



# **BOGAN SHIRE COUNCIL**

## **Minutes**

**26 November 2020**





### **Published Recording of Council Meeting**

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**Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020**

**PRESENT:** Councillors RL Donald OAM (in the Chair), VJ Boag, VJ Dutton, AJ Elias, GN Jackson, GRJ Neill and KM Ryan.

Also present were Mr Derek Francis (General Manager), Mr Graeme Bourke (Director Engineering Services), Mrs Stephanie Waterhouse (Director Finance and Corporate Services), Mr Chris Foley (Acting Manager Environmental Services), and Mrs Melissa Salter (Acting Executive Assistant).

A minute's silence was observed for The Late Mr Tom O'Neill.

**320/2020 APOLOGIES: RESOLVED** that the apologies received from Councillors WG Deacon and JL Douglas, and they be granted leave. **(Neill/Boag)**

**DECLARATION OF INTEREST**

Councillor GRJ Neill                      General Manager's Report Item 1 Tender for Maintenance Grading  
Engineering Department Report Item 2 Grid Removal Booramugga Road Girilambone.

**321/2020 RESOLVED** that the Minutes of the Ordinary Meeting of Council held on 22 October 2020 copies of which have been circulated to Councillors be taken as read and confirmed. **(Dutton/Boag)**

**Business Arising:**

**293/2020 6. Nyngan Local Aboriginal Lands Council**

A Meeting between Nyngan Local Aboriginal Land Council (NLALC) and BSC (Mayor Ray Donald and Derek Francis General Manager) was held on 25 November 2020, items from the NLALC letter dated 22 October 2020 were discussed.

**322/2020 RESOLVED** that:

1. Lot 701 DP 1023545 be connected to town water with a meter and NLALC to pay water rates and charges.
2. Council to remove rubbish from a central point within the block. This one-off collection to occur after NLALC have collected rubbish to this central point.
3. Both parties to sign an Agreement to maintain public access to the main entrance of the cemetery, via the existing sealed road.
4. Ensure any new fence constructed between the cemetery and the NLALC block does not disturb an identified area along the existing fence where some babies have been buried. **(Boag/Ryan)**

**Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020**

The following discussions and resolutions arose from decisions made in the Closed and Confidential Section of the Meeting, 26 November 2020.

**314/2020 APOLOGIES: RESOLVED** that the apologies received from Councillors WG Deacon and JL Douglas, and they be granted leave from both Meetings. **(Neill/Boag)**

**315/2020 RESOLVED** that the Minutes of the Closed and Confidential Section of the Ordinary Meeting of Council held on 22 October, copies of which have been circularised to Councillors be taken as read and confirmed. **(Ryan/Neill)**

**316/2020 EXCLUSION OF PRESS AND PUBLIC: RESOLVED** that Council move into a closed section of Council with the public excluded in accordance with the Local Government Act 1993, Clause 10A (2) (c) because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. **(Elias/Boag)**

## **1 TENDER FOR MAINTENANCE GRADING**

**317/2020 RESOLVED** that the tenders for provision of maintenance grading to Council for the period to 30<sup>th</sup> June 2021 (with a 12 month extension option) be accepted as submitted to form a panel of contracts, subject to the contractors meeting Council's requirements, to be used in the best interests of Council. **(Ryan/Elias)**

## **2 NYNGAN WASTE FACILITY COMPACTOR**

**318/2020 RESOLVED** that:

1. Quotes or tenders be called for a 26 tonne capacity second-hand landfill compactor with less than 5,000 hours use.
2. Council leases the second-hand landfill compactor.

**(Neill/Ryan)**

**319/2020 INCLUSION OF PRESS AND PUBLIC: RESOLVED** that the meeting move into open Council. **(Elias/Jackson)**

## NOTICE OF MOTION – QUESTION WITH NOTICE

*“What steps have been put in place for residential tenancy arrangements to ensure that property damage and maintenance are noted and fixed to keep the building at the standard of initial occupancy and that damage caused by the tenant is fixed as soon as possible?”*

The General Manager provided the following response:

Council has several residential tenancies including those held by staff, doctors and seniors.

We have in place a procedure which includes:

1. A standard residential tenancy agreements (from Department of Fair Trading).
2. A bond (paid directly to Fair Trading), equivalent to two weeks rent.
3. Properties are inspected prior to occupancy by our Revenue and Property Management Officer with photos being taken and all of these, including an inspection report, are filed on our electronic records management system.
4. We have a system of regular inspections where our Asset Management Officer inspects the properties annually (or every six months for certain properties) so that action can be taken to address any defects.

## COMMITTEE MEETING MINUTES

### MUSEUM COMMITTEE MINUTES

**323/2020 RESOLVED** that That the minutes of the Nyngan Museum Committee meeting held at the Nyngan Museum on Wednesday 4 November 2020 be received and noted. **(Neill/Elias)**

**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT**  
**Mayor and Councillors**

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	28/09/2017	283/2017	<b>Medical Centre</b>	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	<b>GM</b>	Recruitment agencies engaged to source locum / permanent second doctor.  Locums secured until 30/06/2021. Renewed recruitment effort underway for permanent doctor with the Rural Doctors Network.
2	21/12/2017	392/2017	<b>Increase of train speed through Nyngan</b>	Strong letter of concern & a request to address Council be sent to the relevant rail authorities & a copy to local member.  Council seek further follow up from the responsible Minister, reiterating Council's	<b>GM</b>	Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.  406 Petitions received.  On-site meeting held with Deputy Premier.
	21/06/2018	293/2018			<b>DES</b>	



Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

				<p>safety concerns for pedestrians &amp; road users due to the nature of the crossing &amp; variation of speeds.</p> <p>The best control measures would be to erect flashing lights at the Hoskins Street Crossing.</p> <p>Council engage a Safety Consultant to inspect the Hoskins Street Level Crossing &amp; to provide a report documenting the safety factors of the Crossing which can then be forwarded to the John Holland Rail &amp; Minister for Regional Transport &amp; Roads.</p>		<p>Met with Minister for Regional Transport &amp; Roads in Bourke on 25 November 2019.</p> <p>Council advised that this crossing is not a priority for John Holland Rail.</p> <p>Safety Consultant has been engaged to inspect crossing at the end of July &amp; will be preparing a risk audit for Council.</p> <p>In contact with Safety Consultant – awaiting site visit.</p> <p>Consultant has visited site and commenced report. Site inspection complete, report to December 2020 Council Meeting.  <b>UPDATE: Report will be completed for December 2020 Business Paper.</b></p>
28/05/2020		110/2020				



Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

3	24/04/2019	117/2019	Cobar Water Board	<p>Whilst Council is prepared to have discussion with CWB to explore options for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board's proposal at this stage.</p>	<p><b>GM</b></p>	<p>Further correspondence sent to CWB. Following meeting with CWB held on 11 January 2020, further agreements are to be negotiated.</p> <p>Agreed with Secretary CWB on the need for a further meeting to negotiate arrangements.</p> <p>Meeting on hold in current pandemic circumstances. Preparations for meeting under way.</p>
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Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

4	22/08/2019	264/2019	<p><b>Stronger Country Communities Fund – Round 3</b></p>	<p>Council works with community orgs who deliver youth and other community support services to investigate methods of funding for ongoing employment of a part-time Youth Worker &amp; further upgrading to the facility.</p>	<p><b>DPCS</b></p>	<p>Discussions yet to commence – reprioritised due to current pandemic circumstances.</p>
5	28/11/2019	359/2019	<p><b>Burrendong Dam</b></p>	<p>Council contact the relevant departments to request that as a matter of priority, a system be put in place which would have trigger points as to the level of Burrendong Dam and the release of water for use for fodder crops.</p>	<p><b>GM</b></p>	<p>Original letter sent 9 January 2020.  Follow-up letter sent 25 May 2020.  Response from Minister Marshall 25 May 2020 – “Letter is with the Minister’s Office for consideration”.  <b>COMPLETED</b></p>

Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

6	26/09/2019	292/2019	<p><b>Garford Fire Engine</b></p>	<p>Council proceed with the respray of the Garford Fire Engine, with funds to be provided from the Historical Society \$5,224, Community Arts &amp; Culture Fund \$15,362 &amp; Accumulated Funds \$9,414. Council examine options on the best way forward.</p>	<p><b>DES</b></p>	<p>Quotes for the Garford to be resprayed and the exterior restored have been requested.</p>
7	28/11/2019	366/2019	<p><b>Regional Water Supply Pipe Network</b></p>	<p>Council supports in principle the investigation of a Regional Water Supply Network servicing the communities currently supplied by the Macquarie River downstream of Burrendong Dam.</p>	<p><b>GM</b></p>	<p>Water NSW is progressing investigation for pipeline from Narromine bore fields to Nyngan.</p> <p>Water NSW investigating bores in the Warren Shire and will notify land-owners in the surrounding area.</p>

Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

8	28/11/2019	368/2019	<p><b>Repairs to Nyngan &amp; Cobar Emergency Water Storage</b></p>	<p>The General Manager be authorised to procure sufficient quantities of Geosynthetic Clay Liner &amp; Geotextile material to complete the remediation works, according to specifications provided by NSW Public Works. The procurement be carried out by way of quotations.</p>	<p><b>DES</b></p>	<p>Remediation work in progress.</p> <p>Remediation work postponed due to wet weather and soft floor.</p> <p><b>UPDATE:</b> Works still postponed due to soft floor. Inspection by NSW Public Works scheduled for 25.11.2020.</p>
9	23/07/2020	192/2020	<p><b>Crown Land to convert the Perpetual Special Lease 78218 (Saleyards) to freehold &amp; transfer title to Council.</b></p>	<p>1. Council purchase the Nyngan saleyards from the Crown at a cost of \$35,100 funded from Council's reserves. 2. The GM present a report to Council on necessary measures to allow future use of the site, including an RMS</p>	<p><b>GM</b></p>	<p>In progress.</p>

Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

				heavy vehicle uncoupling station, wash bay for trucks & hold over area for livestock.		
10	23/07/2020	193/2020	<b>Speed limit in Nyngan CBD</b>	The survey responses received for reducing speed limit in the Nyngan CBD to 40km/hr between Terangion & Dandaloo Streets be presented to the Traffic Committee Meeting to be held in August 2020.	<b>DES</b>	Verbal update at meeting following Traffic Committee Meeting.  Referred to RMS.  No response from RMS yet. <b>UPDATE:</b> Tabled at Traffic Committee, formal application for speed reduction process
11	22/10/2020	306/2020	<b>Hermidale Park</b>	Further community consultation be carried out by way of a survey which includes a larger plan of the proposed new site, next to the Phillip Dutton Rest Area	<b>GM</b>	In progress

