for consideration:

1 FIT FOR WORK POLICY

Summary:

The purpose of this report is to recommend to Council the adoption of Council Policy WHS011 Fit for Work.

1.1 Introduction

The purpose of this report is to recommend to Council the adoption of Council Policy WHS011 Fit for Work.

1.2 Background

This policy sets out Council's position with respect to ensuring, as far as is reasonably practicable, that individuals engaged on a Council work site are free of impairment due to the effects of alcohol or other drugs which could impact on the safety of others.

Policy WHS011 was first adopted by Council in 2011 and is now due for review. The Policy is submitted to Council for consideration and adoption.

1.3 Discussion

Council's Fit for Work Policy is in line with the local government industry standard.

Although the detailed procedures, such as how to carry out a drug test, that flow from the policy document are operational in nature, the General Manager believes that it is important that Council themselves determines the overall policy with regard to Fit for Work as an indication of the significance of this policy for our staff and broader community.

Bogan Shire Council must ensure, as far as reasonably practicable the health and safety of workers whilst at work. Council therefore must ensure that all individuals are fit for work and able to perform their duties without impairment.

Therefore as part of these responsibilities, the practice of detection and management of the risks associated with the misuse of drugs and alcohol amongst workers will be applied. The inappropriate use of alcohol and other drugs can lead to major deficiencies in an individual's work performance and is a contributing factor to industrial accidents.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

This policy is supported by the Fit for Work Operational Procedure and associated forms and templates. This policy forms part of the Bogan Shire Council's Work, Health and Safety system and reflects Council's commitment to the NSW Work Health and Safety Act 2011.

1.4 Attachments

Bogan Shire Council Policy WHS011 – Fit for Work

1.5 Recommendation

That Council adopts the Bogan Shire Council Policy WHS011 – Fit for Work.



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

Attachment: Bogan Shire Council Policy WHS011 – Fit for Work

COUNCIL POLICY WHS011 FIT FOR WORK POLICY





**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bogan Shire Council Policy WHS011 (Fit for Work)

Contents

Policy Outcomes Statement	54
Overview	54
Applicability	54
Principles.....	55
Policy.....	55
Authority	57
Policy Owner / Further Assistance	57
Related Information	58
Review Date	58
Revision History	58



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bogan Shire Council Policy WHS011 (Fit for Work)

Policy Outcomes Statement

This Policy sets out Council's position with respect to ensuring, as far as is reasonably practicable, that individuals engaged on a Council work site are free of impairment due to the effects of alcohol or other drugs which could impact on their safety or the safety of others.

Overview

Fit for work refers to a physical, mental and emotional state which allows an individual to perform assigned tasks competently and in a manner which does not threaten the safety or health of themselves or others.

Bogan Shire Council must ensure, as far as reasonably practicable the health and safety of workers whilst at work. Council therefore must ensure that all individuals are fit for work and able to perform their duties without impairment. All individuals engaged on a Council worksite through their own conduct, have a duty of care for the health and safety of themselves and other people who are in the workplace.

Therefore as part of these responsibilities, the practice of detection and management of the risks associated with the misuse of drugs and alcohol amongst workers will be applied. The inappropriate use of alcohol and other drugs can lead to major deficiencies in an individual's work performance and is a contributing factor to industrial accidents.

This policy is supported by the Fit for Work Operational Procedure and associated forms and templates.

This policy forms part of the Bogan Shire Council's Work, Health and Safety system and reflects Council's commitment to the NSW Work Health and Safety Act 2011.

Applicability

This Policy applies to all Bogan Shire Council's operations and activities and applies to all workers, including all Council employees, contractors and their employees, work experience students and volunteers to Council.

Major contractors performing services on Council sites will be required to adopt measures that are compatible with this standard or participate in Council's monitoring program

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bogan Shire Council Policy WHS011 (Fit for Work)

Principles

In developing this Policy Council gave consideration to

- Our duty to ensure the health, safety and welfare of our workers and other people in the workplace.
- The obligations of workers to present themselves for work in a fit state so that when carrying out their work activities they do not expose themselves, their co-workers or other people in the workplace to unnecessary risks to health and safety.
- Council's Code of Conduct which establishes the minimum requirements of conduct for council officials in carrying out their functions.
- Providing drug and alcohol testing procedures which are operationally, legally, ethically and scientifically appropriate
- Promoting a supportive culture in which workers are able to seek the assistance of their employer, including the disclosure to management of the identity of workers who may be a risk to others, an approach supported by WHS legislation and industry parties.
- Ensuring that all employees who are deemed unfit for work as a result of workplace testing are managed in an effective, fair and constructive manner.

Policy

1. Testing for Alcohol and Other Drugs

As part of discharging our duty to ensure the health and welfare of workers and other people in the workplace, Council will carry out Drug and Alcohol testing.

1.1. Program of Testing

A program of testing is in place to discourage people from presenting for work in an unfit state due to alcohol or other drug use and to identify workers who may be unfit for work. This program includes:

- Pre-Employment Assessment,
- Self-Testing and Voluntary Testing,
- Post Incident, including Critical Incident Testing (following a workplace health and safety incident),
- Fitness for Work - Reasonable Suspicion (upon reasonable suspicion that a person may be impaired)
- Fitness for Work - Random Testing (a random sample of all employees on site).

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bogan Shire Council Policy WHS011 (Fit for Work)

1.2. Responsible Persons

Workplace alcohol and other drugs testing is a complex process and is only to be carried out by a suitably trained responsible person as defined in the Fit for Work Operational Procedure.

1.3. Methods of testing

The following testing methods are to be used:

- Breath test for alcohol testing.
- Saliva for other drugs. Saliva testing can provide a positive result immediately after use and whose range of detectability is such that it is more likely to indicate potential and or actual impairment when compared to other testing procedures which can provide a positive result to substances days, weeks or months after last use/exposure, at which time the worker may not be impaired at work.
- Urine testing for pre-employment and confirmatory tests.

1.4. Worker Privacy

It is imperative that a worker's privacy be respected and that the results of Drug and Alcohol testing be kept confidential. All information will be kept electronically in Council's Records Management system with restricted access.

2. Responsible Consumption of Alcohol

The following measures are to be taken to promote the responsible consumption of alcohol:

2.1. An individual engaged in Council operations:

- Is not permitted to possess or consume alcohol at any time whilst on a Council premise or worksite or during paid working hours, except with the express authorisation of the General Manager.
- Must ensure they remain under the maximum acceptable limits for alcohol for the duration of an on-call roster.

2.2. Where alcohol is served at a Council-sponsored function, the following measures are to be observed:

- Having clear start and finishing times for any functions;
- Ensuring staff sign off work duties;
- Making non-alcoholic and low-alcohol beverages readily available;
- Providing sufficient food during the function;

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bogan Shire Council Policy WHS011 (Fit for Work)

- Organising (where possible) additional activities or entertainment that does not involve the consumption of alcohol;
- Holding functions only at venues where serving staff are trained in Responsible Service of Alcohol; and
- Holding functions at venues that alternate transport is available where necessary.

3. Alcohol – Initial and Confirmatory Cut-Off Levels

The following maximum Blood Alcohol Concentration (BAC) cut off limits apply where workers are, or may be, required to drive a motor vehicle or operate plant in the performance of their duties:

3.1. Zero BAC

A Blood Alcohol Concentration of zero applies to:

- All learner drivers.
- All Provisional 1 drivers.
- All Provisional 2 drivers.
- All visiting drivers holding an overseas or interstate learner, provisional or equivalent licence.

3.2. 0.02 BAC

A Blood Alcohol Concentration of 0.02 applies to:

- Drivers of all other vehicles and licences (including overseas and interstate licence holders) not subject to a zero limit, including:
 - Drivers of vehicles “gross vehicle mass” greater than 13.9 tonnes.
 - Drivers of vehicles carrying dangerous goods.

Authority

Council resolution no XXXXX dated 25 August 2022.

Policy Owner / Further Assistance

Director People and Community Services

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bogan Shire Council Policy WHS011 (Fit for Work)

Related Information

- Work Health and Safety Act 2011 (NSW)
- Work Health and Safety Regulations 2017 (NSW)
- Local Government (State) Award
- Local Government Act 1993
- NSW Local Government “Alcohol and Other Drugs Policy” Publication date 4 July 2012
- Australian Standards:
 - AS3547:1997 – Breath alcohol testing devices for personal use.
 - AS4760:2019 – Procedures for specimen collection and the detection and quantitation of drugs in oral fluid.
- WHSP014 Fit for Work Operational Procedure
- Council’s Code of Conduct

Review Date

August 2025

Significant changes to recognized standards (Australian Standards) or the development of new standards in relation to drug and alcohol testing will also trigger a review of this policy

Revision History

Date	Description of Change	Sections Affected
28/10/2010	New Policy Adopted	
25/02/2011	Policy Amended and Adopted	
28/04/2011	Policy Amended and Adopted	
27/10/2011	Policy Amended and Adopted	
28/3/2013	Policy Amended and Adopted	
24/3/2016	Policy Amended and Adopted	
02/03/2022	Policy Amended and Adopted	



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

2 BOGAN SHIRE YOUTH AND COMMUNITY CENTRE

Summary:

The purpose of this report is to inform Councillors about the planned opening of the new Bogan Shire Youth and Community Centre.

2.1 Introduction

The purpose of this report is to inform Councillors about the planned opening of the new Bogan Shire Youth and Community Centre.

2.2 Background

Bogan Shire Council received funding from a variety of sources to construct and fit out the new Bogan Shire Youth and Community Centre, including the NSW Government's Stronger Country Communities Fund and Resources for Regions Fund as well as the Australian Government's Drought Communities Extension Program. In addition Council provided its own funding as well.

The Centre's concept design was developed in response to community need, expressed through conversations and Council's Community Strategic Plan for a multi-purpose centre that could be used as a Youth drop-in space as well as for indoor sports and other community use. The overall concept was approved by Council in May 2020 and, following a lengthy tender and negotiation process, construction started in July 2021.

2.3 Discussion

It is expected that the Centre will be fully operational and open for community use from mid-September 2022, depending on construction timeframes, with an open day held on a Saturday. In the lead-up to this opening, and during September, dedicated engagement, as part of a so-called soft opening, will take place with community reference groups, particularly Youth to allow them to have an opportunity to give input into the services / activities that are to be provided, the Centre's culture and the values we will espouse.

