



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**24 September 2020**





### **Published Recording of Council Meeting**

This Council Meeting is being recorded for publishing on Council's website as a public record. By speaking at the Council Meeting you agree to being recorded and for this recording to be published. Please ensure that if and when you speak at this Council Meeting that you are respectful to others and use appropriate language at all times. Bogan Shire Council accepts no liability for any defamatory or offensive remarks made during the course of this Council Meeting.



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**17 September 2020**

## **COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Engineering Department Training Room on Thursday 24 September 2020 at 9.30am.

Due to COVID-19 restrictions, no lunch arrangements can be made.

### **AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 27 August 2020
6. People and Community Services' Closed and Confidential Report
  1. Bogan Shire Youth and Community Centre Tender  
The General Manager is of the opinion that consideration of these items is likely to take place when the meeting is closed to the public for the following reason: because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
7. Development and Environmental Services' Closed and Confidential Report
  1. NetWaste Tender for Collection and Disposal of Used Motor Oil.  
The General Manager is of the opinion that consideration of these items is likely to take place when the meeting is closed to the public for the following reason: because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
8. Confirmation of the Ordinary Minutes of the Council Meeting held on 27 August 2020
9. Committee Meeting Minutes
10. Mayoral Minute
11. General Manager's Report incorporating reports from:-
  - People and Community Services
  - Finance and Corporate Services
  - Engineering Services
  - Development and Environmental Services
12. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

*Cathy Ellison*  
**Executive Assistant**



**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**COMMITTEE MEETING MINUTES**

**1 MUSEUM COMMITTEE MINUTES**

Attached are the Minutes of the Nyngan Museum Committee Meeting held at the Nyngan Museum on Wednesday 2 September 2020.

**1.1 Recommendation:** That the Minutes of the Nyngan Museum Committee Meeting held at the Nyngan Museum on Wednesday 2 September 2020 be received and noted.



Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020

Nyngan Museum Meeting Date: 2<sup>ND</sup> September 2020

Present:

*Glad Eldridge, Leonie Montgomery, Anna Corby, Collin Pardy, Yvonne Pardy, Anne Quarmby  
Val Keighran, Bay Lovett, , Ray Donald, Vince Wren, Hugh Sibbald, Kate Sinclair*

Apologies:

*Margaret Sibbald, Abigail, Val*

Guests:

Minutes last meeting: Move: Anna second: Vince

Business arising from previous minutes:

*A grant obtained by the Bogan Shire will include some money for use in the museum.  
Possibilities from the management plan, the electrical rewiring has not yet been done,  
and we now need the Perspex for the room around the projectors, these could be  
considered.*

Treasurers Report attached: read and moved: Collin 2<sup>nd</sup>: Ray

No income, no expenditure since July.

Correspondence In:

*Letter and photos from Wendy Robinson from 1990 floods.  
Photos of railway platform from Col Trotman 1950s  
Letter from Bogan Shire Council re our involvement with local schools*

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**Correspondence Out:**

*Thank you letters to Wendy Robinson and Col Trotman*

*Thanks to Annie for cleaning everything upstairs.*

*The kitchen area of RRR has been completed except for a few labels.*

*A quote for glass sliding doors to protect the collection items in the fireplace display is expected today.*

*The research room is complete but is storing articles still waiting to be hung around the Palais Theatre and Education Room*

*Palais Theatre has been painted black and artworks are waiting to be hung*

*Giles' have offered building materials recycles from shearers huts.*

*Royden has offered a small window for the laundry*

*Education room picture rail and blinds hung. Most photos have been put up. Still some waiting to be attached to PVC and sealed before they can be hung and the room completed.*

*Di Donald and Stewart have emptied and cleaned the pots from the platform to be replanted*

*Stewart has hung all the blinds*

*None of this progress would be possible without the continuing help for Stewart and Leonie of the volunteers who continue to turn up and tackle whatever jobs need doing. Thanks to you all.*

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**General business**

*Members of BOGAN Shire Council will visit on 24<sup>th</sup> September. Someone will contact us with details.  
Letter from Bogan Shire re High School Student volunteers. Involvement could include*

*Visitor tours*

*Development of people skills*

*Use of media eg photography, data entry*

*Ownership of a project from start to finish. eg accessioning an item into the system, including research of provenance, addition to data base, labelling and display. This could grow to be a whole project eg blacksmith shop etc. All with supervision and support from staff. Built around each student or group and with planning by HS and Museum.*

*Girilambone Station has been cleaned up and secured. Carriages will be placed on the line, and used as display areas if a caretaker can be found. Toilet block and camping facilities will be available.*

**Meeting Closed: 10.07am**



**Mayoral Minute to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**MAYORAL MINUTE TO THE ORDINARY MEETING OF COUNCIL**

Councillors

I submit the following report for consideration:-

**1 NYNGAN GOLF CLUB**

Having made a recent return to the Nyngan Golf Course with varied results! A lot of the holes have signs up at the start of the hole with the name and other details of former and current local businesses.

I suggest we approach the board of the Golf Club offering them a sign with our logo and other details of Bogan Shire Council to be put on one of the 18 holes.

**1.1 Recommendation:** For Council's Consideration.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following report is submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	23/07/2020	208/2020	<b>Seniors Living – Rental Units</b>	Council hold & advertise an open day to visit the units.	<b>DPCS</b>	<b><u>UPDATE:</u> Verbal report to Council Meeting.</b>
2	28/09/2017	283/2017	<b>Medical Centre</b>	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	<b>GM</b>	Recruitment agencies engaged to source locum / permanent second doctor.  Locums secured until 31/12/2020. Renewed recruitment effort underway for permanent doctor with the Rural Doctors Network.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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3	21/12/2017	392/2017	<b>Increase of train speed through Nyngan</b>	Strong letter of concern & a request to address Council be sent to the relevant rail authorities & a copy to local member.	<b>GM</b>	Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.
	21/06/2018	293/2018		Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians & road users due to the nature of the crossing & variation of speeds.		406 Petitions received.  On-site meeting held with Deputy Premier.  Met with Minister for Regional Transport & Roads in Bourke on 25 November 2019.
				The best control measures would be to erect flashing lights at the Hoskins Street Crossing.		Council advised that this crossing is not a priority for John Holland Rail.



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	28/05/2020	110/2020		<p>Council engage a Safety Consultant to inspect the Hoskins Street Level Crossing &amp; to provide a report documenting the safety factors of the Crossing which can then be forwarded to the John Holland Rail &amp; Minister for Regional Transport &amp; Roads.</p>	<b>DES</b>	<p>Safety Consultant has been engaged to inspect crossing at the end of July &amp; will be preparing a risk audit for Council.</p> <p>In contact with Safety Consultant – awaiting site visit.</p> <p><b>UPDATE:</b> <b>Consultant has visited site and commenced report.</b></p>
4	24/04/2019	117/2019	<b>Cobar Water Board</b>	<p>Whilst Council is prepared to have discussion with CWB to explore options for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board's proposal at this stage.</p>	<b>GM</b>	<p>Further correspondence sent to CWB.</p> <p>Following meeting with CWB held on 11 January 2020, further agreements are to be negotiated.</p> <p>Agreed with Secretary CWB on the need for a further meeting to negotiate arrangements.</p> <p>Meeting on hold in current pandemic circumstances.</p>



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						Preparations for meeting under way.
5	22/08/2019	264/2019	<b>Stronger Country Communities Fund – Round 3</b>	Council works with community orgs who deliver youth and other community support services to investigate methods of funding for ongoing employment of a part-time Youth Worker & further upgrading to the facility.	<b>DPCS</b>	Discussions yet to commence – reprioritised due to current pandemic circumstances.
6	26/09/2019	292/2019	<b>Garford Fire Engine</b>	Council proceed with the respray of the Garford Fire Engine, with funds to be provided from the Historical Society \$5,224, Community Arts & Culture Fund \$15,362 & Accumulated Funds \$9,414.	<b>DES</b>	Quotes for the Garford to be resprayed and the exterior restored have been requested.





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	24/10/2019			Council examine options on the best way forward.		Verbal report to meeting.
7	28/11/2019	359/2019	<b>Burrendong Dam</b>	Council contact the relevant departments to request that as a matter of priority, a system be put in place which would have trigger points as to the level of Burrendong Dam and the release of water for use for fodder crops.	<b>GM</b>	Original letter sent 9 January 2020.  Follow-up letter sent 25 May 2020.  Response from Minister Marshall 25 May 2020 – “Letter is with the Minister’s Office for consideration”.
8	28/11/2019	366/2019	<b>Regional Water Supply Pipe Network</b>	Council supports in principle the investigation of a Regional Water Supply Network servicing the communities currently supplied by the Macquarie River downstream of Burrendong Dam.	<b>GM</b>	Water NSW is progressing investigation for pipeline from Narromine bore fields to Nyngan.  Water NSW investigating bores in the Warren Shire and will notify land owners in the surrounding area.



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9	28/11/2019	368/2019	<b>Repairs to Nyngan &amp; Cobar Emergency Water Storage</b>	The General Manager be authorised to procure sufficient quantities of Geosynthetic Clay Liner & Geotextile material to complete the remediation works, according to specifications provided by NSW Public Works. The procurement be carried out by way of quotations.	<b>DES</b>	Remediation work in progress.  Remediation work postponed due to wet weather and soft floor.
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10	23/07/2020	192/2020	<p><b>Crown Land to convert the Perpetual Special Lease 78218 (Saleyards) to freehold &amp; transfer title to Council.</b></p>	<p>1. Council purchase the Nyngan saleyards from the Crown at a cost of \$35,100 funded from Council's reserves.</p> <p>2. The GM present a report to Council on necessary measures to allow future use of the site, including an RMS heavy vehicle uncoupling station, wash bay for trucks &amp; hold over are for livestock.</p>	<b>GM</b>	In progress.
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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11	23/04/2020	086/2020	<b>ACM – Rural Press Publications</b>	Council respond to the Australian Community Media correspondence acknowledging the Covid-19 Pandemic and also requesting assurance that the Nyngan Observer will resume publication when current restrictions have been lifted.	<b>GM</b>	Report to June 2020 Council Meeting refers.  No further information received from ACM regarding the future of the Nyngan Observer.
	26/06/2020	159/2020				



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12	23/07/2020	193/2020	<b>Speed limit in Nyngan CBD</b>	The survey responses received for reducing speed limit in the Nyngan CBD to 40km/hr between Terangion & Dandaloo Streets be presented to the Traffic Committee Meeting to be held in August 2020.	<b>DES</b>	Verbal update at meeting following Traffic Committee Meeting.  <b>UPDATE:</b> <b>Referred to RMS.</b>
13	27/08/2020	221/2020	<b>National Australia Bank</b>	Council send a strong letter to NAB expressing Council's concern about the cut back in opening hours of many banks including Nyngan.	<b>GM</b>	<b>UPDATE:</b> <b>Letter sent.</b>  <b>COMPLETED</b>



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14	27/082020	223/2020	<b>Regional Water Supply Pipe Network</b>	Council corresponds with all landowners adjoining of the Old Warren Road test bore, bringing the content of NRAR's public notice to their attention, advising them that the application process has been suspended until 30 Sept. 2020. If they wish to do so they make representation to NRAR. Council invites other ratepayers who wish to make comment on this matter to contact NRAR.	<b>Mayor</b>	<b><u>UPDATE:</u> Letters have been sent.</b>  <b>COMPLETED</b>
15	27/08/2020	224/2020	<b>Regional Water Supply Pipe Network</b>	Council approaches the relevant State and Federal Minister & Government Agencies to seek clarification of the following three issues:-	<b>GM</b>	<b><u>UPDATE:</u> Letters have been sent.</b>  <b>COMPLETED</b>



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				<p>1.that underground water is only used for critical human needs when all other sources of supply have been exhausted;</p> <p>2.that an urgent review of the amount of water held in Burrendong Dam by the Federal Government for environmental purposes be carried out;</p> <p>3.seek clarification that the 20% of the capacity of Burrendong Dam previously reserved for flood mitigation be now used for storage.</p>		
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## **1.1 Recommendation**

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## **2 ELECTION OF MAYOR AND DEPUTY MAYOR**

### **Summary:-**

*The provisions of the Local Government Act and Regulations requires Council to hold elections every two years for the office of the Mayor and Deputy Mayor. Council last held elections in 2018.*

### **2.1 Introduction**

This report outlines the provisions for the election of the Mayor along with the Deputy Mayor prescribed by the Local Government Act and Regulations.

### **2.2 Background**

According to Section 230(1), as amended, the Mayor now holds office for two years.

Due to COVID-19 Restrictions, the scheduled Local Government Elections for September 2020 have been postponed to September 2021 and the Mayor will hold office for one year.

Furthermore, the role of the Mayor has changed with recent amendments to the Local Government Act.

According to section 226 of the Act, the role of the Mayor is:-

- (a) to be the leader of the Council and a leader in the local community;
- (b) to advance community cohesion and promote civic awareness;
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the Council as to its local priorities;
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council;



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- (e) to preside at meetings of the Council;
- (f) to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with this Act;
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the Council;
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council;
- (i) to promote partnerships between the Council and key stakeholders;
- (j) to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council;
- (k) in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community;
- (l) to carry out the civic and ceremonial functions of the Mayoral Office;
- (m) to represent the Council on regional organisations and at Inter-Governmental forums at regional, State and Commonwealth level,
- (n) in consultation with the Councillors, to lead performance appraisals of the General Manager; and
- (o) to exercise any other functions of the Council that the Council determines.

## **2.3 Discussion**

The Local Government Act 1993 and Local Government Regulations 2005 make the following provisions for the election of Mayor and Deputy Mayor by Councillors.

### **2.3.1 Term of Office**

Due to the postponement of the Local Government Elections scheduled for September 2020 to September 2021 the person elected holds the office of Mayor for one year. The person elected to the office of Deputy Mayor may be elected for the Mayoral term or a shorter term.

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### **2.3.2 Returning Officer**

The General Manager (or a person appointed by the General Manager) is the Returning Officer.

### **2.3.3 Nomination**

- A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer and the Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

### **2.3.4 Election**

- If only one Councillor is nominated, that Councillor is elected.
- If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by **preferential ballot**, by **ordinary ballot** or by **open voting**.
- The election is to be held at the Council meeting at which the Council resolves on the method of voting.

In the Regulations:

**ballot** has its normal meaning of secret ballot.

**open voting** means voting by a show of hands or similar means.

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### **2.3.5 Voting Method**

#### **(i) Ordinary Ballot or Open Voting**

These provisions apply if the election proceeds by ordinary ballot or by open voting.

#### **Marking of ballot-papers**

- If the election proceeds by ordinary ballot, the Returning Officer is to decide the manner in which votes are to be marked on the ballot-papers.
- An informal ballot-paper must be rejected at the count.

#### **Count—2 candidates**

- If there are only 2 candidates, the candidate with the higher number of votes is elected.
- If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

Where there are more than 3 candidates additional steps are required.

#### **(ii) Preferential Ballot**

Provisions are available for election by preferential ballot.

#### **(iii) General**

#### **Choosing by lot**

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.



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## **Result**

The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:

- to be declared to the Councillors at the Council meeting at which the election is held by the Returning Officer, and
- to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.

### **2.4 Procedure**

Nomination forms for the office of Mayor and Deputy Mayor may be handed to the General Manager at any time including immediately prior to the election process.

### **2.5 Recommendations**

1. That nominations be called firstly for the office of Mayor and secondly for the office of Deputy Mayor.
2. That Council determines the length of office for the Deputy Mayor.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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### **3 COUNCIL'S CODE OF MEETING PRACTICE**

**Summary:-**

*This purpose of this report is for Council to implement a requirement for Councils to retain recordings of meetings on their web site for a minimum of 12 months.*

#### **3.1 Introduction**

This purpose of this report is for Council to implement a requirement for Councils to retain recordings of meetings on their web site for a minimum of 12 months.

#### **3.2 Background**

Since 14 December 2019, Councils have been required to webcast Council Meetings and Committees that comprise only of Councillors. The webcasting requirement may be met by posting an audio or video recording of the meeting on Council's website.

The Model Code of Meeting Practice for Local Councils in NSW requires Council to specify in their Codes of Meeting Practice, the minimum time period that a webcast recording will be made publicly available on a Council's website, but does not prescribe a minimum period.

Based on NSW State Archives and Records guidance, the Office of Local Government's (OLG) Guide to Webcasting Council and Committee Meetings recommends that webcast recordings of meetings should be retained on Council's website for a minimum of 12 months.

The requirement for Councils to retain recordings of meetings on their websites for at least 12 months is now prescribed under the Local Government (General) Regulation 2002.