**324/2020 RESOLVED** that the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist. **(Ryan/Elias)**

## 2. COMMUNITY FINANCIAL REPORT

**Summary:-**

*The purpose of this report is to present to Council a Community Financial Report for the 2019/20 financial year.*

**325/2020 RESOLVED** that the Community Financial report be received and noted. **(Jackson/Neill)**

A copy of the Report is attached to these minutes

## 3. MACQUARIE VALLEY DROUGHT RELIEF STRATEGY

**Summary:**

*The purpose of this report is to provide information to Council on the Macquarie Valley Drought Relief Strategy currently being prepared by Water NSW.*

**326/2020 RESOLVED** that:

1. Council provides the following feedback, on the draft Macquarie Valley Drought Relief Strategy. **(Ryan/Neill)**

a. NGN-EMD-01:

Nyngan to Nyngan – new groundwater bore to supply Nyngan

In a severe drought situation, Council’s primary concern is Nyngan township, providing an essential water supply including for domestic use, on high water restrictions, and also for the hospital, leaving the mine out of it. This emergency drought bore supply (located 13km from Nyngan), should be isolated for Nyngan township essential use, with the appropriate license, rather than looking at pipelines to or from other locations.

**Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020**

- b. NGN-EMD-02:  
Narromine to Nyngan pipeline  
  
Council understands that there has been a lot of concern expressed by Narromine bore field operators, about any substantial additional extraction. Council does not wish to compete with existing groundwater users.
- c. NGN-EMD-03:  
Warren to Nyngan pipeline  
Council doesn't believe this is a viable option
- d. NGN-LTS-01:  
De-silt and upgrade Nyngan weir pools  
Based on previous advice this option is not feasible from an environmental point of view, as noted under key risks.
- e. NGN-LTS-02:  
Wastewater recycling  
Council believes there is insufficient wastewater available and there would be community objection to this proposal.
- f. NGN-LTS-03:  
Managed Aquifer Recharge  
Council believes there are not sufficient quantities of water to make this option viable.
- g. NGN-LTS-05:  
Connecting Tritton Mine to preferred Nyngan and Cobar drought option  
Council notes that Tritton Mine have already constructed their own pipeline to provide water from the main Nyngan to Cobar pipeline.
- h. NGN-LTS-07:  
Replace Albert Priest Channel with pipeline  
Council does not currently support this option, which was extensively investigated in 2017/18, because of the potential for unaffordable increases to water charges for our consumers resulting from the need to cover operating costs and depreciation on the proposed pipeline.
- i. NGN-EMD-01a:  
Nyngan to Nyngan – new groundwater bore to supply Nyngan  
As per (a) above





**Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020**

2. That the General Manager convenes a meeting with the Mayor, Deputy Mayor and other interested parties to discuss matters concerning the proposed Nyngan emergency bore. **(Ryan/Neill)**

*Council adjourned for morning tea at 10.30am and resumed at 10.54am*

3. That Council provides feedback, to be determined, on the draft Macquarie Valley Drought Relief Strategy. **(Ryan/Neill)**
4. That the General Manager convenes a meeting with the Mayor, Deputy Mayor and other interested parties to discuss matters concerning the proposed Nyngan emergency bore. **(Ryan/Neill)**



**Minutes of the Ordinary Meeting of Bogan Shire Council held in the Training Room of the  
Engineering Department on 26 November 2020**

**COMMUNITY FINANCIAL REPORT – ATTACHED**



# Bogan Shire Council Community Financial Report 2019-2020



## Introduction

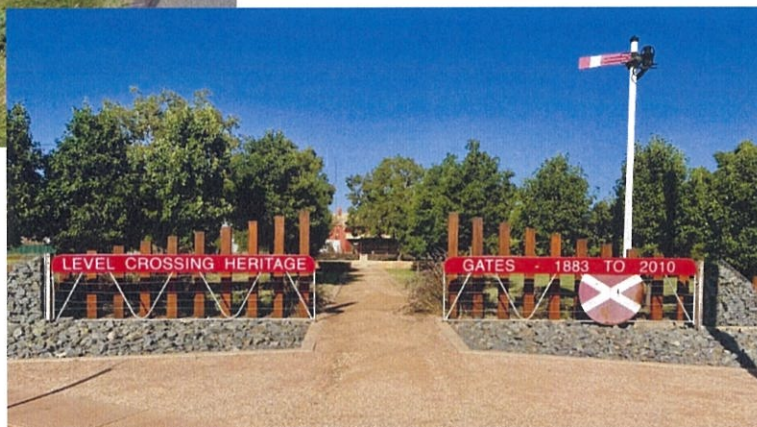
Bogan Shire Council looks after millions of dollars' worth of infrastructure assets on behalf of our community and provides a range of services from garbage collection to medical services. We operate the Nyngan Pool, Library, Medical Centre, Early Learning Centre and the Visitor Information Centre. We try to make sure that we keep our parks, gardens and Nyngan's main street looking good for the benefit of locals and visitors and we maintain over 1,400 kilometres of unsealed roads to enable access to and from our rural properties. More information on these activities can be found in our annual report, which is on our website, but key major projects for this year include:

- Improvements to Nyngan Memorial Swimming Pool
- Construction of Affordable Seniors Living accommodation units
- Funding for, and design of, the new Bogan Shire Youth and Community Centre
- Shire Road maintenance to the value of \$2 Million
- 3km of New Road Construction and 3.7km of Road Rehabilitation
- 13.5km of Resealing and 7km of Resheeting of Shire Roads

To be able to look after our community assets and provide all these services we need money which comes from the government and from our ratepayers and residents. It is important that we account to the government and our community each year on what money we have received and how we spent it. To do this, every year we prepare audited Annual Financial Statements which are available on Council's website - [www.bogan.nsw.gov.au](http://www.bogan.nsw.gov.au)

Our Annual Financial Statements are complex and the purpose of this Community Financial Report, which is based on information extracted from the audited Annual Financial Statements, is to give community members an easy to follow summary of the Financial Statements.