Council's Youth Officer is due to commence work on 22 August 2022 and will supervise drop in sessions for Youth between 3pm and 6pm, Monday to Friday.

Some outstanding furniture orders are expected in early September but this will not have a significant impact on the ability to have a soft opening. Minor building works, including rectification of minor defects under the terms of Council's construction contract are expected to be complete by the end of August 2022. Landscaping works including turf are expected to be complete by early September 2022.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

An official opening is to be timed in consultation with the NSW and Australian government representatives in recognition of the funding received to build the Centre.

2.4 Recommendation

That this report be received and noted.

3 REFUGEE EMPLOYMENT

Summary:-

The purpose of this report is to present to Council the results of the skills and labour shortage mapping exercise recently carried out amongst the business community in the Bogan Shire LGA and to discuss the way forward in relation to refugee employment.

3.1 Introduction

The purpose of this report is to present to Council the results of the skills and labour shortage mapping exercise recently carried out amongst the business community in the Bogan Shire LGA and to discuss the way forward in relation to refugee employment.

3.2 Background

In April 2022 Council considered a report on refugee employment as one way to bring people to Nyngan to resolve some of our labour shortages.

At this meeting it was resolved that Council funds and invites the Bogan Shire's business community to participate in a skills and labour shortage mapping exercise to inform any future refugee employment program.

3.3 Discussion

The focus of this report is to present the outcome of the skills and labour shortage mapping exercise and to provide an opportunity for discussion on refugee employment opportunities within Bogan Shire, bearing in mind Council's decision in May 2021 to delay the launch of a marketing campaign to attract people to Nyngan until the residential sub-division is complete.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Skills and Labour Shortage Mapping

To gather data as part of the mapping exercise a survey was developed in both electronic and paper form. The survey was open for three weeks and closed on 8 August 2022.

Bogan Shire Council's community engagement for the purposes of the skills and labour shortage mapping exercise has been extensive and included:

- Six different, targeted Facebook posts raising awareness on Council's page with a link to the survey
- Notices in the Council Column in the Nyngan Weekly raising awareness
- Community notices on 2WEB radio raising awareness
- Paper surveys available at Council's Customer Service counter and Library
- Flyers and paper surveys hand delivered to businesses in Nyngan
- Personal approaches to major employers within the Bogan Shire LGA
- A number of paper surveys delivered to central locations in Coolabah, Girilambone and Hermidale
- Approaches to the rural merchandise businesses in Nyngan to distribute electronic copies of surveys to their customer database.
- In person attendance by Council's consultant at the Nyngan Ag Expo
- Requests made to schools to include the information and link to the survey in their newsletters

The survey asked businesses the following questions:

- Was the business currently experiencing a skills and workforce shortage challenge?
- What industry did they operate within?
- How many FTE are currently employed?
- Details of current skills shortage/vacancies – FTE, role and had they attempted to recruit?
- Was accommodation provided with the role(s)?
- Did they perceive that availability/affordability of accommodation would be a barrier to securing an employee?
- Contact details.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

The results of the survey can be summarised as follows:

- A total of 11 businesses responded to the survey reporting over 50 vacancies.
- Participating businesses represented a diverse range of industries including; retail, hospitality, health, trade services – engineering/mechanical, community/welfare, farming and mining.
- A total of 22 different roles were identified as being vacant across a broad spectrum including both unskilled and skilled roles – trade, qualification and/or professional.
- All participating businesses had attempted unsuccessfully to recruit into these roles already, with the exception of one business.
- The majority of businesses perceived that affordability/availability of accommodation would be a barrier to securing staff.
- Approximately half of the participating businesses provided no accommodation, whilst the other half had accommodation provided for some or all vacancies.

Refugee Employment

In the report to Council in April 2022 it was noted that the steps necessary to progress the settlement of refugees in Nyngan was a complex process involving Federal Government policy and a range of other issues.

It was further noted that successful refugee hiring processes are often based on a collaborative approach with refugee employment experts. Teaming up with a service provider specialised in refugee recruitment is an effective way to find suitable refugee job candidates.

At this meeting it was resolved to invite representatives of refugee recruitment service providers to attend a Council meeting. Accordingly, Kate Sowden from Work+Stay will attend this meeting of Council to make a presentation to Council on her organisation's services for the information of Councillors.

3.4 Recommendation

That this report be received and noted.

4 BOGAN BUSH MOBILE ASSESSMENT AND RATING

Summary:-

The purpose of this report is to inform Councillors about the Bogan Bush Mobile Assessment and Rating under the National Quality Standards (NQS).

4.1 Introduction

The purpose of this report is to inform Councillors about the Bogan Bush Mobile Assessment and Rating under the National Quality Standards (NQS).

4.2 Background

The Bogan Bush Mobile has historically operated as an out-of-scope service and was not subject to the assessment and rating process (A&R). As a result of legislative changes in 2019 the service is now required to be assessed and rated against the National Quality Standards (NQS) with the Department of Education conducting all assessments and providing the outcomes as a specified rating.

Assessment and Rating is a national process whereby services are assessed and rated against the National Quality Standards (NQS). Services are given a rating of each of the 7 quality areas and an overall rating based on these results. These ratings can range from Excellent, Exceeding, Meeting, Working Towards and Significant Improvement Required.

4.3 Discussion

Bogan Bush Mobile recently underwent Assessment and Rating (A&R) at the Marra and Collie venues. As the Bogan Bush Mobile now conducts long daycare (LDC) sessions at the Marra (once a week) and Collie (once a fortnight), these BBM sessions are now considered as being an 'in-scope' service.

In-scope services are regulated under the National Quality Framework (NQF), which consists of the National Law, Regulations and the National Quality Standards. In-scope services include centre-based services, such as long day care, out of school hours care, preschools, and family day care services.

Previously, the BBM was considered to be 'out-of-scope'. Out-of-scope services are regulated under the *Children (Education and Care Services) Supplementary Provisions Act 2011* (the State Law). Mobile and occasional care services are the only service types regulated under the State Law. Following changes to the State Law, the National Law provisions apply to out of scope services, with certain modifications.

The 7 Quality Areas (QA) of the National Quality Standards

QA1: Educational Program and Practice

QA2: Children's Health and Safety

QA3: Physical Environment

QA4: Staffing Arrangements

QA5: Relationships with Children

QA6: Collaborative Partnerships with Families and Communities

QA7: Governance and Leadership

The Manager Education Services was interviewed by the assessor on every quality area and was required to provide relevant evidence and documentation of meeting the requirements of these areas, (e.g. staff qualifications, policies and procedures). The BBM Service Leader was also interviewed and required to provide additional evidence and supporting documentation. Assessors are required to visit the venues, assess the set-up of the venue, speak with parents, observe and assess interactions between educators, children, families and team members.

The feedback Management received from the assessor was very positive.

Ratings

The ratings a service can receive are as follows:

Significant Improvement Required

Service does not meet 1 of the 7 quality areas or a section of the legislation and there is a significant risk to the safety, health and wellbeing of children. The regulatory authority will take immediate action.

Working Towards National Quality Standard

Service provides a safe education and care program. There are 1 or more areas identified for improvement.

Meeting National Quality Standard

Service meets the National Quality Standard. Service provides quality education and care in all 7 quality areas. (Note: the ELC is rated as 'Meeting' as well).

Exceeding National Quality Standard

Service goes beyond the requirements of the National Quality Standard in at least 4 of the 7 quality areas, with at least two of these being quality areas 1, 5, 6, or 7.

Excellent

Service promotes exceptional education and care, demonstrates sector leadership and is committed to continually improving.

Ratings are awarded by the Australian Children's Education and Care Quality Authority (ACECQA) – an independent national authority that assists governments in administering the National Quality Framework (NQF) for children's education and care. Services rated Exceeding National Quality Standard in all quality areas may choose to apply for this rating.

The BBM Service received a 'Meeting' rating which is a wonderful testament to the high quality and level of service provided by the BBM team, especially considering it's the very first time the BBM has been assessed and rated.

The rating means that families can rest assured knowing that the BBM team, overseen by the Manager Education Services, Tracey Hobday who is also the Early Childhood Teacher, provides quality education and care for their children that aligns with the Early Years Learning Framework and My Time Our Place Framework.

All Educators who attend the venues are either fully qualified or working towards their qualification as is legally required. Families can leave their children in our care knowing that we provide a safe and welcoming environment for their children to learn in and one which ensures children are meeting their developmental milestones – and if they aren't, Educators are qualified to support families by providing information about services that can deliver specialist resources tailored to each individual child.

4.4 Attachment

BBM Certificate of Rating.

4.5 Recommendation

That this report be received and noted.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Attachment: BBM Certificate of Rating

**The NSW Department of Education
Education and Care Quality Ratings**

Bogan Bush Mobile

meets the National Quality Standard, providing quality education and care in all seven quality areas.



The National Quality Standard is made up of seven quality areas

1 Educational program and practice	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
2 Children's health and safety	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
3 Physical environment	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
4 Staffing arrangements	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
5 Relationships with children	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
6 Collaborative partnerships with families and communities	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
7 Governance and Leadership	Meeting National Quality Standard	Meeting National Quality Standard	Meeting National Quality Standard
	Significant Improvement Required	Working Towards National Quality Standard	Meeting National Quality Standard
			Exceeding National Quality Standard

This service was last assessed in August 2022 against the *National Quality Standard for Early Childhood Education and Care and School Age Care* and these ratings have been awarded in accordance with the *Education and Care Services National Law Act 2010* and the *Education and Care Services National Regulations 2011*.

Date of issue: 08 August 2022

ASR-00035840

SE-00014979

5 STRONGER COUNTRY COMMUNITIES FUND – ROUND 5

Summary:

The purpose of this report is to advise Council of availability of funding under Round 5 of the NSW Government's Stronger Country Communities Fund and to recommend an approach for community consultation to select projects.

5.1 Introduction

The purpose of this report is to advise Council of availability of funding under Round 5 of the NSW Government's Stronger Country Communities Fund and to recommend an approach for community consultation to select projects.

5.2 Background

The Stronger Country Communities Fund was opened in July 2017 to provide funding to regional and rural communities to "boost the wellbeing of communities in regional areas by providing new or upgraded social and sporting infrastructure or community programs that have strong local support."