Council adopted the Model Code of Meeting Practice for Local Councils in NSW 2018 on 23 May 2019.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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### **3.3 Discussion**

Council's adopted Model Code of Meeting Practice for Local Councils in NSW Webcasting of Meeting Clause 4.21 states – A recording of each meeting of the Council and Committee of the Council is to be retained on the Council's website for one month. Recording of meetings may be disposed of in accordance with the State Records Act 1998.

Council's recording of meetings has remained on the web site since December 2019.

Council must now amend its Policy Clause 4.21 to state - *A recording of each meeting of the Council and Committee of the Council is to be retained on the Council's website for a minimum of 12 months. Recording of meetings may be disposed of in accordance with the State Records Act 1998.*

### **3.4 Recommendation**

That Council amend its Model Code of Meeting Practice for Local Councils in NSW Clause 4.21 to state - *A recording of each meeting of the Council and Committee of the Council is to be retained on the Council's website for a minimum of 12 months. Recording of meetings may be disposed of in accordance with the State Records Act 1998.*

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## **4 NEWSPAPER OPTIONS FOR BOGAN SHIRE**

**Summary:-**

*The purpose of this report is to inform Council of the response from various newspapers regarding establishing a new hardcopy paper to replace the Nyngan Observer.*

### **4.1 Introduction**

The purpose of this report is to inform Council of the response from various newspapers regarding establishing a new hardcopy paper to replace the Nyngan Observer.

### **4.2 Background**

Council was advised in April 2020 by Australian Community Media (ACM) that the impacts of COVID-19 had had a serious impact on their business and that production of a number of their publications, including the Nyngan Observer, would be suspended for three months.

As there has been no resumption of publication of the weekly hard copy, Council resolved at its June 2020 meeting to investigate other options for a printed newspaper to service the readers and advertisers of the Bogan Shire.

Expressions of interest were sought from the publishers of: *The Dubbo Photo News*; *Gilgandra Newspapers*; *The Western Herald* and the *Condobolin Argus*. Council received interested proposals from all but *The Dubbo Photo News*.

### **4.3 Discussion**

Whilst any organisation is free to set up a hard copy newspaper to service Nyngan and its surrounds, the cost of gathering content and printing would make it difficult without guaranteed advertiser support.

Council spent about \$21,000 a year on advertising in the Nyngan Observer. This included classified advertising as well as its fortnightly Council Column.

Those interested publishers have emphasised the need for this ongoing Council advertising as well in some cases for the provision of office space.



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**4.4 Attachment**

1. Gilgandra Newspapers Expression of Interest.
2. Condobolin Argus Expression of Interest.
3. Western Herald Expression of Interest.
4. Dubbo Photo News Response.

**4.5 Recommendation**

That:

1. Council assesses the responses and determines which model best suits the community.
2. Council considers the level of support (including advertising spend) it is willing to provide for a newspaper.
3. The General Manager be authorised to enter into an agreement with Council's preferred publisher to re-establish a local hardcopy newspaper based on the above.

**Derek Francis  
General Manager**



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## GILGANDRA NEWSPAPERS PTY LTD

ABN 43 000 160 225

64 – 66 Miller Street, Gilgandra NSW 2827  
Telephone: (02) 6847 2022 Mobile: 0421 220 388  
Email: editor@gilgandranewspapers.com.au



Attn: The General Manager  
Bogan Shire Council  
Mr Derek Francis, AM. DF  
Po Box 221, Nyngan NSW 2825

**RE: Expression of Interest in establishing a new newspaper for Bogan shire –  
The Nyngan Weekly**

Dear Mr Francis, and Bogan Shire Councillors,

I, Lucie Peart, of *Gilgandra Newspapers* would like to put forward my expression of interest in establishing a new newspaper – *The Nyngan Weekly*.

As you are aware, with no indication from Australian Community Media (ACM) as to when the non-daily regional newspapers will return to printed copies, the community of Bogan shire have gone without.

*The Gilgandra Weekly's* journalist Telden Nelson and I visited the Nyngan township on Wednesday, August 19. We were greeted with positive community and business support for a new publication; and we received some in-principal verbal advertising and submission support offers. One of the many things the people of Nyngan told us was how much they miss the information about their sporting teams and community groups.

There are many synergies between the Bogan and Gilgandra shires; the loss of the Bogan shire town record is one issue of vital importance to re-establish. Historical record keeping is the traditional job of a newspaper in a country town. We in our Gilgandra publication reflect not only what is happening in the present, but also, we look to our history.

It was also clear that due to the operational changes at what was then Fairfax Media and now ACM, the Bogan shire was not being served as well as it could have been. The people of Nyngan have told us that the content was not always local and relevant. However, they praise the staff highly for their roles.

Our proposal is to begin the publication of *The Nyngan Weekly*. It would be a weekly Thursday paper, printed onsite in our print house at Gilgandra and delivered to Nyngan via a local courier. It would be our intention to create partnerships with retailers such as the newsagency and supermarkets to have our publication for sale. It would be our intention to employ staff, such as a journalist in Nyngan (but not limited to) and establish a shop front presence in time.

We would include only Bogan shire news as our base for content, supported by regional based news for larger matters or contributions from state and federal members. This is how we operate in Gilgandra and it is how we would operate *The Nyngan Weekly*.

We are a full commercial print operation – we currently print two other titles (*Warren Weekly*, *Walgett Spectator*), along with our own newspaper. We also have a number of print-only clients in Nyngan including businesses and the Duck Creek racebook.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

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Although we are currently printing our own publication in mono (black) we run a different colour masthead each week. With a current installation project underway in Gilgandra, new machinery will allow us to shortly print newspapers in colour. We are also expanding our digital presence; however, we believe strongly that the printed product has a much-needed place in community news and that is supported by the sentiment of Nyngan that we have experienced.

In writing this letter I am informing you that we are fully-committed to enter the marketplace; we have the business name registered – we are already a trusted and local publisher. I understand that Bogan Shire Council has a process in place, and it is important to respect that process, as the commitment and support of the council would be vital in the success of a new publication.

We were so energised by the enthusiasm of the community and the warm reception we received upon our visit. This has committed me further to the project, as I truly believe my company would create a newspaper that the people of Bogan shire support, but also one that they deserve.

Yours sincerely,

*Lucie Peart*

Lucie Peart  
*Managing Editor, Gilgandra Newspapers*

Publishers of The Gilgandra Weekly and Commercial Printing Specialists



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

## **The Condobolin Argus**

Mr Derek Francis,  
The General Manager,  
Bogan Shire Council,  
81 Cobar Street,  
Nyngan. NSW.

5/09/2020

Dear Mr Francis,

**Re: providing a print newspaper for Nyngan and Bogan Shire**

I write in response to your letter of the 14<sup>th</sup> August regarding the supply of a print newspaper for Nyngan and the Bogan Shire.

The Condobolin Argus has been servicing Nyngan for some time sending 50 free papers a week to be distributed through the Nyngan Newsagency. We do so because of the overlap in interest for people between Nyngan and Condobolin although we have not sought to specifically collect Nyngan News as you have had your own paper until recently.

However this is about to change as we have been funded through the ACMA Innovation Fund until March next year and this gives us the opportunity to service Nyngan more directly should that be required.

I note in your letter that you state the spend on advertising from Shire is around \$21,000 per year. You also note that around 600 print editions were distributed.

I have been in touch with the Nyngan Newsagency to determine circulation and Mr Jackson has noted that only around 320 papers have been distributed in recent years and that the paper was usually 8 pages but had both the Daily Liberal and the Western Magazine inserted.

I wish to place before you some financial figure that will allow you to make some judgements re the best way of proceeding to service Nyngan with a print Newspaper.

Based on your information of 600 circulation I have received a quote from ACM Printers at Richmond who quote \$340 a week to produce an 8 page colour paper. This equates to \$16,320.00 a year over 48 weeks with a 4 week break for Christmas. B&W would only be around \$10 cheaper a week because of the short run. A smaller number would also not reduce the cost greatly because of the major expense of setting up.

It would be our intention to employ a local person in Nyngan for 15 hours a week to visit events (when they happen again) take photos and collect the news and sell advertising. This would be at around \$25.00 per hour which equates to;

Gross + Super	\$21,352.00
Leave Loading	\$ 254.00
Workers Comp	\$ 214.00
Electricity and	
Travel Allowance	<u>\$ 2,120.00</u>
Total Emp Exp	\$23,940.00

74 Bathurst Street, Condobolin. NSW 2877  
Ph: 02 6895 2833 | Fax: 02 6895 2844 | mb: 0427 962 260  
[Web: condobolinargus.com.au](http://Web: condobolinargus.com.au)  
[FB: Facebook.com/Condobolinargus/](https://Facebook.com/Condobolinargus/)



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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## **The Condobolin Argus**

So the minimum cost of a stand alone 8 page paper – not including layout and production which would be absorbed by the Argus in house – is \$40,260.00. Actually it would be considerably more as you would need an employee for more than 15 hrs a week for an 8 page paper.

Income as stated \$21,000 Shire, paper sales 320 @1.80.00 @75% is \$20,726.00, a total of \$41,726.00 which with additional employment costs will not break even. Significant advertising would need to be found from business in town. If the Condobolin experience is anything to go by then business are extremely reluctant to advertise and I believe there has been very little advertising in the Nyngan Observer in recent years.

I can however propose another scenario which would ensure print news for Nyngan. The Condobolin Argus is prepared to dedicate 4 pages to Nyngan News which would have its own banner within the Condobolin Argus and a banner under the Masthead on the front page outlining significant Nyngan content. A mockup is attached.

We are prepared to employ a local for 15 hours a week to gather the news and sell advertising, costings as above.

We would distribute 300 papers free of charge for the first month, with the Newsagents consent, and then would proceed to sell the paper at our current retail price of \$1.80. We would also produce a dedicated facebook page for Nyngan news.

Currently the Argus has a very well patronised Facebook and Webpage that reaches right across the Central West. With 6800+ followers we now offer our advertisers the opportunity to post the ads on facebook for an extra \$12 to \$50 depending on the ad size. This is offered as a package deal with the paper and is sought after by advertisers. We would anticipate doing something similar with Nyngan.

We find that facebook reaches the young people who do not buy print versions of the paper and allows advertisers to reach another approximately 10,000 people. Currently our post reach is upwards of 19,000+ this week.

If this proves successful and locals and advertisers respond positively we can look at increasing the Nyngan content or even moving to a stand alone paper if the finances warrant it down the track.

We cannot offer to insert the Western Magazine as the ACM charge around \$212.00 + insert cost per week to insert the Western Magazine which is a cost of \$13,488.00 to insert for 48 weeks.

As you can see the financial viability of a stand-alone paper is not feasible but as an addition to an existing publication it can work.

I look forward to your feedback.

Sincerely,

**Anne Coffey**  
**Managing Director**  
**The Condobolin Argus**

74 Bathurst Street, Condobolin. NSW 2877  
Ph: 02 6895 2833 | Fax: 02 6895 2844 | mb: 0427 962 260  
[Web: condobolinargus.com.au](http://Web: condobolinargus.com.au)  
[FB: Facebook.com/Condobolinargus/](https://Facebook.com/Condobolinargus/)



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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The Western Herald

Mr Derek Francis  
General Manager  
Bogan Shire Council  
Nyngan NSW 2825

Dear Mr Francis

I am writing on behalf of the WREB Co-op Limited – which operates Outback Radio 2WEB and The Western Herald.

As you would be aware, 2WEB broadcasts to a large regional audience, with transmitters in Bourke, Nyngan, Coonamble, Walgett, Lightning Ridge and Wilcannia. The Western Herald circulates throughout the Bourke and Brewarrina Shires and beyond.

As time is short before preparation of your next council business paper, I am writing a brief email in reply to your letter of 14<sup>th</sup> August 2020 in which you are seeking ideas for restoring a new weekly hardcopy newspaper for Nyngan and the Bogan Shire area.

It appears that many country newspapers are closing down through lack of advertising revenue, declining circulations and competition from social media and other forms of digital media. The same company that produced The Nyngan Observer – ACM – printed our newspaper for many years up until April 2020 when they gave us 1 week's notice that the Tamworth Press was closing down, and that we would have to either close The Western Herald or find another printer. We chose the former.

We certainly sympathise with the Nyngan community, as the loss of a local newspaper is a blow to a community already suffering the effects of drought, pandemic, population loss and shrinking economies.

The Bourke community would have also lost The Western Herald when the former owners closed it down at the end of 2017, had the WREB Co-op Limited not stepped in to revive the paper in 2018.

The Co-op has been successfully publishing the paper for the last three years, as an addition to our other news media activities.



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The Co-op has a professional newsroom based in Bourke – providing news bulletins & current affairs programs for 2WEB together with news stories, graphic design and photography for The Western Herald and other publications.

We would be happy to consider incorporating a Nyngan/Bogan Shire section into The Western Herald on a weekly basis, which would involve having a fulltime journalist/photographer/advertising rep in Nyngan.

However, in this case we would require an indication of financial support – in the form of advertising and sponsorship from the Bogan Council, and similar support from the Nyngan business community and/or Chamber of Commerce. To begin this project, we would like council to consider an annual support budget of \$30,000, plus the provision of a small furnished office on council premises. We would also ask council to encourage the support of all local business.

The WREB Co-op Limited would be an ideal body to take on this project as we already cover much of the news and community information around the Bogan Shire and we already employ a number of journalists that are familiar with the region.

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Please let me know if Council is interest in pursuing this matter further.

Kind regards

Ian

**Ian Cole**

**Chairman**

**WREB Co-op Limited**

**The Western Herald, and**

**Outback Radio 2WEB 585AM**

**(p) [02] 6872 2333**

**(f) [02] 6872 2810**

**Mob: 0429 722 857**

**E: [icole@outbackradio.com.au](mailto:icole@outbackradio.com.au)**

**[www.outbackradio.com.au](http://www.outbackradio.com.au)**





**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**Dubbo Photo News**

Attn: Derek Francis, General Manager

Good afternoon Mr Francis,

Thank you for your letter dated 14 August 2020 regarding options to establish a new printed newspaper based in Nyngan.

I am a big believer in newspapers and the vital role they can play in a local community, and it would be great to see a new independent operator take up the opportunity you've outlined.

Be assured I have given it very serious consideration, however at this stage I am not able to make a commitment for Panscott Media and Dubbo Photo News to establish a standalone Nyngan newspaper.

I am confident there are other very good operators in regional NSW who can help fill the void.

Regards,

Tim Pankhurst





People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES

### Mayor and Councillors

The following report is submitted for consideration:-

### 1 BOGAN SHIRE EARLY LEARNING CENTRE

#### **Summary:-**

*The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.*

#### **1.1 Introduction**

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

#### **1.2 Discussion**

##### Statistics

- Total children enrolled as at 11/09/2020: 94
- Total children scheduled to attend for the week ending 13/09/2020: 61

##### Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave.
July 20	57%	68%	64%	67%	64%	64%
August 20	56%	66%	62%	61%	60%	61%
September 20	58%	67%	63%	71%	70%	67%



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**PYJAMA DAY**

National Pyjama Day is all about wearing your favourite pair of PJ's to help The Pyjama Foundation raise much-needed awareness and funds for children in foster care. This year the Educators and children came to the Centre dressed in their pyjamas and managed to raise \$75 for the cause.