Overall our operations for the year, with a turnover of over \$18 Million, resulted in a \$77,000 cash surplus. In other words we brought in \$77,000 more cash than we spent during the year, a very positive financial result to ensure the ongoing financial viability of our Shire.

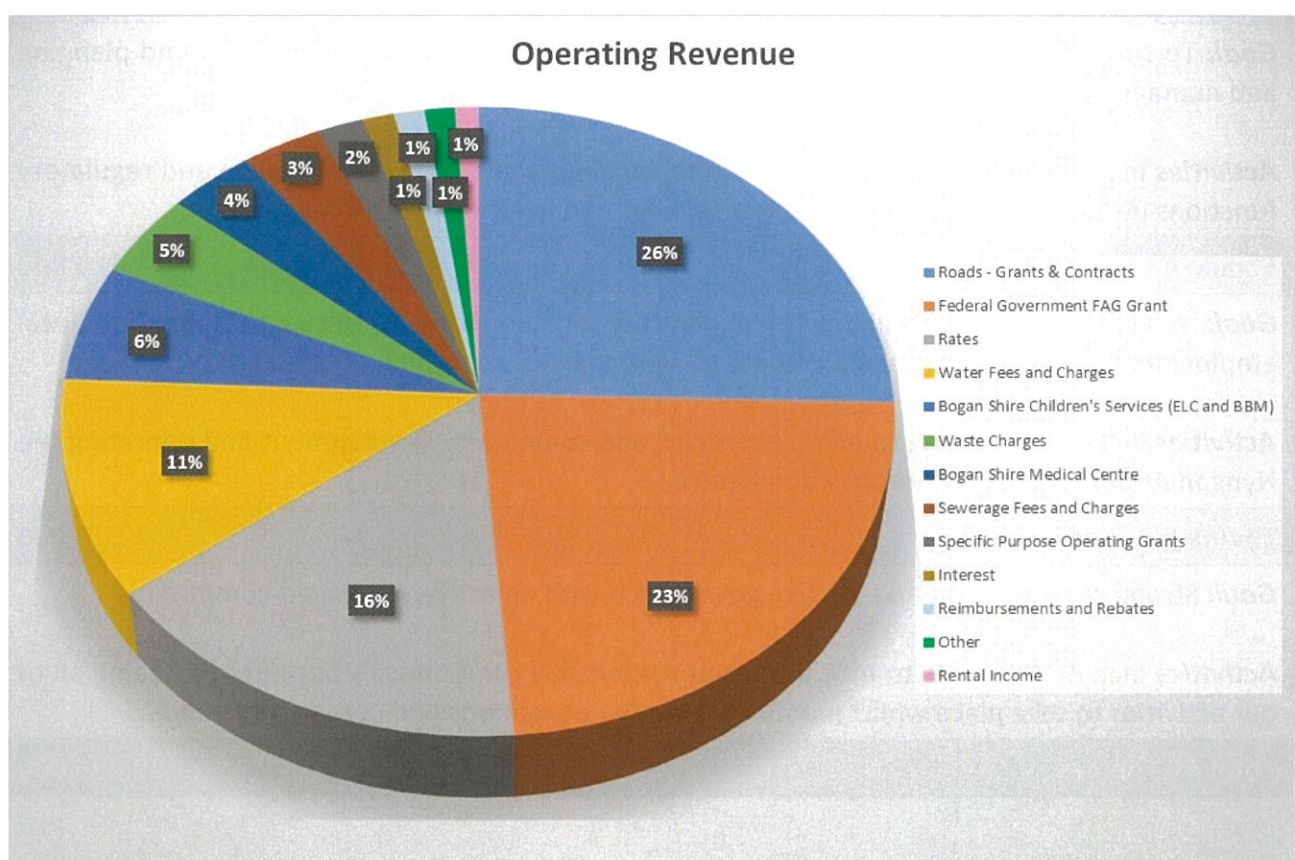


## Where did our money come from?

This section shows where our money came from during the year. The figures below show money received for day to day operating purposes only. In addition to this we also received \$3,196,000 to pay for capital improvements (like new roads and water infrastructure) which is detailed on page 5.

Operating Revenue	\$
Roads - Grants & Contracts	4,769,000
Federal Government FAG Grant	4,381,000
Rates	2,988,000
Water Fees and Charges	2,080,000
Bogan Shire Children's Services (ELC and BBM)	1,122,000
Waste Charges	830,000
Bogan Shire Medical Centre	680,000
Sewerage Fees and Charges	627,000
Specific Purpose Operating Grants	372,000
Interest	248,000
Reimbursements and Rebates	244,000
Other	237,000
Rental Income	188,000
	<b>18,766,000</b>

Whilst not the biggest component of income, rates are a very important source of revenue to keep our Shire operating well. In 2019/20 we sent out rates notices totalling \$5.1M and collected \$4.7M during the year, a collection percentage of 92% which compares favourably with many other Councils.