Bogan Shire Council was allocated \$724,683 in Round One of the program, \$1,581,630 in Round Two, \$764,812 in Round Three, \$769,576 in Round Four. The following projects have been funded from these first rounds:

- Affordable Senior's Living Units - \$ 995,000
- Bogan Shire Youth and Community Centre - \$764,812
- Larkin Oval Lights - \$480,283
- Recreational Pathway - \$275,000
- Golf Course Irrigation - \$142,953
- Waterplay and Half Basketball Court Nyngan Pool - \$132,640
- Solar Heating Nyngan Pool - \$118,990
- Heritage Park and Moonagee Park - \$101,447
- Racecourse Jockey Room - \$60,000
- Pony Club Amenities Block - \$200,000
- Levee Bank Walking Paths - \$116,500
- Bogan River Bushcare and Nursery - \$179,576
- Showground Fencing - \$50,000

5.3 Discussion

Council was notified on 4 August 2022 that it is eligible to receive up to \$861,266 in the fifth round of the Stronger Country Communities Fund with another \$391,484 available to eligible community organisations within the Bogan Shire LGA. Eligible community groups include:

- Community organisations registered as incorporated associations
- Not-for-profit community organisations registered as public companies
- Local Aboriginal Land Councils

Eligible Programs and Projects

Projects must be for infrastructure or community programs that boost the wellbeing of regional areas through improved amenity and positive social outcomes.

Eligible Project Costs may include those associated with

- building new or upgrading existing local community amenity and community service infrastructure,
- delivering community programs and events

Projects must deliver public benefit and outcomes that contribute to the program objective. Applicants will be expected to establish monitoring procedures to demonstrate the delivery of the expected benefits.

Projects can demonstrate public benefit by showing how the project will benefit the public generally, or a sufficient section of the public. Similarly, while projects can be located on private land they must not be solely for private benefit. The Applicant will need to show how the facility will be open to the community.

Projects must be for:

- construction of new, or upgrades to existing, local community infrastructure
- construction of new, or upgrades to existing, local sporting infrastructure
- capital works related to street beautification and other public places that promote the health, happiness and wellbeing of the community
- delivering programs that benefit the local community and provide public benefit
- infrastructure to assist the delivery of general community programs
- infrastructure or community projects or programs which improve and promote accessibility and inclusion

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Funding will support projects that improve community participation, liveable communities and accessibility and inclusion outcomes. These will assist people with disability and accessibility requirements to participate independently with equity and dignity.

Applicants must demonstrate consideration of accessibility and inclusion measures in their application.

Projects that seek to improve outcomes for Aboriginal people must align with the skills, aspirations and experiences of local Aboriginal communities.

Ineligible Projects and Project Costs

Ineligible Project Costs include:

- costs related to buying or upgrading non-fixed equipment or supplies, unless considered essential to program delivery and are incidental costs to the overall project budget
- costs relating to the purchase of vehicles, buses, boats, trailers, motorhomes, or other modes of transportation
- purchase of land or buildings
- ongoing/recurrent funding that is required beyond the stated time frame of the project
- for infrastructure projects, funding for any ongoing staff or operational costs
- for community programs, funding for ongoing staff or operational costs beyond the scope and time frame of the funded project (3 years)

Projects are not eligible for funding if they are:

- for the maintenance or construction of local roads or other ongoing core service infrastructure works that are the ordinary responsibility of council or other levels of government
- for the delivery of essential or core government services that should be funded from another source such as local government, the NSW Government or the Australian Government
- seeking retrospective funding to cover any project component that is already complete before Applicants are informed of the funding decision outcome or funding is announced
- seeking grant funding for ongoing staff or operational costs beyond 3 years from project announcement for programs, or any ongoing staff or operational costs for infrastructure projects

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

- for a general works package without specific scope, costs and location (e.g. 'upgrading lighting at sports ovals' without identifying the work required, number of sites or the locations)
- providing direct commercial and/or exclusive private benefit to an individual or business
- solely for the maintenance of any infrastructure i.e. painting or beautification repairs without upgrading the functionality of the infrastructure.

Community Consultation

According to Program guidelines projects must have demonstrated community support.

Applicants will be required to provide evidence of consultation and support for the projects they submit, such as engagement through council's Community Strategic Plan, online surveys, letters of support from Members of Parliament, councils, peak sporting and cultural organisations, or other documents demonstrating community support for the projects.

Process

As applications close on 23 September 2022 with considerable lead time being required for preparation of the applications, Council will need to determine at its August meeting which projects to submit for funding, subject to community consultation.

Grant guidelines permit the retention of a maximum of 25% of grant funding for project contingency costs as well as 10% for and administration / project management costs and it is recommended that Council does so.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Potential programs or projects for Bogan Shire Council are included in the following table, noting that projects must have a minimum cost of \$100,000.

	Suggested Projects	Estimated Cost
Infrastructure		
1	Junior League Oval Improvements	\$150,000
2	Showground and Racecourse Improvements	\$287,000
3	Public Art	\$143,000
4	Golf Club Pedestrian Access	\$136,000
5	Larkin Oval Improvements	\$193,000
6	Playground Softfall (new and existing playgrounds)	\$224,000
7	Fire Station Museum	\$150,000

5.4 Recommendation

That:

1. Council considers and prioritises which eligible activities and/or projects to submit for funding under the Stronger Country Communities Grant.
2. The General Manager applies for funding under the Stronger Country Communities Grant for the projects determined above, in priority order, until all grant funds are exhausted retaining a maximum of 35% for contingencies and project management / administration costs.

6 RESOURCES FOR REGIONS ROUND 9

Summary:

The purpose of this report is to provide information to Council on funding from the Resources for Regions Grant and for Council's consideration of eligible projects

6.1 Introduction

The purpose of this report is to provide information to Council on funding from the Resources for Regions Grant and for Council's consideration of eligible projects.

6.2 Background

Council was formally advised on 11 August 2022 of its eligibility under the Resources for Regions Grant (Round 9). A dedicated envelope of funding has been made available to 26 eligible LGAs, of which Bogan Shire Council is included. Eligible LGA's will receive a base amount of funding, with a weighted distribution of additional funding based on the mining employment location quotient.

Only Councils will be allocated funding under the program acknowledging their critical role in understanding the needs of their community and having planned for these needs via their Community Strategic Plans.

Council's funding allocation is \$7,592,312.

The Resources for Regions Program acknowledges the significant benefits mining delivers to the NSW economy as well as the unique and diverse needs that arise in mining communities.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Eligible projects:-

Infrastructure	
Key objectives	Examples
Mitigate the impact of gas exploration or mining on local infrastructure in the Local Government Area.	<ul style="list-style-type: none"> • Service infrastructure such as road or bridge upgrades and waste infrastructure.
Delivery of new economic opportunities to help strengthen and/or diversify the local economy.	<ul style="list-style-type: none"> • Upgrade, new or improved tourism projects that align with the region's Destination Management Plan. • Infrastructure projects aligned to the Local Government Area's local endowments as articulated in the relevant Regional Economic Development Strategy (REDS) or a relevant NSW Government strategy (e.g. State Infrastructure Strategy 2018-2038, Future Transport 2056, Regional Growth Plans).
Improved community amenity through new or upgraded community infrastructure.	<ul style="list-style-type: none"> • New or enhanced public spaces, recreational facility upgrades, walking and cycling tracks, community centres and halls. • Sports facilities, local pool or other publicly owned health and fitness facility upgrades. • Main street or town centre beautification projects. • Civic centre or art gallery upgrades, libraries or community or cultural spaces. • Upgrades to community infrastructure that improves accessibility and inclusion. • Common infrastructure, such as amenities or other improvements to public spaces. • Environmental improvement projects.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Community Programs	
Key objectives	Examples
Economic diversification initiatives to support the long-term resilience and prosperity of mining and/or gas exploration communities.	<ul style="list-style-type: none"> • Targeted skills development programs. • Industry development or business innovation workshops. • Projects related to the development of tourism products that align with the region's Destination Management Plan including the development of new or enhanced tourism experiences and digital product development.
Deliver positive community outcomes by enhancing the overall well-being of mining and/or gas exploration communities.	<ul style="list-style-type: none"> • Larger scale sporting festivals, arts, culture or cultural heritage projects that are accessible and inclusive and support community involvement. • Promotion of local culture or history or land care projects. • Community programs that support or encourage mining workers or their families to relocate to the region or support wellbeing outcomes for residents of mining and/or gas exploration communities. • Aboriginal tourism or cultural heritage projects. • Disability awareness training for front-line staff to support increased community participation for all. • Community events to enable community networking and relationship building.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Eligible community programs include those that:

- Provide economic diversification to support long term resilience and prosperity (targeted skills development, industry development workshops, projects to related to the development of tourism); and
- Deliver Community wellbeing outcomes by enhancing liveability (larger scale sporting festivals, arts/cultural heritage projects that support community involvement, promotion of local culture, land care, support wellbeing outcomes and Indigenous tourism or cultural heritage projects).

Ineligible projects:

Ineligible projects include those that:

- are for the day to day delivery of essential or core council services;
- are for a privately-owned asset or on private land unless there is a clear public benefit and the landowner has provided documented consent; and
- have exclusive private benefits or provide direct commercial and/ or exclusive private benefit to an individual or business.

Minimum and Maximum Grant Funding

- Infrastructure – Min \$250,000, Max \$7.5 Million
- Program – Min \$100,000, Max \$500,000 per program

Applications are due by 12 July 2021 and all Eligible Projects must be completed within 2 years of approval.

6.3 Discussion

A Grants Workshop is to be held on Tuesday 23 August 2022. This workshop is an opportunity for Councillors and management to identify potential projects and programs, indicating their relative community benefit for consideration and prioritisation at the August Council meeting. Given the emphasis on funding of infrastructure projects in recent years, Council may wish to give consideration to funding more programs for this grant round.

Based on the information collected from community consultation and feedback, some potential projects have been listed below. It should be noted that the project scope and cost are indicative only and, in many cases, could be varied to achieve differing outcomes (for example, removing certain items from a park upgrade reduces the cost).

