



BOGAN SHIRE COUNCIL

Business Paper

25 October 2018

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18 October 2018

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 25 October 2018 at 9.30am.

At 10.15am, Alicia Leggett Executive Director, and Portia Lindsay from Orana Arts will attend the meeting.

At 12.15am, Mrs Judy Davis will unveil the *Roy Davis Jacaranda Corridor* Plaque.

At 12.30pm, The Early Learning Centre will provide a delicious barbeque lunch with the Joey Preschool Children at the Centre as part of National Children's Week.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 27 September 2018
6. General Manager's Closed and Confidential Report
 1. Western Rivers Veterinary Group
In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: because information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
7. Acting Manager Engineering Services Closed and Confidential Report
 1. Tender for Roller
In accordance with the provision of Section 10A (2) (d) (i) of the Local Government Act 1993, the Acting General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: because information provided and discussed involves commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
8. Confirmation of the Ordinary Minutes of the Council Meeting held on 27 September 2018
9. Committee Meeting Minutes

10. General Manager's Report incorporating reports from:-

- People and Community Services
- Finance and Corporate Services
- Engineering Services
- Development and Environmental Services

11. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant



**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

COMMITTEE MEETING MINUTES

1 NYNGAN MUSEUM

Attached are the Minutes and Treasurer's Report of the Nyngan Museum Meeting held at the Nyngan Museum on Wednesday 3 October 2018.

1.1 Recommendation

That the Minutes and Treasurer's Report of the Nyngan Museum Meeting held at the Nyngan Museum on Wednesday 3 October 2018 be received and noted.



**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

Nyngan Museum Meeting Date: 3rd October 2018

Present:

*Glad Eldridge, Leonie Montgomery, Anna Corby, Anne Quarmby Val Keighran, Margaret Sibbald,
Ray Donald, Kate Sinclair, Veneta*

Apologies:

Collin and Yvonne Parady, Abigail McLaughlin, Bay Lovett

Guests:

Minutes last meeting: Move: Anna second: Margaret Sibbald

Business arising from previous minutes:

*Two fountains have arrived at the Shire, instead of just one. The spare will be returned.
The glass cupboards have been ordered, and the Museum support group has agreed to
cover the cost of postage, as this was not covered by the grant.*

New solar farm opening times sign has not yet been erected by AGL.

*Night at the Museum on Wednesday 24th October will go ahead. Abigail is working on
advertising.*

*If the museum alarm is to be local, someone needs to be notified to turn it off so that it
doesn't disturb neighbours. Kate will speak with Macquarie Alarms to see if there are
any options for the length of time the alarm rings, so that it becomes automatic if
possible.*

Treasurers Report attached: read and moved: Leonie 2nd: Glad

Correspondence In:

Nil

**Committee Meetings's Minutes to the Ordinary Meeting of
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Correspondence Out:

Nil

438 visitors and lots of sales have made September a good month.

Corbys and I picked up donations of a radiogram, tea trolley and crockery from the Pahlow family. Much of it needs repair, or TLC, and is being stored until SES space becomes available.

During summer when numbers drop off, the main floors will need to be oiled again. Date for this will depend on visitor numbers, or it will need to be done by museum volunteers outside opening hours.

Maintenance Report:

All maintenance is currently on hold until progress with SES rooms has been established.

General business

Night in a Museum will be a meet and greet and an informal chat with local business owners about what we do and how we can work with them to enhance the Nyngan experience for our visitors.

Abigail is co ordinating advertising and arrangements.

Meeting Closed: 10.00am

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

Nyngan Museum and Visitor Information Centre - September 2018

Month	VIC Cash	VIC EFTPOS	MSG Cash	MSG EFTPOS	Entry Cash	Entry EFTPOS	Discrep.
09/2018	\$ 595.00	\$ 524.00	\$ 171.00	\$ 33.00	\$ 352.00	\$ -	\$ 0.50
10/2018	\$ 248.00	\$ 206.00	\$ 111.00	\$ 22.00	\$ 336.00	\$ 6.00	\$ 0.10
11/2018	\$ 229.00	\$ 607.80	\$ 58.50	\$ 105.00	\$ 148.00	\$ 12.00	\$ -
12/2018	\$ 394.00	\$ 670.00	\$ 86.00	\$ 110.00	\$ 234.00	\$ 40.00	\$ 1.00
Total	\$ 1,466.00	\$ 2,007.80	\$ 426.50	\$ 270.00	\$ 1,070.00	\$ 58.00	\$ 1.60

Adults	Children
116	4
92	66
51	7
86	16
345	93

for 01/09 - 09/09
for 10/09 - 16/09
for 17/09 - 23/09
for 24/09 - 30/09

Total Visitors	438
Total Cash	\$ 2,962.50
Total EFTPOS	\$ 2,335.80
Total Income	\$ 5,298.30

MSG Sales
\$ 696.50



**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

2 OROC ANNUAL GENERAL MEETING

Attached are the Minutes of the Annual General Meeting of OROC held at the Coonamble Shire Council on Friday 7 September 2018.

2.1 Recommendation

That the Minutes of the Annual General Meeting of OROC held at the Coonamble Shire Council on Friday 7 September 2018 be received and noted.

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

**Minutes of the OROC Board
2018 Annual General Meeting of OROC**
Held at Coonamble Shire Council
on Friday, 7th September 2018
at 11.30 am.

1. Meeting open

The meeting was opened at 11.40am by OROC Deputy Chair Clr Barry Holman, in the absence of OROC Chair Doug Batten.

Present: Clr Rex Wilson, Mayor Warren Shire; Clr Michael Webb, Mayor Coonamble Shire; Glenn Wilcox, General Manager, Warren Shire; Ross Earl, General Manager, Bourke Shire; Clr Des Kennedy, Mayor Mid-Western Regional; Brad Cam, General Manager, Mid-Western Regional; Ian Woodcock, Mayor Walgett Shire; Paul Mann, Acting General Manager Walgett Shire; Clr Craig Davies, Mayor Narromine Shire; Jane Redden, General Manager, Narromine Shire Council; Clr Lilliane Brady, Mayor Cobar Shire; Clr Peter Abbott, Deputy Mayor Cobar Shire; Peter Vlatko, General Manager, Cobar Shire; Clr Peter Shinton, Mayor Warrumbungle Shire; Roger Bailey, General Manager, Warrumbungle Shire; Clr Angelo Pippas, Brewarrina Shire; Jeff Sowiak, General Manager, Brewarrina Shire; Clr Ray Donald, Mayor Bogan Shire; Clr Glenn Neill, Deputy Mayor Bogan Shire; Clr Ben Shields, Mayor Dubbo Regional; Michael McMahon, CEO, Dubbo Regional; Clr Ash Walker, Deputy Mayor Gilgandra Shire; David Neeves, General Manager, Gilgandra Shire; and Mark Rayner, Community Support Officer, Dubbo Regional Council.

Apologies: Phillip O'Connor, Mayor Brewarrina Shire Council; Derek Francis, General Manager, Bogan Shire Council; Rick Warren, General Manager, Coonamble Shire Council; Doug Batten, Mayor Gilgandra Shire Council.

1.1 Apologies

Motion: *That apologies be accepted by the OROC Board.*

Moved: *Clr Angelo Pippas*

Seconded: *Peter Vlatko*

CARRIED

2. 2017 AGM Minutes

Motion: *That the AGM Minutes held on 1st December 2017 are accepted by the OROC Board.*

Moved: *Clr Ben Shields*

Seconded: *Clr Peter Abbott*

CARRIED

3. OROC Chair's Report

Motion: *That the GMAC Chair's Report for 2017/18 is accepted by the OROC Board.*

Moved: *Clr Ray Donald*

Seconded: *Ross Earl*

CARRIED

4. Financial Reports

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

Motion: *That the Audited Financial Report for 2017/18 is accepted by the OROC Board.*

Moved: *Clr Ian Woodcock*

Seconded: *Clr Rex Wilson*

CARRIED

5. Notice of Motion by Glenn Wilcox regarding Lower Macquarie Water Utilities Alliance

- 1. That the Lower Macquarie Water Utilities Alliance be formed as a section 400Z Committee under the Orana Joint Regional Organisation subject to the Joint Organisation agreeing to the transfer of this alliance, and**
- 2. That membership to the newly formed Committee be open to all existing member councils of the Alliance and future councils as agreed.**

Mr Wilcox proposed the motion be considered after notice of motion regarding the future of OROC but it wasn't proceeded with at this time.

6. Notice of Motion by Peter Shinton and Craig Davies regarding the Future of OROC

A Notice of Motion by Clr Craig Davies and Clr Peter Shinton was presented to OROC:

- 1. That the Board of the Orana Regional Organisation of Councils resolve to terminate the Association effective forthwith; and**
- 2. That the balance of the assets of the association be transferred to the member councils of the association on a pro-rata basis in accordance with the percentage contribution of each member council to the current operating budget.**

A vote was held and with a majority of 9-3 it was decided to terminate OROC.

The OROC Board then returned to the Notice of Motion by Glenn Wilcox regarding Lower Macquarie Water Utilities Alliance.

An amendment to the original notice of motion was moved by Craig Davies and seconded by Des Kennedy.

AMENDMENT

- 1. That the Lower Macquarie Water Utilities Alliance be formed as a section 400Z Committee under the Orana Joint Regional Organisation subject to the Joint Organisation agreeing to the transfer of this alliance, and**
- 2. That membership to the newly formed Committee, now known as the Orana Water Utilities Alliance, be open to all existing member councils of the Alliance and future councils as agreed.**

A vote was held with a majority of 9-3 to pass the notice of motion. Clr Ben Shields and Clr Michael Webb advised that their Councils will not be joining the new Orana Water Utilities Alliance.

7. General Business

Meeting Chair Clr Barry Holman wanted to acknowledge the efforts of OROC Chair Doug Batten for his efforts.

**Committee Meetings's Minutes to the Ordinary Meeting of
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Clr Ray Donald wanted to acknowledge the long-term involvement of several OROC members including Ashley Wielinga, Clr Rex Wilson and Jim McCalman, who “were stalwarts for many years and virtually kept OROC going”.

Clr Donald said the contribution of Mr Wielinga and more recently Belinda Barlow as Executive Officer made to OROC needed to be acknowledged. Clr Donald said when OROC became more formalised, Ms Barlow picked up from where Mr Wielinga had left off and did the administrative work that made OROC function more effectively.

It was agreed to hold a “farewell function” for OROC to be held at Narromine later this year.

8. Close

The meeting closed at 12.04pm.



**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

3 OROC BOARD MEETING

Attached are the Minutes of the OROC Board Meeting held at the Coonamble Shire Council on Friday 7 September 2018.

3.1 Recommendation

That the Minutes of the OROC Board Meeting held at the Coonamble Shire Council on Friday 7 September 2018 be received and noted.

Committee Meetings's Minutes to the Ordinary Meeting of Bogan Shire Council held on 25 October 2018

Minutes of the OROC Board Meeting

Held at Coonamble Shire Council
on Friday, 7th September 2018
at 10.30am.

1. Meeting open

The meeting was opened at 10.31am by OROC Deputy Chair Clr Barry Holman, in the absence of OROC Chair Doug Batten.

Present: Clr Rex Wilson, Mayor Warren Shire; Glenn Wilcox, General Manager, Warren Shire; Ross Earl, General Manager, Bourke Shire; Clr Des Kennedy, Mayor Mid-Western Regional; Brad Cam, General Manager, Mid-Western Regional; Ian Woodcock, Mayor Walgett Shire; Paul Mann, Acting General Manager Walgett Shire; Clr Craig Davies, Mayor Narromine Shire; Jane Redden, General Manager, Narromine Shire Council; Clr Lilliane Brady, Mayor Cobar Shire; Clr Peter Abbott, Deputy Mayor Cobar Shire; Peter Vlatko, General Manager, Cobar Shire; Clr Peter Shinton, Mayor Warrumbungle Shire; Roger Bailey, General Manager, Warrumbungle Shire; Clr Angelo Pippas, Brewarrina Shire; Jeff Sowiak, General Manager, Brewarrina Shire; Clr Ray Donald, Mayor Bogan Shire; Clr Glenn Neill, Deputy Mayor Bogan Shire; Derek Francis, General Manager, Bogan Shire; Clr Ben Shields, Mayor Dubbo Regional; Michael McMahon, General Manager Dubbo Regional; Clr Ash Walker, Deputy Mayor Gilgandra Shire; David Neeves, General Manager, Gilgandra Shire; and Mark Rayner, Community Support Officer, Dubbo Regional Council.

Apologies: Phillip O'Connor, Mayor Brewarrina Shire Council; Derek Francis, General Manager, Bogan Shire Council; Rick Warren, General Manager, Coonamble Shire Council; Doug Batten, Mayor Gilgandra Shire Council.

Guests: Pip Job, NSW Drought Co-ordinator.

1.1 Welcome to Coonamble Shire Council

Clr Michael Webb, Mayor of Coonamble Shire Council, warmly welcomed OROC Board Members and guests to Coonamble.

1.2 Apologies

Motion: *That the apologies be accepted by the OROC Board.*

Moved: Clr Angelo Pippas

Seconded: Peter Vlatko

CARRIED

2. Guests

2.1 NSW Drought Co-ordinator

NSW Drought Co-ordinator Pip Job gave OROC members a rundown of the current situation with the drought, including feedback from farmers, landholders and businesses and explained some of the options the NSW Government is looking at to help regional communities through the drought.