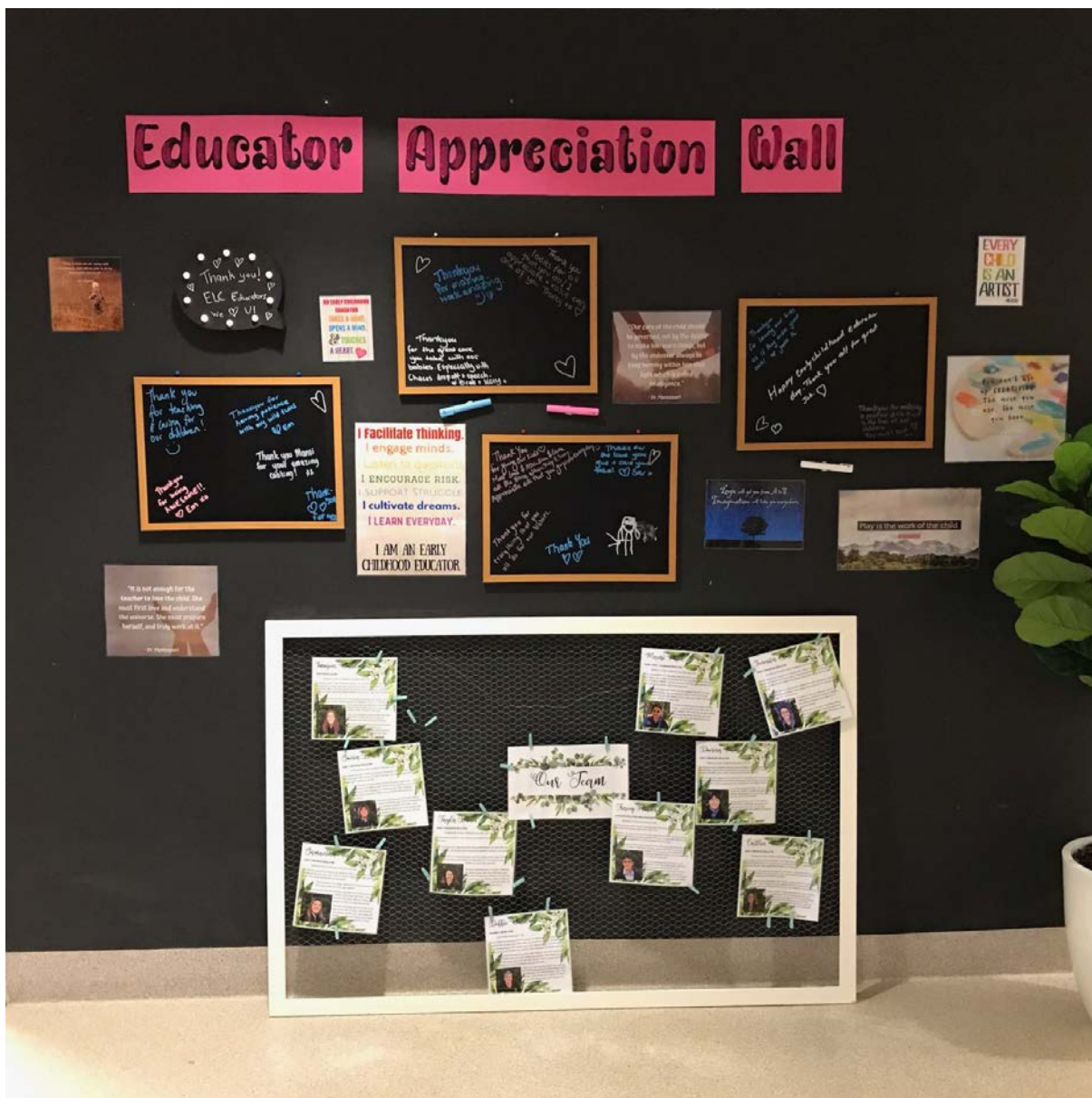
**JEANS FOR GENES DAY**

The Children's Medical Research Institute is dedicated to finding ways to treat or prevent childhood genetic diseases, birth defects and cancers. The Institute has helped eliminate Rubella, introduced care for premature infants, and developed microsurgery techniques for organ transplants that save lives every day. Through the ELC's support of this wonderful organisation they were able to raise \$190.

**EDUCATORS DAY**

Early Childhood Educators Day recognises and celebrates the valuable work of Educators in early learning services for their contribution towards healthy development and well-being of tomorrow's leaders. The staff received some heartfelt written acknowledgments in an area set up for families in the foyer (see below photo). The staff were genuinely thankful and appreciative of all of the messages and are proud to be a part of the children's and families lives.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 September 2020



**R U OK? DAY**

R U OK? Day was held on Thursday 10 September 2020. It's our national day of action when we remind Australians that every day is the day to ask, "Are you OK?", if someone in your world is struggling with life's ups and downs. For this national day, the ELC staff baked cupcakes and raised \$165 for the R U OK? Day suicide prevention.

The staff would like to thank all community members who contributed to their fundraising efforts during term 3.

**1.3 Recommendation**

That the Early Learning Centre Report as at 11 September 2020 be received and noted.



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## 2 VISITOR INFORMATION CENTRE OPERATIONAL REPORT

### **Summary:**

- *The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.*

### **2.1 Introduction**

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.

### **2.2 Discussion**

The Nyngan Visitor Information Centre was closed for the months April to June due to COVID-19 restrictions. The VIC staff were redeployed to other suitable duties within Council's existing operations. A supply of brochures was made available outside the building and staff continued to monitor incoming emails and phone messages.

In June the VIC was re-opened in accordance with a lifting on the travel restrictions around regional NSW. The volunteer staff who have typically staffed the VIC between 9am-12pm on weekday mornings elected not to work due to COVID-related concerns so VIC staff have been working weekdays only between 9.30am and 4pm and the Centre has been closed on weekends.

This has meant the operational budget was not impacted, however in order to meet its accreditation the VIC is required to be open seven days a week. The Tourism Group, which oversees accreditation, realises VICs are typically experiencing staffing and budgetary concerns and has cancelled all audit visits for the remainder of the year and has agreed for Centres to operate to their best of their ability.

COVID-safe measures have been adopted at the VIC, including a register to record names, Perspex screens on the counter, hand sanitiser and a limit to the number of people in the space.

The lifting of travel restrictions saw a small influx of visitors to Nyngan during the peak winter months. Most were passing through to the outback destinations including Broken Hill, Lightning Ridge, and Bourke. The cancellation of the major events in Nyngan such as the Show, the Duck Creek and Anzac Day Races and the Ag Expo has had an impact, however with the closure of state borders and no overseas travel, regional NSW has helped to counteract this with more people visiting regional NSW.



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The free camping in Flood Memorial Park was busy throughout this period.

The VIC team are working on new ways to safely encourage visitors to the area. On trial is a new range of Bogan hoodies which are selling well.

Statistics

The total number of visitors through the Centre and / or enquiries for the period June, July and August are as follows:-

Visitors:	220
Phone:	25
Email:	120

Merchandise sales: \$978

**2.3 Recommendation**

That the Operational Report for the Visitor Information Centre as at 11 September 2020 be received and noted.



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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### 3 AUSTRALIA DAY 2021 NOMINATIONS AND AWARDS

**Summary:-**

*The purpose of this report is for Council to approve the Australia Day Award categories, nomination form, guidelines and voting system for the 2021 awards.*

#### 3.1 Introduction

The purpose of this report is for Council to approve the Australia Day Award categories, nomination form, guidelines and voting system for the 2021 awards.

#### 3.2 Background

For the past two years Council has asked for nominations from the community for the following Australia Day categories:-

- Citizen of the Year
- Young Citizen of the Year (aged 25 or under)
- Sportsperson of the Year
- Young Sportsperson of the Year (aged 25 or under)
- Sports Team of the Year
- Community Event of the Year

In 2018, Council resolved to present certificates to all nominees and award one overall winner (300/2018) and that all Councillors be circularised with the nominations shortly after the closing date, to allow Councillors to vote for the nominees. (301/2018)

All nominees considered worthy are invited to attend the Bogan Shire Australia Day Ceremony at the Nyngan Town Hall on January 26. Nominees are presented with certificates, and the winner of each category is presented with a medal or plaque.

#### 3.3 Discussion

Council will shortly begin the process of emailing and sending out nomination forms to various clubs, community organisations, NGOs and Nyngan High School. The nominations will also be promoted on the Facebook page over the coming weeks. The closing date for nominations this year will be Monday 7 December 2020 to allow for effective coordination of the event and for all necessary awards and certificates to be obtained and ready in advance of the event.



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It is recommended that the assessment of nominations takes place at or before the December council meeting to ensure staff can organise the certificates and awards in time for the January event and presentation.

**3.4 Attachments**

Australia Day 2021 Nomination Forms:-

- a. Individual
- b. Community Event

**3.5 Recommendation**

That Council approves the categories, nominations form and guidelines.



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**Attachment 1**

**Bogan Shire Council Australia Day Awards  
Nomination Form**

**Nomination for:**

- Citizen of the Year (26 years or older on 26 January 2021)
- Young Citizen of the Year (under 26 years of age on 26 January 2021)
- Sportsperson of the Year
- Junior Sportsperson of the Year (18 years and under on 26 January 2021)
- Sports Team of the Year

**DETAILS OF PERSON BEING NOMINATED:**

<i>Title:</i>	<i>Name:</i>	<i>Surname:</i>
<i>Address:</i>		
		<i>Postcode:</i>
<i>Telephone:</i>		
<i>Email:</i>		
<i>Date of birth:</i>		<i>Age:</i>

Does the nominee currently live and/or work in Bogan Shire YES/NO  
Is the nominee an Australian citizen? YES/NO  
Will nominee be aged 26 years or over on 26 January 2021? YES/NO

**I, the nominee, agree to be nominated for this award.**

<i>Signature:</i>	<i>Date:</i>
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People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**CONTRIBUTION TO THE COMMUNITY FOR WHICH THE PERSON IS NOMINATED**

Include membership or life membership of community and / or sporting groups, awards and other significant achievements.

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**Please attach additional sheets/material if required. OTHER PERSONS TO CONTACT FOR FURTHER INFORMATION ABOUT NOMINEE**

<i>Name:</i>	<i>Name:</i>
<i>Relationship to Nominee:</i>	<i>Relationship to Nominee:</i>
<i>Telephone:</i>	<i>Telephone:</i>
<i>Email:</i>	<i>Email:</i>
<i>Address:</i>	<i>Address:</i>



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**TO BE COMPLETED BY PERSON SUBMITTING NOMINATION**

<i>Title:</i>	<i>Name:</i>	<i>Surname:</i>
<i>Address:</i>		
		<i>Postcode:</i>
<i>Telephone:</i>		
<i>Email:</i>		
<i>Organisation (if any):</i>		
<i>Signature:</i>		<i>Date:</i>

**PLEASE USE THIS CHECKLIST TO ENSURE THAT YOUR NOMINATION IS COMPLETE**

- I have read the Nomination Guidelines and Criteria.
- The information provided in this nomination is accurate.
- Supporting material, including references and media (newspaper clippings) are attached.
- The nominee has signed the Nomination Form.

**Nominations close on Monday 7 December, 2020**

Please send completed form to:

The General Manager

PO Box 221

Nyngan NSW 2825

The awards will be announced on Australia Day Tuesday 26 January 2021.

**Shire Council Australia Day Awards  
Community Event Nomination Form**



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 September 2020

**DETAILS OF EVENT AND ORGANISER OR ORGANISATION BEING NOMINATED:**

<i>Event Name:</i>	
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**Organiser and / or Organisation details.**

<i>Title:</i>	<i>Name:</i>	<i>Surname:</i>
<i>Organisation Name:</i>		
<i>Address:</i>		
		<i>Postcode:</i>
<i>Telephone:</i>		
<i>Email:</i>		

Was the Community event held in Bogan Shire? YES/NO

**I, on behalf of the nominated event, agree to be nominated for this award.**

<i>Signature:</i>	<i>Date:</i>
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**REASON FOR NOMINATING – HOW HAS THE ORGANISATION / EVENT CONTRIBUTED TO THE COMMUNITY?**

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**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**OTHER PERSONS TO CONTACT FOR FURTHER INFORMATION ABOUT EVENT**

<i>Name:</i>	<i>Name:</i>
<i>Telephone:</i>	<i>Telephone:</i>
<i>Email:</i>	<i>Email:</i>
<i>Address:</i>	<i>Address:</i>

**TO BE COMPLETED BY PERSON SUBMITTING NOMINATION**

<i>Title:</i>	<i>Name:</i>	<i>Surname:</i>
<i>Address:</i>		
		<i>Postcode:</i>
<i>Telephone:</i>		
<i>Email:</i>		
<i>Organisation (if any):</i>		
<i>Signature:</i>		<i>Date:</i>



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**PLEASE USE THIS CHECKLIST TO ENSURE THAT YOUR NOMINATION IS  
COMPLETE**

- I have read the Nomination Guidelines and Criteria.
- The information provided in this nomination is accurate.
- Supporting material, including references and media (newspaper clippings) are attached.
- The event representative has signed the Nomination Form.

**Nominations close on Monday 7 December, 2020**

Please send completed form to:

The General Manager

PO Box 221

Nyngan NSW 2825



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020

## 4 BOGAN SHIRE RAILWAY TOURISM PROJECT

**Summary:**

*The purpose of this report is to provide an update for Council's information on progress on the Bogan Shire Railway Tourism Project.*

### 4.1 Introduction

The purpose of this report is to provide an update for Council's information on progress on the Bogan Shire Railway Tourism Project.

### 4.2 Background

At its meeting held in July 2019, Council was advised that it had been allocated \$1 million in grant funding for a project involving the restoration and redevelopment of the Girilambone Railway Station and improvements to the Nyngan Railway Station. This funding was provided following an application to the NSW Government's Environment and Tourism Fund aimed at protecting and enhancing environmental and tourism assets that draw visitors to regional areas.

### 4.3 Discussion

A key element of the successful grant application is the renovation and preservation of the historic Girilambone Station to enable its future use to benefit tourism in the area including an art gallery, museum, amenities and landscaping of a free camping site. Also included is the conversion of the former SES offices at the Nyngan Station to enable its use as an extension of the Nyngan Museum.

Working off the grant proposal documentation a project plan was developed with a focus on prioritisation of works in Nyngan so as to have them completed in conjunction with other renovations and changes to the Museum collection. Whilst it was expected to have these completed in early 2020, the effects of Covid-19 and discovery of extensive termite damage to roofing timbers and floors have impacted on timeframes at Nyngan.

Community consultation is vital to the success of the project. In Nyngan this has involved the Nyngan Museum, via the Museum Coordinator. In Girilambone this will involve the whole community in guiding the future use of the renovated building and overnight camping spot.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**Nyngan Train Station**

The Nyngan Museum site is now substantially complete apart from some work to the outside yard.

A significant amount of extra work has been required to achieve the desired standard for the Nyngan Train Station building. This is due to the need to rectify previously unknown issues including extensive termite damage and the use of poor materials and poor workmanship in an earlier modification of the building.

The following works have been carried out:

**Ground floor**

- Removal of a patchwork of existing floor coverings / sheet flooring (MDF) which were screwed, nailed or even glued in places over a major portion of the existing floor boards. This meant that floors could not be sanded and finished in a safe and acceptable manner resulting in the replacement of the entire ground floor area.
- Removal of a portion of the ceiling within the main room due to water damage and rectification of seven termite affected first floor joists which had to be replaced. This required the installation of an entire new gyprock ceiling in the main room.
- Removal of non-operational / non-compliant power-points, electrical wiring and telephone units.
- Removal of cupboards from the kitchen and associated waste and water services.
- Breaking through to the original portion of the Museum to provide safe and undercover public access throughout the entire museum.
- Removal of a cupboard within the main room to expose the original kitchen stove recess area, resulting in relining and trimming out to be safe and presentable.
- Installing a second continuous handrail within the original stairwell to achieve safe and compliant access to the first floor.
- Removal of a variety of styles of skirtings and architraves throughout, replacing with new skirting and architraves to match the Victoria Era design.
- Repainting, including ceilings, walls, new skirtings and architraves.

### First floor

- Removal of some internal walls and adjoining gyprock lined walls, due to the proposed change of use, exposing extensive previous use of second-hand timber and poor workmanship resulting in defective and unsafe framework.
- Re-supporting the existing ceiling frame due to previous removal of internal walls without consideration of ceiling and roof loading.
- Removal of the entire first floor floorboards due to a patchwork of floorboards and sheet flooring and replacing them with structural sheet flooring and carpet.
- Removal of non-operational electrical outlets and non-complaint electrical wiring.
- Erection of new internal walls as per Museum Committee specifications.
- Removal of non-operational and redundant WC and hand basin including waste pipe work and water service.

### External Environment Upgrade Works

- Upgrading existing rear ramp to eastern elevation wall to provide compliant disabled access ramp with handrail leading to the large white shed and then a further ramp within the new access doorway within the shed.
- Installation of additional pedestrian doorways in the eastern elevation of the shed.
- Installation of a concrete path leading from the large white shed to the trolley shed.
- Upgrading existing metal external-frame work to trolley shed to improve public access, safety and security.
- Constructing concrete retaining wall to eastern and southern boundaries to provide a level rear yard portion for future museum exhibitions.
- Erection of palisade fence to entire rear yard portion to improve security and public safety.
- Erection of a second ramp leading from the Museum area (northern elevation) adjacent to the large white vehicle shed to the Nyngan Railway Station platform to provide a continuous circuit pathway throughout the Museum exhibition. (Access onto the platform from this area is not complete due to budget constraints and John Holland Rail requirements for construction).
- Installation of sensor movement lighting to the external rear eastern elevation doorway/awning area to improve security.



### **Girilambone Train Station**

The Girilambone station, according to copies of the original drawings and photographs, is believed to have been constructed in 1884. This site was vacated in 1989 due to flood waters on the Nyngan – Girilambone line.

There are three buildings on site which are in reasonably good structural condition except the toilet block. They consist of:-

- A flag room building with a floor area approximately 13m<sup>2</sup>
- The main building consisting of three rooms, with a total floor area of approximately 75m<sup>2</sup>
- An unroofed and partly wind damaged wall toilet block with a floor area approximately 20m<sup>2</sup>

It must be noted that these buildings have been extensively vandalised over the past thirty years including the complete removal of and damage to windows and doors. Also, there is extensive termite damage and dry-rot to the entire subfloor structure.