## Where did we spend our money?

This section shows what we spent our money on during the year. This page gives details of operating expenses whilst capital/infrastructure expenses spending is shown on page 5.

Bogan Shire Council makes a significant contribution to the local economy through employing 117 local people at a total of \$5.8 Million.

Council's Community Strategic Plan contains five key themes, each of which has a goal and several activities linked to it. Our budget is structured around these themes and activities, showing how much money goes towards each goal / theme.

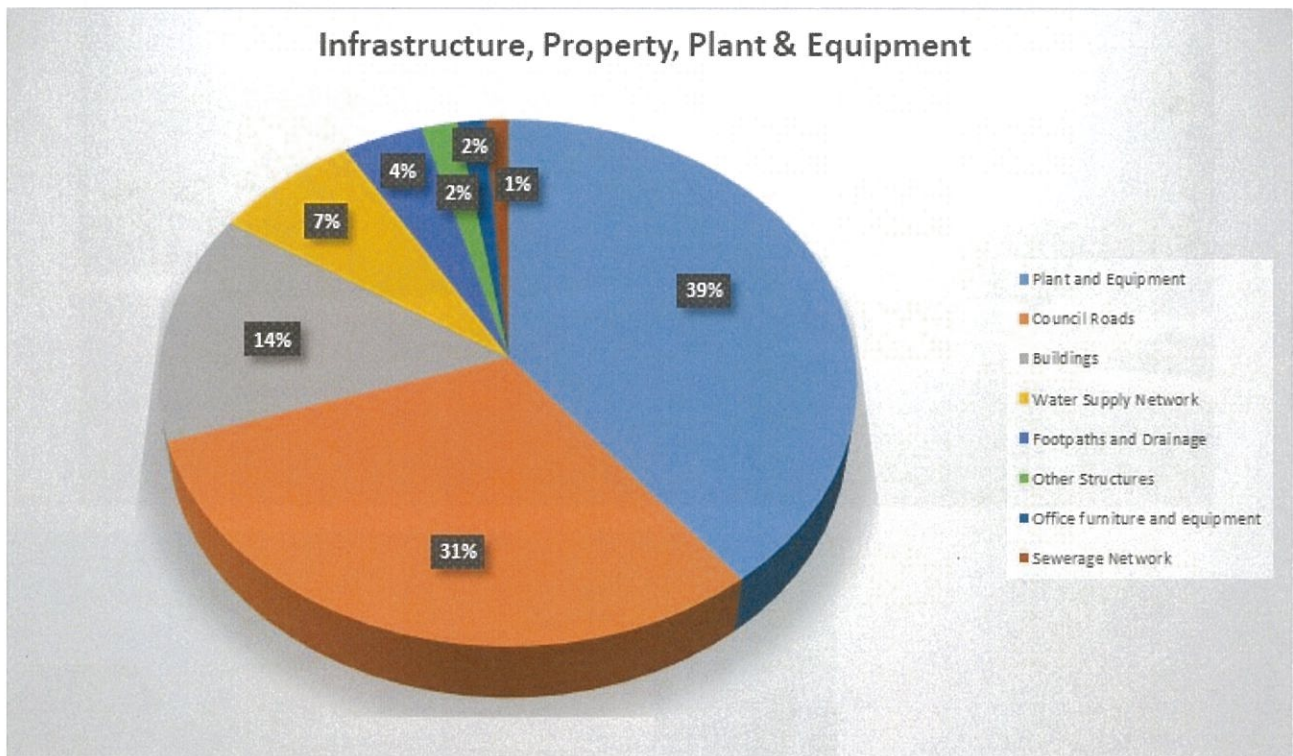
Operating Expenditure	\$
<b>Theme 1 - Social</b>	<b>4,563,000</b>
<p><b>Goal:</b> An inclusive community that works together and is able to access services and opportunities to support our comfortable country living.</p> <p><b>Activities</b> include maintaining the pool, parks, gardens, sports fields, community halls and showgrounds as well as operating the Bogan Shire Early Learning Centre, Library and Medical Centre and supporting local emergency management services.</p>	
<b>Theme 2 - Infrastructure</b>	<b>9,592,000</b>
<p><b>Goal:</b> Construct and manage reliable and efficient community assets that provide access to quality services.</p> <p><b>Activities</b> include Shire road maintenance, contract highway work on behalf of Transport for NSW and providing water and sewerage services.</p>	
<b>Theme 3 - Environmental</b>	<b>3,144,000</b>
<p><b>Goal:</b> To support, enhance and preserve the environment of our Shire through sound planning and management practices to ensure a sustainable, healthy community.</p> <p><b>Activities</b> include waste and recycling services, building and facility maintenance and regulatory functions including noxious weeds, ranger services and health and building surveying.</p>	
<b>Theme 4 - Economic</b>	<b>225,000</b>
<p><b>Goal:</b> A vibrant local economy with a diversity of successful business that provide local employment opportunities and contribute to a prosperous community.</p> <p><b>Activities</b> include promoting tourism, economic and community development and operating the Nyngan Airport and Visitor Information Centre.</p>	
<b>Theme 5 – Civic Leadership</b>	<b>1,972,000</b>
<p><b>Goal:</b> Strong, transparent and effective governance with an actively engaged community.</p> <p><b>Activities</b> include the costs to efficiently and responsibly run Council's business to enable all of our activities to take place whilst meeting legislative obligations and community needs.</p>	
<b>Total All Themes</b>	<b>19,496,000</b>

In addition to our operating expenses we spent \$6.4 Million on new additions and renewals to our capital / infrastructure assets during the year as shown below.