Committee Meetings's Minutes to the Ordinary Meeting of Bogan Shire Council held on 25 October 2018

3. Minutes of the previous OROC Board Meeting held 7th June 2018

Motion: *That the minutes of the meeting of the OROC Board held at Coonabarabran on Thursday, June 7, 2018 be accepted.*

Moved: Clr Ray Donald

Seconded: David Neeves

CARRIED

4. Minutes of previous GMAC meeting held 6th July 2018

Motion: *That the minutes of the meeting of GMAC held by telephone on Friday, July 6th 2018 be accepted.*

A proposal was made to amend the minutes section 4.1.1 Project Officer Position Description – Orana Water Alliance.

The previous determinations were:

1. That Brad Cam be thanked for his efforts in supporting the revision of the Project Officer Position Description and Business Case outcomes.
2. That the Position Description for the Project Officer be approved.
3. That the group be known as Orana Water Utilities Alliance, incorporating the Lower Macquarie Water Utilities Alliance.
4. That Dubbo Regional Council continue to engage and host the Alliance with regard to a 12-month contract Project Officer with one a month notice period.
5. That each Council contribute equally to the employment of the Project Officer with an annual invoice provided for each member Council by Dubbo Regional Council.
6. That the Technical Committee provide some general review of the projects under the Alliance.
7. That Dubbo Regional Council, through the Technical Committee, develop and distribute to the GMAC a budget for projects.

An amendment was moved Jeff Sowiak and seconded by Michael McMahon.

AMENDMENT

4. Dubbo Regional Council continue to engage and host the Alliance.
5. That each council contribute equally to the cost.

However it was decided that as the motion was set to be superseded at the following AGM, it was not necessary to amend the minutes.

5. Current issues as per minutes of meeting 6 July 2018

Ross Earl noted that GMAC provides a great forum for council collaboration and sharing of information and as a conduit to the other tiers of government. Professional groups have been an important learning mechanism for the staff and increased their networks and professional knowledge.

Whatever happens, they should continue.



**Committee Meetings's Minutes to the Ordinary Meeting of
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Ray Donald registered his agreement with Mr Earl's statement and suggested the Annual General Meeting should include looking at ways to continue GMAC for future operations of councils in the area.

6. General Business

No general business

7. Close

The meeting closed at 11.38am.



**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

4 ORANA JOINT ORGANISATION MEETING

Attached are the Minutes of the Orana Joint Organisation Meeting held at the Narromine Shire Council on Tuesday 2 October 2018.

4.1 Recommendation

That the Minutes of the Orana Joint Organisation Meeting held at the Narromine Shire Council on Tuesday 2 October 2018 be received and noted.

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

minutes



Orana
Joint
Organisation

MEETING OF: Orana Joint Organisation
DATE: 2 October 2018
TIME: 10.00 am
VENUE: Narromine Shire Council

ATTENDEES:

Members

Cr A Walker	Gilgandra Shire Council
Cr D Todd	Warrumbungle Shire Council
Cr C Davies	Narromine Shire Council
Cr D Kennedy	Mid-Western Regional Council
Cr R Donald	Bogan Shire Council
Mr A Albury	NSW Premier and Cabinet, Director Western NSW

Attending

Matthew Wilson	Director Community Services Gilgandra Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council
Jane Redden	General Manager Narromine Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Glenn Wilcox	General Manager Warren Shire Council
Derek Francis	General Manager Bogan Shire Council
Nick White	Office of the Regional Infrastructure Coordinator
Belinda Barlow	Interim Executive Officer Orana Joint Organisation
Carolyne Marchant	Narromine Shire Council, Minute taker
Karen Purser	Council Engagement Manager Office of Local Government

In the absence of the Chair Doug Batten, Interim Executive Officer Belinda Barlow opened the meeting at 10.00am and called for nominations for a Chair. Cr Denis Todd nominated Cr Ray Donald who did not accept the nomination. Cr Des Kennedy nominated Cr Craig Davies who accepted the nomination and assumed the Chair at 10.01am.

Belinda Barlow informed the meeting that Cr Ash Walker, Deputy Mayor Gilgandra Shire Council will be the delegate for Cr Doug Batten, Mayor Gilgandra Shire Council and Director Community Service Mr Matthew Wilson will be the delegate for the General Manager, for the duration of this meeting.

GUESTS

1. Mr Chris Hanger Executive Director Regional and RLU Group NSW Department Premier and Cabinet provided an overview of the current suite of NSW Government funding programs.
2. Mr Alistair Fletcher Manager Commercial Services and ASP Relationships, Asset Management and Engineering, Essential Energy provided an overview of the progress of:
 - LED changeover program in the Essential Energy footprint
 - 2019/2024 Street lighting Pricing model consultation

The Chair thanked both presenters for their presentations and their time.

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

minutes



Orana
Joint
Organisation

Break for morning tea, the meeting recommenced at 11.38 am

BOARD MEETING ITEMS

The Chair welcomed Ms Karen Purser from Office of Local Government, Mr Nick White from Office of the Regional Infrastructure Coordinator and the delegates from Gilgandra Shire Council, Cr Ash Walker and Matthew Wilson.

APOLOGIES: Cr Doug Batten, Cr Milton Quigley, Mr David Neeves

1. DECLARATION OF INTEREST: Cr Des Kennedy and Mr Brad Cam declared a pecuniary interest in item 5a Regional Strategic Planning Process, as Mid-Western Regional Council supplied a proposal.

2. CONFIRMATION OF MINUTES

2018/033 RESOLVED Crs Donald/ Kennedy that the Minutes of the Meeting held 8 August 2018 be adopted as a true and correct record of the meeting.

CARRIED

4. MATTERS ARISING FROM MINUTES

a. Orana JO Communication and Engagement Plan

2018/034 RESOLVED Crs Walker/ Kennedy that:

- I. The DRAFT Communication and Engagement Plan be endorsed by the Orana Joint Organisation Board;
- II. The DRAFT Communication and Engagement Plan be monitored and reviewed by the Interim Executive Officer.

CARRIED

b. Orana Joint Organisation purchase of Financial/Payroll software

2018/035 RESOLVED Crs Donald/ Walker that:

- I. That the Orana Joint Organisation Board endorse the use of MYOB financial software package to manage the financial and payroll functions of the Orana JO; and
- II. That the Orana Joint Organisation Board agrees to purchase MYOB financial software at an estimated cost of \$660.00 per annum.

CARRIED

2018/036 RESOLVED Crs Donald/ Kennedy that the Joint Organisation move into Closed Meeting at 11.44 am.

CARRIED

All members of the public left the meeting at 11.44 am.

DECLARATION OF INTEREST: Cr Des Kennedy and Mr Brad Cam declared a pecuniary interest in item 5a Regional Strategic Planning Process, and left the meeting at 11.44 am.



**Committee Meetings's Minutes to the Ordinary Meeting of
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minutes



Orana
Joint
Organisation

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

minutes



Orana
Joint
Organisation

OPEN MEETING

Members of public were invited to return to the meeting at 12.19pm

The following resolutions from Closed Business were noted:

5 a) Regional Strategic Planning process

2018/038 RESOLVED Crs Donald/Walker that the quote and proposal received from Donna Galvin Consulting be accepted by the Orana Joint Organisation Board.

CARRIED

5 b) Development of a logo and other key elements of visual identify

2018/039 RESOLVED Crs Donald/ Walker that the quote and proposal received by Kirsty Orr Design be accepted by the Orana Joint Organisation Board.

CARRIED

6. Orana JO Chair's REPORT

Report from NSW Network of Joint Organisation Forum 16 August 2018

NSW Parliament House

2018/040 RESOLVED Crs Donald/ Walker that the report from the NSW Network of Joint Organisations forum be noted.

CARRIED

REPORTS TO THE JOINT ORGANISATION

7 a) Transition to a Joint Organisation Summary and Timeline

2018/041 RESOLVED Crs Donald/ Todd that the Orana Joint Organisation Board notes the Orana Joint Organisation Transition Plan.

CARRIED

2018/042 RESOLVED Crs Walker/ Kennedy that the Orana Joint Organisation Board notes the Plan for the expenditure of Orana Joint Organisation Establishment Fund 2018-2020.

CARRIED

7 b) Interim Executive Officer Activities Report

2018/043 RESOLVED Crs Donald/ Kennedy that the Orana Joint Organisation Board note the Interim Executive Officer's activities report.

CARRIED

**Committee Meetings's Minutes to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

minutes



Orana
Joint
Organisation

CORRESPONDENCE

1. **Mid-Western Regional Council** That Council seek the support of the Orana Joint Organisation to request the State Government for further drought support for farmers.

2018/044 RESOLVED Crs Kennedy/ Todd that the Orana Joint Organisation advocate for further financial assistance for farmers.

CARRIED

2. **Local Government Procurement** Financial Year 2018/18 LGP Rebate Scheme Payment Model and Timeframe.

2018/045 RESOLVED Crs Donald/ Walker that the information be noted.

CARRIED

3. **LGNSW** member services to Joint Organisations.

2018/046 RESOLVED Crs Todd/ Donald that the information be noted.

CARRIED

QUESTIONS WITHOUT NOTICE

Nil

There being no further business the meeting closed 12.53pm.

The Minutes (pages 1 to 5) were confirmed at a meeting held on the

day of _____ 2018, and are a full and accurate record of proceedings of the meeting held on 2 October 2018.

Chair



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	27/10/2016	423/2016	Seniors Living – Rental Units	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	GM	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo Streets site. Building Better Regions Grant Program identified as a match for this project.</p> <p>Application under Stronger Country Communities successful.</p> <p><u>UPDATE:</u> Awaiting funding Deed.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

2	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	<p>Recruitment agencies engaged to source locum / permanent second doctor.</p> <p>Second Locums secured until 30/06/2019. Continuing to explore resourcing options with LHD.</p>
3	<p>21/12/2017</p> <hr/> <p>21/06/2018</p>	<p>392/2017</p> <hr/> <p>293/2018</p>	Increase of train speed through Nyngan	<p>Strong letter of concern & a request to address Council be send to the relevant rail authorities & a copy to local member.</p> <hr/> <p>Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians & road users due to the nature of the crossing & variation of speeds &</p>	<p>GM</p> <hr/> <p>MES</p>	<p>Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.</p> <p>Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP.</p> <hr/> <p>Further letter sent 12 July 2018.</p>

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018

				that the best control measures would be to erect flashing lights at the Hoskins Street Crossing.		
4	21/12/2017	421/2017	New Cemetery Entrance Design	Council approve the design presented with changes to the steel column on the right hand side to delete the wheat sheaf & replace with a cow's head and sheep's head.	MDES	UPDATE: Sign has been constructed and installed. Roadway is complete. Brickwork to columns required to finalise works.
5	24/05/2018	165/2018	Heavy Vehicle Inspection Shed	An urgent letter be sent to the Minister for Transport strongly objecting to the way vehicle inspections are being carried at Nyngan HVIS. Copy of letter to Kevin Humphries.	MES	Letter has been forwarded. UPDATE: Response received. Refer to Precis.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

6	21/06/2018	186/2018	Oatley Street Sewer Reticulation System	Council undertakes community consultation via survey to Oatley Streets residents concerning this request.	MES	In progress. Letters sent to residents 11 July 2018. 47 letters sent, 7 responded No, 9 Yes (2 depending on cost). Progressing with design and cost estimates for a full report to Council.
7	21/06/2018	187/2018	Labourer's Position	Two of Council's grader gangs be consolidated to work together so that one position of offsider be removed from rural works & transferred to civil works to achieve budget savings.	MES	In progress – investigating implications. Two graders working towards each other to begin trial. Trial in progress.
8	26/07/208	245/2018	Pangee Street Parking	Parking be monitored over the next three months.	MES	<u>UPDATE:</u> Still being monitored.
9	27/09/2018	290/2018	Fuel at Nyngan Airport	Council investigate if there are any fuel companies interested in supply fuel at the Nyngan Airport and Council Depot.	MES	<u>UPDATE:</u> In Progress.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

10	27/09/2018	291/2018	Q Fever Vaccination	Council make an urgent approach to the Federal & State members on behalf of the community to consider making the Q Fever Vaccination available on the PBS listing.	MPC	<u>UPDATE:</u> Letter sent.
11	27/09/2018	294/2018	Nyngan / Cobar Water Security Project	Council pursue the necessary processes to secure funding for the construction of a second off-river storage & an allocation to fill the completed off-river storage.	MES	<u>UPDATE:</u> In Progress.
12	27/09/2018	312/2018	Wool Loading Ramp Repairs	Council approach John Holland to discuss maintenance of the disused wool loading ramp.	MES	<u>UPDATE</u> In Progress.
13	27/09/2018	313/2018	Reuse of Larkin Oval Lighting	1.Call for EOI from local organisations wishing to use the lights. 2.Relocate two lights to Flood Memorial Carpark, provided it can be done within the existing budget.	MES	<u>UPDATE</u> In Progress.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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				3. Make a direct approach to schools if interested in using the lights.		
14	27/09/2018	316/2018	Palais Theatre	Council commission an architect to develop options for the replacement or renovation of the Palais Theatre.	GM	<u>UPDATE:</u> Report to Council refers.
15	27/09/2018	317/2018	Palais Theatre	Investigate costs associated with the demolition of the Palais Theatre. <hr/> Investigate options for ensuring public safety in relation to the presses metal tiles located over the road reserve, which could include the fencing of the site or removal of the tiles.	MDES	<u>UPDATE:</u> Initial costings are projected at \$150,000. <hr/>Investigations under way regarding location of site fencing to restrict public access below hazardous tiles.