The masonry walls and roof timbers, however, are in exceptionally good condition including limited cracking to the main building and flag room building masonry walls. With this in mind it is the project's intention to reconstruct / restore all buildings based on a priority bases, to its original 1884 Victorian Era design. This will mean that the main building containing the three rooms is the principle focus, with any adjoining building works being competed according to budget.

The following is an overview of all works completed as at 31st August 2020.

- Erection of perimeter security chain wire fence, including 3 sets of double gates positioned to provide access for current construction operations and any future expansion of the area.
- Installation of underground power to a lockable meter box.
- Installation of village water supply for current and future usage.
- Installation of safety rails to the entire length of both the passenger platform and also the opposite goods platform to prevent trips and falls from the platforms during and after construction works.
- Removal of asbestos fibro ceiling sheets.
- Removal of all wind damaged building materials from within the main building.

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- Removal of extensive general waste materials including beer bottles, paper and assorted materials.
- Removal of all termite and dry-rot affected subfloor timbers and floor boards throughout main building and flag room, including -
- Removal of any existing brick piers.
- Construction of new brick piers throughout main building and flag room.
- Lowering the ground levels within all four rooms to increase subfloor ventilation.
- Installation of mesh to the back of all undamaged subfloor wall vents to reduce access to snakes and vermin.
- Installation of new termite resistant engineered subfloor timbers and appropriate termite barriers to the top of all brick piers.
- Installation of new post and rail passenger platform fence (using railway track as posts) as per 1905 photographs.
- Construction of subfloor platform to the new detached amenities block.
- Installation of a 20,000lt in-ground rainwater tank (future drinking water) and septic and collection tanks for effluent collection and eventual disposal system.
- Initial attempts to strip old paint from masonry walls undertaken.

The following is an overview of works expected to be completed by 30 October 2020.

- Removal of all excess soil stock piles from the excavation process for the tanks.
- Erection of the wall and roof framing to the new detached amenities block.
- Installation of all stormwater drainage lines and connection to the in-ground rainwater storage tank.
- Re-grading the levels to the passenger platform to direct surface water away from the building towards the platform edge.
- Connecting all internal and external waste water drainage lines to the septic tank.
- Installation of new concrete piers to the passenger platform and front porch area to be ready for the passenger platform awning.
- Completing sand blasting of all external walls to remove old paint.
- Commencing construction of the passenger platform awning.



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- Having the main building encircled in scaffolding for the removal of roof sheeting, ridge capping's, flashings and timber fascia and barge boards ready for re-roofing program in November.

It is considered that the completion date will be March/April 2021.

#### **4.5 Recommendation**

That the Bogan Shire Railway Tourism Project report be received and noted.

### Nyngan Train Station



*Downstairs room before*



*Downstairs room after*

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*Downstairs room before*



*Downstairs room after*

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Upstairs room before



Upstairs room after

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**Girilambone Train Station**



*Commencement of works*



*Main building waiting room before*

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*Main building waiting room construction of sub-floor timbers*



*Main building waiting room waste material found under sub-flooring*





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## 5 BOGAN SHIRE MEDICAL CENTRE

### **Summary:**

*The purpose of this report is to provide information to Council on the operations and statistics of the Bogan Shire Medical Centre.*

### **5.1 Introduction**

The purpose of this report is to provide information to Council on the operations and statistics of the Bogan Shire Medical Centre.

### **5.2 Discussion**

Below are the activities and statistics of the Bogan Shire Medical Centre for the July to 14 September 2020 period.

#### Statistics

Total registered patients as at 14/09/2019:	2,612
Total CDM (Chronic Disease Management) patients:	247
Total RAC (Residential Aged Care) patients:	28
Total 75+ Health Assessment patients:	113
Total ATSI (Aboriginal and Torres Strait Islander) Health Assessment patients:	452

Current waiting periods for a GP is 1-2 days, with appointments available for acute complaints (On the Day Appointments) daily.

#### Allied Health Services

- With the exception of the Podiatrist and Pathology, all other face to face Allied Health services had ceased due to COVID-19. These services transferred to telehealth provision to maintain continuity for patients.
- September has seen most services return to face to face appointments. Measures have been put in place to ensure that we are still able to conduct strict screening of the patients. Staff are also paying close attention to patient flow and social distancing on the days that we have additional services in house to ensure safety for all.

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Allied Health services for the period July to September 2020 are as listed below.

Type of Service	Days	Times	Frequency	Service Accessed by
Cardiologist	Wednesday	9am-5pm	Two Monthly	BSMC Referral
Diabetes Educator	Wednesdays	10.30am-3.15pm	Monthly	BSMC Referral
Dietician	Thursday	9am-2pm	Two in three weeks	BSMC Referral
Drug & Alcohol Counsellor		9am-4.30pm	Fortnightly	BSMC Referral or Private appt.
Mental Health Nurse	Wednesday, Thursday & Friday	9am-4pm	Monthly	BSMC Referral
Pathology	Monday to Friday	8.30am - 11.30am	Daily	Anyone holding a pathology request form – not required to be a patient of BSMC
Podiatrist	Wednesdays & Fridays	9.00am - 2.30pm	Weekly	Referral or Private appt.
Psychiatrist	Monday	9am-4pm	Two Monthly	BSMC Referral

**Permanent and Locum GP Coverage**

There is full locum coverage to the end of 2020 and bookings for 2021 have commenced due to a lot of demand from GP's. Our search for a permanent GP continues, primarily through our advertisement with the RDN.

**Renovations to 76B Pangee Street**

Renovations to the 76B Pangee Street (former Observer) building are now complete and we are in the process of fitting it out. The building contains 3 consult rooms with an accessible toilet and kitchenette for staff. Our new Sonography machine arrived on 16 September with the technician having two days with the Sonographer to set it up. An advertisement was put up on Council's Facebook page calling for volunteers to be screened over two days to aid in the smooth set up and installation of the machine. Council received a lot of positive feedback from this post on the successful grant, purchase of the Sonography machine and having this service made available to the community.



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We will now be able to assemble our Audiometry Booth in one of these new rooms. Once the booth is setup and calibrated we will be able to commence Pre-Employment Medicals. The third room is larger and could be potentially used for a Physiotherapist, Chiropractor or other Allied Health providers.

Extension to BSMC Building

A grant has been received through the Building Better Regions program to undertake extensions to the Medical Centre building. Once complete there will be an extra four consult rooms, a smaller room for Pathology, a sub-waiting room and more toilets. The extra rooms will allow the Practice to accommodate more services and have dedicated rooms for some of our existing service providers.

COVID

The Practice is still operating under COVID-19 conditions, so the front door remains locked and patient screening processes are followed. These barriers ensure that we have full control over who enters the Practice so that our GP's, staff and patients are not at placed at risk. Regular consultation occurs with the clinical team to re-assess our processes. Because of our strict screening it means that we are not required to wear PPE fulltime which means that we have stock in reserves in the event that it is required. Telephone consults continue and all patients requiring COVID testing are referred to the Nyngan Health Service and given information about the Respiratory Clinics in Dubbo and Cobar as well as the mobile COVID testing clinics in Nyngan.

CPD

The RN has now completed training for 'Collect specimens for drugs of abuse testing' and is qualified in all areas of testing that are required for Pre-Employment Medicals.

Although there have been many drawbacks with COVID, one benefit has been all the extra Webinars and training modules delivered online. As a result, all staff members have been able to access training more readily than if they had to travel to access it.

Care Coordinators have commenced their Certificate IV Medical Practice Assistant certification. Once completed, they will be able to conduct various basic medical functions such as blood pressures and ECG's when required to assist clinical staff.

### 5.3 Recommendation

That the Bogan Shire Medical Centre Operational Report for July to September 2020 be received and noted.

## 6 RENEW OUR LIBRARIES CAMPAIGN – PHASE TWO

### **Summary:**

*The purpose of this report is to provide Council with information on State Government Funding for NSW Public Libraries and the 'Renew our Libraries - Phase Two' campaign.*

### 6.1 Introduction

The purpose of this report is to provide Council with information on State Government Funding for NSW Public Libraries and the 'Renew our Libraries - Phase Two' campaign.

### 6.2 Background

The NSW Public Libraries Association (NSWPLA) 'Renew Our Libraries' campaign has successfully garnered bipartisan support within NSW resulting in an additional \$60 million in funding for the current quadrennial financing period 2019-20 to 2022-23. This is the largest single increase in state funding since the introduction of the *NSW Library Act 1939*.

This outcome was achieved as a result of the remarkable support of councils, libraries and communities across the state. Over 80% of NSW councils formally endorsed *Renew Our Libraries* through council resolutions. The NSWPLA has requested the support of NSW councils in its advocacy to State Government to develop a sustainable funding model for NSW libraries.

### 6.3 Discussion

'Renew Our Libraries - Phase Two' has recently been launched and is accessible from <https://renewourlibraries.com.au/> . Phase 2 of the campaign is focused on legislating and indexation of the funding to ensure the future of libraries in NSW. Well known media and advocacy company, Essential Media has been engaged to administer the campaign, the objectives of which are to:-

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- **Index the total increased state funding contribution** to the Consumer Price Index (CPI) in perpetuity. Without indexation the actual value of state funding for NSW libraries will decline over time, leaving NSW councils to either meet the shortfall or reduce services.
- **Protect the new funding commitment** by including all elements of the new state funding model in legislation through the Library Act and/or the Library Regulation. Currently, only the per-capita component of the funding model (increasing from \$1.85 per capita to \$2.85 per capita over the 4-year period 2019-20 to 2022-23) is included in library legislation, leaving 46% of the total funding for NSW libraries at risk.

These two simple measures will ensure that NSW Councils continue to receive a significantly increased State Government contribution to the operation of public libraries across the state, which will be protected by legislation and will not be subject to cost of living attrition over time.

A Pre-Budget submission was delivered to Treasury and several meetings were held at NSW Parliament House with MP's from various political spheres in February 2020.

Councils across NSW have been requested to move a motion to further support the second phase of the '*Renew Our Libraries*' campaign. At this stage NSWPLA is aware of 30 endorsing Councils. As such, the executive request the all member councils pass a motion to support Phase Two of the campaign.

#### **6.4 Recommendation:** That Council

1. Endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, '*Renew Our Libraries*'.
2. Support '*Renew Our Libraries*' to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
3. Make representation to the local State Member in relation to the need for a sustainable state funding model for the ongoing provision of public library services.
4. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.

**Debb Wood**  
**Director People and Community Services**



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## REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES

### Mayor and Councillors

The following reports are submitted for consideration:-

#### 1 INVESTMENTS AUGUST 2020

##### **Summary:-**

*The report is to outline the performance of Council's Investment Portfolio for the month of August 2020.*

*At 31 August 2020 Council had \$14.6 million invested. There has been an increase of \$2.1 million due to payment by TfNSW for ordered works claims, first quarter Financial Assistance Grant Payment, first instalment Roads to Recovery, first instalment Regional Roads Block Grant and the first instalment of the Drought Communities Program paid.*

#### 1.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of August 2020

#### 1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

#### 1.3 Discussion

The Investment Report for August 2020 is shown below. At 31 August 2020 Council had \$14.6 million invested. There has been an increase of \$2.1 million due to payment by TfNSW for ordered works claims, first quarter Financial Assistance Grant Payment, first instalment Roads to Recovery, first instalment Regional Roads Block Grant and the first instalment of the Drought Communities Program paid.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.



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**Investment Movements for August 2020**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

REF	Source	Maturity	Days	% rate	Bal July 20	Bal Aug 20
3204	NAB	07/12/2020	182	0.950%	2,000,000.00	2,000,000.00
4608	NAB	25/02/2021	365	1.450%	2,000,000.00	2,000,000.00
3994	NAB	2/03/2021	365	1.370%	2,800,000.00	2,800,000.00
9467	NAB	11/01/2021	182	0.850%	1,000,000.00	1,000,000.00
6894	NAB - Professional Funds	At Call		0.650%	4,678,916.30	6,821,792.74
	Balance securities held				12,478,916.30	14,621,792.74
	Balance Ledger 19010.8200.8200				12,478,916.30	14,621,792.74
	<b>Summary by institution</b>					
	Commonwealth				0.00	0.00
	NAB				12,478,916.30	14,621,792.74
					12,478,916.30	14,621,792.74

**1.4 Recommendation**

That the Investments Report for the month of August 2020 be received and noted.

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## 2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

**Summary:-**

*The report is to provide a comparison of rate collections as at 31 August 2020, with the same period last year.*

*Total arrears have increased from \$667,882 as at 31 August 2019 to \$957,922 as at 31 August this year.*

### 2.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31 August, 2020, with the same period last year.

### 2.2 Discussion

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2020-2021</b>	<b>2019-2020</b>
Arrears Prior to 01/07/2020	646,758	382,909
First Instalment in arrears as at 31/8/2020	311,164	284,973
Second Instalment in arrears as at 31/8/2020	1,080,116	1,032,872
Third Instalment Outstanding as at 31/8/2020	1,106,966	1,053,712
Fourth Instalment Outstanding as at 31/8/2020	1,113,237	1,061,183
<b>Total Arrears</b>	<b>957,922</b>	<b>667,882</b>
<b>Total Outstanding</b>	<b>4,258,241</b>	<b>3,815,649</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	6,054,829	5,444,491
Add: Adjustments	-0.01	3,762
Less: Payments to end of August	-1,717,919	-1,556,998
Less: Rebates	-78,669	-78,622
Add: Postponed	-	3,016
<b>Gross Total Balance</b>	<b>4,258,241</b>	<b>3,815,649</b>
<b>Arrears of total amount levied %</b>	<b>16%</b>	<b>12%</b>

Total arrears have increased from \$667,882 as at 31 August 2019 to \$957,922 as at 31 August this year.





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Each instalment amounts to approximately \$1,513,000 (Total Rates, Waste, Water & Sewer Access Charges)

As at 31 August 2020 Council had collected \$160,921 more than at the same time last year. At the time of writing this report an additional \$164,972 had been collected making total payments up to 14 September 2020 \$1,882,891.

All instalments from prior years are now in arrears.

Arrears of total amount levied is 14% as at 14 September 2020.

Arrears on the first instalment is 20% on 31 August 2020. At the time of writing this report these have reduced to 14%.

### **2.3 Recommendation**

That the Rates and Annual Charges Collection Report as at 31 August 2020 be received and noted.



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### 3 ADOPTION OF THE 2019/2020 DRAFT ANNUAL STATEMENTS

**Summary:-**

*To adopt the 2019/2020 Draft Annual Statements and for Council to delegate Authority to the General Manager to authorise the Year End Account for issue.*

*Consolidated Accounting Surplus of \$2,466,000.*

*Surplus of \$2,582,000 in the General Fund is due mainly to Capital Grant funding included in the operating result and the expenditure being capitalised.*

*Surplus of \$1,617 in the Water Fund is due to Capital Grant funding of \$1,541 included in the operating result and the expenditure being capitalised as well as additional user charges collected improving the cash position by approximately \$120,000 compared to the original budgeted deficit.*

*Consolidated unrestricted cash reserves of \$5,363,000.*

#### 3.1 Introduction

The purpose of this report is for council to adopt the 2019/2020 Draft Annual Statements and for Council to delegate Authority to the General Manager to authorise the Year End Accounts for issue.

#### 3.2 Background

The accounts have been completed and are in the final stages of Audit however, Council is awaiting final reports. There may be slight changes to the accounts because of the audit process, although staff are confident that these will be minimal. If there are any material changes to the accounts they will be brought back to Council.

An excerpt of the financial statements sent for Audit is attached. Council's Contract Auditor, Nexia undertook the off-site audit (due to Covid 19) on 24, 25 and 26 August 2020 and are still working on them off-site. The process has taken a little longer this year due to Auditors not attending Council's offices. Once completed the accounts will be sent to the Audit Office for signing off.



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Once finalised by the Audit Office the Financial Statements for 2019/2020 will then be forwarded to the Office of Local Government, advertised and presented to the public at the next meeting of Council.

Section 418 – “*Public notice to be given of presentation of financial reports*”- of the Local Government Act, 1993 states;

- (1) *As soon as practicable after a council receives a copy of the auditor's report:*
  - a) *It must fix a date for the meeting at which it proposes to present its audited financial reports, together with the auditor's report, to the public, and*
  - b) *It must give public notice of the date so fixed.*
  
- (2) *The date fixed for the meeting must be at least 7 days after the date on which the notice is given, but not more than 5 weeks after the auditor's reports are given to the council.*

With the strict timeframe from the date of receipt of the Auditor's Report to when the public meeting must be held it is recommended that Council delegate to the General Manager the authority to “authorise the Year End Accounts for issue” subject to there being no material audit changes or audit issues, in accordance with AASB 110.

### **3.3 Discussion**

The figures within the financial accounts indicate how Council has performed financially over 2019/2020 financial year.

