



"Comfortable Country Living"

BUILDING CERTIFICATE APPLICATION

(Section 75, Local Government Act 1993)

Bogan Shire Council
P.O. Box 221
Nyngan, NSW 2825
Ph: (02) 6835 9000
Fax: (02) 6835 9011

Office Use Only
App No.: _____
Date Received: _____

The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIP Act). The supply of the information by you is not voluntary but is required by the Environmental Planning & Assessment Act, and in accordance with such Act and the Local Government Act, is required to be contained in a Public Register to which the public has right of access. This personal information may be supplied under certain circumstances to other public sector agencies e.g. Australian Bureau of Statistics, Australian Taxation Office, in accordance with the PPIP Act. Enquiries may be directed to Council's Public Officer concerning the PPIP Act or Council's Privacy Management Plan or your right of access to your personal information held by Council or its amendment.

Part 1 Site Details

1. Location of the Site

	Unit No	House No.	Property/Building Name
Street	_____		
Town/Village/Locality	_____		

2. Land title description
We need this to correctly identify the land

Lot(s)	_____	Section	_____
Deposited Plan(s)	_____		
Other	Strata Plan		

3. Land Owner' Details

Name: _____

4. Property Access

Access to the property will be provided by: _____

Daytime contact number of key holder: _____

Part 2 Applicant Details

5. Your (the Applicant's) name

If you represent a company, please apply in the company's name. State your position under the "Title - Other".

Title	D Mr	D Mrs	D Ms	D Miss
	D Dr	D Other: _____		

Surname _____

Given names _____

Company _____

Contact person _____

Part 2**Applicant Details (cont.)****6. Your postal address**

7. Your contact details

Phone (BH) _____ Mobile _____

Fax _____ Email _____

8. In what capacity are you making this application?

- The owner of the land on which the building is erected
- Any other person with the consent of the owner of that land (please ensure question 10 is completed).
- by the purchaser under a contract for the sale of property that comprises or includes the building or part, or by the purchaser's Australian legal practitioner or agent
- by a public authority that has notified the owner of its intention to apply for the certificate

Part 3**Signatures****9. Applicant's declaration**

Before signing, make sure you have addressed and completed all applicable questions on this form.

I declare that to the best of my knowledge and belief, the information supplied is correct and complete. I also understand that:

- Personal information, provided on/with this application will be available to be accessed by the Public pursuant to the EP&A Act and the LG Act. The subject Acts permit members of the public to obtain extracts of the application and of certain accompanying documentation.
- I am not entitled to copyright and am taken to have indemnified all persons using the application and documents in accordance with the Act against any claim or action in respect of breach of copyright.
- This application authorises Council officers to enter the property to perform inspections associated with its processing, determination and compliance.

Applicant's Signature _____

Applicant's Name _____

Capacity, if not Applicant _____

10. Consent of all Land Owners to lodge this application

The owner(s) authorisation to lodge this application must be obtained if you are not the owner. This is a mandatory requirement of the Act.

Note: If the land is owned by a company, a company seal must be provided with at least one executive signature.

As owner of the above property, I/we consent to this application and grant permission for:-

- (1) The Applicant to submit the application,
- (2) Council officers to enter upon such property for the purposes of assessing this application and the performing of any associated and subsequent inspections.

Owner(s) Name: _____
(print)

Owner(s) Signature(s): _____

Date: _____

LODGEMENT INFORMATION

HOW TO LODGE YOUR APPLICATION

Mail Address the application to: General Manager Bogan Shire Council PO Box 221 NYNGAN NSW 2825 Payment Methods by Mail Cheque or Credit Card (<i>complete the section below</i>)	Lodge in person Between 8.30am and 4.00pm at Council's Office Bogan Shire Council 81 Cobar Street NYNGAN NSW 2825 <i>*Please note: You may need to spend some time with an Environmental Department Officer prior to or when submitting your application. This may take up to 30m minutes, however this can depend on the complexity of your application.</i> Payment Methods in Person Cash, Cheque, Credit Card and/ or EFTPOS	How to Contact Us Phone: (02) 6835 9000 Fax: (02) 6835 9011 E: admin@bogan.nsw.gov.au W: www.bogan.nsw.gov.au Office Hours: 8.00am to 4.30pm* Fees Fees are in accordance with Council's adopted fees and charges. <i>Please note: a formal fee quotation must be obtained from the Development and Environment Department prior to acceptance of your application.</i>
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If you require further information regarding this request, please contact Council on (02) 6835 9000.

CREDIT CARD PAYMENT AUTHORITY

CREDIT CARD PAYMENT DETAILS

<input type="checkbox"/> BANKCARD	Card holder phone Number:
<input type="checkbox"/> MASTERCARD	Number: / / /
<input type="checkbox"/> VISA	CCV Number:
NAME ON CARD:	EXPIRY DATE:
	SIGNATURE:

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