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				<p>Following selection of options & places, detailed costings be obtained to facilitate a grant application for a new structure.</p> <hr/> <p>The General Manager be authorised to incur necessary costs in relation to a budget review at the next review.</p>		<p><u>UPDATE:</u> Awaiting report from Architect.</p> <hr/> <p><u>UPDATE:</u> In progress.</p>
16	27/09/2018	323/2018	NSW Rural Fire Services	Council express extreme concern about the cost of the toilet at Girilambone & ask that to be advised of the number of members at Girilambone.	MES	<u>UPDATE:</u> In progress.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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17	27/09/2018	325/2018	Federal Minister for Regional Services	Council submit nominations to the National Mobile Black Spot Program:- 1. Strongly ask for the necessary infrastructure along the highways west of Nyngan – Barrier & Mitchell Highways. 2. Regional Roads – west & south of Nyngan. 3. East of Nyngan along the Mitchell Highway.	GM	<u>COMPLETED</u>
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 PALAIS THEATRE

Summary:-

This report is to present options in respect of the future of the Palais Theatre for Council's consideration.

2.1 Introduction

The purpose of this report is to present options in respect of the future of the Palais Theatre for Council's consideration.

2.2 Background

At its meeting in September 2018 Council resolved to commission an architect to develop options for replacement or renovation of the Palais Theatre.

On 8 October 2018 Councillors and staff held an informal workshop with de Beer Building Design, to discuss these options and conduct a site inspection of the Palais.

2.3 Discussion

At the workshop on 8 October three options for the Palais Theatre site were considered and have been documented in a report from de Beer Building Design:

Option A – Demolition

This option involves the complete demolition of the Palais Theatre.

If this was to occur, the informal workshop discussed the possibility of putting resources into the renovation or reconstruction of the Town Hall as an alternative venue. The overall consensus from that workshop was that the community would prefer a venue such as the Palais provides.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Option B – Renovation

This option is to undertake a full renovation of the existing building rectifying all defects as discovered.

This option is not recommended by de Beer Building Design because:-

- Determining an upfront cost for the renovation would not be possible as the bulk of the work would need to be done on a “discover and rectify” basis.
- At conclusion of works it would not be possible to fully warrant the building as its methods of structural integrity are outdated and have already demonstrated their insufficiency
- Once completed it would be most likely that future maintenance costs would be significant and on-going

According to de Beer Building Design, the building as it stands, requires new floor, foundation and bracing systems the existing of which have proven to be inadequate. Walls need to be straightened and the flooring system corrected – both of which would be better fully dismantled and replaced rather than an attempted in-situ rectification. Installing the appropriate systems to the standing building would prove to be extremely difficult and therefore expensive to achieve.

If the building were to be dismantled for re-use, most structural materials would not be reusable. Cypress wall frames and flooring members have hardened over the years and would be very difficult to re-cycle. De Beer notes that a Builder would find it cheaper and more time efficient to replace with new. Cypress flooring would be likewise unusable and have to be replaced. Western red cedar roof framing has already shown its weakness and reinstalling similar would be extremely inadvisable.

In conclusion, de Beer Building Design comments that, as a restoration project, Council would find itself with a contract that would have numerous time extensions and extensive variation claims, meaning that there would be no clear completion period and almost no control on the budgeted cost.

Option C – Reconstruction

The final option is to retain the façade and masonry portion at the front of the Theatre, salvage certain period features inside the building whilst demolishing the timber part of the theatre and rebuilding it which would essentially recreate the existing space with the option of including a purpose-built youth centre.

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This option limits restoration work to roughly 10% of the current building and consequently the time requirement for the construction program would be controlled as would the project budget.

This option is recommended by de Beer Building Design as:-

- By retaining the façade and other elements, the overall feel or spirit of the Palais is retained which is important to the community.
- The new theatre which emerges from behind the facade would be constructed with modern, yet sympathetic, materials. Structural adequacy would be assured and important issues such as fire safety, disabled access and appropriate ventilation and temperature control would be achieved.
- Cost influences to the restoration work involved would be minimised as discovery work would be reduced considerably. Most if not all retained existing design elements would be easily identified and incorporated in the building works tender.
- Once building works are completed regular maintenance costs for the theatre when compared to Option B above would be considerably lower and could be expected to be limited to routine fire and mechanical services, painting and replacement of carpets.

De Beer Building Design suggests a preliminary project budget of approximately \$3million for Option C – considerably less than Option B.

At the informal workshop on 8 October 2018 Councillors indicated a preference for Option C for the reasons set out in this report.

2.4 Recommendation

1. That Council considers and confirms the selection of either one of Option A, B or C above.
2. That, should Option C be selected, the General Manger proceed with the engagement of an architect to further develop this option including the design development stage of the project for further consultation and consideration.
3. That the General Manger be authorised to incur expenditure relating to the associated design fees with a budget adjustment being made at the next budget review.

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3 PECUNIARY INTEREST RETURNS

Summary:

Tabling of the Pecuniary Interest Register is a requirement under Section 450A of the Local Government Act.

3.1 Introduction

The purpose of this report is to table the Pecuniary Interest Register.

3.2 Background

Tabling of the Register is a requirement under Section 450A of the Local Government Act.

3.3 Discussion

For noting.

3.4 Recommendation

That Pecuniary Interest Register in respect of the period 1 July 2017 to 30 June 2018 be received and noted.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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4 BOGAN SHIRE COUNCIL DROUGHT APPEAL FUND

Summary:-

The purpose of this report is to brief Council on the status of the Bogan Shire Council Drought Appeal Fund.

4.1 Introduction

The purpose of this report is to brief Council on the status of the Bogan Shire Council Drought Appeal Fund.

4.2 Background

At its meeting held on 23 August 2018 Council resolved to establish the Bogan Shire Council Drought Appeal Fund to operate on a voucher basis available to all Bogan Shire residents.

Council also resolved that a Committee be established consisting of the Mayor, Deputy Mayor, Councillor Boag and the General Manager and that this Committee assess applications for assistance on a case by case basis.

4.3 Discussion

Since the last report to Council the Committee has met on 24 September 2018, 2 October 2018, 8 October 2018 and 15 October 2018 to consider applications for assistance and determined to provide vouchers in the amount of \$4,500.00.

The following information is provided in relation to the separate Bogan Shire Council Drought Appeal Fund bank account:

- | | |
|---|-------------|
| • Opening Bank Balance – 19 September 2018: | \$300.00 |
| • Income from Bogan Shire Council: | \$10,000.00 |
| • Expenditure on assistance (vouchers) given: | \$4,500.00 |
| • Closing Bank Balance – 15 October 2018 | \$5,800.00 |



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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In addition vouchers to the value of \$400.00 were received and distributed.

4.4 Recommendation

1. That this report be received and noted.
2. That Council endorses the decision of the Bogan Shire Council Drought Appeal Fund Committee to provide assistance in the amount of \$4,500.00 for the period 24 September 2018 to 15 October 2018.

**Derek Francis
General Manager**

**People and Community Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

Mayor and Councillors

The following report is submitted for consideration:-

1 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:-

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

2.1 Introduction

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

2.2 Discussion

Statistics

- Total children enrolled as at 29/06/2018: 86

- Total Children enrolled as at 11/10/2018: 103

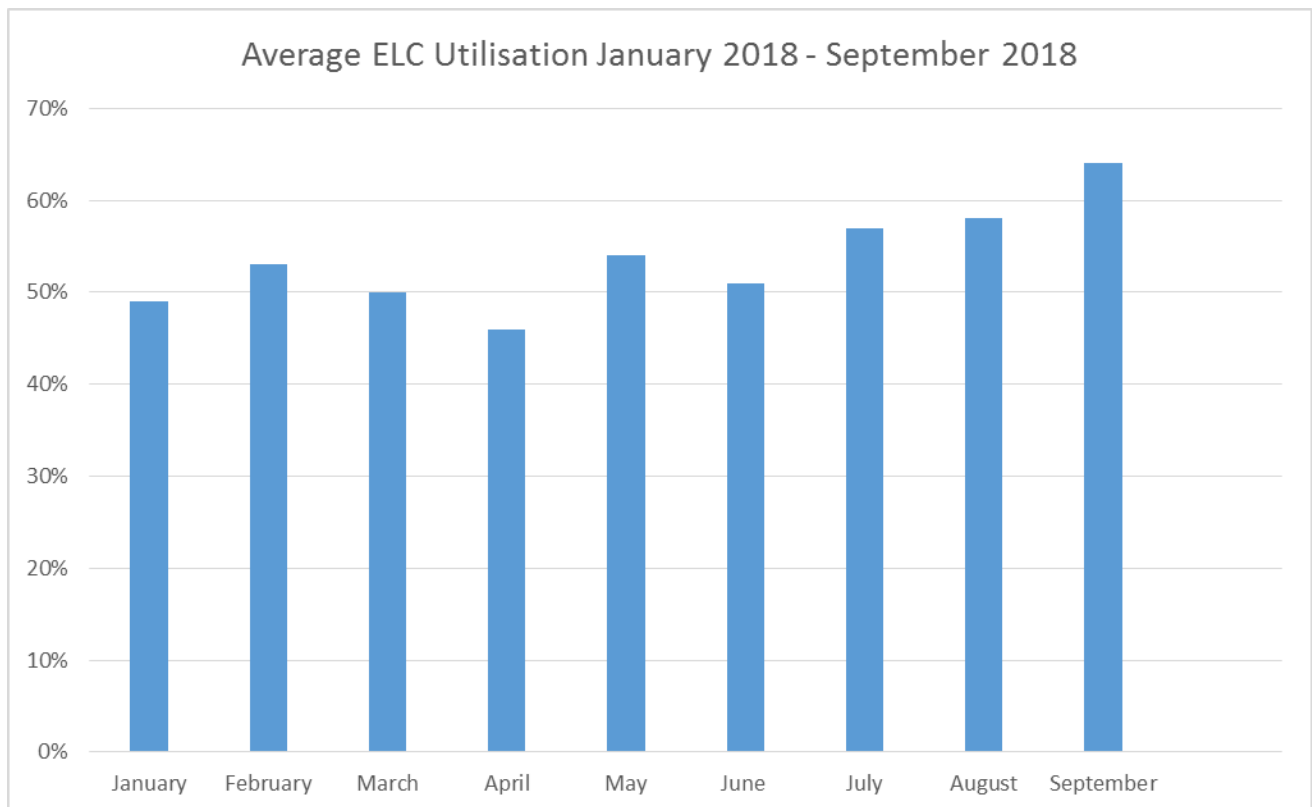
- Total children scheduled to attend for the week ending 29/06/2018: 109

- Total children scheduled to attend for the week ending 11/10/2018: 144

**People and Community Services' Report to the Ordinary Meeting of
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Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave.
January	51%	53%	58%	45%	38%	49%
February	49%	68%	53%	49%	47%	53%
March	45%	62%	57%	48%	42%	50%
April	43%	51%	51%	38%	45%	46%
May	43%	61%	59%	52%	51%	54%
June	40%	56%	60%	52%	47%	51%
July	42%	60%	73%	53%	56%	57%
August	43%	58%	68%	62%	60%	58%
September	48%	67%	78%	63%	66%	64%



**People and Community Services' Report to the Ordinary Meeting of
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The Early Learning Centre continues to run smoothly with an increase in numbers of 17 new enrolments this quarter and a very busy school holiday period. We are seeing a number of new families to Nyngan enrolling.

This quarter the ELC have participated in NAIDOC week celebrations, had a visit from some of the Mick Glennie residents and had a number of excursions into the community for various events.

2.3 Recommendation

That the Early Learning Centre Report as at October 2018 be received and noted.

**People and Community Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

2 BOGAN BUSH MOBILE – TERM 2 REPORT

Summary:-

The purpose of this report is to advise Council on the Term 3 activities of the Bogan Bush Mobile service.

2.1 Introduction

The purpose of this report is to advise Council on the Term 3, 2018 activities of the Bogan Bush Mobile service.

2.2 Background

At the end of each term, the Director Children's Services provides a report to Council on the activities and statistics of the Bogan Bush Mobile service.

2.3 Discussion

Term 3: 23rd July – 28th September 2018

Statistics:

Total kms travelled in Term 3: 10,027km

Total Children Enrolled: 156 – The new system is working well with a few outstanding enrolments.

Attendance for 2018 to date: 583 children have attended a total of 152 sessions.

Current Areas being visited:

Marthaguy, Marra, Hermidale, Girilambone, Trangie, Collie, Collierreina, Tottenham, Mungery, Warren, Narromine, Duck Creek and Nyngan.

Term 3 Activities:

Again BBM have had a busy term 3 as we transition into the new funding arrangements. The transition process has not been smooth sailing and has created a higher than predicted administration work load. This seems to be settling as we are getting close to having all families enrolled in the new system.

**People and Community Services' Report to the Ordinary Meeting of
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BBM will be attending the 2018 Mobile Meet in Sydney from 15th – 17th October 2018.