Infrastructure, Property, Plant & Equipment	\$
Plant and Equipment	1,574,000
Council Roads	1,224,000
Buildings	568,000
Water Supply Network	294,000
Footpaths and Drainage	163,000
Other Structures	74,000
Office furniture and equipment	58,000
Sewerage Network	46,000
Work in progress	2,480,000
<b>Total</b>	<b>6,481,000</b>

Work in progress relates to capital / infrastructure works that were started during the year but not completed. These include Drought Security water projects of \$1.1 Million, Affordable Seniors Living at \$628,000 and Nyngan Museum renovations at \$246,000.

Road plant purchases makes up the bulk of the plant and equipment expenditure including a new grader at \$371,000 and two trucks to the value of \$478,000.



Key capital / infrastructure projects during the year included:

- 3km of sealed road construction at a cost of \$434,000
- Resheeting, resealing and rehabilitation of Shire roads at a cost of \$857,000
- Construction of new Larkin Oval Canteen at a cost of \$376,000
- Nyngan Pool improvements at a total cost of \$270,000
- Construction of pathway from Town centre to River at a cost of \$163,000
- Construction of 4 Seniors Living rental units at a total cost of \$995,000





## What do we own?

Looking at long-term assets in our Balance Sheet by far the biggest category is property and equipment, of which the majority (\$224 Million) are infrastructure assets like our road and water networks, followed by \$5 Million in plant and equipment.

Other assets include \$16 Million in current assets such as Investments and Debtors. Our Cash and Investments balance includes \$9,316,000, which is restricted for specific purposes and can't be used for Council's current year general expenses.

Total assets are listed below:

Total Assets	\$
Roads, bulk earthworks, bridges and footpaths	164,551,000
Water and Sewerage network	41,448,000
Buildings and other structures	18,534,000
Plant and equipment	5,558,000
Land	3,202,000
Capital projects in progress	2,591,000
Office equipment and furniture	333,000
Cash and Investments	13,529,000
Receivables (Debtors)	3,534,000
Inventory (Stores)	434,000
Other	76,000
	<b>253,790,000</b>



## What do we owe?

We owe \$2.23 Million in long term liabilities (loans) which was borrowed in 2016 to finance community infrastructure projects including Council's share of the cost of constructing the Bogan Shire Early Learning Centre, Bogan Shire Medical Centre and improvements to the Nyngan Waste and Recycling Facility to comply with State Government EPA requirements.

This is repayable at \$186,168 per year, including interest, until 2037 at a favourable interest rate of 2.94%.

In addition, our current or short term liabilities amount to \$3.6 Million made up as follows:

Current Liabilities	\$
Payables	1,046,000
Borrowings	116,000
Provisions	1,926,000
Contract Liabilities	518,000
<b>Total Current Liabilities</b>	<b>3,606,000</b>

Payables include money we owe our suppliers, which fluctuates every month depending on volume of transactions and terms of payment. Our short term borrowings of \$116,000 are the current year's portion of the community infrastructure loan referred to above. Provisions represent money set aside to pay staff out for any accumulated leave they have due to them but have not taken when they resign or retire. Part of our contract liabilities represent grant money received from the Government towards the Bogan Shire Youth and Community Centre which has not yet been spent. The project is out to tender with construction expected to start early next year.



# Financial Summary

Shown below is a simplified Balance Sheet and Operating Profit and Loss (Income) Statement that show the result of our operations for the year.

## Balance Sheet

Assets		Liabilities	
	\$		\$
Current Assets	16,915,000	Current Liabilities	3,676,000
Infrastructure, Property, Plant & Equipment	236,217,000	Non-current borrowings (loans)	2,234,000
Other Assets	658,000	<b>Total Liabilities</b>	<b>5,910,000</b>
		Equity	
			\$
		Accumulated Surplus and Reserves	247,880,000
		<b>Total Equity</b>	<b>247,880,000</b>
<b>Total Assets</b>	<b>253,790,000</b>	<b>Total Liabilities and Equity</b>	<b>253,790,000</b>

## Operating Profit and Loss

Operating Revenue		\$
Grants (Operating Purposes)		8,211,000
User charges and Fees		4,786,000
Rates and Annual Charges		5,086,000
Other Revenue		435,000
Interest		248,000
		<u>18,766,000</u>
Operating Expenses		\$
Staff costs		7,519,000
Materials and Contracts		6,048,000
Other expenses		1,776,000
Borrowing costs		84,000
		<u>15,427,000</u>
<b>Net Operating Result</b>		<b>3,339,000</b>

This Operating Result excludes depreciation costs, which has been done to show a cash-based end of year position. The Operating Result indicates the amount of cash from operations which Council is able to invest in essential capital / infrastructure during the year.

## Conclusion

Bogan Shire Council's Mission, as expressed in our Community Strategic Plan is "to provide a comfortable country lifestyle by progressively improving on the level of facilities and services and encouraging growth and economic development that is responsive to the needs of the community".

A comfortable country lifestyle can mean different things to different people. Whether this is a safe and well-maintained road network, the provision of medical services, a reliable and safe domestic water supply, well-maintained sports facilities or childcare, Bogan Shire Council strives to provide services to meet the needs of our community.

We encourage you to make contact with the Mayor, your Councillors or the General Manager to talk about how we can improve Council services to meet your needs.