There are some areas that vary from previous years. Some of the favourable and unfavourable outcomes for the year are as follows:-

#### ***Favourable***

- Positive consolidated result. This due to the capitalisation of projects where the income is shown on the income statements and the expenditure has been capitalised.
- Strong cash position in General Fund.
- Water fund has a cash position of \$1,210 million however there is approximately \$408,056 in carry over works that would reduce this amount to \$802,000.
- Sewer fund has a strong cash position of \$2,231 million with carry over works of approximately \$92,000 that would reduce this amount to \$2,139 million.



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***Unfavourable***

- \$52,000 increase to employee leave entitlements arising from employees not taking leave that is due to them.
- \$1.211 million decrease to unrestricted cash reserves.
- RMS Ordered Works decreased by \$1,189,000 for 2019/2020 compared to 2018/2019.
- Own source revenue ratio decreased from 50.98% in 18/19 to 48.04% in 19/20.
- Investment returns decreased by \$81,000 as a result of low interest rates
- \$53,000 overall increase to depreciation expenses. This increase is attributable to Water and Sewer depreciation due to a revaluation by indexation and the depreciation of the new Water Storage mechanical equipment and pipeworks.
- Sewer Fund Deficit of \$148,000, slightly worse than the originally budgeted \$129,000 deficit.



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The consolidated accounts are made up of three funds. General, Water and Sewer. Unless otherwise stated, this report refers to the consolidated accounts.

The summarised performance of the three funds is shown in the table below:

<b>Item</b>	<b>Water \$000's</b>	<b>Sewer \$000's</b>	<b>General \$000's</b>	<b>Consolidated \$000's</b>
Income	3,647	659	17,656	21,962
Expenditure	2,829	807	15,860	19,496
<b>Surplus (Deficit)</b>	<b>818</b>	<b>(148)</b>	<b>1,796</b>	<b>2,466</b>
Current Assets	1,496	2,319	13,100	16,915
Non-Current Assets	33,522	9,634	193,719	236,875
<b>Total Assets</b>	<b>35,018</b>	<b>11,953</b>	<b>206,819</b>	<b>253,790</b>
Liabilities	37	7	5,866	5,910
<b>Equity</b>	<b>34,981</b>	<b>11,946</b>	<b>200,953</b>	<b>247,880</b>



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**General Fund**

- The cash operating result for the General Fund was \$215,000 surplus. The General Fund shows an accounting operating result of \$1,796,000 surplus however \$4,908 million dollars of expenditure was capitalised in the General Fund. This then leaves a deficit of \$3,112,000. Adding back non-cash expenditure of depreciation \$3,369,000, taking off profit on disposal of property, plant and equipment of \$42,000 results in the surplus figure of \$215,000.

**Water Fund**

- The cash operating result for the Water Fund was \$49,000 deficit. The Water Fund shows an accounting operating result of \$818,000 surplus however \$1,455 million dollars of expenditure was capitalised in the water fund. This then leaves a deficit of \$637,000. Adding back non-cash expenditure of depreciation \$532,000 and the loss on disposal of plant and equipment of \$56,000 results in the deficit of \$49,000.

**Sewer Fund**

- The cash operating result for the Sewer Fund was \$89,000 deficit. The Sewer Fund shows an accounting operating result of \$148,000 deficit with expenditure of \$119,000 capitalised in the sewer fund. This then leaves a cash deficit of \$267,000. Adding back non-cash expenditure of depreciation \$168,000 and the loss on disposal of plant & equipment of \$10,000 results in the deficit of \$89,000.

The unrestricted cash balance has decreased from \$5,363,000 to \$4,152,000 a decrease of \$1,211,000.

A full set of draft financial statements will be tabled at this meeting and will be available upon request. The Income Statement, Balance Sheet and Statement of Cash flows is shown below.

**3.4 Attachment**

An excerpt of the financial statements sent for Audit.

**3.5 Recommendation that:-**

1. Council adopts the 2019/2020 Draft Annual Statements.
2. Council delegates authority to the General Manager to authorise the Year End Accounts for issue.

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**Bogan Shire Council**

Financial Statements 2020

**Income Statement**  
for the year ended 30 June 2020

<i>Original unaudited budget 2020 \$ '000</i>		<i>Notes</i>	<i>Actual 2020 \$ '000</i>	<i>Actual 2019 \$ '000</i>
<b>Income from continuing operations</b>				
5,085	Rates and annual charges	3a	5,086	4,986
4,237	User charges and fees	3b	4,786	6,504
141	Other revenues	3c	238	387
6,771	Grants and contributions provided for operating purposes	3d,3e	8,211	7,655
573	Grants and contributions provided for capital purposes	3d,3e	3,196	4,084
307	Interest and investment income	4	248	329
197	Rental income	12b	188	–
–	Net share of interests in joint ventures and associates using the equity method	17	9	–
<b>17,311</b>	<b>Total income from continuing operations</b>		<b>21,962</b>	<b>23,945</b>
<b>Expenses from continuing operations</b>				
6,899	Employee benefits and on-costs	5a	7,519	7,251
83	Borrowing costs	5b	84	80
4,945	Materials and contracts	5c	6,048	6,501
3,879	Depreciation and amortisation	5d	4,069	4,016
1,965	Other expenses	5e	1,752	1,605
–	Net losses from the disposal of assets	6	24	28
–	Revaluation decrement / impairment of IPP&E	5d	–	424
–	Net share of interests in joint ventures and associates using the equity method	17	–	1
<b>17,771</b>	<b>Total expenses from continuing operations</b>		<b>19,496</b>	<b>19,906</b>
<b>(460)</b>	<b>Operating result from continuing operations</b>		<b>2,466</b>	<b>4,039</b>
<b>(460)</b>	<b>Net operating result for the year</b>		<b>2,466</b>	<b>4,039</b>
(460)	Net operating result attributable to council		2,466	4,039
<b>(1,033)</b>	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		<b>(730)</b>	<b>(45)</b>

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**Bogan Shire Council**

Financial Statements 2020

**Statement of Comprehensive Income**

for the year ended 30 June 2020

	Notes	<i>Actual</i> 2020 \$ '000	<i>Actual</i> 2019 \$ '000
<b>Net operating result for the year (as per Income Statement)</b>		<b>2,466</b>	<b>4,039</b>
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	10(a)	657	3,940
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>657</b>	<b>3,940</b>
<b>Total other comprehensive income for the year</b>		<b>657</b>	<b>3,940</b>
<b>Total comprehensive income for the year</b>		<b>3,123</b>	<b>7,979</b>
 Total comprehensive income attributable to Council		 3,123	 7,979

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**Bogan Shire Council**

Financial Statements 2020

**Statement of Financial Position**  
as at 30 June 2020

	Notes	<b>Actual 2020 \$ '000</b>	<b>Actual 2019 \$ '000</b>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	7(a)	5,668	6,282
Investments	7(b)	7,800	7,800
Receivables	8	2,937	1,386
Inventories	9a	434	494
Other	9b	76	67
<b>Total current assets</b>		<u>16,915</u>	<u>16,029</u>
<b>Non-current assets</b>			
Receivables	8	597	237
Infrastructure, property, plant and equipment	10(a)	236,217	233,712
Right of use assets		-	-
Investments accounted for using the equity method	17	61	52
<b>Total non-current assets</b>		<u>236,875</u>	<u>234,001</u>
<b>Total assets</b>		<u>253,790</u>	<u>250,030</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	13	1,046	654
Contract liabilities	11	518	-
Borrowings	13	186	112
Provisions	14	1,926	1,664
<b>Total current liabilities</b>		<u>3,676</u>	<u>2,430</u>
<b>Non-current liabilities</b>			
Borrowings	13	2,234	2,420
<b>Total non-current liabilities</b>		<u>2,234</u>	<u>2,420</u>
<b>Total liabilities</b>		<u>5,910</u>	<u>4,850</u>
<b>Net assets</b>		<u>247,880</u>	<u>245,180</u>
<b>EQUITY</b>			
Accumulated surplus	15	162,664	160,621
Revaluation reserves	15	85,216	84,559
<b>Council equity interest</b>		<u>247,880</u>	<u>245,180</u>
<b>Total equity</b>		<u>247,880</u>	<u>245,180</u>

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**Bogan Shire Council**

Financial Statements 2020

**Statement of Cash Flows**

for the year ended 30 June 2020

<i>Original unaudited budget 2020 \$ '000</i>		<i>Actual 2020 \$ '000</i>	<i>Actual 2019 \$ '000</i>
	Notes		
<b>Cash flows from operating activities</b>			
<i>Receipts:</i>			
4,988	Rates and annual charges	4,672	4,865
3,701	User charges and fees	3,930	7,177
281	Investment and interest revenue received	272	275
8,160	Grants and contributions	11,409	13,981
–	Bonds, deposits and retention amounts received	38	25
179	Other	1,117	1,473
<i>Payments:</i>			
(7,088)	Employee benefits and on-costs	(7,267)	(7,171)
(5,532)	Materials and contracts	(6,584)	(8,292)
(83)	Borrowing costs	(83)	(82)
–	Bonds, deposits and retention amounts refunded	(40)	(20)
(1,304)	Other	(2,151)	(2,139)
3,302	<b>Net cash provided (or used in) operating activities</b>	5,313	10,092
<b>Cash flows from investing activities</b>			
<i>Receipts:</i>			
–	Sale of investment securities	–	4,800
664	Sale of infrastructure, property, plant and equipment	541	556
–	Deferred debtors receipts	5	6
<i>Payments:</i>			
–	Purchase of investment securities	–	(6,800)
(4,571)	Purchase of infrastructure, property, plant and equipment	(6,361)	(8,674)
(3,907)	<b>Net cash provided (or used in) investing activities</b>	(5,815)	(10,112)
<b>Cash flows from financing activities</b>			
<i>Payments:</i>			
(143)	Repayment of borrowings and advances	(112)	(110)
(143)	<b>Net cash flow provided (used in) financing activities</b>	(112)	(110)
(748)	<b>Net increase/(decrease) in cash and cash equivalents</b>	(614)	(130)
7,800	Plus: cash and cash equivalents – beginning of year	6,282	6,412
7,052	<b>Cash and cash equivalents – end of the year</b>	5,668	6,282
7,800	plus: Investments on hand – end of year	7,800	7,800
14,852	<b>Total cash, cash equivalents and investments</b>	13,468	14,082

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

#### **4 DRAFT LICENCE AGREEMENT WITH NYNGAN RUGBY UNION CLUB INC.**

##### **Summary:-**

*The report is to:*

- (a) Renew the licence agreement with the Nyngan Rugby Union Club Inc. in relation to for use of the Clubhouse at Larkin Oval; and*
- (b) Recommend that Council charge the Nyngan Rugby Union Club Inc. the statutory minimum rental applicable to tenures under the Crowns Land Act 1989 (NSW).*

##### **4.1 Introduction**

The purpose of this report is for Council to consider the renewal of the licence with Nyngan Rugby Union Club Inc. for the Larkin Oval Clubhouse and recommend that Council charges the statutory minimum rental applicable to tenures under the Crowns Land Act 1989 (NSW).

##### **4.2 Background**

On 25 July 2019, at an Ordinary Meeting, it was resolved that Council:-

- (a) charge Nyngan Rugby Union Club Inc. the statutory minimum rental applicable to tenures under the *Crowns Land Act 1989* (NSW); and
- (b) authorise the General Manager and the Mayor to continue negotiations with Nyngan Rugby Union Club Inc. on other clauses in the licence, including on the basis of the Dol's instruction.

Pursuant to that resolution, negotiations continued with the Nyngan Rugby Union Club and a 12 month lease was entered into for an amount of \$498 with the consent of Crown Lands. Council then resolved to donate this fee back to the Nyngan Rugby Union Club.

##### **4.3 Discussion**

The lease is now overdue for renewal and can only be entered into for another 12 months term until the management plan for Larkin Oval is prepared and accepted by Crown Lands.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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The relevant statutory minimum rental is currently \$501 per annum (plus GST). That amount is subject to annual increases in line with the Consumer Price Index. Council needs to be aware that the donation budget is \$5,000 in 2020/2021.

#### **4.4 Recommendation**

1. That Council enters into a new licence agreement for twelve months with the Nyngan Rugby Union Club.
2. That Council charges Nyngan Rugby Union Club Inc. the statutory minimum rental applicable to tenures under the *Crowns Land Act 1989* (NSW).



Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## 5 FINANCIAL ASSISTANCE TO COMMUNITY SERVICE ORGANISATIONS

### **Summary:-**

*The report is to advise Council of requests received for Financial Assistance in relation to Rates and Charges levied on Community Service Organisations.*

*Council has in the past granted Financial Assistance to the below organisations to help with payment of their Annual Rates and Charges. The request is that the same assistance applies to this current financial year.*

### **5.1 Introduction**

The purpose of this report is to advise Council of requests for financial assistance in relation to rates and charges levied on Community Service Organisations.

### **5.2 Background**

Council levies rates according to the Local Government Act 1993 (The Act) and its Operational Plan.

Under Section 356 of The Act, Council can legally provide financial assistance to Community Organisations if their activities can be linked to outcomes specified in the Operational Plan.

The 2020/2021 rates were levied with these ratepayers included and if Council agrees to financial assistance then Council will need to pay for these from the donations budget of \$5,000 leaving a balance of \$1,097 for any further donations.

### **5.3 Discussion**

Council has received three letters requesting financial assistance to meet the cost of rates and charges payable.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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<b>Organisation</b>	<b>Levied 2019/20</b>	<b>Fin Assist 2019/20</b>	<b>Levied 2020/21</b>	<b>Fin Assist 2020/21</b>	<b>Justification</b>
Nyngan Baptist Fellowship	\$1,144	\$1,144	\$1,171	\$1,171	Sect 1.2 of the Operational Plan
Nyngan Baptist Fellowship Non-Res Sewer Access	\$540	\$540	\$540	\$540	Sect 1.2 of the Operational Plan
Trustees Bobadah Hall	\$624	\$325	\$648	\$341	Sect 1.1 of the Operational Plan
Girl Guides Association	\$1,436	\$1,436	\$1,311	\$1,311	Sect 1.2 of the Operational Plan
Girl Guides Association Non-Res Sewer Access	\$540	\$540	\$540	\$540	Sect 1.2 of the Operational Plan

**• Nyngan Baptist Fellowship \$1,711**

This is a non-profit organisation who have requested that Council give them financial assistance for the fees charged for access to Council services. As this property is now operated as a Church it is no longer rateable for general rates. Recommend Council assists with amount payable of \$1,711.

**• Trustees Bobadah Hall \$ 341**

This is a non-profit organisation who have requested that Council give them financial assistance for the Waste Depot Levy. Recommend Council assists with amount payable of \$341.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

• **Girl Guides Association**

**General Rates & Water Access Rates**

This is a non-profit community service organisation who has requested that Council give them financial assistance to pay for their Rates and Charges levied for 2020/2021 by way of the General rate and Water access rate.

Recommend that, as in previous years, Council assist with the sum of \$1,851.

**5.4 Attachment**

- 1 Bobadah Hall Committee
- 2 Nyngan Baptist Fellowship

**5.5 Recommendation**

That Council:-

1. Provides financial assistance to The Nyngan Baptist Fellowship to the value of \$1,711, which represents all rates and charges levied on the Nyngan Baptist Fellowship. This would exclude any usage charges for water.
2. Provides financial assistance to the Trustees of the Bobadah Hall to the value of \$341, which represents the Waste Depot Levy.
3. Provides financial assistance to the Nyngan Girl Guides Association to the value of \$1,851 which represents all rates and charges levied on the Girl Guides Hall. This would exclude any usage charges for water.

**Stephanie Waterhouse**  
**Director Finance and Corporate Services**



Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020

**Bobadah Hall Committee**  
**C/- Richard Harley**  
**Secretary / Treasurer**  
**Pretty View**  
**Bobadah via Condobolin NSW 2877**  
**Ph: 0268963986**  
**Mobile: 0427963986**  
**Email: pretty.view@bigpond.com**

06 August 2020

Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

Dear Sir / Madam

**Re: Bobadah Hall Assessment No: 1001789**

I am writing on behalf of the Bobadah Hall committee requesting an exemption from the waste depot charge of \$341.00

The Bobadah Hall is situated 115 kilometres south of Nyngan and therefore will never use nor receive any benefits from using the waste depot situated in Nyngan.

The Bobadah Hall committee is a voluntary, non-profit committee made up of a handful of local landholders. We have already been forced to make the tough decision of disconnecting the electricity to the hall due to the rising power costs but the Committee will continue to pay the shire rates and building insurance.

Due to the limited opportunity to raise funds for the upkeep of the Bobadah hall, we request the Council waive the waste depot levy.