Under the new system, both Collie and Marra Creek will be commencing "Child Care" for 6 hours per day commencing in Feb 2019. The Director of Children's Services is working with these venues to set up space, equipment and policies that are required, families from these venues are most excited about the upcoming changes.

Drought Funding Update

In addition to the \$10,000 from the Mothers Group in Sydney previously reported to Council, an amount (to be confirmed) will be added to the total as BBM were successful in being a beneficiary from the recent Trangie Ball with these funds going towards funding Petria King from Quest for Life's visit with dates to be confirmed in the next week.

2.4 Recommendation

That the Bogan Bush Mobile Term 3, 2018 Report be received and noted.

**People and Community Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

3 LIBRARY REPORT

Summary:-

The purpose of this report is to provide Council with information both statistical and informative in regards to the library's function.

3.1 Introduction

The purpose of this report is to provide Council with information both statistical and informative in regards to the Library's function.

3.2 Background

This report demonstrates that the Bogan Shire Library provides many services to our community and that the community is keen to use the Library for their various needs.

3.3 Discussion

During July the Library hosted weekly Story Times with the attendance of children from the Early Learning Centre and Pre-Schoolers and parents as well as two Holiday Craft mornings with 18 children and 5 parents and 25 children and 8 parents respectively attending.

The Weekly Story Times continued in August and September including a special Children's Book Week StoryTime with the theme of "Find your Treasure" which was well attended by children from the Early Learning Centre, Nyngan Pre-School and additional Pre-Schoolers with their carers.

The Book Link Reading Program finished in early August with a representative of the Nyngan CWA Association presenting readers and age group winners with their certificates, book prizes and vouchers

A Stock Rotation (mini stocktake) was completed to rotate stock that had not been borrowed to provide our libraries with different reading and listening materials.

**People and Community Services' Report to the Ordinary Meeting of
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Councillor Jackson and the Library Manager attended the Central Western Zone Libraries meeting in Mudgee on 7 September 2018. Topics discussed include:-

- Update on arrangement: Resources Sharing – Basecamp;
- NSW Public Library Association Central West Zone Constitution Review;
- Renew our Libraries Campaign Update;
- NSW Public Libraries Report;
- Australian Public Library Alliance (APLA) Report;
- State Library Report; and
- Zone Libraries Reports – Major Programs/Activities.

The Library Manager also attended the North Western Librarian's Meeting held at Warren on 12 September 2018. Topics discussed include:-

- New brochures and Library bags for North Western Library Service;
- a new free website "Story Box" is available for children where children's books are read out showing pictures of books; and
- Borrow Box now has 11 library members providing more ebooks and eaudio.

The Country Women's Association International Country of Study for 2018 was Poland. Year 5 and Year 6 students from St. Joseph's Catholic School and the Nyngan Public School did Power Point presentations with 3 children doing a poster as well. Power Point presentations were of an exceptional standard.

The North Western Library Service will be holding its AGM Meeting at Coonamble on Wednesday 7 November 2018 commencing at 10.30 am. Attending will be North Western Library Managers, Chairperson Councillor Pauline Serdity (Warren), and Councillor representatives from each Council.

Quotes are being obtained for items forming part of our 2017/18 grant funding including computers and blinds. The new air conditioner, light fixtures, and multi-functional photocopier have already been installed.

**People and Community Services' Report to the Ordinary Meeting of
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Library Statistics

Statistics for the past quarter dating from 1.07.18 to 30.09.18 are as follows with a comparison of the previous year figures for the same period:

July 1st – Sept 30th, 2018		July 1st – 30th September, 2017	
Adult Fiction	523	Adult Fiction	804
Western Fiction	53	Western Fiction	43
Large Print	239	Large Print	365
Magazines	157	Magazines	323
Adult Non Fiction	78	Adult Non Fiction	134
Talking Books	56	Talking Books	89
Stories are magic	20	Stories are magic	87
Junior Fiction	192	Junior Fiction	358
Junior Non Fiction	6	Junior Non Fiction	13
Easy & Easy2 & RR	437	Easy & Easy 2 & RR	612
Toys	10	Toys	18
Home-Start Resources	10	Home Start Resources	35
Junior Talking Books	0	Junior Talking Books	8
Young Adult Fiction	6	Young Adult Fiction	94
Equipment	1	Equipment	0
DVD's	262	DVD's	780
TOTAL ISSUES	2,050	TOTAL ISSUES	3,760
TOTAL MEMBERS	2,400	TOTAL MEMBERS	2,586
New Members	16	New Members	10
Internet usage	820	Internet Usage per hr	1,976
People Counter	3,254	People Counter	3,750

**People and Community Services' Report to the Ordinary Meeting of
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Other manual stats included for the past 3 months:-

No. of people using computers: 522

Computer IT Help: 127

Wifi: 109 users

Clients used the library for Study, Tutoring, Meetings and Play time.

We have held 14 Story Times over the past 3 months with good numbers attending as well as a Children's Book Week Story time.

Our July Holiday craft mornings were well attended by 38 children.

3.4 Recommendation

That the Library Report for the reporting period 1 July 2018 to 30 September 2018 be received and noted.

**People and Community Services' Report to the Ordinary Meeting of
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4 NYNGAN SHOW DAY

Summary:-

This report recommends a request to the Minister for Industrial Relations for a public holiday from 12 noon on Monday 20 May 2019 for the Nyngan Show.

4.1 Introduction

The purpose of this report is to advise Council of community response to the declaration of a local event day / public holiday for Nyngan Show Day in 2019 and to recommend a request to the Minister for Industrial Relations for a public holiday from 12 noon on Monday 20 May 2019 for the Nyngan Show.

4.2 Background

Traditionally Council has requested that the relevant State Minister declare a half-day public holiday for the Bogan Shire area on Monday afternoon of the Nyngan Show.

The NSW Government introduced legislation in 2010 which makes provision for the declaration of local event days as an alternative to local public holidays. Based on information provided by NSW Industrial Relations the potential impacts on business and the community for a public holiday as opposed to a local event day in a designated local government area are:

Public Holidays

- Banks are required to close unless they hold specific approval to remain open.
- Shops are free to open without restriction.
- All employees who work in the designated area are entitled to be absent from work.
- Those employees who work may have an entitlement to penalty rates.

Local Event Day

- Banks and shops are free to open without restriction.
- Entitlements to paid time off work or penalty rates for employees will only arise where they have been agreed at a workplace level.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council held on 25 October 2018

In 2014, for the first time, the relevant education authorities directed local schools to have classes on the morning of Show Day (the non-gazetted holiday portion of the day) rather than to close the schools and be allowed to make up this time during the year.

Following the 2014 Show, Council received feedback from the Nyngan Show Society, the community and schools on the impact that a half day Public Holiday had on them. Firstly, it prevented students (and some parents / carers) from legitimately participating in Show activities in the morning and secondly it limited the extent to which families could participate in the Sunday night Show events, it being a "school night".

On the basis of this feedback, Council took a resolution on 26 June 2014 that Council request a full day public holiday for the Nyngan Show.

Notwithstanding this resolution, in the process of making application to the NSW Government for the declaration of a holiday, Council was expected to take into account the costs to business and the local community through appropriate public consultation.

During this process in 2014, Tritton Mines expressed opposition to a full-day public holiday citing disruption to operations and significant cost implications for them, however they were supportive of a half-day public holiday to enable attendance of those that were interested, while still maintaining efficiency of their operations.

4.3 Discussion

As part of the standard public consultation process for the 2019 Show Day, Council is required to consult with local banks and schools, Aeris Tritton Operations and Lawlab, asking them to advise Council if they would prefer the declaration of a Local Event Day over a Public Holiday.

Council's application for a public holiday is due to the Minister for Industrial Relations by 18 November 2018. Letters have been sent to the organisations named above with responses due by 24 October 2018. Some responses have been received and are attached, whilst others will be made available at the Council meeting.

It is recommended that, subject to responses received during the consultation process, Council maintains its previous position and applies to the Minister for Industrial Relations for the declaration, under the Public Holidays Act 2010, of a local public holiday for the Bogan Shire Council Local Government area from 12 noon on Monday 20 May 2019.

**People and Community Services' Report to the Ordinary Meeting of
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4.4 Attachments

Response from Commonwealth Bank

Response from Nyngan high School

Response from Aeris Tritton Operations

4.5 Recommendation

That Council apply to the Minister for Industrial Relations for the declaration, under the *Public Holidays Act 2010*, of a local public holiday for the Bogan Shire Council Local Government area from 12 noon on Monday 20 May 2019.

**People and Community Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

From: Douglas, Jodi (Branch Manager) [<mailto:jodi.douglas@cba.com.au>]

Sent: Monday, 15 October 2018 4:22 PM

To: Debb Wood

Subject: RE: 2019 Nyngan Show Day Holiday

Hi Debb

We are happy to continue as a public holiday as it has been in previous years but will be fine with whatever decision council sees fit.

Regards

Jodi



Jodi Douglas
Branch Manager
Retail Banking Services
109 Pangee St
Nyngan, NSW, 2825

Phone 02 91202061

Email jodi.douglas@cba.com.au

**People and Community Services' Report to the Ordinary Meeting of
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PO Box 156
Telephone 02 6832 1004
Facsimile 02 6832 1769
Email: Nyngan-h.school@det.nsw.edu.au
Principal: M Gibson
Deputy: A Bush

NYNGAN HIGH SCHOOL

16/10/2018

Mrs Debb Wood
Manager People and Community Services
Bogan Shire Council

Re: Nyngan Show Day Holiday

Dear Debb,

I am writing with regard to the Bogan Shire Council's application for a Public Holiday, coordinated for the Nyngan Show in 2019.

Nyngan High School supports the Council's application to the Minister for Industrial Relations, for a Public Holiday to occur on this day.

Our school community has many members who annually take part in Nyngan Show events and as such would be absent from the normal school day to attend their duties at the show. Our school is also a large contributor to stalls and events such as the livestock judging and parading, artistic competitions and culinary commitments.

As such it would be advantageous for a Public Holiday to occur, whereby all school community members can attend the Nyngan Show in support of our local community and there would be no detrimental effect to educational delivery for our students or staff.

Yours Sincerely,



Michael Gibson

Principal

**People and Community Services' Report to the Ordinary Meeting of
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Aeris
TRITTON OPERATIONS

15 October 2018

Mrs Debb Wood
Manager People and Community Services
Bogan Shire Council
PO Box 221
Nyngan NSW 2825

Dear Debb

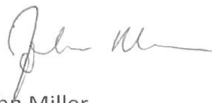
2017 NYNGAN SHOW DAY

Thank you for your letter of 15 October regarding options for the 2019 Nyngan Show Day.

It is Tritton Resources Limited's clear preference that the day be declared a Local Event Day due to the effect on the operation a Gazetted Public Holiday entails.

Second preference is a gazette half day public holiday. This will provide ample opportunity for people to attend and support the event and may in fact provide for better attendance as it will encourage people to stay in Nyngan rather than be away for the day.

Yours faithfully



John Miller
General Manager
Tritton Operations

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**People and Community Services' Report to the Ordinary Meeting of
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5 DROUGHT COMMUNITIES PROGRAM

Summary:-

The purpose of this report is to provide information to Council on funding from the Drought Communities Program and for Council's consideration of eligible projects.

5.1 Introduction

The purpose of this report is to provide information to Council on funding from the Drought Communities Program and for Council's consideration of eligible projects.

5.2 Background

Council was formally advised on 2 October 2018 of its eligibility under the Australian Government's Drought Communities Program and of the associated funding guidelines.

Bogan Shire Council is eligible for funding for projects up to \$1 Million.

Council has to consider the following extracts from the Program's guidelines in determining which projects to put forward for funding:-

5.2.1 Eligible projects:-

To be eligible the project must:-

- meet project requirements;
- include eligible activities and eligible expenditure;
- have at least \$25,000 per application in eligible expenditure; and
- be completed by 30 June 2019.

5.2.2 Eligible activities:-

Eligible activities must directly relate to the project and can include:-

- repairs, maintenance, upgrading or building new community facilities;
- repairs, maintenance, upgrades, construction and fit-out of community spaces;
- employing local contractors to undertake repairs and maintenance;
- holding events; and

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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- undertaking other drought relief activities (including water carting for human consumption).

5.2.3 Eligible expenditure:-

Grant funds can only be spent on eligible expenditure which may include the cost of:-

- suppliers, consultants and contracted labour undertaking eligible project activities;
- materials required to deliver eligible project activities;
- purchasing, leasing or hiring equipment required to deliver eligible project activities;
- holding events; and
- other drought relief activities (including water carting for human consumption).

5.2.4 Ineligible expenditure:-

Examples of ineligible expenditure include:-

- payment of salaries for existing staff or contractors, although projects may be carried out by existing workforces;
- computer software or hardware that is not an integral part of the funded capital project;
- a Council's core or business-as-usual operations, which Council rates and other Government funding usually funds;
- purchases of land, buildings, vehicles or mobile capital equipment (e.g. trucks and earthmoving equipment);
- expenditure incurred prior to 19 August 2018;
- undertaking studies or investigations; or
- the development of private or commercial ventures, including licensed areas of registered clubs.