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

As with previous grant applications it is suggested that Council prioritises projects in excess of allocated funding to facilitate substitution of projects in the grant application in the event the Government deems certain proposed projects ineligible.

Grant guidelines permit the retention of a maximum of 25% of grant funding for project contingency costs as well as 10% for and administration / project management costs and it is recommended that Council does so.

Potential programs or projects for Bogan Shire Council are included in the following table:

	Suggested Projects	Estimated Cost
Infrastructure		
1	Tennis Courts and Clubhouse Improvements	\$268,000
2	BSYCC Sports Hall Improvements	TBC
3	BSYCC Improvements	TBC
4	Showground Covered Area	TBC
5	Village Improvements	\$250,000
6	Nyngan Pool Improvements	\$250,000
7	Rural Road Construction	TBC
8	Town Streets	TBC
9	Nyngan Footpath replacement	\$300,000
10	Waste Cells	\$250,000
Community Programs		
1	Bush Care Program (Bush Care Coordinator and Trainee)	\$368,000
2	BSYCC - Youth Programs (Youth Officer & Youth Support Officer)	\$358,000
3	Allied Health (Diabetes Educator) Services	\$360,000
4	BSMC - Extend Sonography Services	\$304,000
5	BSMC - Aboriginal Health Services	\$250,000



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Some of these estimated costs may be subject to revision at the Council meeting. Items marked TBC are subject to confirmation of certain grant guidelines and further investigation on costings.

Councillors may of course also wish to propose other eligible projects and activities on behalf of the community at the Council meeting.

6.4 Recommendation

That:

1. Council considers and prioritises which eligible projects and programs to submit for funding under the Resources for Regions Grant.
2. The General Manager applies for funding under the Resources for Regions Grant for the projects and programs determined above, in priority order, until all grant funds are exhausted retaining a maximum of 35% for contingencies and project management / administration costs.

Debb Wood

Director People and Community Services

REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES

Mayor and Councillors

The following reports are submitted for consideration:-

1 INVESTMENTS JULY 2022

Summary:

The report is to outline the performance of Council's Investment Portfolio for the month of July 2022.

The Investment Report for July 2022 is shown below. At the 31st July 2022 Council had \$15.4 million invested. There has been a decrease of \$1,849,675 due to expenditure paid out and not yet claimed as at 31st July 2022 on both Transport for NSW projects and Water Storage projects.

1.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of July 2022.

1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

1.3 Discussion

The Investment Report for July 2022 is shown below. At the 31st July 2022 Council had \$15.4 million invested. There has been a decrease of \$1,849,675 due to expenditure paid out and not yet claimed as at 31st July 2022 on both Transport for NSW projects and Water Storage projects.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Investment Movements for July 2022

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements						
REF	Source	Maturity	Days	% rate	Bal June 22	Bal July22
320456998	NAB	03/03/2023	365	0.95%	2,800,000.00	2,800,000.00
9737369	Westpac	17/02/2023	365	0.950%	2,000,000.00	2,000,000.00
37908808	Commonwealth	30/05/2023	365	3.030%	2,000,000.00	2,000,000.00
6894	NAB - Professional Funds	At Call		1.350%	10,541,065.72	8,691,390.24
	Balance securities held				17,341,065.72	15,491,390.24
	Balance Ledger 19010.8200.8200				17,341,065.72	15,491,390.24
	Summary by institution					
	WESTPAC				2,000,000.00	2,000,000.00
	NAB				13,341,065.72	11,491,390.24
	COMMONWEALTH				2,000,000.00	2,000,000.00
					17,341,065.72	15,491,390.24

1.4 Recommendation

That the Investments Report be received and noted.

2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:

This report is to provide a comparison of rate collections as at 31st July 2022, with the same period last year.

Total arrears have decreased from \$857,841 as at the 31st July 2021 to \$761,336 as at 31st July this year.

2.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31st July, 2022, with the same period last year.

2.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2022-2023	2021-2022
Arrears Prior to 30/06/2022	761,336	857,841
First Instalment outstanding as at 31/07/2022	1,170,687	1,121,045
Second Instalment outstanding as at 31/07/2022	1,249,107	1,240,644
Third Instalment outstanding as at 31/07/2022	1,268,097	1,259,811
Fourth Instalment outstanding as at 31/07/2022	1,277,273	1,265,772
Total Arrears	761,336	857,841
Total Outstanding	5,726,502	5,745,113
Monthly Transactions		
Amount Levied & B/Fwd	6,015,283	6,157,663
Add: Adjustments	3,595	3928
Less: Payments to end of May	-213,999	-339,557
Less: Rebates	-78,377	-76,921
Add: Postponed	0	0
Gross Total Balance	5,726,502	5,745,113
Arrears of total amount levied %	13%	14%

Total arrears have decreased from \$857,841 at the 31st July 2021 to \$761,336 as at 31st July this year and has reduced to \$751,201 at the time of writing this report.

Each instalment amounts to approximately \$1,503,000.

(Total Rates, Waste, Water & Sewer Access Charges)

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

As at the 31st July 2022 Council had collected \$125,558 less than at the same time last year, an additional \$291,641 had been collected at the time of writing this report making the total collected to date \$505,640.

No current instalments are in arrears for 2023 as the first instalment is not due until the 31st August 2023.

2.3 Recommendation

That the Rates and Annual Charges collection report be received and noted.

3 AUDIT OF 2021/2022 FINANCIAL ACCOUNTS

Summary:

This report is to advise Council of the timeline for the Audit of the 2021/2022 Statutory Accounts.

3.1 Introduction

The purpose of this report is to inform Council of the timing of the Audit of the Statutory Accounts for the 2021/2022 financial year and to ask Council to refer these accounts for Audit.

3.2 Background

Council is required to produce and have audited a set of Statutory Accounts each financial year. The 2021/2022 financial year closed on 30th June 2022 and audited statutory accounts must be lodged with the Office of Local Government by 31st October 2022.

3.3 Discussion

The auditors have initial audit dates between 22nd and 24th August, providing that certain information was sent in advance.

Council staff were required to have a full set of statutory accounts completed by 15th August 2022 for Auditors. These draft accounts need to be adopted and referred to audit at this meeting.

3.4 Recommendation

That Council refer the 2022 Annual Financial Statements for Audit and that the necessary elected members and staff be authorised to sign the Statement by Councillors and Management on the General Purpose and Special Purpose Financial Statements for the year ended 30th June 2022.

4 LICENCE AGREEMENT WITH NYNGAN RUGBY UNION CLUB INC.

Summary: *The report is to:*

- (a) Advise Council of the renewal of the licence agreement with the Nyngan Rugby Union Club Inc. in relation to use of the Clubhouse at Larkin Oval; and*
- (b) Advise Council that the charge for the Nyngan Rugby Union Club Inc. is the statutory minimum rental applicable to tenures under the Crowns Land Act 1989 (NSW).*

4.1 Introduction

The purpose of this report is to advise Council of the renewal of the licence with Nyngan Rugby Union Club Inc. for the Larkin Oval Clubhouse and that Council has charged the statutory minimum rental applicable to tenures under the Crowns Land Act 1989 (NSW).

4.2 Background

On 23 September 2021, at an Ordinary Meeting, it was resolved that Council:

1. Enters into a new licence agreement for twelve months with the Nyngan Rugby Union Club
2. Charges Nyngan Rugby Union Club Inc. the statutory minimum rental applicable to tenures under the Crowns Land Act 1989 (NSW).

Pursuant to that resolution, negotiations continued with the Nyngan Rugby Union Club and a 12 month lease was entered into for an amount of \$543 plus GST.

Due to Crown Land Management Plans needing to be completed and accepted by Crown Lands the longest term applicable to this lease can be 12 months. Once Management Plans are lodged and accepted by Crown Lands Council should be able to enter into a longer term arrangement.

4.3 Discussion

The lease was due for renewal on the 1st September 2022. Council staff prepared the new lease with updated dates and rental and have entered into a new 12 month lease with the Nyngan Rugby Union Club Inc.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

The relevant statutory minimum rental, currently \$543 per annum (plus GST), has been charged. That amount is subject to annual increases in line with the Consumer Price Index.

4.4 Recommendation

For noting.

5 FINANCIAL ASSISTANCE TO COMMUNITY SERVICE ORGANISATIONS

Summary:

The report is to advise Council of requests received for Financial Assistance in relation to Rates and Charges levied on Community Service Organisations.

Council has in the past granted Financial Assistance to the below organisations to help with payment of their Annual Rates and Charges. The request is that the same assistance applies to this current financial year.

5.1 Introduction

The purpose of this report is to advise Council of requests for financial assistance in relation to rates and charges levied on Community Service Organisations.

5.2 Background

Council levies rates according to the Local Government Act 1993 (The Act) and its Operational Plan.

Under Section 356 of The Act Council can legally provide financial assistance to Community Organisations if their activities can be linked to outcomes specified in the Operational Plan.

The 2022/2023 rates were levied with these ratepayers included and if Council agrees to financial assistance then Council will need to pay for these from the donations budget of \$5,500 leaving a balance of \$749 for any further donations.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

5.3 Discussion

Council has received four letters requesting financial assistance to meet the cost of rates and charges payable.

Organisation	Levied 2021/22	Fin Assist 2021/22	Levied 2022/23	Fin Assist 2022/23	Justification
Nyngan Baptist Fellowship	\$1,195	\$1,195	\$1,195	\$1,195	Sect 1.2 of the Operational Plan
Nyngan Baptist Fellowship Non-Res Sewer Access	\$540	\$540	\$551	\$551	Sect 1.2 of the Operational Plan
Trustees Bobadah Hall	\$661	\$348	\$667	\$348	Sect 1.1 of the Operational Plan
Christian Community Church			\$1,195	\$1,195	Sect 1.2 of the Operational Plan
Christian Community Church Non-Res Sewer Access			\$551	\$551	Sect 1.2 of the Operational Plan
Nyngan Water Ski Club			\$911	\$911	Sect 1.1 of the Operational Plan

Nyngan Baptist Fellowship \$1,746

This is a non-profit organisation who have requested that Council give them financial assistance for the fees charged for access to Council services. As this property is now operated as a Church it is no longer rateable for general rates. Recommend Council assists with amount payable of \$1,746

Trustees Bobadah Hall \$ 348

This is a non-profit organisation who have requested that Council give them financial assistance for the Waste Depot Levy. Recommend Council assists with amount payable of \$348.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Christian Community Church \$1,746

This is a non-profit organisation who have requested that Council give them financial assistance for the fees charged for access to Council services. As this property is now operated as a Church it is no longer rateable for general rates. Recommend Council assists with amount payable of \$1,746

Nyngan Water Ski Club Inc \$ 911

This is a non-profit organisation who have requested that Council give them financial assistance for the rates charged to the organisation. Council previously assisted the Ski Club during the drought with the rates when they had no members. The Club has just paid its 2022 rates. Recommend Council assists with amount payable of \$911 for the 2022/2023 rates levied.