**Back row:**

Graeme Bourke, Director Engineering Services, Clr Graham Jackson, Clr Greg Deacon, Clr Tony Elias, Ty Robson, Acting Manager Development and Environmental Services (2015-2017).

**Middle row:**

Cathy Ellison, Executive Assistant, Stephanie Waterhouse, Director Finance and Corporate Services, Clr Veneta Dutton, Clr Victoria Boag, Clr Jodi Douglas, Debb Wood, Director People and Community Services.

**Front row:**

Derek Francis, General Manager, Clr Ray Donald OAM (Mayor), Clr Glen Neill (Deputy Mayor), Clr Kevin Ryan.

**REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES**

**1 LIBRARY REPORT**

**Summary:-**

*The purpose of this report is to provide Council with information both statistical and informative in regard to the Library's function.*

**327/2020 RESOLVED** that the Library report be received and noted.  
(Jackson/Boag)

**2 DIAGNOSTIC ULTRASOUND FEES**

**Summary:-**

*The purpose of this report is for Council to make a fee for Diagnostic Ultrasound Services at the Bogan Shire Medical Centre*

**328/2020 RESOLVED** that:

1. Council adopt the following:

**Diagnostic Ultrasound Services Fees (out of pocket costs)**

Patient Fees	2020/2021 Fee
Pensioners	\$40.00
All other Concession Card Holders	\$40.00
All other patients	\$50.00

**Note:** Out of pocket costs are over and above the Medicare Benefits Schedule (MBS) benefits (Medicare payment) applied to Diagnostic Ultrasound Services.

2. Patients be required to pay in full, all charges for Diagnostic Ultrasound Services, which include fees (out of pocket costs) in addition to the Medicare Benefits Schedule (MBS) fee applied to Diagnostic Ultrasound Services on the day the service is provided to them, with the MBS benefit being processed on the same day. (Ryan/Boag)

### 3 THE CENTRE OF NSW CAIRN ATTRACTION

**Summary:-**

*The purpose of this report is to bring to Council's attention the need to undertake works at the Centre of NSW Cairn site, approximately 70km south west of Nyngan in the Bogan Shire, and also to seek direction for the type and extent of proposed improvements at the site so that costings can be undertaken for further consideration by Council.*

**329/2020 RESOLVED** that:

1. Council request a meeting with representatives from Lachlan Shire, Collerina Hall Committee and Tottenham Progress Association to further discuss options. **(Neill Jackson)**  
  
Signage Option 1 be selected, inclusive of large rocks in place to prevent vehicles access. **(Ryan/Neill)**
2. Council staff report on final design recommendations, including costs to a further meeting of Council for approval and budget consideration, following meeting of four parties. **(Ryan/Neill)**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES**

**1 INVESTMENTS OCTOBER 2020**

*Summary:- The report is to outline the performance of Council's Investment Portfolio for the month of October 2020. At the 31<sup>st</sup> October 2020 Council had \$12.3 million invested. There has been a decrease of \$900 thousand due to expenditure on Grants with income still outstanding.*

**330/2020 RESOLVED** that the Investments Report be received and noted.  
(Ryan/Dutton)

**2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION**

*Summary:- The report is to provide a comparison of rate collections as at 30<sup>th</sup> October 2020, with the same period last year. Total arrers have increased from \$468,427 at the 31<sup>st</sup> October 2019 to \$759,388 as at 31<sup>st</sup> October this year.*

The Director of Finance and Corporate Services reported at the meeting, that at the date of the meeting current arrears were \$724,071.

**331/2020 RESOLVED** that the Rates and Annual Charges collection report be received and noted, as advised at the meeting by the Director of Finance and Corporate Services. (Ryan/Boag)

<b>Rate Collections</b>	<b>2020-2021</b>	<b>2019-2020</b>
Arrears Prior to 01/07/2020	598,393	373,487
First Instalment in arrears as at 31/10/2020	125,678	94,940
Second Instalment Outstanding as at 31/10/2020	723,837	971,283
Third Instalment Outstanding as at 31/10/2020	1,041,422	1,014,935
Fourth Instalment Outstanding as at 31/10/2020	1,066,084	1,029,904
<b>Total Arrears</b>	<b>724,071</b>	<b>468,427</b>
<b>Total Outstanding</b>	<b>3,555,414</b>	<b>3,484,549</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	6,048,953	5,444,237
Add: Adjustments	20	22,114
Less: Payments to end of October	-2,414,890	-1,905,148
Less: Rebates	-78,669	-79,678
Add: Postponed	-	3,024
<b>Gross Total Balance</b>	<b>3,555,414</b>	<b>3,484,549</b>
<b>Arrears of total amount levied %</b>	<b>11.9%</b>	<b>8.6%</b>

### 3 ANNUAL REPORT 2019/2020

**Summary:-**

*Within 5 months after the end of each year, a council must prepare its annual report for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed. The purpose of this report is to table to Council the Annual Report for the financial year 1 July 2019 to 30 June 2020.*

**332/2020 RESOLVED** that the Annual Report be received and noted and is to be submitted to the Minister for Local Government for comment. **(Boag/Neill)**

### 4 LEASE FOR BOGAN COFFEE SHOP

**Summary:-**

*This report is for Council to consider the Lease of the Coffee Shop at 76A Pangee Street to the current Lessee for a further three years.*

**333/2020 RESOLVED** that Council authorises the General Manager enter negotiations and renew the lease with the current lessee for a three-year period with an option to renew. **(Jackson/Elias)**