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5.2.5 Project Requirements:-

Each project must meet at least one of the following three project requirements.

a. The project is expected to lead to the employment of locals:-

- the extent to which farmers and/or farm labourers/staff/contractors are expected to be employed;
- how the project is expected to lead to the employment of locals and over what period of time they are expected to be employed;
- the employment expected to be created beyond the immediate construction phase of the project and into the longer-term; and
- the indirect employment expected to be created through the potential flow-on effects to local businesses, suppliers, and services.

b. The project is expected to contribute to the economic activity of communities/regions:-

- local businesses, suppliers and services are expected to be used to complete the projects; and
- the project will encourage investment, business activities and other economic benefits to communities/regions.

c. The project is expected to lead to the retention of businesses, services and facilities:-

- the benefits that should be delivered as a result of the project, such as increased tourism, increased trade for local businesses, improved services resulting from enhanced facilities; and
- the number of people that are expected to benefit from the approved project.

5.3 Discussion

In some respects the Drought Communities Program is similar to the Stronger Country Communities Program in that it has a focus on repairs, maintenance, upgrading or building new community facilities and spaces.

One way of determining which projects to put forward for funding could be for Council to consider those Stronger Country Communities Program projects that were put forward but were unsuccessful.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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In December 2017 Council resolved to apply for Stronger Country Communities Program for Nyngan Pool improvements and Pathway. Eligible projects were again considered by Council in March 2018, with several being submitted for funding. The following projects were considered by Council in March but were either not submitted for funding or were unsuccessful. Some of these projects may not be eligible for Drought Communities Program funding or it may not be possible to complete them before 30 June 2019 but they are presented for further consideration.

Project	Estimated Cost
Pool - amenities upgrade	\$50,000
Pool - entry/façade refurbishment	\$65,000
Pool - resurfacing (tiling)	\$400,000
Town Hall revitalisation including DIAP	\$350,000
Multi-purpose Indoor Sports / Cultural / Youth Centre (possibly on either old Palais Theatre or tennis court sites)	\$900,000
Recreational pontoon and shelter - Water Storage, Tottenham Rd	\$100,000
All-weather arena at Showground	\$350,000
Larkin Oval - improvements to canteen / announcer box	\$350,000
Main street beautification (paving as per master plan)	\$500,000

In addition, consideration could be given to the following projects / activities which have been suggested. Costs are, at this stage, a rough estimate only:-

- Carting of potable water to rural properties;
- Construction of turf cricket pitch at Larkin Oval to take advantage of new lights, and pitch roller - \$30,000;
- Inspection and rectification of CBD Awnings, painting of shopfronts - \$250,000; and
- Gravel re-sheeting of rural roads - \$25,000 per kilometre.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

Councillors may of course also wish to propose other eligible projects and activities on behalf of the community at the Council meeting.

5.4 Recommendation

That:

1. Council considers and determines which eligible activities and/or projects to submit for funding under the Drought Communities Program.
2. The General Manager applies for funding under the Drought Communities Program for the specified projects.

Debb Wood
Manager People and Community

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE AND CORPORATE SERVICES

Mayor and Councillors

The following reports are submitted for consideration:-

1 INVESTMENTS SEPTEMBER 2018

Summary:-

- *The report is to outline the performance of Council's Investment Portfolio for the month of September 2018.*
- *At 30 September 2018 Council had \$12.8 million invested. There has been a decrease of \$641,000 due to the payments for the Water Storage Facility and claims not being received and various Capital plant purchases.*

1.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of September 2018.

1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

1.3 Discussion

The Investment Report for September 2018 is shown below. At 30 September 2018 Council had \$12.8 million invested. There has been a decrease of \$641,000 due to payments for the Water Storage Facility and claims not being received and various Capital plant purchases. All money has been invested in accordance with Council's Investment Policy.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

Investment Movements for September 2018

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements							
REF	Source	Taken up	Maturity	Days	% rate	Bal Aug 18	Bal Sep 18
3204	NAB	11/06/2018	10/12/2018	182	2.770%	1,000,000.00	1,000,000.00
4608	NAB	1/06/2018	1/06/2019	365	2.570%	2,000,000.00	2,000,000.00
300023	Commonwealth	06/06/2018	5/06/2019	364	2.530%	2,800,000.00	2,800,000.00
4736229	Bankwest	19/07/2018	15/01/2019	180	2.750%	1,000,000.00	1,000,000.00
6894	NAB - Professional Funds	4/05/2016	At Call		1.900%	6,638,258.15	5,996,902.02
	Balance securities held					13,438,258.15	12,796,902.02
	Balance Ledger 19010.8200.8200					13,438,258.15	12,796,902.02
	Summary by institution						
	Commonwealth					2,800,000.00	2,800,000.00
	NAB					9,638,258.15	8,996,902.02
	Bankwest					1,000,000.00	1,000,000.00
						13,438,258.15	12,796,902.02

1.4 Recommendation

That the Investments Report for the month of Septembr 2018 be received and noted.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

- This report is to provide a comparison of rate collections as at 30 September 2018, with the same period last year.
- Total arrears have decreased from \$467,344 at 30 September 2017 to \$396,048 as at 30 September this year.

2.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 30 September, 2018, with the same period last year.

2.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2018-2019	2017-2018
Arrears Prior to 01/07/2018	289,816	332,766
First Instalment Outstanding as at 30/09/2018	106,232	134,578
Second Instalment Outstanding as at 30/09/2018	959,139	956,238
Third Instalment Outstanding as at 30/09/2018	990,164	983,499
Fourth Instalment Outstanding as at 30/09/2018	998,774	991,622
Total Arrears	396,048	467,344
Total Outstanding	3,344,125	3,398,703
Monthly Transactions		
Amount Levied & B/Fwd	5,242,293	5,251,902
Add: Adjustments	6,931	6,830
Less: Payments to end of September	-1,828,841	-1,782,851
Less: Rebates	-79,194	-80,051
Add: Postponed	2,936	2873
Gross Total Balance	3,344,125	3,398,703
Arrears of total amount levied %	7.5%	9%



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

Total arrears have decreased from \$467,344 at 30 September 2017 to \$396,048 as at 30 September this year.

Each instalment amounts to approximately \$1,311,000.

(Total Rates, Waste, Water & Sewer Access Charges)

There has been an additional \$45,990 collected at the 30 September 2018 to the 30 September 2017.

2.3 Recommendation

That the Rates and Annual Charges Collection Report for the month of September 2018 be received and noted.

3 FIRST QUARTER 2018/2019 BUDGET REVIEW

Summary:-

This report is to:-

- 1. Review actual performance against budget for the first three months of the 2018/19 financial year up to 30 September 2018.*
- 2. Adjust the budget in response to changes in the financial landscape and changes to Council's corporate goals.*

3.1 Introduction

The purpose of this report is to:

1. To review actual performance against budget for the first three months of the 2018/19 financial year up to 30 September 2018.
2. To adjust the budget in response to changes in the financial landscape and changes to Council's corporate goals.

3.2 Background

Clause 203 (1) of the Local Government (General) Regulation 2005 requires that Council complete a budget review within 2 months of the end of each quarter. More importantly the review should be completed to enable good financial management of Council's resources. It is with this in mind that this report is presented within one month of the end of the first quarter.

Referring to Appendix A, the Projected Year End Result has been adjusted to allow for carry forward items and first quarter recommended changes. The items in the carry forward column are prior year capital projects and have already been approved by Council at previous meetings. The first quarter changes are shown in a separate column and discussed below and need to be approved at this meeting. A copy of the updated Capital Budget is shown in Appendix D.

The figures in the Projected Year End Result column are the estimate of income/spending at the end of the financial year. It is the sum of the originally adopted budget for 18/19, plus items carried forward from 17/18, plus or minus recommended changes made at this first quarter review.

3.3 Discussion

Performance Against Budget

The year to date performance against budget shows nil change to the projected balance. Council budgeted for a cash surplus of \$770 and this is still the case. All budget changes have been offset against changes in other areas.

The state of the individual funds is shown in Appendix C:

As always Councillors and staff need to be aware of decisions and their impact on Council's budget. It is important that corresponding savings are found when making decisions on additional spending as has been done with this quarters adjustments.

Council has a net favourable adjustment of \$18,999 to its FAG Grant after initially budgeting for a 5% increase for both components of the grant. The General Purpose component of the grant Council received an additional \$43,497 which was a 7.18% increase, however the Rural Roads component only received a 3.25% increase which meant \$24,498 less than budget. An overall increase of approximately 5.5% over both components. This increase has been offset against unfavourable adjustments in the review, the main one being increase to insurance premiums due to reinstatements of the FESL to our policies.

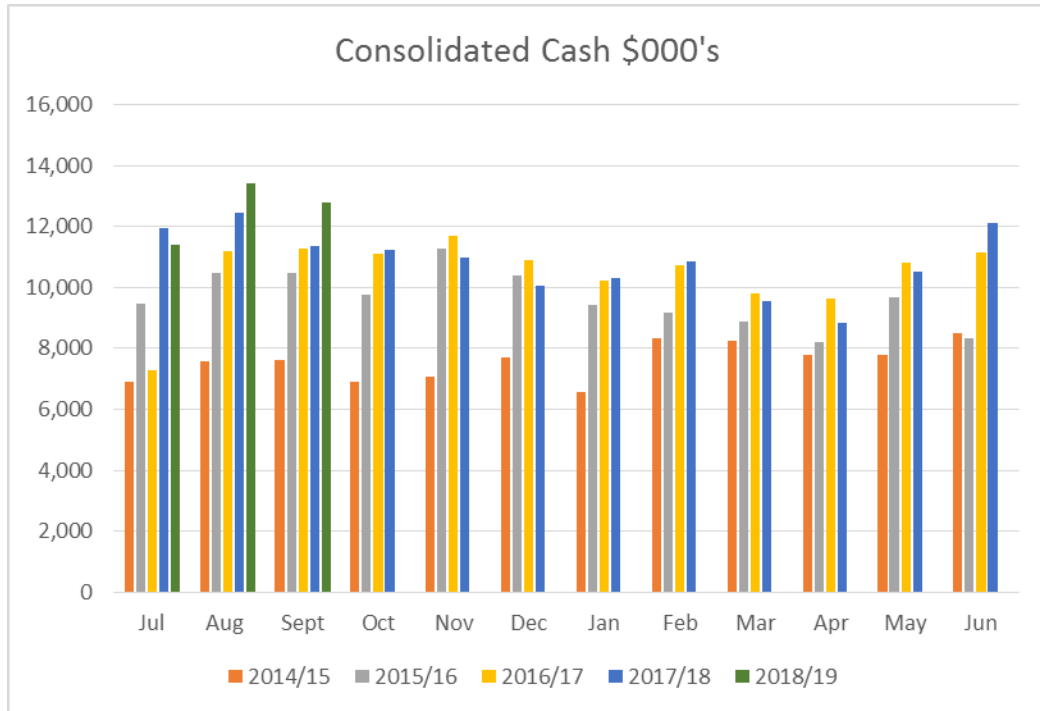
The first quarter adjustments are divided into favourable and unfavourable and explained below:

Favourable adjustments are where Council has found that it is going to get more income than budgeted or expects to spend less than originally budgeted. Unfavourable adjustments are the reverse. These are where the program is going to cost more than originally budgeted or income is going to be less or Council has resolved to spend additional funds to the original budget. The budget is therefore adjusted accordingly to reflect these changes. There are also some reallocation entries where budgets have been moved around to improve our General Ledger format and costing processes.

These have been summarised in Appendix B.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

Cash



Council is holding significant cash balances once again due to prepayment of 2018/19 and the first quarter payment Financial Assistance Grants, Block Grant and First Instalment of Rates being paid. Consequently the cash balance is expected to decrease over the next nine months. At \$12.1 million the 2017/18 year end cash balance came in above Council's Long Term Financial Plan projection of \$8.5million. This is due to the advance payment of the 18/19 Financial Assistance Grant of \$2million, advance R2R Funding of \$354,690 as well as other Capital Projects not completed that have been carried forward to 2018/2019. \$3,999,000 of this amount is unrestricted.

Consulting and Legal Expenses

The budget has been revised in the Environmental Services to transfer from wages to consultants and in Building Control to use for additional costs in Environmental Services.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

CONSULTING & LEGAL EXPENSES			
Expense	Budget \$	Expenditure YTD \$	Revised \$
Consultancies	390,936	197,573	452,586
Legal	27,500	2,850	27,500

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended 30/09/2018 indicates that Council's projected financial position at 30/6/19 will be *satisfactory* at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



Signed: _____ date: 17/10/2018
Stephanie Waterhouse
Responsible Accounting Officer, Bogan Shire Council

3.4 Attachments

Appendix A - 2018/2019 First Quarter Budget Review Summary
Appendix B - 2018/2019 Budget Review Statement
Appendix C - 2018/2019 Cash Position of Funds Projected Operating Result
Appendix D - 2018/2019 Capital

3.5 Recommendation

That Council:

1. Note the report on Actual compared to Budget for the quarter ended 30 September 2018.
2. Adopt the adjustments to the 2018/2019 budget as shown in the Budget Review Statement at Appendix A to this report.

4 COBAR WATER BOARD – APC ACCESS CHARGE

4.1 Introduction

The purpose of this report is to table a letter received from the Cobar Water Board asking for a review by Council on increases for the Albert Priest Channel Water Access Charge.

4.2 Background

Council, in the 2018/2019 budget adopted an increase in the Access Charge for Channel Users of 100% from \$12.74 per ML to \$25.48 per ML. Cobar Water Board allocation is 6,000ML which translates into an increase for them from \$76,440 per year to \$152,880 per year. This increase was to ensure, with a fixed cost, that Council recovers costs for the Channel when there are natural flows to the Channel and the usage charge is minimal.