5.4 Recommendation

That Council:

1. Provides financial assistance to The Nyngan Baptist Fellowship to the value of \$1,746, which represents all rates and charges levied on the Nyngan Baptist Fellowship. This would exclude any usage charges for water.
2. Provides financial assistance to the Trustees of the Bobadah Hall to the value of \$348, which represents the Waste Depot Levy.
3. Provides financial assistance to the Christian Community Church to the value of \$1,746, which represents all rates and charges levied on the Christian Community Church. This would exclude any usage charges for water.
4. Provides financial assistance to the Nyngan Water Ski Club to the value of \$911, which represents all rates levied.

Stephanie Waterhouse
Director Finance and Corporate Service



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

From: Nyngan Baptist [mailto:nynganbaptist@gmail.com]
Sent: Wednesday, 20 July 2022 7:22 PM
To: Bogan Shire Council <Administrator@bogan.nsw.gov.au>
Subject: Council Assistance

Dear Bogan Shire Council,

I wish to apply again for financial assistance for the Community Hall 50-52 Cannonbar Street which Nyngan Baptist Fellowship looks after as Crown Land Managers (previously the Scout Hall). As in previous years, we again seek the support of council in the donation back of the rates and charges for this financial year. The hall is used by various groups throughout the year, and we have successfully made ongoing improvements at the premises to ensure that the building and grounds remain a valued community resource.

Sincerely, and with thanks for your ongoing support,

Pastor Richard Milligan
Nyngan Baptist Fellowship
M: 0401612768

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022



Christian Community Centre Nyngan
16 Terangion St, NYNGAN NSW 2825

29th July, 2022

The General Manager,
Bogan Shire Council,
81 Cobar Street,
NYNGAN NSW 2825

Dear Mr Francis,

RE:- Rates for 16 Terangion Street, Nyngan Lot 1 DP 668116

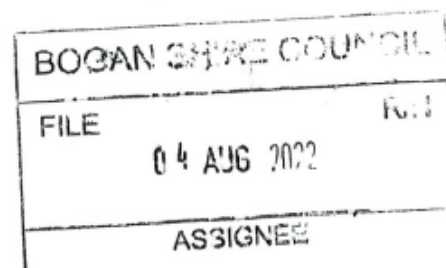
As we have recently purchased the premises at 16 Terangion Street, we would like to apply to have the rates waived for this location. We are of the understanding that land is exempted from rates if it contains a church or other buildings used for public worship. Could you please advise us on this matter and if so have the attached rates notice adjusted accordingly.

We would like to thank you in advance for your co-operation and should you wish to discuss the matter further, you can contact me on 0428330665.

Yours Sincerely



Ps. Michael Dutschke





**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Bobadah Hall Committee

Richard Harley
Secretary / Treasurer
Pretty View
Bobadah via Condobolin NSW 2877
Ph: 0268963986
Mobile: 0427963986
Email: pretty.view@bigpond.com

12 August 2022

Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

Dear David

Re: Bobadah Hall Assessment No: 1001789

I am writing on behalf of the Bobadah Hall committee requesting an exemption from the waste depot charge of \$348.00.

The Bobadah Hall is situated 115 kilometres south of Nyngan and therefore will never use nor receive any benefits from using the waste depot situated in Nyngan.

The Bobadah Hall committee is a voluntary, non-profit committee made up of a handful of local landholders.

Due to the limited opportunity to raise funds for the upkeep of the Bobadah hall, we request the Council waive the waste depot levy.

Kind regards

Richard Harley

Richard Harley
Secretary / Treasurer
Bobadah Hall

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

NYNGAN WATER SKI CLUB INC.

PO BOX 342
NYNGAN NSW 2825
E: nWSC2825@hotmail.com

To: Bogan Shire Council
Re: Rates

10th August 2022

Dear Mr Francis

Nyngan Water Ski Club is a non-profit organisation run entirely by volunteers. The Club provides economic benefit to the Bogan Shire with members purchasing fuel, groceries, accommodation and take-away food from local businesses. More than half of the membership resides in neighbouring towns and travel to Nyngan on a regular basis to use our facilities, further boosting the economy and tourism profile of our town.

The Club has ongoing yearly expenses including:

- Insurance \$1483.20 p.a.
- Electricity \$1250.00 p.a.
- Bogan Shire Council Rates \$ 923.55 p.a.
- Department of Industry Permissive Occupancy Rent \$598.00 p.a.

Cleaning of the Clubhouse and toilet block and maintenance of buildings, including plumbing, pumps, outdoor furniture, access road and the boat ramp is undertaken by volunteers.

At our AGM on Tuesday 26 October, 2021 the committee undertook to canvas with Bogan Shire Council the possibility of a waiver of rates for the 2022-23 financial year. A waiver of rates would assist with keeping the Club financially sustainable.

Yours faithfully

A handwritten signature in black ink, appearing to read "Nichole Jenkins", is written over a light blue horizontal line.

Nichole Jenkins.
Secretary.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF
ENGINEERING SERVICES**

Mayor and Councillors

I submit the following report for consideration:

1 DEPARTMENTAL ACTIVITY REPORT

Summary:

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Engineering Services Department.

1.1 Introduction

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Engineering Services Department.

1.2 Background

A regular activity report is provided for the information of Councillors.

1.3 Discussion

Roads

Road work undertaken for the reporting period 18th July 2022, to the 12th August 2022 consisted of the following:

No.	Name	Comments
	Local Roads	
25	Merryanbone Road	Flood damage repairs continuing
78	Okeh Road	Maintenance grading completed
86	Neeroc Road	Re-sheeting continuing
79	New Bogan Road	Maintenance grading completed
40	Plummers Road	Flood damage repairs completed
	Jack Hargreaves Park	Parking area construction continuing
17	Booramugga Road	Patching works completed

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

60	Shannonvale Road	Flood damage repairs completed
	Rural Roads	Slashing of roadside completed

	Regional Roads	
7514	Cockies Road	Flood damage repairs and maintenance continuing
424	Cobar Condo Road	Flood damage repairs and maintenance commenced
	State Highways	
HW7	Mitchell Highway	Mulla Road rehabilitation on hold
HW7	Mitchell Highway	Tree trimming completed
HW7	Mitchell Highway	Mulga Shoulder Widening Project continuing
HW7	Mitchell Highway	Yarran Hut culvert installation continuing

Council's jet patching truck has completed work on the following roads:

- Nyngan Town Streets
- Tottenham Road
- Yarrandale Road
- Hermidale Nymagee Road
- Barrier, & Mitchell Highways

The upcoming works program for Council's Rural Works teams includes, but not limited to the following works:-

- Commencing, or continuing maintenance grading, re-sheeting, or flood damage repairs of the following roads:- Warrah Road, Merryanbone Road, Plummers Road, Cockies Road, Glengarriff Road, Jump's Road, Wera Road, Colane Road, and Simpsons Road.
- Commencing in October the resurfacing of Pangee Street.
- Commencing construction, and sealing of 900m of Mulla Road.
- Commencing 10km of shoulder widening of the Mitchell Highway 14km north of Nyngan near the property Yarran Hut.
- Completing construction, and sealing of Cobar St into to Jack Hargreave's Park.
- Continuing the installation of pipe culverts as part of the Yarran Hut Shoulder Widening Project Mitchell Highway.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Council had previously proposed a road inspection tour. The following routes, which provide a mix of road conditions and surfaces, are proposed:

1. Route 1

Tottenham Road
Cockies Road
Piesley Road
Pangee Road
Coffils Lane

2. Route 2

Old Warren Road
Merryanbone Road
Benah Road
Colane Road
Murrawombie Road

Council may wish to consider a suitable day, date and time for these inspections.

Works and Services

The work undertaken during this reporting period consisted of the following:

Civil Works

- Carried out repairs to roof guttering at the Museum
- Assisted in basketball backboard installation at the Youth and Community Centre
- Commenced installation of sandstone terrace in Davidson Park
- Installed concrete paths and shed slab at the Youth and Community Centre (contractors)
- Carried out storm water installation at the Youth and Community Centre
- Commenced fabrication of the Big Bogan dog
- Commenced replacing Nyngan town street signs
- Construction of welding workshop extension ongoing
- Installed head walls in new section of lawn cemetery
- Replaced section of fence at the aerodrome terminal
- Avgas and Jet A1 aviation fuel now available at the aerodrome

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

Community Facilities

- Mowing and maintenance of ovals, reserves and highway approaches to Nyngan
- Cleaning of town facilities
- Cleaning and sweeping of the Nyngan CBD
- Cleaning and maintenance of town streets and nature strips
- Cleaning of town streets gutters and culverts
- Before and after works carried out for Ag Expo
- Weed spraying lane ways and culverts (ongoing)
- Sprayed all ovals and parks for clover
- Installed compost bunker for nursery

Water & Wastewater

- Commenced installation of irrigation for Youth & Community Centre
- Completed cleaning and quality inspection of water storage reservoirs at the Bowling Club & Hoskins Street
- Carried out slashing and spraying of APC (ongoing)
- Repairs and de-silting of APC to commence 15th August weather permitting
- Carried out repairs on sewer manhole at Youth & Community Centre
- Cleaned out village reservoirs
- Flushing of reticulation system being carried out (ongoing)
- Carried out ongoing repairs to sewer reticulation system in Rotary Park
- Installed new water service to 32 Dandaloo Street
- Additional water treatment ongoing due to high turbidity & colour in Bogan River during natural flow