Kind regards

Richard Harley  
Secretary / Treasurer  
Bobadah Hall

BOGAN SHIRE COUNCIL	
FILE	R/N
15 AUG 2020	
ASSIGNEE:	





## Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 September 2020

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**From:** Nyngan Baptist [<mailto:nynganbaptist@gmail.com>]  
**Sent:** Monday, 14 September 2020 12:52 PM  
**To:** Bogan Shire Council  
**Subject:** Attn: General Manager RE Donation of Annual Rates and Charges

Attn: General Manager Bogan Shire Council  
Re: Donation of Annual Rates and Charges

I wish to request that rates and charges normally applied to the Community Hall 50-52 Cannonbar Street Nyngan be waived by way of donation to Nyngan Baptist Fellowship. Nyngan Baptist Fellowship is appointed as Reserve Trust manager for this site on behalf of the Crown. We have appreciated the assistance previously offered, and continue to seek this in order to be able to continue maintaining and developing the site for community use.

Thankyou to Bogan Shire Council for consideration of this request.

Faithfully,

Richard Milligan  
0401612768

## REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

### Mayor and Councillors

I submit the following report for consideration:-

### 1 OPERATIONAL REPORT

#### 1.1 Roads

The road work undertaken during the reporting period 17 August 2020 to 11 September 2020 consisted of the following:-

No.	Name	Comments
	<b>Local Roads</b>	
54	Jeffery's Road	Maintenance grading completed.
5	Peisley Road	Maintenance grading & flood damage repairs continuing.
46	Drummeys Road	Causeway repairs continuing.
2	Gilgai Road	Maintenance grading & flood damage repairs commenced.
74	Doneys Road	Maintenance grading completed.
13	Bourkes Road	Maintenance grading & causeway repairs continuing.
17	Booramugga Road	Maintenance grading continuing.
51	Curran's Road	Re-sheeting & causeway repairs continuing.
21	Gongolgon Road	Maintenance grading completed.
25	Merryanbone Road	Maintenance & flood damage repairs continued.
10	Pangee Road	Causeway repairs commenced.
86	Neeroc Road	Urgent flood damage repairs completed.
12	Coffils Lane	Causeway repairs commenced.
77	Tubba Villa Road	Maintenance grading completed.
20	Murrawombie Road	Maintenance & urgent flood damage repairs completed.
	Sealed rural roads	Roadside slashing program continuing.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

	Villages	Slashing of Coolabah, Girilambone & Hermidale completed.
	<b>Regional Roads</b>	
7514	Cockies Road	Maintenance grading continuing.
MR 424	Monkey Bridge Road	Maintenance grading continuing.
	<b>State Highways</b>	
HW7	Mitchell Highway	Wilgaree shoulder widening completed.
HW7	Mitchell Highway	Asphalting of Moonagee Street Crossing completed.

Council's jet patching truck has completed work on the following roads.

- Tottenham Road
- Cannonbar Road
- Mitchell Highway
- Old Warren Road
- Cockies Road
- Town Streets
- Yarrandale Road
- Buckingham Road
- Hermidale Nymagee Road

The upcoming works program for Council's Rural Works teams includes, but is not limited to the following works:-

- Completing the installation of safety barriers for the Wilgaree Project on the Mitchell Highway.
- Continuing slashing and vegetation control at Hermidale, Coolabah, Girilambone and the rural, and state road network.
- Commencing heavy patching program on the Barrier Highway.
- Continuing maintenance grading, re-sheeting or emergency repairs of the following roads:- Bourkes Road, Coffills Road, Gilgai Road, Currans Road, Honeybugle Road, Glengarriff Road, Shannonvale Road, Drummays Road, Dandaloo Road and Plummers Road.



Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## 1.2 Works and Services

The work undertaken during this reporting period consisted of the following:-

### **Civil Works**

- Installed septic and rainwater tanks for the Girilambone Railway Station restoration.
- Installed signage and safety barriers for cycle way Moonagee Street crossing.
- Poured slabs for additional grandstands at showground.
- Installed basket and netball hoops in Lions Park.
- Assisted in restoration of town pool.
- Carried out footpath and kerb and gutter repairs.
- Carried out a variety of grant funding projects at Showground / Racecourse.

### **Community Facilities**

- Mowing and maintenance of ovals, reserves and highway approaches to Nyngan.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Painting of bollards Rotary Park.
- Assist in town pool restoration.
- Tree planting Mitchell Highway eastern entry to town.
- Repair signage Rotary Park.
- Tree trimming and removal.

### **Water & Wastewater**

- Replaced 100 meters of water main in Pangee Street between Tabratong and Dandaloo Street.
- Carried out quarterly meter reads.
- Replaced sewer connection 25 Cathundril Street.
- Installed new residential water service in Coolabah.
- Repairs of Council's water reticulation system carried out.
- Assisted in Girilambone Railway Station restoration.
- Repairs carried out on Councils sewer network.

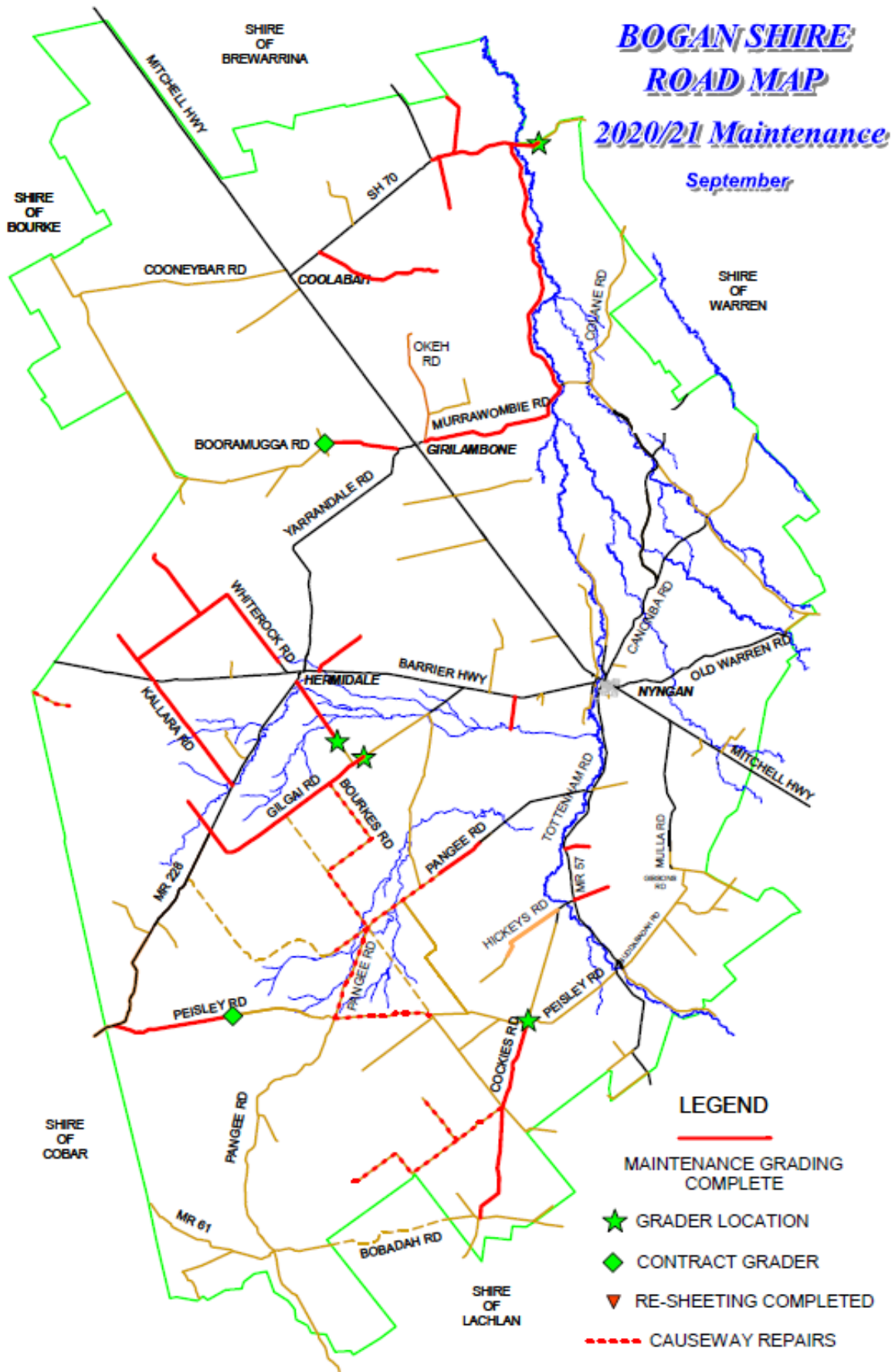


**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**1.3. Recommendation**

That the Operational Report for the reporting period 17 August 2020 to 11 September 2020 including Roads, Civil Works, Community Facilities and Water and Wastewater be received and noted.

Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020



## 2 NSW ROAD CLASSIFICATION REVIEW AND TRANSFER

### **Summary:-**

*The purpose of this report is to advise Council of the Transport for NSW Road Classification Review and Transfer.*

### **2.1 Introduction**

The purpose of this report to advise Council of the Transport for NSW Road Classification Review and Transfer.

### **2.2 Background**

In February 2019, the NSW Government announced the transfer of up to 15,000 kilometres of regional roads to the State as part of a broader package of support for local Councils to better manage and maintain the rural road network.

Future Transport 2056 identifies the NSW Road Classification Review as a key initiative to make adjustments to the classification policy framework and update the road network.

### **2.3 Discussion**

According to the NSW Government, the transfer of regional roads to State management aims to lighten the load on regional and rural Councils who are finding the maintenance of their Council owned regional roads difficult or even unmanageable. This class of road has broader significance for the State, which is reflected in the financial assistance provided by Government to Councils for their maintenance. However, Councils have made representations to Government over a number of years to ask for further relief with some of these roads. The return of certain regional roads to State management will ensure they are able to be maintained in line with their significance to the broader network, and in a way that supports the social and economic health of communities across the State.

Transfer of a Council owned regional road to State management may result in a commensurate reduction in Block Grant funding or any other funding attached to that road which correctly sits with the Road Manager.



**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Reclassification may also lead to reallocation of funds in cases where a road attracts different funding streams based on its classification, or where the Road Manager changes through classification, or both.

The condition of roads returning to State management will be assessed in terms of the standard required for the road to play its role in the network.

Where the cost to the State Government of rehabilitation is significant, a prioritisation process will take place to ensure works are carried out where they are most needed as a first order.

Where repairs or increases in the standard of a road by the State Government are deemed necessary, it may not be possible to carry out repairs immediately.

It is expected that Councils will continue current maintenance standards on all roads for which they are currently the Road Manager, including roads that are submitted for reclassification or transfer, and until a subject road is formally transferred to the responsibility of another party. This includes the continuation of current funding arrangements, such as the Block Grant. There is no requirement for Councils to increase their standard of maintenance on any road prior to or subsequent to its reclassification or transfer.

A Regional Road transferred to State management would not become a designated State Road unless it met the criteria to be reclassified. A transferred road would become the responsibility of the State to manage and to fund but would most likely remain a Regional Road.

A State Road is part of the primary network of principal traffic-carrying and linking routes for the movement of people and goods throughout the state.

A Regional Road is part of the secondary network which provides for travel between smaller towns and districts and performs a sub-arterial function within major urban centres.

The Panel responsible for the review acknowledges that the Road Maintenance Council Contracts (RMCCs) are important to local Councils, to ensure strong economies, local employment and capable local road maintenance crews. The Panel will ensure consideration is given to maintaining local employment in roads maintenance works, such as through RMCC and direct employment by Councils, and supporting economic growth in the regions.





**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

It is the opinion of the Director Engineering Service and Roads Manager that Bogan Shire Council is better placed to make local decisions on where funds are spent on our regional roads as it is the current arrangement.

Submissions for a classification review or transfer of a regional road close on Friday 25<sup>th</sup> September 2020.

**2.4 Attachment**

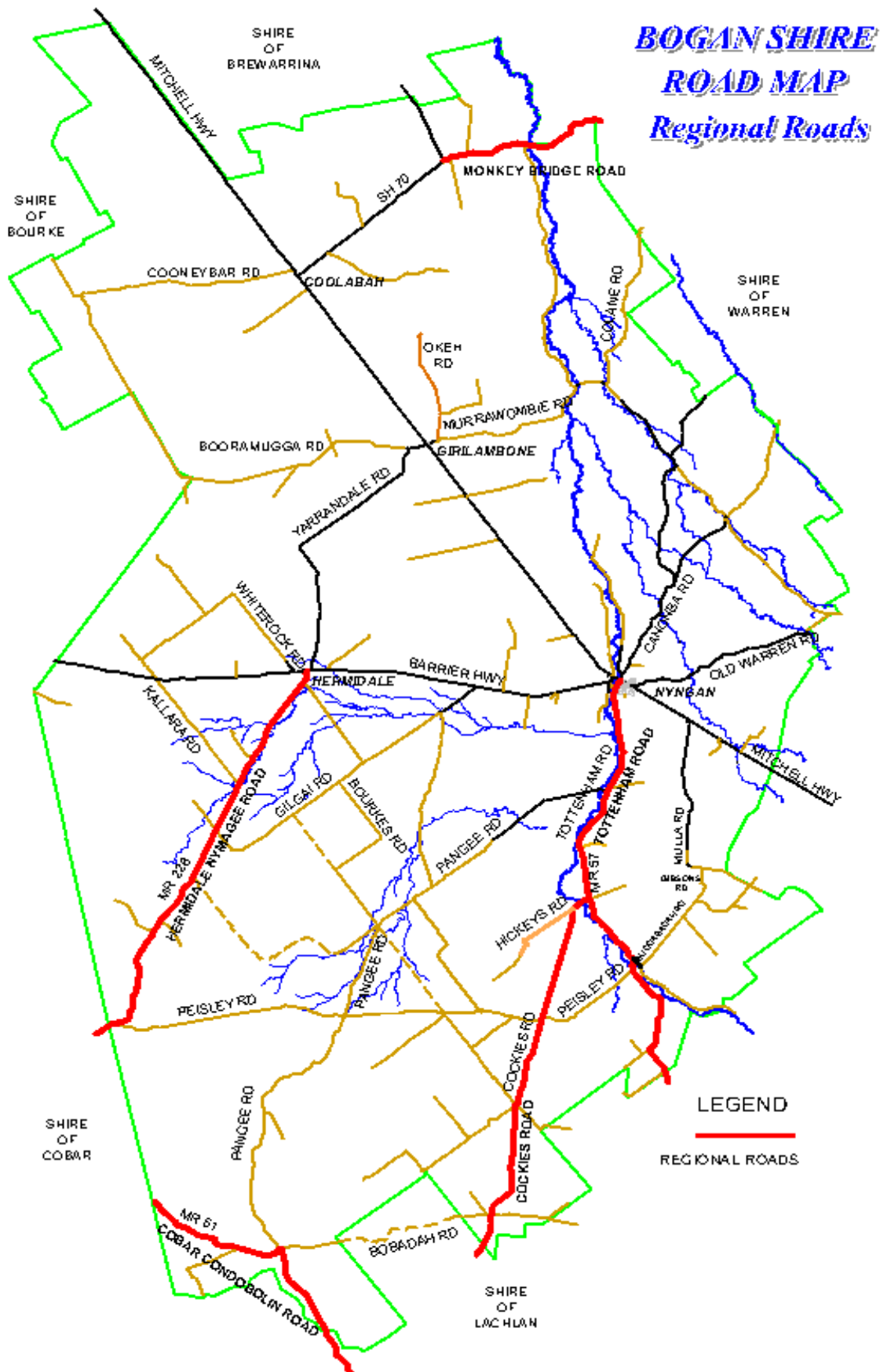
Map – Regional Roads.

**2.5 Recommendation**

That Bogan Shire Council does not make a submission to the panel.

**Graeme Bourke  
Director Engineering Services**

Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020



## REPORTS TO ORDINARY MEETING OF COUNCIL – ACTING DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT

### Mayor and Councillors

I submit the following reports for consideration:-

### 1 DEVELOPMENT APPLICATIONS

#### 1.1 Introduction

Four (4) applications have been approved and four (4) applications are under assessment since Council's meeting of 27 August 2020 as indicated in the table below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2020/007	ITP Development Pty Ltd	Pt Lot 2 DP 222408 Moonagee Road, Nyngan	5MW Solar Farm	\$6,600,000	Under Assessment
SSD-10415	BayWare Projects Australia Pty Ltd	Lot 21 DP 704061 Mitchell Highway, Nyngan	State Significant Development – Solar Farm	\$42,000,000	Under Assessment (DPIE)
2020/011	Ms Kathleen Korn	43 Cannonbar Street, Nyngan	New Carport	\$3000	Approved
2020/012	Nyngan Pre School	15 Pangee Street, Nyngan	New Shade Sails	\$22,000	Approved
2020/014	Mr Daniel Martin	24-38 Gregory Street, Nyngan	New Private Shed	\$23,000	Approved
2020/015	Mr Gordon Irving	'Belah' Colane Road, Nyngan	Subdivision	\$2000	Additional Information Required

**Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council  
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2020/017	Bogan Shire Council	Lot 7040 DP 1020916 'Larkin Oval Precinct', Nyngan	New Youth and Community Centre	\$751,000	Under Assessment
2020/018	Mr Shane Duddle	140-142 Bogan Street, Nyngan	New Pergola	\$8000	Approved

## 1.2 Recommendation

That the Development Applications Report since 27 August 2020 be received and noted.