4.3 Discussion

Council's method of billing over the past few years shows that in years when actual water transported along the Channel is low due to higher rainfall Council is not recovering costs for the Channel. To ensure cost recovery in wet years, where there are natural flows to the Bogan River and therefore little or no water transported along the Channel, Council resolved to raise the fixed costs for Albert Priest Channel users to recover costs.

In discussions with Cobar Water Board in 2013/14 it was agreed that recovery of costs would be based on 50% of estimated annual costs being recovered via an access charge with the remaining 50% being recovered by usage charges. In 2015/16, 2016/17 and 2017/18 an average of 27% of cost was recovered by access charges with 39% being recovered by usage charges. Stated differently, an average of 62% of total Channel revenue was raised by usage charges.

If Council wishes to review these charges it is recommended that the usage charge and not the fixed access charge be adjusted to ensure in these times costs are recovered.

From an analysis of income and expenditure over the past three years Council has spent approximately 21% more than it has recovered from Channel charges and with costs increasing, and major work required at the Belaringar Syphon, Council needs to ensure it is recovering costs for the Channel.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 25 October 2018**

In addition, Cobar Water Board has been asked to review its bulk water charges for Hermidale and Miandetta for which Bogan Shire Council pays \$2.29/kl. In contrast the Channel usage charge paid by Cobar Water Board to Bogan Shire Council is \$36.66/ML (\$0.036/kl).

4.4 Attachment

Letter dated 10 October 2018

4.4 Recommendation

That Council leave fixed costs as they are for the Albert Priest Channel Users to ensure cost recovery and if in any year excess funds are received these be quarantined to pay for the infrastructure backlog for the Channel.

Cobar Water Board

ABN: 82 617 007 174

PO BOX 8
COBAR NSW 2835

PHONE: (02) 6836 5888
FAX: (02) 6836 5889
SERVICES MANAGER: 0427 879 238

Ref: WB1-2
PV: SD

Wednesday 10 October 2018

Bogan Shire Council
General Manager
Derek Francis
PO Box 221
NYNGAN NSW 2825

Dear Derek,

RE: ALBERT PRIEST CHANNEL – ACCESS CHARGE

Further to our recent discussion I am now writing to you in relation to the significant (100%) increase to the Albert Priest Channel Water Access Charge as presented to the Board by your invoice 6135.

As you would appreciate the significant increase has not been budgeted for and in particular the details as outlined in your letter dated 24 January 2014, (attached) has not been received by the Board.

Whilst we do support the intent of the tariff structure, I now on behalf of the Board request a review of the charges together with the breakdown of the estimated operating costs for this financial year, Could you please also provide a breakdown of the past three years operating expenditure for the channel.

I would also like to advise that the Board is currently reviewing all minor user agreements, and how we charge them and more information will be provided in the near future.

If you have enquiries regarding the above matters please feel to contact me on (02) 6836 5888.

Yours faithfully



Peter Vlatko
Secretary

5 FINANCIAL AND AUDIT REPORT

As a requirement of the Local Government Act Council must formally set the presentation date for the Financial and Audit Report but only after it has received the Audit Report.

To date the Audit Report has not been received.

Council can provide delegated authority to the General Manager to set this meeting date, once the Audit Report has been received. It is expected that the Report will be presented at the November 2018 Council Meeting.

5.1 Recommendation

That Council delegates the General Manager the authority to set the meeting date for presentation of the Financial and Audit Report.

Stephanie Waterhouse
Manager Finance and Corporate Services

REPORT TO THE ORDINARY MEETING OF COUNCIL – ACTING MANAGER OF ENGINEERING SERVICES REPORT

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

Work undertaken during this reporting period from 21 September 2018 to 12 October 2018 consisted of the following:-

- Completing the concreting works out the front of Nyngan Truck and Travel in Nymagee Street.
- Completing work with the carpentry crew for the removal of concrete slabs and the installation of new ones at the SES Building in Lawlor Street.
- The renewal of the Depot Toilets, a revoked project, has also been completed since the start of the financial year.
- Commencing work on installing footings for the new Nyngan Cemetery entrance.
- Commencing works on the construction of a new concrete footpath in Pangee Street from Pioneer Park to the Mine Village, another revoked project.
- Assisting Laser Electrical Pty Ltd with work associated with the installation of the new lighting at Larkin Oval.
- Commencing the organisation of the sale of surplus items at the Works Depot in Nymagee Street on 27 October 2018.
- Commencing the installation of new play equipment in Moonagee Park.

1.2 Community Facilities

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.
- Cleaning and maintenance of town streets and nature strips.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.

1.3 Roads

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

No.	Name	Comments
20	Murrawombie Road	Maintenance grading completed.
4	Dandaloo Road	Maintenance grading completed.
64	West Bogan Road	Maintenance grading continuing.
82	Pepper Lane	Maintenance grading completed.
3	Buddadbadah Road	Maintenance grading continuing.
92	Colane Road	Construction commenced.
98	East Nyngan Road	Maintenance grading completed.
25	Merryanbone Road	Resheeting completed.
24	Canonba Road	Resheeting completed.
60	Whiterock Road	Maintenance grading completed.
59	Laroo Road	Maintenance grading continuing.
49	Temples Lane	Maintenance grading completed.
	Weir Road	Maintenance grading completed.
92	Colane Road	Grid repairs completed.
HW7	Mitchell Highway	Culvert repairs completed.
	Mitchell Highway	Preparing stockpile site.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

The Jet Patcher completed maintenance on the following roads:-

- Tottenham Road
- Mitchell Highway
- Barrier Highway
- Mulla Road
- Colane Road
- Canonba Road
- Pangee Road
- Murrawombie Road
- Cobar Condo Road
- Old Warren Road

Access to water to complete road works is the main concern for the continuing months.

Rural addressing has been completed up to the point where numbers have been allocated to all properties within the Shire. The next stage of the project involves physically installing the number posts.

The works program for the remainder of October and November includes but is not limited to the following works:-

- Continuing the construction of the new footpath in Pangee Street.
- Continuing the installation of the new lighting for Larkin Oval including the digging and pouring of the footings for the light towers.
- Commencing or continuing maintenance grading, resheeting or resealing of the following roads - Colane Road, Booramugga Road and Canonba Road.
- Construction and sealing of 1km of Mulla Road and Colane Road.
- Crack sealing of Nyngan town streets.
- Commencing rehabilitation of 2.95km of the Mitchell Highway near the property 'Lohn'.

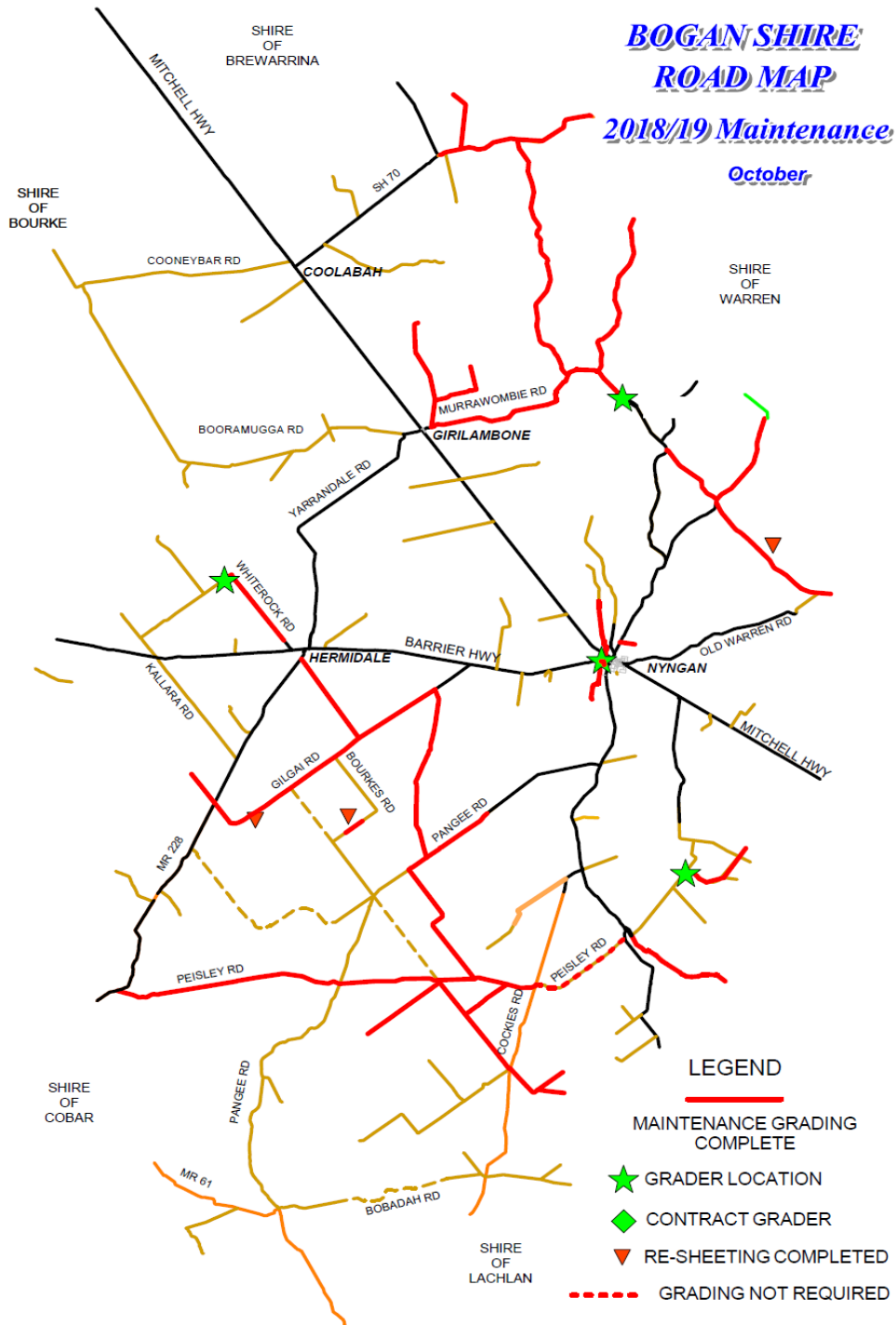
1.3 Recommendation

That the Operational Report, including Civil Works, Community Facilities and Roads for the reporting period 21 September 2018 to 12 October 2018 be received and noted.

Alister Quarmby

Acting Manager Engineering Services

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**



**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

**REPORTS TO ORDINARY MEETING OF COUNCIL - MANAGER OF
DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT**

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

Five (5) Applications have been approved since Council's September 2018 meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Canonba Road, NYNGAN	Hangar	64,000	Applicant advises that the DA will continue subject to lease negotiations.
2018/004	Mr Greg Pack	22 Bourke Street, Girilambone	Use of Existing Building as a Dwelling	15,000	Awaiting Additional Information
2018/021	Benzmax Pty Ltd	1832 Kallara Road, Hermidale	Subdivision	10,000	Under Assessment
2018/022	Mr M C Armstrong	586 Dandaloo Road, Buddabadah	Farm Stay and Function Centre	335,000	Awaiting Additional Information
2018/023	Mr Rex Rees	50 Hospital Road, Nyngan	Patio Cover	22,710	Approved 3 October 2018
2018/024	Mr Sam Wear	42 Cobar Street, Nyngan	New Private Shed	10,000	Approved 3 October 2018
2018/026	Mr Brett Burton	98 Cannonbar Street, Nyngan	New Transportable Dwelling	123,100	Approved 4 October 2018

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

2018/027	Tritton Resources Pty Ltd	Booramugga Road, Girilambone	Paste Fill Plant	5,000,000	Under Assessment
2018/028	Mr Kerry Power	31 Pangee Street, Nyngan	New Private Shed	14,000	Approved 9 October 2018
2018/029	Mr Donald Skewpeck	5 Mudal Street, Nyngan	New Private Shed	15,000	Approved 9 October 2018
2018/030	Mr Aron Couley and Ms Casey Hayes	56 Tottenham Road, Nyngan	New Private Shed	8000	Awaiting Additional Information
2018/031	Mr Colin and Mrs Stacey Wright	31 Nyngan Street, Nyngan	New Dual Occupancy	998,000	Under Assessment
2018/032	Tritton Resources Pty Ltd	86 Oxley Street, Nyngan	Demolition of Fire Affected Dwelling	20,000	Awaiting Additional Information

1.1 Recommendation

That the Development Applications Report since September 2018 Council Meeting be received and noted.

2 OPERATIONAL REPORTS

1.2 Introduction

The purpose of this report is to outline the key works undertaken since Council's September 2018 meeting by the Parks and Gardens Team.

1.3 Discussion

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:-

- Routine maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal in Heritage Park, Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, Rotary Park, Pioneer Park, Lions Park and Centenary Park.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

- Construction of new garden beds have been completed for Heritage Park.
- Planting and hard landscaping has been completed at Heritage Park. The final stage of the project involves further consultation regarding interpretative signage.
- Nyngan Memorial Swimming Pool has been opened for the upcoming season.
- Creation of new trial garden beds in Pangee Street.
- Ongoing construction at Heritage Park (nearing completion).
- Installation of new play equipment at Lions Park.
- The solar panels have now been installed on the Council Chambers, Medical Centre and Early Learning Centre and are operational. A further report will be provided to Council on electricity savings.
- New cells have been completed at the Nyngan Waste Facility and are due to be commissioned week commencing 29 October 2018.