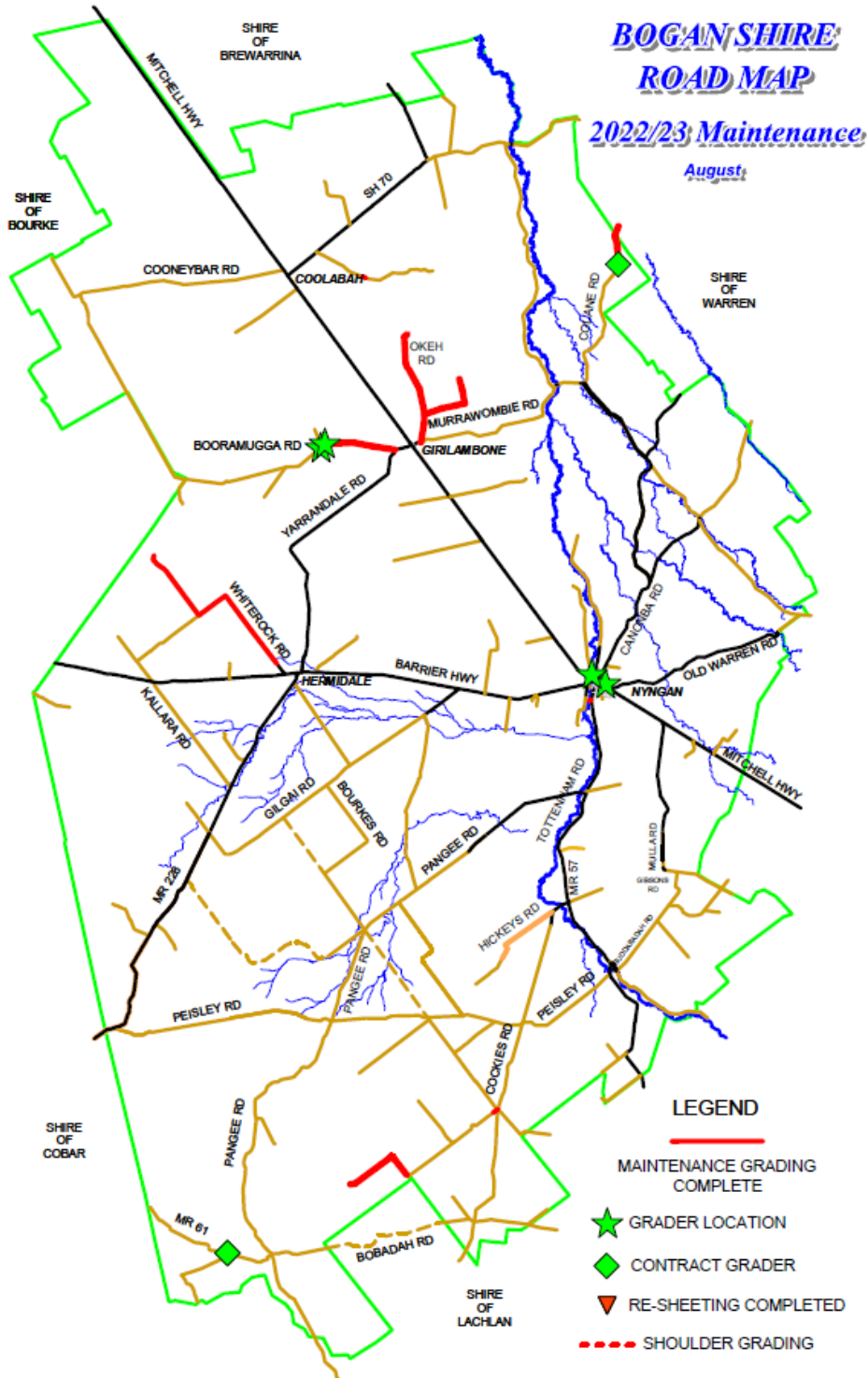
1.4 Recommendation

That the Operational Report be received and noted.

Graeme Bourke

DIRECTOR ENGINEERING SERVICES

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**





Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

**REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF
DEVELOPMENT & ENVIRONMENTAL SERVICES**

Mayor and Councillors

I submit the following report for consideration:

1 DEPARTMENTAL ACTIVITY REPORT

Summary:

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Development and Environmental Services Department.

1.1 Introduction

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Development and Environmental Services Department.

1.2 Background

A regular activity report is provided for the information of Councillors.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

1.3 Discussion

Development Application Statistics

Two applications require additional information, three applications are under assessment and one application was approved since Council's meeting of 28 July 2022 as indicated in the table below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2021/025	Mr BS Miles	214 Cooneybar Road, Coolabah	New Single Storey Dwelling	\$544,800	Additional Information Required
2022/013	Mr R Burns	38 Dandaloo Street, Nyngan	New Transportable Dwelling	\$72,000	Under Assessment
2022/014	Rawson Homes Pty Ltd	36 Dandaloo Street, Nyngan	New Single Storey Dwelling	\$415,956	Additional Information Required
2022/016	Mr A Jones	42 Dandaloo Street, Nyngan	New Single Storey Dwelling	\$435,000	Approved
2022/017	NSW Police	27 Tabratong Street, Nyngan	New Private Carport	\$21,350	Under Assessment
2022/018	Mrs E Stanton	79-81 Pangee Street, Nyngan	New Storage Shed	\$35,000	Under Assessment

Included as Attachment 1 is statistical/historical information in relation to applications received including Development Applications, for information.

Council has taken a number of pre-Development Application enquiries since Council's meeting of 28 July 2022. Assistance continues to be provided to the community regarding the complexity in lodgment of applications on the NSW Planning Portal.

Waste Management

Council needs to consider if the Major Events Waste Disposal Charge of \$250 is to be continued for major events such as ANZAC Day Races, Duck Creek Picnic Races, Nyngan Show and the Ag Expo.

In the past a committee representative from these organisations has contacted Council prior to an event taking place to arrange waste disposal and discuss any

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

associated fees. Written representation from some organisations has also been made to Council requesting any fees to be waived, and in most cases, Council has agreed to the request in lieu of sponsorship or donation.

This year however, Council had not been contacted by any of the above mentioned organisations prior to any of these events.

All the waste generated, including recyclable cans and bottles, was disposed of as general waste at the Nyngan Waste Facility. Recycling (bottles and cans) could have been separated which would have reduced the amount of waste entering landfill and enabled recyclable materials to be used as a resource for future products.

As an initiative to encourage recycling and reduce waste going to landfill, Council should consider if the Major Events Waste Disposal \$250 fee only apply if recyclables have been separated. Council should consider recouping actual costs (charge per load of waste) if waste has not been separated. Furthermore, any requests to waive fees only be considered if waste has been separated.

Kerbside recycling continues to be transported to the Gilgandra Materials Recycling Facility for processing. The contamination rate for July was 24%.

The Nyngan waste facility continues to operate as normal. Statistics relating to the Council waste management functions are contained in Attachment 2.

Compliance

Compliance duties continued and included a "Ranger Blitz" during the month of July. Roaming dogs and dogs that were not microchipped and registered were the focus of the operation. In total 113 dogs were checked, of these 71 were identified as unregistered and 42 were neither microchipped nor registered. No roaming dogs were located during the blitz.

Statistics relating to compliance functions are located in Attachment 3.

Biosecurity

Biosecurity and Weed duties continued and are reflected in the statistics outlined in Attachment 3.

Town Gardens

Regular works and maintenance were carried out during the reporting period across all routine areas of responsibility with particular attention to high priority areas.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

1.4 Attachments

1. Development Application Statistics
2. Waste Management Statistics.
3. Compliance and Biosecurity Statistics

1.5 Recommendation

That:

1. Council considers options regarding the Major Events Waste Disposal Charge to encourage separation of recyclable materials.
2. The Development and Environmental Services Departmental Activity Report be received and noted.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

Table 1: Building and Development

	Application Type							Application Value
	Totals		Breakup					
	DA	CDC	Dwellings	Shed/Garage/Patio/Awning	Pool	Sub-division	Other	
July 2022	4	-	2	1	-	-	1	\$ 563,350.00
August 2022								-
September 2022								-
October 2022								-
November 2022								-
December 2022								-
January 2023								-
February 2023								-
March 2023								-
April 2023								-
May 2023								-
June 2023								-
Total 2022/23	4	0	2	1	0	0	1	\$ 563,350.00
Total 2021/22	26	0	13	8	2	1	5	\$ 6,354,396.00
Total 2020/21	34	3	5	14	3	5	9	\$ 4,107,610.00
Total 2019/20	24	0	0	10	1	3	10	\$ 11,294,300.00

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

Table 2: Kerbside Waste Collection

	No of Premises with Service	Services Provided (Bins Emptied)	Tonnes Collected
July 2022	1,035	5,235*	86.90
August 2022			
September 2022			
October 2022			
November 2022			
December 2022			
January 2023			
February 2023			
March 2023			
April 2023			
May 2023			
June 2023			
Total 2022/23	1,035	5,235	86.90
Total 2021/22	1,036	65,737	1085.64
Total 2020/21	1,029	N/A	302.10

*Note 1 -July * Bins emptied - estimation due to technical issues.*

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

Table 3: Kerbside Recycling Collection

	No of Premises with Service	Services Provided (Bins Emptied)	Tonnes Collected	Tonnes Recycled	% Contamination
July 2022	898	865*	10.60	8.1	24
August 2022	898				
September 2022	898				
October 2022	898				
November 2022	899				
December 2022	902				
January 2023	902				
February 2023	902				
March 2023	902				
April 2023	902				
May 2023	902				
June 2023	902				
Total 2022/23	898	865	10.60	8.1	24
Total 2021/22	898	7,635	110.10	78.62	21.72
Total 2020/21	896	N/A	117.50	90.92	22.53

*Note 1 -July * Bins emptied - estimation due to technical issues.*

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

Table 4: Nyngan Landfill - Disposal, Recycling and Resource Recovery

	Mixed Waste (Tonnes)	Recoverable Materials (Tonnes)			Recyclable Materials (Tonnes)		
		Organic	Masonry	Soil	Paper / Cardboard	Metal / eWaste	Other
July 2022	170.33	61.54	2.24	-	5.10	6.54	4.01
August 2022							
September 2022							
October 2022							
November 2022							
December 2022							
January 2023							
February 2023							
March 2023							
April 2023							
May 2023							
June 2023							
Total 2022/23	170.33	61.54	2.24	-	5.10	6.54	4.01
Total 2021/22	2,025.65	601.71	192.74	-	55.02	73.18	14.84
Total 2020/21	1,921.52	680.78	452.54	-	56.28	78.96	34.84