## 2 OPERATIONAL REPORTS

### 2.1 Introduction

The purpose of this report is to outline key works undertaken by Council's Gardening Team, Ranger and Noxious Weeds Officer for the reporting period 17 August 2020 to 11 September 2020.

### 2.2 Discussion

Key works undertaken by Council's Gardening Team consisted of the following:-

- Routine upkeep and maintenance duties including manual watering, whipper snipping, mowing and weed removal at Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall/Senior Citizens Area, Flood Memorial Rest Area, Council Administration building, Early Learning Centre, Pioneer Park, Centenary Park, Seniors Living and Council Doctor's housing.
- Planting of trees on the eastern entrance of Nyngan.



**Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Key works undertaken by Council's Ranger consisted of the following:-

- Seizure of unrestrained dog in a public place x two (2).
- Two (2) dogs were surrendered.
- All seized and surrendered dogs were rehomed with Rural Outback Animal Rescue (ROAR).
- Two (2) barking dog complaints – one has been resolved and the other is under investigation.
- Setting of feral cat traps.
- 2 x feral cats euthanized.
- Investigation of rubbish dumped at cat fish dam and the old landfill site.
- Assisting at Nyngan Waste Facility with waste compaction.

Key works undertaken by Council's Noxious Weeds Officer consisted of the following:-

- Boundary, waterway and road side inspections.
- Property inspections.
- Spraying of cemetery.
- Spraying of rural roads.

### **2.3 Recommendation**

That the Operational Report, including Council's Gardening Team, Ranger and Noxious Weeds Officer for the reporting period 17 August 2020 to 11 September 2020 be received and noted.

**James Boyce**  
**Acting Director Development and Environmental Services**

## PRECIS OF CORRESPONDENCE

### 1 KERRIE COOPER – LOOP THE LEVEE

Attached is a copy of correspondence received from Kerrie Cooper regarding *Loop the Levee Bike Ride*. Kerrie has put forward a proposal to make the levee or parts of it, a shared pedestrian / cycle path. It could be an extension to the pathway around the river and Nymagee Street. The recent *Loop the Levee* bike ride held on 30 August 2020 was a success and participants made comments about making it a more permanent option. A photo of gates is provided to allow both access for vehicles and walkers and cyclists. Council is thanks for their support and assistance for the ride.

**1.1 Recommendation:** For Council's Consideration.

### 2 NSW STATE EMERGENCY OPERATIONS CENTRE

Attached is a copy of correspondence received from the NSW State Emergency Operations Centre in relation to the upcoming summer season and management of beaches and other summer recreational attractions governed by local Councils. The local Council is responsible for implementing and managing COVID Safe plans and adherence to Public Health Orders. It is important now to plan for the warmer months. The Local Emergency Management Committees are encouraged to work with local Councils to plan and coordinate responses and resources assisting local Councils meet community expectations and demand.

**2.1 Recommendation:** That the correspondence received from the NSW State Emergency Operations Centre in relation to the upcoming summer season and management of beaches and other summer recreational attractions governed by local Councils be received and noted.

### 3 COMMUNITY HUB

Attached is a copy of correspondence received from Community Hub regarding a Community Christmas Tree idea. The Community Hub Co-ordinator Wendy Beetson is proposing that our town has a Community Christmas Tree this year in Davidson Park. The idea would be for community groups and community members to hold their own smaller Christmas themed activities within the guidelines of Covid-19. An example would be a local service holding their individual play group around the street. Council is asked for support to the proposal of a Community Christmas Tree.

**3.1 Recommendation:** For Council's Consideration.



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020

#### 4 NYNGAN HEALTH COUNCIL

Attached is a copy of correspondence received from the Nyngan Health Council suggesting a community noticeboard to address the gap left by the Nyngan Observer. The Health Council has considered the area would need to be covered or at least sheltered and even have some lighting to allow for those out and about in the evening to see. The VIC could be the access point for community members to add information to the board. The Health Council firmly believes that communication within the township has suffered as a result of the paper ceasing printing and feel that a community noticeboard could assist in this vital space.

**4.1 Recommendation:** For Council's Consideration.

#### 5 NYNGAN AND COBAR DROUGHT WATER SECURITY PROJECT

Attached is a copy of an email received from Alicia Hatton, Community Engagement Officer, Water NSW updating on the Nyngan and Cobar Drought Water Security Project. An update notification to all stakeholders consulted in the project is attached. Included in Council's mailout is a copy of the presentation to the Council Meeting 27 August 2020, or is available on Council's website. Questions raised during the presentation are provided with an update in the email.

**5.1 Recommendation:** That the email received from Alicia Hatton, Community Engagement Officer, Water NSW updating on the Nyngan and Cobar Drought Water Security Project be received and noted.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

**Kerrie Cooper – Loop the Levee**

Dear Bogan Shire Council

On the back of a successful Loop the Levee held on Sunday, 30<sup>th</sup> August 2020 I would like to put forward a proposal to make the levee, or parts of it, a shared pedestrian/cycle path. The levee is unique to our town with an interesting story to go with it.

Many walkers and casual bike riders use the levee to exercise utilizing the new pedestrian/cycle path around the river and the new one down Nymagee Street. This could be an extension. A lot of comments were expressed on Sunday as to making it a more permanent option.

Whilst it was never intended to be used as such, I feel there is a great opportunity to develop it into something the community & visitors could utilise. Visitors staying at the Riverside Caravan Park often have bikes and ride into town. They could ride from the Park, via the new cycle/pedestrian path (when not in flood), access the levee, read about the 1990 flood at key points ie: Bexon's Corner/Showground and finish in town at the Museum/Big Bogan. Simple signage in the form of arrows could direct them around the levee as we did on Sunday.

The gates below are just some examples of what could be used to allow both access for vehicles, by leaving the gates as they are, but adding these gates to the side to enable walkers & cyclists access.

I do not know what funding would be available to do something like this but if there were funding available towards community-based infrastructure perhaps this idea could be explored more.

Everyone enjoyed their bike ride around the levee on Sunday and it may be something we could do again. Thank you for your support and assistance, it was very much appreciated.

I look forward to your reply as to whether this could be an option for our town.

Kind regards

Kerrie Cooper

**Examples only**







Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020



New South Wales  
State Emergency Operations Centre



NSW Police Force

Cr Linda Scott  
President  
Local Government NSW

CC: NSW Mayors

Via email: [executive.assistant@lgnsw.org.au](mailto:executive.assistant@lgnsw.org.au)

01 September 2020

Dear Cr Scott and NSW Mayors

I am writing in my capacity as the NSW State Emergency Operations Controller under the *State Emergency and Rescue Management Act 1989* (NSW) in relation to the upcoming summer season and management of beaches and other summer recreational attractions governed by local councils.

In these extraordinary times it is clear significant work has been undertaken to ensure that public health and safety remains paramount. This must continue and remain a priority into the 2020-21 warmer months.

The NSW Health Orders are ever evolving as the response to the pandemic continues. The current NSW Health Order places restrictions on outdoor gatherings. Any activity must be conducted in a COVID Safe manner with COVID Safe Plans and COVID Safe marshals.

Compliance with NSW Public Health Orders and COVID Safe plans rests with business owners and landholders. In the case of beaches and recreational areas, the local council is responsible for implementing and managing COVID Safe plans and adherence to Public Health Orders.

Observance of NSW Health Orders and COVID Safe plans is ultimately everyone's responsibility, however enforcement needs to be a shared responsibility and includes regulatory bodies, NSW Police Force, Rangers, private security and some NSW Health Officials. While enforcement is always an option for NSW Police Force it is more desirable to work with community and provide them with the parameters within which they can safely visit these public places.

It is important now to plan for the warmer months around NSW beaches, parks and other attractions. The Local Emergency Management Committees are also being encouraged to work with local councils to plan and coordinate responses and resources assisting local councils meet community expectations and demand.

Yours sincerely

GARY WORBOYS APM  
NSW POLICE FORCE DEPUTY COMMISSIONER  
STATE EMERGENCY OPERATIONS CONTROLLER



4<sup>th</sup> September 2020

Derek Francis  
General Manager  
Bogan Shire Council  
NYNGAN NSW 2825

Dear Derek

Ref: Community Christmas tree idea

As you would be aware over the last few years the Community Hub has organised a Christmas themed community event held in our local parks in the lead up to Christmas. After discussing this with my Manager and funding body, I have made a decision to do things differently this year in lieu of Covid-19 and would like to propose that our town have a Community Christmas Tree this year in Davidson Park. I have also recently spoken with Abigail about the idea. The tree could be a focal point for community groups and community members to hold their own smaller Christmas themed activities within the guidelines of Covid-19 along with enhancing our town's main street Christmas embellishing. An example would be local services holding their individual play groups around the tree, small work/family Christmas parties, community/schools could make decorations for the tree and many other possibilities.

It has been an extremely difficult year for all our residents and the wider community, so many community events have had to be cancelled and I feel we need something that everyone can enjoy in a safe way and bring some Christmas cheer.

If Council agrees that a Community Christmas tree could work and support the idea, I would be very grateful if some conversations could commence in regard to getting the idea off the ground.

Kind regards, Wendy

**Wendy Beetson**  
**Community Hub Co-Ordinator**



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 24 September 2020



Health  
Western NSW  
Local Health District

The General Manager  
Bogan Shire Council  
P.O. Box 221  
NYNGAN NSW 2825

9<sup>th</sup> September 2020

Dear Mr Francis,

Nyngan Health Council met this week and discussed the impact of the Nyngan Observer no longer going to print. Many of our residents enjoyed the paper and looked forward to Wednesdays. The paper was also an important communication tool for the Health Council to distribute important information to the community.

It was suggested that a community noticeboard might go part way to addressing the gap that has been left by the Nyngan Observer no longer being printed. Some time ago there was a community noticeboard in the main street. Health Council wondered if a community noticeboard might strengthen the hub of information being created at the Visitors Information Centre – as this would showcase, to both local and visitors, what is happening around our fantastic town.

Health Council considered the area would need to be covered or at least sheltered and even have some lighting to allow for those out and about in the evening to see. Potentially the Visitor Information Centre could be the access point for community members to add information to the board. The Health Council firmly believes that communication within the township has suffered as a result of the paper ceasing printing, and feel that a community noticeboard could assist in this vital space.

Yours sincerely,

Sue Bourke  
Chairperson – Nyngan Health Council

BOGAN SHIRE COUNCIL	
FILE	R/N
11 SEP 2020	
ASSIGNEE:	

Western NSW Local Health District  
ABN 50 629 556 404

Nyngan Health Service

15 Hoskins Street NYNGAN NSW 2825  
PO Box 96 NYNGAN NSW 2825  
Tel 02 6835 1700 Fax 02 6832 2015  
Website: <https://wnswlhd.health.nsw.gov.au/>



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

Email from Alicia Hatton – Water NSW

**From:** Alicia Hatton <[Alicia.Hatton@waternsw.com.au](mailto:Alicia.Hatton@waternsw.com.au)>  
**Date:** 4 September 2020 at 4:15:19 pm AEST  
**To:** Derek Francis <[derek.francis@bogan.nsw.gov.au](mailto:derek.francis@bogan.nsw.gov.au)>  
**Cc:** Graeme Bourke <[graeme.bourke@bogan.nsw.gov.au](mailto:graeme.bourke@bogan.nsw.gov.au)>, Derek Green <[Derek.Green@waternsw.com.au](mailto:Derek.Green@waternsw.com.au)>, Himali Hadungoda <[Himali.Hadungoda@waternsw.com.au](mailto:Himali.Hadungoda@waternsw.com.au)>  
**Subject:** Update on the Nyngan and Cobar Drought Water Security project

Hi Derek

Thank you again for inviting us to your recent council meeting to provide an update on the *Nyngan and Cobar Drought Water Security project*.

Attached is a copy of the update notification we'll be distributing to all stakeholders we've consulted with on the project.

Derek has also asked that a copy of the presentation be emailed through, also see attached.

I'd noted some of the questions you raised during the meeting and I can provide an update on these as well.

- **What is the definition of critical human needs?**
  - o DPIE determine the definitions on critical human needs. WaterNSW works in accordance and refers to:
    - DPIE's Incident Response Guide (IRG) outlines how the IRG specified water resource should be managed during extreme events, in particular how critical human and non-human water requirements can be met during these events in meeting the requirements under section 10.51 of the Basin Plan 2012.
    - The IRG noted that "Critical human and non-human water requirements are those surface water uses within WRPA's that have been assessed as a core human consumption requirement or non-human consumption requirement that a failure to meet would cause prohibitively high social, economic or national security costs, according to the WM Act section 60 (3C)."
    - [https://www.industry.nsw.gov.au/\\_data/assets/pdf\\_file/0018/201906/macquarie-castlereagh-schedule-g-incident-response-guide.pdf](https://www.industry.nsw.gov.au/_data/assets/pdf_file/0018/201906/macquarie-castlereagh-schedule-g-incident-response-guide.pdf)
    - In the Water Management Act section 60 (3C), it stated:  
**critical human water needs** means the needs for a minimum amount of water, that can only reasonably be provided from the Basin water resources, required to meet—
      - (a) core human consumption requirements in urban and rural areas, and
      - (b) those non-human consumption requirements that a failure to meet would cause prohibitively high social, economic or national security costs.



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**

- **Are there other strategies WaterNSW is looking at for critical drought, and do they include the current 700ML storage that needs repair and the 500ML storage to be constructed:**
  - o WaterNSW is developing the *Macquarie Valley Drought Relief and Long Term Strategy* with which we last spoke to council on 25 May. As per the information discussed at the council consultation meeting, Council had been progressing on fixing the existing storage leaks and work has been temporary on hold until drier weather condition. Council also secured funding for a second storage. None of these options were considered in the strategy and strategy assumed these storages will be available to use at the time of ceased to flow date of the Burrendong supply. WaterNSW is planning to share the outcomes of the strategy for Bogan council over the coming weeks.
  
- **Is the FMZ level considered as a drought solution for additional storage capacity in Burrendong dam**
  - o Yes, this option has been considered and shortlisted as a priority long-term water security improvement option for the valley.
  
- **Review of the commonwealth water held in Burrendong dam – suggested as 60% is held for the environment, can this be accessed for critical human needs.**
  - o At the critical drought levels (IRG-Stage 4), available water resource provide priority to supply restricted town water, D&S and HS water. At this stage GS and environmental water delivery will be restricted. Therefore, it is not necessary to revisit this environmental water rearrangement option at the critical drought stages. <https://www.industry.nsw.gov.au/water/allocations-availability/droughts-floods/extreme-events>

If you have any further questions or need to discuss, please let us know,

thanks

**Alicia Hatton**

Community Engagement Officer



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 September 2020**



4 September 2020

Derek Francis, General Manager  
Bogan Council  
Email: [derek.francis@bogan.nsw.gov.au](mailto:derek.francis@bogan.nsw.gov.au)

Cc: Graeme Bourke, Director Engineering Services  
Email: [Graeme.bourke@bogan.nsw.gov.au](mailto:Graeme.bourke@bogan.nsw.gov.au)

Abigail McLaughlin  
Email: [Abigail.mclaughlin@bogan.nsw.gov.au](mailto:Abigail.mclaughlin@bogan.nsw.gov.au)

Dear Derek

**Re: Nyngan and Cobar Drought Water Security project**

Thank you for inviting us to join your recent council meeting to discuss the Nyngan and Cobar Drought Water Security project.

We appreciate the responsiveness and engagement from Bogan Council when the project was to deliver an emergency drought solution to the townships of Nyngan and Cobar. The landscape was markedly different in February 2020 with Burrendong Dam at critically low levels.

Recently with supply levels in the dam increasing, and the development of the Macquarie Valley Drought Strategy (WNSW) and Regional Water Strategy (DPIE), it has been considered that the project approach be reassessed and aligned with these as a long-term water security solution and not simply the emergency drought response option as was initially proposed.

The preliminary investigations and findings from the project will be compiled and submitted to the NSW Government as part of the long-term strategy option, in the following weeks. As the status of the project changes, we will contact you again to discuss any new proposals WaterNSW is considering.