2.3 Recommendation

That the Operational Report including Parks and Gardens since the September 2018 Council meeting be received and noted.

Tony Payne

Manager Development and Environmental Services

PRECIS OF CORRESPONDENCE

1 WESTERN STUDIO OF PERFORMING ARTS

Attached is a copy of correspondence received from the Western Studio of Performing Arts advising of a donation of \$150.00 to the Booklink Program.

1.1 Recommendation: That the correspondence received from the Western Studio of Performing Arts advising of a donation of \$150.00 to the Booklink Program be received and noted and a thank you letter be forwarded.

2 NYNGAN RSL CLUB

Attached is a copy of correspondence received from the Nyngan RSL Club asking Council to consider hiring security fencing and the portable toilets to the Club free of charge on the Fight Night, being 3 November 2018.

General Manager's Note: The Club has now requested only the hire of the portable toilets. Council's portable toilets are only for hire to non-profit organisations at a cost of \$340.00 per day.

2.1 Recommendation: For Council's Consideration.

3 NYNGAN SHOW SOCIETY

Attached is a copy of correspondence received from the Nyngan Show Society asking Council to consider concreting the floor in the photography room of the Wye Pavilion. This is the only part of the pavilion which has not been concreted.

General Manager's Note: The cost to concrete this room would be \$17,062.00.

3.1 Recommendation: For Council's Consideration.

4 KEITH WHITE

Attached is a copy of correspondence received from Keith White asking Council to include in projects with money coming from the Federal Government to Local Government the fencing, a tablet explaining historical importance of the Chinese portion of the Cemetery and covering of the fenced area with crushed aggregate.

4.1 Recommendation: For Council's Consideration.

5 KEITH WHITE

Attached is a copy of correspondence received from Keith White 1924 Garford Restoration Committee asking Council to keep in mind with Federal Government money, the replacement of the doors of the Fire Station so that the 1924 Garford would be visible to the public.

5.1 Recommendation: For Council's Consideration.

6 THE HONOURABLE DAVID ELLIOTT MP

Attached is a copy of correspondence received from The Honourable David Elliot MP, Minister for Veteran Affairs asking for support to encourage the community to stop and pause for reflection at 11.00am on Sunday 11 November 2018, for one minute to remember the veterans who paid the ultimate sacrifice and express gratitude for the peace and prosperity that we enjoy today. This year commemorates the Centenary of Armistice and marks the end of the Great War.

6.1 Recommendation: For Council's Consideration.

7 THE FUTURE OF OUR PEOPLE

Attached is a copy of correspondence received from the Director of the Future of our People requesting Council to assist in obtaining 10,000 signatures to lodge into NSW Parliament. The petition is Bridgeing-ing the Gap-Campaign to have the Indigenous Australian Flag placed on the Harbour Bridge.

7.1 Recommendation: For Council's Consideration.

8 NSW GOVERNMENT KEVIN ANDERSON MP PARLIAMENTARY SECRETARY FOR REGIONAL ROADS, MARITIME AND TRANSPORT

Attached is a copy of correspondence received from Kevin Anderson MP Parliament Secretary on behalf of the Minister for Transport and Infrastructure in response to Council's letter concerning the way vehicles inspections are being carried out at Nyngan HVIS. Council's concerns have been noted and is advised that Roads and Maritime Services has a duty to ensure all heavy vehicles are safe to operate on NSW roads.

8.1 Recommendation: That the correspondence received from Kevin Anderson MP Parliament Secretary on behalf of the Minister for Transport and Infrastructure in response to Council's letter concerning the way vehicles inspections are being carried out at Nyngan HVIS be received and noted.

9 NYNGAN HIGH SCHOOL

Attached is a copy of correspondence received from Michael Gibson, Principal, requesting Council's assistance with a fundraising activity for the delegation travelling to China. The School has requested that Council supply used metal irrigation housings and piping that can be stripped and sent for recycling, with these funds passed onto the delegation.

General Manager's Note: Council has in previous years supplied the metal and piping to the delegation for recycling as a fundraising activity.

9.1 Recommendation: For Council's Consideration.

10 THE COUNCIL OF THE SHIRE OF BOURKE

Attached is an invitation from The Council of the Shire of Bourke to attend the 2019 Western Division of Councils Annual Conference being held on 24 to 26 February 2019 at Bourke.

10.1 Recommendation: For Council's Consideration.

11 REGIONAL DEVELOPMENT AUSTRALIA

Attached is a copy of correspondence received from Regional Development Australia (RDA) concerning Stakeholder consultation for proposed Designated Area Migration Agreement (DAMA) for RDA Orana. RDA Orana has been working on the issues of the workforce for our region and has identified that there are critical labour shortages holding back business growth. They have identified a project pipeline of \$7.9b that is a mix of mining, infrastructure, renewable energy, manufacturing and health projects between now and the next five years. RDA Orana is seeking the advice and input of our organisation into the proposal to have the RDA Orana geographic area being approved as a DAMA. Also attached is a RDA Orana DAMA Proposed Occupation List.

11.1 Recommendation: For Council's Consideration.

12 WEEKLY CIRCULARS

Weekly Circulars dated 21 September 2018, 28 September 2018, 5 October 2018 and 12 October 2018 have been emailed to Councillors for information.

12.1 Recommendation: That the Local Government Weekly Circulars be noted.

Western Studio of Performing Arts

PO Box 173, Nyngan NSW 2825



15th August 2018

Dear Bogan Shire Council - Booklink Program

Each year we hold an annual Charity Concert, hosted by the students of Western Studio of Performing Arts to raise money for the youth of Nyngan and the wonderful organisations that run various clubs to cater to their sporting and cultural needs. We have now reached \$100 000 in funds raised, of which we are most proud.

We are happy to enclose a cheque for you, proceeds of the concert, to enable your fantastic club to keep going with its day to day running, whilst you provide your outstanding services to the lucky kids of Nyngan and District.

Without such organisations as yours, our town would be a much poorer place and it is a credit to all the wonderful volunteers who give up their time to make these clubs viable. We hope our donation will help in some small way and wish you the very best in your organisation for the upcoming year.

Kind regards,

Wendy Robb

Wendy Robb
President
Western Studio of Performing Arts
Parent's Committee

BOGAN SHIRE COUNCIL	
FILE	R/N
24 SEP 2018	
ASSIGNEE	

Receipt # 104525

CST free

1710.130.220

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

RE: Fight Night 3rd November 2018

Hi Derek

As you know the Fight night is being held at the Club.

I am writing to ask if Council would consider hiring the Security fencing and portable toilets to the Club free of charge.

As with most businesses houses in Nyngan we are feeling the impact of the drought and this generous donation would be appreciated.

Thank you for your consideration with this matter.

Kind Regards
Sharyn Martin
Sec/Mng

Nyngan RSL Club
106 Pangee Street
Nyngan NSW 2825
Ph: 02 6832 1102

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018

8 October 2018



Mr Derek Francis
General Manager
Bogan Shire Council
Cobar Street
NYNGAN NSW 2825

Dear Derek

It was brought to my attention at our annual Show that the floor in the photography room of the Wye Pavilion has two large holes that are of a concern for the stewards and the public when in this area, one of the stewards actually ended up going through the board, no injuries occurred and the two areas were cordoned off.

The whole of the pavilion has been concreted except for this room, if it is at all possible would the Council consider completing the last section with concrete flooring so this problem can be fixed permanently.

We look forward to your reply.

Yours Sincerely

KAKorn

Kathy Korn
SHOW SECRETARY

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018

Keith White
73 Warren Street
Nyngan. 2825

The General Manager
Bogan Shire Council.
Cobar Street
Nyngan.

Dear Derek,

You would be aware that there is possibly Federal Money coming to Local Government to help restore some confidence in local Communities.

Would it be possible to have included in the projects the fencing, a tablet explaining the historical importance of this part of the cemetery, and the covering of the fenced area with crushed aggregate.

Thank you for reading my request

Yours faithfully,



Keith White

24/09/2016

BOGAN SHIRE COUNCIL	
FILE	R/N
27 SEP 2018	
ASSIGNEE	

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018



1924 Garford Restoration Committee

P.O.Box 53 Nyngan 2825

The General Manager
Bogan Shire Council
Cobar Street
Nyngan 2825

Dear Derek,

It has become evident that there is going to be Federal Government Money to improve some attributes of communities through direct Grants.

When applications are called for would the The Bogan Shire Council keep in mind the replacement of the Doors on the Fire Station so that the 1924 Garford will be visible to the public in all its glory.

Thanking you.

Yours Faithfully

Keith White

Hon. Sec. 20/09/2018



BOGAN SHIRE COUNCIL	
FILE	R/N
27 SEP 2018	
ASSIGNEE	

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**



The Honourable David Elliott MP

**Minister for Counter Terrorism
Minister for Corrections
Minister for Veterans Affairs**

Reference: D18/122498/DJ

Councillor Ray Donald
Mayor, Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

CC: The Hon. Kevin Humphries, Member for Barwon

Dear Mayor

On the 11th of November this year New South Wales will join communities across Australia, and the world, to commemorate the Centenary of Armistice that marks the end of The Great War.

I am writing to ask for your support to encourage your community to stop and pause for reflection at 11am on Sunday 11th November, for one minute, to remember our veterans who paid the ultimate sacrifice and express gratitude for the peace and prosperity that we enjoy today.

The Department of Veterans Affairs is working with all States to coordinate and encourage nationwide participation. Specific branding has been produced – The *NSW Remembers Armistice* logo can be utilised throughout the community to promote and commemorate Armistice. I encourage you to share this widely, and use in your local area. The logo and branding guidelines are available for download via this link: www.centenaryofanzac.nsw.gov.au/armistice

Whether attending a commemoration, walking down the street, listening to the radio or watching television, on public transport or in shopping centres, it would be wonderful to see the state come to a standstill at 11am and remember our fallen.

We hope there will be many local commemorations and events taking place, and we recommend people organise, promote and attend local community events and commemorations.

Please contact the Office for Veterans Affairs, Mr Nick Young on 8061 9258, or via email nick.young@veterans.nsw.gov.au if you would like any further information.

Thank you for your support of our service men and women.

Yours sincerely



David Elliott MP
**MINISTER FOR COUNTER TERRORISM
MINISTER FOR CORRECTIONS
MINISTER FOR VETERANS AFFAIRS**

13 September 2018

BOGAN SHIRE COUNCIL	
FILE	R/N
21 SEP 2018	
ASSIGNEE	

GPO Box 5341, SYDNEY NSW 2001

Phone: (02) 8574 6290 Fax: (02) 9339 5564 Email: office@elliott.minister.nsw.gov.au

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

From: Cheree [<mailto:cheree.toka@osgi.com.au>]

Sent: Monday, 27 August 2018 11:44 AM

To: Cheree

Cc: reconcilewithourflag@gmail.com; OSGI

Subject: Bridge-ing the Gap - Campaign to have the Indigenous Australian flag placed on the Harbour Bridge

Dear Council Office

I would like to take the opportunity to introduce myself and to inform you about the popular [campaign](#) I initiated back in January 2017.

My name is Cheree Toka, a Kamilaroi woman with family ties to North Western NSW, Gunnedah and Moree. An Inner West resident, I progressed and excelled a career within the private and government sectors. Recently, establishing a wholly-indigenous and female owned Facilities Maintenance Services company.

I initiated the campaign to fly the Aboriginal flag on top of the Sydney Harbour Bridge 365 days a year, rather than 15 days a year on certain occasions such as Australia Day, Reconciliation Week and NAIDOC week. As you are aware, in order for the campaign to be recognised within NSW Parliament, 10,000 signatures are required to lodge into parliament and the last sitting days of the parliament this year is November 13-29, so that is the target dates for us to get the campaign over the 10,000 signature line.

We a little over 3,000 hand-written signatures and 90,000 digital signatures on change.org. Independent MP's and other Council offices' have committed to providing hard copies of the petition at their major events and service centers as well.

In February 2018, we had the NSW Labour Leader, Luke Foley announce his commitment to supporting the campaign and if elected he would fly the Aboriginal flag permanently from the Sydney Harbour bridge. In March we had the Mayor, Councilor Darcy Byrne issue a Mayoral Minute in support of the campaign and their motion commitment is to support in a number of ways too. We also had the likes of Local Independent MP Alex Greenwich, Shadow Minister for Human Services, Linda Burney and Sydney Lord Mayor, Clover Moore all show their support towards the campaign.

Not long after the campaign grew momentum, many companies started to fly the Aboriginal flag in their shop fronts, offices and public areas. Here are a few places who have decided to raise the flag since this campaign –

- The Governor Generals Office.
- Bondi Icebergs.
- Anzac Hill in Alice Springs.
- Quay Bar.

The campaign was also acknowledged by a number of different news networks, broadcasting services, radio including printed publication.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

We have come a long way and we still have a long way to go. I believe council supporting this campaign is a great initiative to be a part of, given that it is likely that the initiative will be implemented in time. If your office is happy to assist in obtaining 10,000 before November, I would appreciate any assistance and to raise as much awareness to the campaign as possible.

I hope this is something your office would be interested in.

Looking forward to hearing from you.