Note 1 - Other materials recycled include: used engine oil, batteries, gas bottles, fire extinguishers mattresses, tyres mixed recyclables and cleaned chemical drums.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

Table 5: Vouchers and Expected Resource Recovery

	Vouchers			Out for Recycling / Recovery			
	No Issued	No Redeemed	Value Redeemed	Metal / eWaste	Mattresses	Tyres	Other
July 2022		1,937	\$ 15,937	-	3.40	4.10	0.004
August 2022							
September 2022							
October 2022							
November 2022							
December 2022							
January 2023							
February 2023							
March 2023							
April 2023							
May 2023							
June 2023							
Total 2022/23	15,540	1,937	\$ 15,937	-	3.40	4.10	0.004
Total 2021/22	14,604	12,710.00	140,590.00	153.78	17.18	6.16	0.12
Total 2020/21	N/A	4,015	N/A	185.54	16.68	7.52	-

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

Table 6: Compliance

	Animals Impounded	Animals Released		Complaints/Enquires
		To Owner	Rehomed	
July 2022	11	8	3	24
August 2022				
September 2022				
October 2022				
November 2022				
December 2022				
January 2023				
February 2023				
March 2023				
April 2023				
May 2023				
June 2023				
Total 2022/23	11	8	3	24
Total 2021/22	62	28	35	185

Note - Includes dog, cat, straying stock, dead animals, and general matters

Table 7: Biosecurity

	Inspections (Weeds Action Program)					Weed Control Spraying
	Private Land	Council Land	Roads (Km)	Waterways	Rail (Km)	
July 2022	3	2	482	0	0	18
August 2022						
September 2022						
October 2022						
November 2022						
December 2022						
January 2023						
February 2023						
March 2023						
April 2023						
May 2023						
June 2023						
Total 2022/23	3	2	482	0	0	18
Total 2021/22	95	16	4247	9	200	228

2 BOGAN RIVER BUSH CARE PROGRAM

Summary:

The purpose of this report is to inform Council of the Bogan River Bush Care Program.

2.1 Introduction

The purpose of this report is to inform Council of the Bogan River Bush Care Program.

2.2 Background

Council applied for funding through the Stronger Country Communities Grant and was successful in securing \$179,576 to develop and implement a two year project aimed at improving the environment along the Bogan River and establishing a native plant nursery to support this. The project's completion date is 30 September 2023, with various milestones to be met along the way.

2.3 Discussion

The Bogan River Bush Care Program was established to dedicate, remediate, stabilise and improve the natural environment along the banks of the Bogan River at Nyngan.

Along the river there are areas that require bank stabilisation, weed removal and general improvement to ensure the health and longevity of the diverse ecosystem, fauna and flora which relies on the Bogan River.

When planting trees in an attempt to rehabilitate and stabilise degradation of the river banks, it is important to use endemic species, and native plants which are grown locally are more likely to survive local climatic conditions than those grown far away under dissimilar environmental conditions. To meet this need, a nursery will be established where local flora will be propagated and grown.

A Bush Care Coordinator has been appointed to develop, oversee and implement the Bogan River Bush Care Program. The Coordinator is responsible for:

- Development of a planting and weed control program to re-establish naturally occurring plant communities on the disturbed banks of the Bogan River.
- Development and management of the nursery, including native plant propagation as an ongoing and sustainable source of plants.
- Engaging with volunteers from the general community, local school students and the aboriginal community, building on local knowledge of the area through community based programs.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

- Coordinating workshops and supervising working-bees for plant propagation, weed control and revegetation of the river bank.
- Coordinating group meetings and hosting environmental educational talks, including conservation of the local environment and health of the river system.



Image 1. Plants currently stored at the nursery.

Work completed to date includes extensive research into the establishment and operation of an effective nursery including a range of propagation measures. Research has also commenced into endemic plant species that provide food and shelter for native wildlife whilst creating bank stability.

Cement slabs have been completed at the nursery site (located at the old Depot site at the eastern end of Pangee Street) in preparation for the propagation/operational areas to be constructed and a toilet has also been installed.

Once the nursery has been established and the seasons change, the Program will start to engage with prospective volunteers for both the nursery and work alongside the river. Through community engagement and education programs the Bogan River will be preserved for current and future generations.



Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

2.4 Attachment

Final design for the Nursery

2.5 Recommendation

That the Bogan River Bush Care Program report be received and noted.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022



BOGAN SHIRE COUNCIL
CASE STUDY - SOE
BOGAN RIVER BUSHCARE PROGRAM

3 REMOVAL OF ATHEL PINES

Summary:

The purpose of this report is to inform Council of its responsibility under the Biosecurity Act 2015 in relation to Athel Pine (Tamarix aphylla).

3.1 Introduction

The purpose of this report is to inform Council of its responsibility under the Biosecurity Act 2015 in relation to Athel Pine (*Tamarix aphylla*).

3.2 Background

Athel Pine has been identified as a Weed of National Significance under the National Weeds Strategy. It can form dense stands along inland rivers and consumes water more quickly than native plants thereby reducing the abundance and quality of watering holes. The Athel Pine concentrates salt, which is excreted by its leaves making the ground beneath more salty and excludes native pasture, grasses and other salt sensitive plants. They are drought tolerant and fire resistant and are known to alter natural vegetation structures.

The general Biosecurity Duty for NSW under the Biosecurity Act 2015 for this weed is as follows: *All plants are regulated with a general biosecurity duty to prevent, eliminate or minimize any biosecurity risk they may pose. Any person who deals with any plant, who knows (or ought to know) of any biosecurity risk, has a duty to ensure the risk is prevented, eliminated or minimized, so far as is reasonably practicable.*

The regional recommended measure specific to the Central West Region is as follows: *The plant should not be bought, sold, grown, carried or released into the environment.*

Exclusion zone: The plant should be eradicated from the land and the land kept free of the plant. Land managers should mitigate the risk of the plant being introduced to their land.

Core Infestation area: Land manager should mitigate risk of plant being introduced to their land. Land managers to reduce impacts from the plant on priority assets.

(Exclusion Zone: all waterways and riparian areas in the region. Core infestation area: whole area except for the exclusion zone).

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

3.3 Discussion

Athel Pines have been identified adjacent to the Nyngan airport. A number of these weeds are located within a riparian zone, thereby requiring eradication under Council's biosecurity duty.

Additional Athel Pines also adjacent to the Nyngan airport are not located within a riparian zone however should be considered for removal.

The image below displays the location of Athel Pines mentioned above. The most northern trees outlined in red are within the riparian zone, the remaining trees for assessment are outlined in yellow.

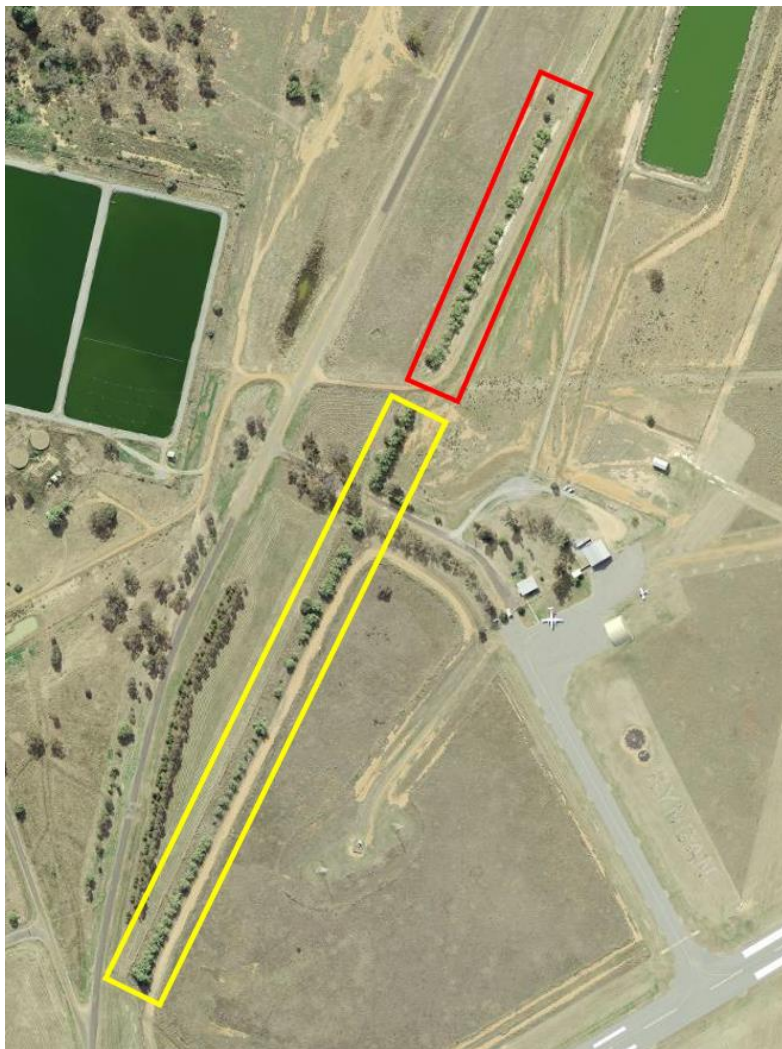


Image 1: Athel Pine location.

Although Council is not required under the Biosecurity Act 2015 to replace weeds that have been removed, Council should consider planting native species to replace the Athel Pines marked for removal. This will improve the aesthetics to both the northern entry to Nyngan and the airport whilst rehabilitating the disturbed area.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

3.4 Recommendation

That:

1. Council removes all Athel Pines located adjacent to the airport.
2. Council plants native species to replace the Athel Pines that will be removed, with funding to be allocated at the next budget review.

4 KERBSIDE WASTE

Summary:

The purpose of this report is for Council to determine if a bulky kerbside waste collection should proceed.

4.1 Introduction

The purpose of this report is for Council to determine if a bulky kerbside waste collection should proceed.

4.2 Background

At Council's extraordinary meeting held 14 May 2020, resolution 097/2020 states "That Council trial for a quarter of the year an annual bulky kerbside collection for a fee of \$35 per pick up to ascertain how much waste is collected and investigate the cost to Council". This trial is yet to proceed due to the impact of Covid-19 and associated factors.