### 5 FINANCIAL ASSISTANCE TO COMMUNITY SERVICE ORGANISATIONS

**Summary:-**

*The report is to advise Council of a request received for Financial Assistance in relation to Rates and Charges levied on Community Service Organisations. Council has in the past granted Financial Assistance to the below organisation to help with payment of their Annual Rates and Charges during the drought. The request is that the same assistance applies to this current financial year.*

**334/2020 RESOLVED** that Council provides financial assistance to The Nyngan Water Ski Club to the value of \$887.00, which represents all rates and charges levied. **(Jackson/Boag)**



## 6 CREDIT CARD POLICY

**Summary:-**

*The purpose of this report is to review and re-adopt the Corporate Credit Card Policy.*

**335/2020 RESOLVED** that Council adopt policy FIN003 Corporate Credit Card.  
(Dutton/Elias)

## 7 DEBT RECOVERY POLICY

**Summary:-**

*The purpose of this report is to review and re-adopt Councils Debt Recovery Policy.*

**336/2020 RESOLVED** that Council adopt policy FIN001 Debt Recovery.  
(Elias/Jackson)

## REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF ENGINEERING SERVICES REPORT

### 1 OPERATIONAL REPORT

**337/2020 RESOLVED** that the Operational Report for the reporting period 12 October 2020 to 13 November 2020 be received and noted, with appreciation to be conveyed to staff involved in the road preparation that has been undertaken for harvest. **(Neill/Elias)**

Councillor Neill declared an interest and left the meeting at 11.59am

### 2 GRID REMOVAL BOORAMUGGA ROAD GIRILAMBONE

**Summary:-**

*The purpose of this report to advise council on the letter received from Margaret Morley of “Keeley” Girilambone requesting to keep a stock grid on the Warego Road and replace a grid on the Booramugga Road.*

**338/2020 RESOLVED** that the property owners be advised of the estimated cost of replacing a small 4 metre wide grid is \$9,000 while the cost of a 6 metre wide grid, which would be recommended for the Booramugga Road is \$12,000 to replace the grids and be requested to pay the appropriate proportion. **(Ryan/Elias)**

Councillor Neill Returned to the Meeting at Room 12.05pm.

### 3 PALAIS THEATRE SITE REHABILITATION

**Summary:-**

*The purpose of this report is to provide options to Council for the completed surface of the Palais Theatre site.*

**339/2020 RESOLVED** that the rehabilitation of the Palais Theatre site proceed with the turf option. **(Jackson/Boag)**

Minutes to the Ordinary Meeting of Bogan Shire Council held in the Training room of the Engineering Department on 26 November

**REPORTS TO ORDINARY MEETING OF COUNCIL – DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT**

**1 DEVELOPMENT APPLICATIONS**

**340/2020 RESOLVED** that the Development Applications Report since Councils meeting 22 October 2020 be received and noted. **(Dutton/Ryan)**

**2 OPERATIONAL REPORTS**

**341/2020 RESOLVED** that the Operational report, including Council's Gardening Team, Ranger and Noxious Weeds Officer for the reporting period 12 October 2020 to 13 November 2020 be received and noted. **(Boag/Neill)**

**PRECIS OF CORRESPONDENCE**

**1 SUSAN MADDEN, CENTRAL WEST LOCAL LAND SERVICES**

**342/2020 RESOLVED** that correspondence received from Susan Madden, Central West Local Land Services seeking information from Council for strategic planning be received and noted. **(Ryan/Jackson)**

**2 HON MELINDA PAVEY MP, MINISTER FOR WATER, PROPERTY & HOUSING**

**343/2020 RESOLVED** that the correspondence received from Hon. Melinda Pavey MP, Minister for Water, Property & Housing with information relating to water security for Nyngan be received and noted. **(Neill/Dutton)**

**3 AUSTRALIAN FLOOD PLAIN ASSOCIATION**

**344/2020 RESOLVED** that:

1. the correspondence received from the Australian Flood Plain Association with information relating to removal of unlicensed structures on floodplains be received and noted.
2. Council give further consideration to the letter, and determine if a response is necessary. **(Boag/Elias)**

Minutes to the Ordinary Meeting of Bogan Shire Council held in the Training Room of the Engineering Department on 26 November 2020

**4 LOUISE & STEVEN BEXON**

**345/2020 RESOLVED** that:

1. Correspondence from Louise and Steven Bexon to offer sponsorship for the Nyngan Lights Competition be received.
2. Council thank the Bexon family and establish a "Susan Bexon Memorial Award for Best Christmas Nativity Scene", to be sponsored by the family. **(Ryan/Boag)**

**5 THE HON. SHELLEY HANCOCK MP, MINISTER FOR LOCAL GOVERNMENT**

**346/2020 RESOLVED** that the correspondence received from Hon. Shelley Hancock MP, Minister for Local Government, regarding Local Government Elections 2021 be received and noted. **(Neill/Jackson)**

**6 NYNGAN AMATEUR SWIMMING CLUB**

**347/2020 RESOLVED** that Council give Nyngan Amateur Swimming Club a donation of \$500 for sponsorship for their Amateur Swimming Carnival to be held in Nyngan on 20 December 2020. **(Neill/Boag)**

There being no further business, the meeting closed at 12.24pm.

These Minutes were confirmed by resolution at a meeting held on .....  
and were signed as a true record.

.....

**GENERAL MANAGER**

.....

**MAYOR**