Thank you again for your time and assistance with developing the project to this point. If you have any questions or would like to discuss further, contact me direct on 0436 951 658.

Yours sincerely,

Derek Green  
Project Manager

WaterNSW ABN 21 147 934 787  
169 Macquarie Street Parramatta NSW 2150  
PO Box 398, Parramatta NSW 2124  
T 1300 662 077 E [Customer.Helpdesk@waternsw.com.au](mailto:Customer.Helpdesk@waternsw.com.au)

[waternsw.com.au](http://waternsw.com.au)





# Nyngan and Cobar Drought Water Security (N&CDWS) Drought Relief Works

Bogan Council Update Briefing

27<sup>th</sup> August 2020

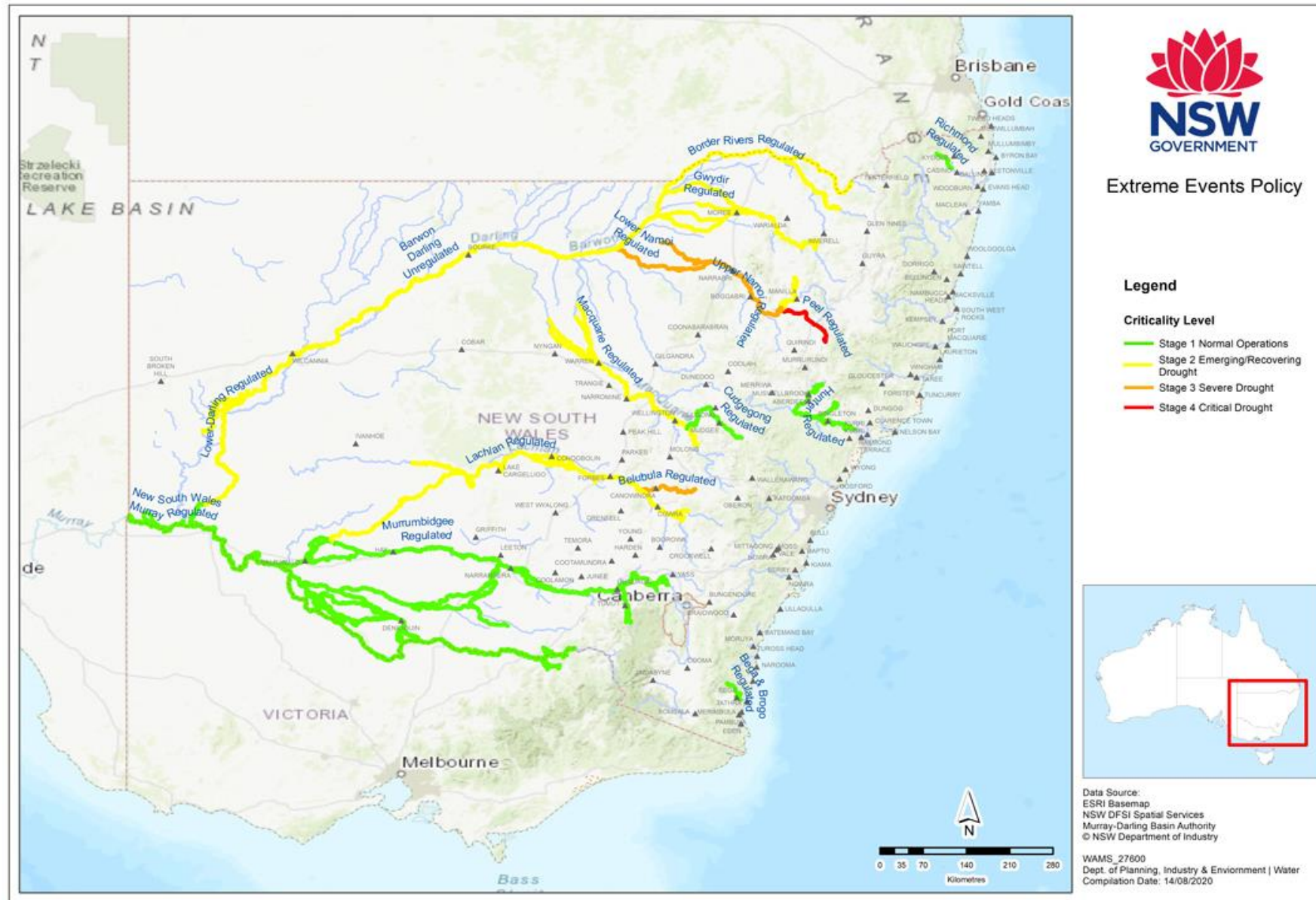


# Overview



1. Welcome and Introductions
2. Current drought situation, background & WaterNSW status
3. WaterNSW option proposal
4. Groundwater access
5. Next Steps

# Drought stages in NSW rivers

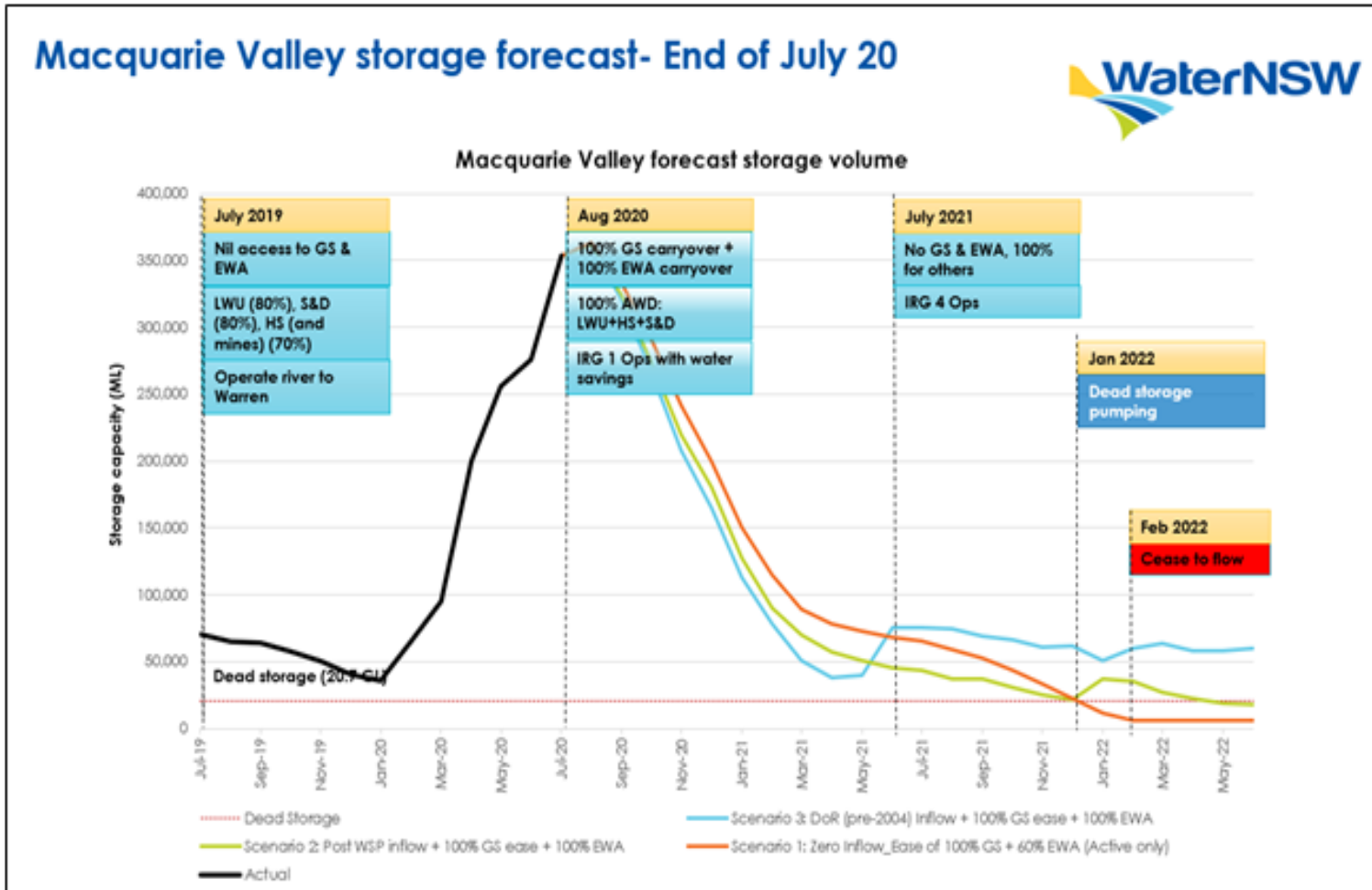


- Latest Issue 14/08/2020
- Macquarie Valley receded to **Stage 2**
- In February 2020 Burrendong Dam was at 1.5%
- Cease to flow forecast was October 2020
- Dam inflows are still below prior drought levels despite recent rain events
- Current Burrendong Dam Level is **38.7%**

**Source:**  
<https://www.industry.nsw.gov.au/water/allocations-availability/droughts-floods/update/critical-valleys-in-drought>

# Storage depletion curve - Burrendong

Based on end July 2020 assessment



- 100% GS carryover ease in 2020-21,
- 100% (69 GL) ease of EWA carryover but 60% (42 GL) is considered as active and delivered in 20-21
- Nil GS and nil EWA in 2021-22
- IRG-Stage 1 operation in 2020-21, with water savings
- IRG -Stage 4 (operate river up to Warren & Gunningbar stop) operation in 21-22
- 100% AWD for S&D, LWU and HS users
- Zero inflow + zero tribs
- Burrendong cease to flow in **February 2022 – zero inflow**

# Project context – Nyngan & Cobar drought water security



## Project Objectives

- Determine a viable water source to supply the Critical Human Water Needs of Nyngan and Cobar during periods of drought after zero flow condition in the Macquarie River.
- Secure or agree approach to access Water Allocation for Critical Human Needs
- Construct and commission a water source and supply pipeline to Nyngan to meet forecast depletion curve deadlines.
- Any infrastructure built for a drought response, will be developed in conjunction with the Macquarie Drought Response Strategy that is in development.

# Project context – Nyngan & Cobar drought water security

## Project Development and Investigation Strategy Options

- Identify prospective groundwater sources (Nyngan, Warren, Narromine)
- Investigate prospective groundwater source(s) and coordinate activities with local councils (Bogan have investigated groundwater with some success)
- Develop a strategy of Water Allocations both temporary and permanent, other aspects requiring further investigation and coordination are:
  - WAL and WAU – zero allocation licences
  - Infrastructure tolling / transfer charge
- Further discuss with DPIE how critical human needs in a time of drought can be sourced from Ground Water (GW) aquifers as entitlements are fully allocated in most areas.

# Project context – Nyngan & Cobar drought water security



## Key Dates & Activities:

March - August

- Met with Narromine Council
- Reviewed recent rain inflow events - update depletion curve and project timeline
- Consulted with local councils and refined project strategy
- Updated Environmental Assessments and planning for investigations
- Engaged with local stakeholders and completed bore census (Surat)

August – November

- WaterNSW Finalise Macquarie Valley Drought Strategy
- DPIE-Water Finalise Regional Water Strategy
- Confirmation & monitoring of the Last Responsible Moment
- Align Project with Drought and Regional Strategies

WaterNSW

## Key Assumption:

- Agreement with DPIE water on the acceptable water sourcing model.
- Environmental approvals.



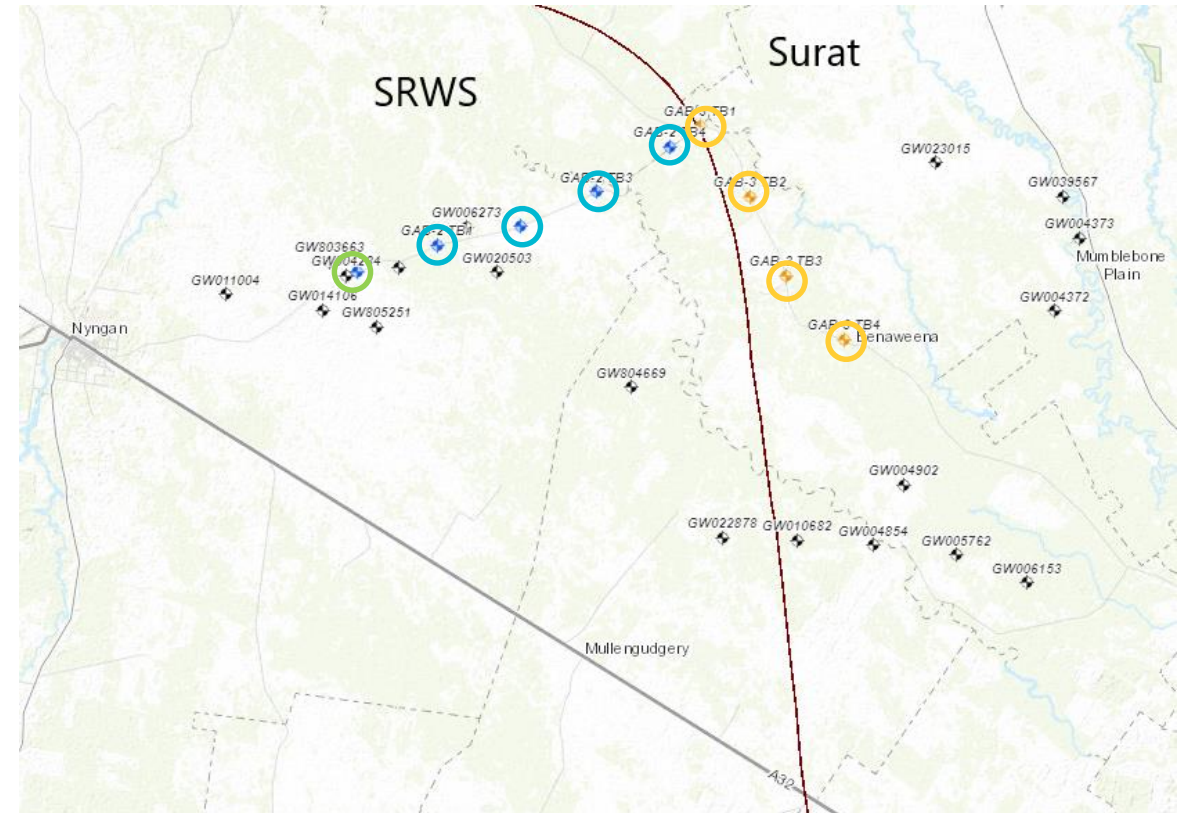
# WaterNSW

Proposed Option

# Nyngan to Nyngan



- Targeting 12ML/d total (CHWN)
- On the back of the recent successful Bogan bore undertake additional investigations
- Bores ~4km apart
- Incorporate the Bogan bore into solution
- Groundwater source =
  - Southern Recharge
  - Surat
- Most cost effective & economic solutions based on the intermittent use
- Water access entitlement?





# Groundwater access

# Groundwater access



## Questions

- How can water entitlement be secured to meet the critical human water needs?
  - Applications for entitlement to be submitted in accordance with the WSP.
- How can the allocation be secured?
  - Applications for entitlement to be submitted in accordance with the WSP.
- Is it possible to obtain this under the existing WSP rules?
  - Yes. The Surat has allocation's available. Need to agree with DPIE on access to the available allocation.
- Define the process for applications for critical human water needs
  - Follow the normal WSP rules.
- Who will make applications and hold the Licences or otherwise?
  - The end users, ie Council's
- Who will make applications and hold the Work & Use Approvals?
  - To be determined following the alignment with Strategies.
- Agree the timing around the approvals to assure the project of certainty of supply
  - Preliminary assessment of proposed investigation locations completed by NRAR. Applications to be submitted upon confirmation of groundwater.
- What are the implications of each prospective licencing option on the existing WSP(s)
  - To be confirmed but Surat has water available for allocation.

# Next Steps

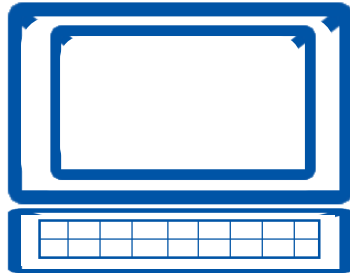
# Next Steps



## Within 3 months

- WaterNSW Finalise Macquarie Valley Drought Water Strategy
- DPIE-Water Finalise Regional Water Strategy
- DPIE-Water Review & alignment of project objectives and outcomes with the Macquarie Valley Drought & Regional Water Strategies to ensure long-term compatibility

# How to keep updated



Visit the website at:  
[waterNSW.com.au/drought](http://waterNSW.com.au/drought)

For information on the **Macquarie Valley** including water availability reports and drought reports go to:  
[waterNSW.com.au/macquarievalley](http://waterNSW.com.au/macquarievalley)



Call us on:  
1300 662 077



Subscribe at:  
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For weekly customer drought updates and more information

**Thank you**