Kind regards

Cheree Toka

Director

PO BOX 156 Petersham NSW 2049

M 0423 903 361



Hi Ray

Thank you for your response and for flying the flag Aboriginal flag outside your office.

My original email was actually requesting for your Council office to assist me in obtaining 10,000 signatures to lodge into NSW Parliament. By doing this, I would like for your Council office to have a copy of the petition at your office for people to sign.

Here's the [link](#) for the petition to print with a return postal address.

I hope you're able to assist in this big and challenging yet rewarding project.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**



Kevin Anderson MP

**Parliamentary Secretary for Regional Roads, Maritime and Transport
Member for Tamworth**

Mr Graeme Bourke
Manager Engineering Services
Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

BOGAN SHIRE COUNCIL	
FILE	R/N
17 SEP 2018	
ASSIGNEE	

Our Ref: 00598979

Dear Mr Bourke,

Graeme

Thank you for your correspondence to the Minister for Transport and Infrastructure, which was referred to the Minister for Roads, Maritime and Freight, about heavy vehicle inspections. The Minister has asked me to respond on her behalf.

While I note your concerns, Roads and Maritime Services has a duty to ensure all heavy vehicles are safe to operate on NSW roads.

As per the *Heavy Vehicle National Law*, Roads and Maritime inspectors have the power to issue a 'Notice to Produce Heavy Vehicle' where the inspector reasonably believes the heavy vehicle and its operator do not comply with the law, or the vehicle is defective.

In making their assessments, inspectors rely on compliance histories of operators and vehicles to ensure only those which meet these criteria are issued with a notice.

I hope this has been of assistance.

Yours sincerely,



**Kevin Anderson MP
Parliamentary Secretary**

10.9.2018

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**



PO Box 156
Telephone 02 6832 1004
Facsimile 02 6832 1769
Email: Nyngan-h.school@det.nsw.edu.au
Principal: M Gibson
Deputy: A Bush

NYNGAN HIGH SCHOOL

The General Manager
Bogan Shire Council
P.O. Box 221
NYNGAN NSW 2825

15/10/2018

Dear Mr Francis,

For the 2018 Tongling No15 Middle School Exchange, we would like to request your assistance with a fundraising activity.

Previous delegations have worked closely with the Bogan Shire Council, who has supplied used metal irrigation housings and piping which the groups have then stripped and sent for recycling, with the funds then being passed onto the delegation.

I would like to request that we could again, in 2018, undertake this task. The students and staff of the delegation would greatly appreciate this support and have dedicated their personal weekend time to complete the task using school facilities and resources. If this is again achievable I am comfortable to liaise with Alistair Quarmby to coordinate the activity. If you would like to contact me, please do on 0476 845 476.

Yours Sincerely,

Michael Gibson

Principal

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W 2840
P.O. Box 21, Bourke, N.S.W 2840
Telephone (02) 6830 8000 Fax (02) 6872 3030
Email: bourkeshire@bourke.nsw.gov.au
Web: <http://www.bourke.nsw.gov.au>



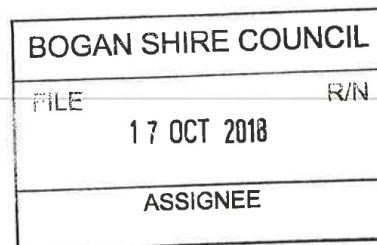
Please address all
communications to
the General Manager

Our Ref: BH-18-KHO-L8.5-M2.2-S1.1.4

Office of the Mayor

4th October 2018

Mr Derek Francis
General Manager
Bogan Shire Council
PO Box 221
Nyngan NSW 2825



Dear Derek

Re: 2019 Western Division of Councils Annual Conference

Bourke Shire Council will host the 2019 Annual Conference of the Western Division of Councils on Sunday, 24th Monday, 25th and Tuesday, 26th February 2019.

The Conference brings together the Councils in the Far West of the State to discuss issues of mutual concern and Western Division has over the years been an effective lobby and advocacy group and the current Executive, led by Councillor Dave Gallagher of Broken Hill, are keen to once again see Western Division regain its status as one of the most effective and active Local Government groups in New South Wales.

As you are no doubt aware the current membership consists of Bourke, Cobar, Central Darling, Walgett, Wentworth and Balranald Shire and Broken Hill City Council and these Councils also make up the Far North West and Far South Joint Organisation of Councils,

There have been a numbers of Councils, including Lachlan, Hay, Moree Plains, Brewarrina, Bogan and Carrathool Shires who have previously been members but for a variety of reasons withdrew.

Some of these Councils and others in the region have indicated that they would again attend the Conference if the program was reflective of the contemporary issues facing Local Government and the speakers were able to address these issues.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

It is the intent of Bourke Shire to make the Conference fulfil that objective.

Already the Deputy Premier, the Hon. John Barilaro, MP has indicated that he will attend the Conference and undertake the official opening.

We also have preliminary confirmation that both Local Government New South Wales and the New South Wales Office of Local Government will be attending and giving keynote addresses.

We are confident that the Conference will provide beneficial outcomes for all attendees.

The problems and challenges being faced by Regional and Rural Local Government Councils will be the focus of the Conference.

The attendance at the Conference does not require membership.

Could you please advise your Mayor and Councillors of the proposed date of the Conference so that they have adequate lead time to make appropriate arrangements.

A copy of the preliminary programme will be forwarded shortly.

I have attached a copy of the list of motels available in Bourke for your reference.

Should you have any further queries please contact Bourke Shire Council's General Manager, Ross Earl.

Yours faithfully

A handwritten signature in blue ink, appearing to read "Barry Hollman".

Councillor Barry Hollman
Mayor



PO Box 1357
Suite 4, Level 1
47 - 59 Wingewarra St
Dubbo NSW 2830
T: 02 6885 1488
admin@rdaorana.org.au
www.rdaorana.org.au



RDA Orana begins consultation on DAMA for the region

Dear Derek,

Stakeholder consultation for proposed Designated Area Migration Agreement (DAMA) for RDA Orana

As you are aware, RDA Orana has been working on the issue of the workforce for our region and has identified that there are critical labour shortages holding back business growth.

We've also identified a project pipeline of \$7.9 B that is a mix of mining, infrastructure, renewable energy, manufacturing and health projects between now and the next 5 years.

With 5 of 12 LGA's recording full employment, an ageing regional population and

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

declining participation rates, access to and availability of labour is a critical factor in all employer feedback. This is across the board and no industry is unaffected. (Full details of our research can be found in our Bracing for Change report, which is available to view on our website).

To address the critical shortages being experienced by business, RDA Orana has been in discussion with the Commonwealth Government and is preparing to lodge a proposal for a DAMA for the Orana region.

DAMAs are custom-designed arrangements which support a tailored, regional response to labour needs. They are an important tool in assisting regions to manage workforce strategies that support local growth. The over-arching nature of these agreements allows employers streamlined access to a broader range of overseas workers than allowed under standard skilled migration programmes, without the need to individually negotiate terms and conditions.

The specific advantages of having a DAMA in place for our region include:

- simplification of visa application system for employers
- the ability to bring semi-skilled labour into the region to meet and address real labour shortages
- the ability to bring in semi-skilled labour, which will cut the retraining costs associated with using holiday visa workers to fill unfilled job vacancies currently unrecognised in the Australian Skill Shortage lists
- the ability to allow our ageing population to continue to live in the region where they have grown up and had their working life will be underpinned by access to a professional workforce and
- provide an opportunity for overseas workers to embed in our region, supporting the possibility of permanent residency and addressing population decline, particularly in our rural communities

The DAMA will not:

- provide an advantage to overseas workers over Australian workers or
- be used to erode wages and conditions of any worker in the region
- provide any avoidance of the Fairwork Australia legal obligations of employers

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

RDA Orana is committed to the principles of

- Jobs for Australian's first and
- Wages and condition equality

Our commitment is to work with and support local government and other interested parties to ensure that population growth does not disadvantage your communities. We will focus on supporting the improvement and expansion of appropriate infrastructure and amenity that supports successful settlement in our region and does not create a disadvantage for existing residents.

RDA Orana is seeking the advice and input of your organisation into the proposal to have the RDA Orana geographic area being approved as a DAMA. This approval if successful will be granted by the Commonwealth Government and RDA Orana intends to act as the Designated Area Representative (DAR) on behalf of the region.

We have attached a list of occupations that we will be seeking to have included in the DAMA as a starting point for discussion purposes. During the consultation, we will be talking with employers to firm up numbers for each occupation; as well as concessions (i.e. English language test, variations to work experience and age). We are interested in your viewpoint on these areas.

The Commonwealth requires all organisations seeking access to a DAMA to consult with: relevant unions which best represent employees in occupations and locations proposed under the DAMA; the industry bodies which best represent employers in the industry; and any other agency, union or community group that may be impacted by the proposed DAMA.

We are formally seeking your input and submissions to allow the preparation and lodging of the proposal to request a Designated Area Migration Agreement (DAMA) which we intend to lodge by the 14 November 2018.

The Department of Immigration and Border Protection (the department) will take your views into account when considering our request.

The consultation period is for 28 days and we invite you to respond before 5 pm 31 October 2018.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

To assist you with understanding the proposal and responding I will endeavour to meet with the General Manager and Mayor of each Council over the coming month.

Your input is valued and will be taken into consideration. If we do not hear from you, we will assume that you do not have a substantive objection to our proposal. If you have information or documents to support any concerns, these should be provided in your written response to us.

The department expects that all information provided to you during the consultation is treated in confidence. Copies of all correspondence between us will be provided to the department. Information provided in this process should not to be disclosed to any other party.

During the consultation period, we are also holding a series of public meetings, aimed at employers and we invite you to assist us with promoting these events to employers in your region. The details of the events are:

- [Mudgee Council Chambers - 10th October](#)
- [Dubbo Commercial Hotel - 11th October](#)
- [Nyngan RSL Club - 16th October](#)
- [Cobar Council Chambers - 17th October](#)
- [Narromine United Services Memorial Club - 18th October](#)

Submissions can be lodged with Megan Dixon, the Director of Regional Development at

RDA Orana

PO Box 1357

Dubbo NSW 2830

or via email at dama@rdaorana.org.au

Attached for your information is a copy of the [DAMA guidelines](#) .

Attachment 2 provides the specific details we are required by the department to provide to you, [occupations of workers sought for the DAMA](#).

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 October 2018**

I look forward to hearing from you.

Yours sincerely,

Megan Dixon

Director of Regional Development

RDA Orana



RDA ORANA DAMA PROPOSED OCCUPATION LIST

Accommodation and hospitality managers	Customer service manager
Accountant - general	Crowd controller
Accounting Clerks and Bookkeepers	Dairy cattle farmer
Aged or disabled carer*	Delivery driver
Agricultural and horticultural mobile plant operator	Dental assistant
Agricultural technician	Dental technician
Automotive electrician	Diesel motor mechanic
Baker	Disabilities services officer
Bar attendant - supervisor	Drug and alcohol counsellor
Barista	Earthmoving plant operator - general
Beef cattle farmer	Earth science technician
Boiler or engine operator	Electronic instrument trades worker - general
Bus driver	Electricians
Butcher or smallgoods maker	Enrolled nurse
Cabinetmaker	External auditor
Cabler - data and telecommunications	Family day care worker
Café or restaurant manager	Family support worker
Carpenter	Finance manager
Chef	Fitter - general
Chief executive or managing director	Fitter and turner
Childcare worker*	Fitter-welder
Civil engineer	Fruit or nut grower
Cleaners and Laundry Workers	Gas fitter
Community worker*	Geotechnical engineer
Conference and event organiser	Glazier
Construction Project Manager	Grain, oilseed or pasture grower
Cook	Health and welfare services manager nec
Cook - specialist ethnic cuisine**	Health practice manager
Corporate general manager	Hospitality retail and services managers nec
Corporate services manager	Hotel or motel manager
Cotton grower	Hotel service manager
Counsellors nec	ICT business development manager
Crop farmers	ICT project manager

October 2018 - For Consultation

RDA ORANA DAMA PROPOSED OCCUPATION LIST

Interpreter	Retail manager - general
Joiner	Retail pharmacist
Licensed club manager	Retail supervisor
Livestock farmers	Registered Nurse (Mental Health)
Machine and Stationary Plant	Roof plumber
Operators	Sales and marketing manager
Management accountant	School Teachers
Meat Boners and Slicers	Sheep farmer
Metal fabricator	Sheetmetal trades worker
Metal machinist - first class	Slaughterer
Miners	Small engine mechanic
Mining engineer	Speech Pathologist (Aus)
Mixed crop farmer	Storeperson
Mobile Plant Operators	Structural Steel Construction
Motor mechanic - general	Workers
Motor vehicle parts interpreter	Supply and distribution manager
Motorcycle mechanic	Taxation accountant
Nurse manager	Tilers
Nursery person	Training and development
Nursing support worker or nursing	professional
assistant	Truck driver - general^
Occupational Health and Safety	Tyre fitter
Adviser	Upholsterer
Occupational Therapist	Vegetable grower
Office manager	Veterinary nurse
Painting Trades Workers	Waiter - supervisor
Parole or probation officer	Welder - first class
Pastry cook	Welfare worker
Personal care assistant	Winery Cellar Hand
Plasterers	Youth worker
Plumbers	
Pressure welder	
Production manager - mining	
Psychologists	
Residential care worker	
Resident medical officer	

October 2018 - For Consultation