4.3 Discussion

Should Council decide to continue with the trial of the bulky kerbside waste collection a contractor will need to be engaged as Council does not have the resources to facilitate such an event. Engaging a contractor will result in increased costs which will need to be budgeted for or passed on to residents who choose to use the service.

Should the trial proceed, only specified waste streams would be collected to avoid any hazardous or non-manageable waste and a limit of one pick up per household of 3 cubic meters would be enforced.

4.4 Recommendation

That Council determine if the bulky kerbside collection trial should proceed and determine associated costs at the next budget review.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire
Council held on 25 August 2022

5 SUBDIVISION OF LAND BELOW THE MINIMUM LOT SIZE

Summary:

The purpose of this report is to inform Council of the statutory framework that supports the minimum subdivision lot size requirements.

5.1 Introduction

The purpose of this report is to inform Council of the statutory framework that supports the minimum subdivision lot size requirements.

5.2 Background

There have been a number of recent enquiries from the public about the possibility of “carving up” certain rural properties in order to sell these as lifestyle blocks.

Local Environmental Plans (LEP’s) guide planning decisions for local government areas through zoning and development controls.

They provide a local framework for the way land can be developed and used. LEP’s are the main planning tool to shape the future of communities by ensuring local development is carried out appropriately.

They are generally prepared by the individual Local Council however are of no effect until such time as the concurrence of NSW Department of Planning has been provided and formally gazetted.

The Bogan Local Environmental Plan 2011 is a Standard Instrument LEP and was developed using the NSW government template for preparing new LEPs. All Council’s in NSW (with the exception of a minor number) have adopted this approach which promotes consistency for terminology, zoning and principal development standards. In addition it provides confidence for a proponent that a set of consistent standards are being used by all Council’s regardless of location.

In the context of this report the term “development standards” is important to understand as they are provisions in the LEP that require development to be carried out in accordance with particular requirements under certain circumstances. Minimum lot sizes are principal development standards which provides numerical standards for minimum lot sizes depending on the zoning of the land.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

The following provisions of Bogan Shire Council's LEP are relevant:

5.3 Discussion

Rural zones

The objectives of Zone RU1 - Primary Production are as follows:

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

It would be very difficult for an applicant for subdivision of land to satisfy Council for the proposed use as lifestyle blocks considering the above objectives.

Minimum lot sizes in rural zones

Under Clause 4.1 of the Bogan LEP 2011, the minimum subdivision lot size in a rural zone is 600ha and once again the objectives of this Clause are as follows:

- a) To ensure land use and development is undertaken on appropriately sized parcels of land,
- (b) To ensure that lot sizes have a practical and efficient layout to meet intended use,
- (c) To maintain viable farm sizes to promote continuing agricultural production,
- (d) To prevent the fragmentation of rural land.

Once again it can be seen viable farm sizes and the ability to resist the continued fragmentation of rural land are cornerstones of what the LEP seeks to achieve.

Exceptions to development standards

Clause 4.6 of Bogan LEP contemplates exceptions to the development standards (which would include minimum subdivision lot size), the Clause is comprehensive and describes the responsibilities of both Council as the consent authority and the NSW Planning Secretary who has a role in providing concurrence to any application to vary a development standard.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

There are a number of high benchmarks that must be achieved for an exception to be considered and are as follows:

- (a) That compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and
- (b) That there are sufficient environmental planning grounds to justify contravening the development standard.
- (c) The proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and
- (d) The concurrence of the Planning Secretary has been obtained.

Whilst the carving up of rural zoned land to create lifestyle blocks may sound like a good idea at the time, and may even pass the pub test, the reality is somewhat different.

Bogan LEP 2011 is a statutory environmental planning instrument which is endorsed and monitored by NSW Department of Planning (NSWDP) and as such making changes or having exceptions to development standards is not an easy pathway to manage. NSWDP looks to provide a consistent approach to decision making by Council's and resist the ongoing fragmentation of rural land across NSW.

A previous attempt to rezone and adjust minimum lot sizes commenced in 2013 and extended over a three year period. Although the project progressed significantly, it was held up due to a flood study which indicated of the 45 lots in review, only three were viable without major upgrades.

If Council is of a mind to seriously consider the land use opportunities of rural land that fringes its townships then the most appropriate pathway would be to look at a housekeeping amendment to Bogan LEP 2011, in this way a holistic approach is adopted. It is likely that this would involve an initial study of potential land to be included and then to canvas the support for such an option within the community. This project would have to be outsourced to an external planning consultant. There are provisions in the current legislation that would allow Council to pass on these costs to those landholders who may have the benefit of either re-zoning or subdivision potential.



Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 August 2022

5.4 Recommendation

That this report regarding the statutory framework that supports the minimum lot size requirements of Bogan LEP be received and noted by Council.

Cathy Black

**Director
Development and Environmental Services**

PRECIS OF CORRESPONDENCE

1 **SCOTT BARTLEY, RENEWAL OF POOL MANAGER CONTRACT FOR 2022/23 SEASON**

General Managers Note: Mr Bartley was appointed as Pool Manager on 6 September 2021 for the duration of the 2021/22 swim season. All indicators are that he has successfully discharged his obligations under that contract and it is recommended that he be reappointed on the same general terms as previously.

1.1 **Recommendation:** For Council's Consideration.

2 **NYNGAN COMMUNITY HOMES ASSOCIATION INC**

Correspondence received from Nyngan Community Homes Association Inc, regarding updates on the building of community housing on the former Palais site.

2.1 **Recommendation:** For Noting

3 **NYNGAN GARDEN CLUB**

Correspondence received from Nyngan Garden Club regarding painting of murals on water tanks and silos.

General Managers Note: Councillors would be aware that from time to time comments similar to the ones expressed in this letter are made within the community. This matter is presented to Council for consideration of whether it wishes to proceed with a process of engagement to establish our community's feelings on the locations for murals and the content for the murals. This project has been included in the list of potential NSW Government grant-funded projects in this business paper.

3.1 **Recommendation:** For Noting

4 **GIRILAMBONE COMMUNITY ASSOCIATION**

Correspondence received from Girilambone Community Association regarding the Girilambone campground toilet block.

General Managers Note: \$24,874 is available in the Girilambone Village Fund Account which can be used for this purpose.

4.1 **Recommendation:** For Councils consideration



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

Scott Bartley
24 Flashman Avenue
NYNGAN NSW 2825

14th July, 2022

Mr Derek Francis
General Manager
Bogan Shire Council
P.O. Box 221
NYNGAN NSW 2825

Dear Derek,

RE: RENEWAL OF POOL MANAGER CONTRACT FOR 2022/23 SEASON

I am writing to express my keen interest to continue in my role as Manager of the Nyngan Swimming Pool for the 2022/2023 Swimming Season. It has been a great three years for myself and my assistants.

I am grateful to Bogan Shire Council who support me wherever required and to those who have gained their Bronze Medallions to enable them to assist in pool supervision.

I also appreciate the respect shown to me by the children and adults who thoroughly enjoy the facilities at the Nyngan Swimming Pool.

Yours faithfully,

Scott Bartley



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

From: nyngancommunityhomes@gmail.com [<mailto:nyngancommunityhomes@gmail.com>]

Sent: Tuesday, 26 July 2022 11:01 AM

To: Admin <admin@bogan.nsw.gov.au>

Subject: Nyngan Community Homes

Hi Derek

Just wanted to let you know what we are up to with funding. Nyngan Community Homes Association have made application to register as a Community Housing Provider and are going through the process now, with providing documents etc as part of the registration process. To obtain funding through the State Government – Department of Communities & Justice or NSW Land & Housing Corporation you need to be registered as a Community Housing Provider. Once our registration is finalised we will be applying for funding under the Community Housing Provider as suggested to us by Alister Henskens SC MP, Minister for Families, Communities and Disability Services.

We do have the funds to commence one or two units. We decided to hold off on commencing building, in case it hinders any application for funding.

Regards

Mary Burley
Nyngan Community Homes Association Inc.
PO Box 385
Nyngan NSW 2825
Phone [REDACTED]
Email: nyngancommunityhomes@gmail.com

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022

54 Merrill St

NYNGAN.

29-7-22

DEAR SIR.

At the meeting of the Nyngan GARDEN CLUB HEND ON THE 25TH THIS MONTH. THE TANK TURNED TO MEMBERS WHO HAD BEEN TRAVELING AROUND, WHO NOTICED MANY TOWNS WITH MURRAYS PAINTED ON THE WATER TANKS, SIGNS, AND BUILDINGS. AND HOW IMPRESSIVE THEY LOOK. THE MEMBERS WOULD LIKE TO SEE NYNGAN FOLLOW SUIT. WITH THIS IDEA. WITH A WATER TANK, SIGNS, THE SHOP WALK NEAR THE FOUNTAIN ETC THEY WOULD REALLY BE A TALKING POINT AND ADD A LOT TO OUR TOWN. WE WOULD LIKE TO HEAR YOUR FEELINGS ON THIS IDEA.

YOURS FAITHFULLY

Margaret. Goodson
Sec. NYN GARDEN CLUB

BOGAN SHIRE COUNCIL	
FILE	RM
01 AUG 2022	
ASSIGNEE	



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 25 August 2022**

From: Girilambone Community Association <girilamboneca@gmail.com>
Date: 16 August 2022 at 6:45:17 pm AEST
To: Derek Francis <derek.francis@bogan.nsw.gov.au>
Subject: Girilambone camp ground

Derek Francis, GM Bogan shire/

& Cr Glenn Neill, Mayor.

Dear Derek,

At a recent meeting of the Girilambone community Association (Inc) the residents raised the condition of the aging hot water system in the campground toilet block. We believe the unit is approaching the end of its lifecycle and has been using an excessive amount of power. The unit has had a lot of use with the increase in campers supporting the Girilambone facility and we would like the unit to be replaced with something more appropriate. Your prompt response will be appreciated.

Yours sincerely,

Anthony Gibson

--

For and on behalf of
GIRILAMBONE COMMUNITY ASSOCIATION
President - Carmel Walsh
Secretary - Anthony Gibson
Treasurer - Shirley Boothman

