



BOGAN SHIRE COUNCIL

Business Paper

23 November 2017

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15 November 2017

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 23 November 2017 at 9.30am.

After morning tea, Councillors will visit the water storage site on Tottenham Road.

At 12 noon the audited Financial Reports and Auditor's Report for the year ending 2017 will be presented to the public, in accordance with Section 418(3) of the Local Government Act 1993.

At 12.05pm, Sergeant Tony Wood will address the meeting.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Manager Engineering Services Confidential Report

1. Tender for Grader

2. Tender for the Provision of Road stabilising

In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of these items is likely to take place when the meeting is closed to the public for the following reason: because information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6. Confirmation of the Extraordinary Minutes of the Council Meeting held on 7 November 2017
7. Confirmation of the Ordinary Minutes of the Council Meeting held on 26 October 2017
8. General Manager's Report incorporating reports from:-
 - People and Community Services
 - Finance and Corporate Services
 - Engineering Services
 - Development and Environmental Services
9. Correspondence
10. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison
Executive Assistant



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	13/12/2012 28/03/2013	418/2012 098/2013	Davidson Park Revitalisation Program	Establish paving pathways to the mural.	MDES	Work commenced.
2	26/09/2014	363/2014	Fire Safety Audit Program	Further report on progress of compliance with Program.	MDES	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners / Boards. Agreement on required works achieved with several owners / Boards.

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	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary.
3	25/02/2016	022/2016	Bogan Bush Mobile	Delegation is planned to meet with Minister.	GM	Meeting held 1 December 2016.
	15/12/2016	481/2016		Council works together with MCSA & other Councils in Parkes Electorate to formulate a combined response to the proposed BBF funding changes, expressing grave concerns that a valuable service to our rural families will be lost.		Council's response report sent to PwC, with a copy to local Federal Member Mark Coulton MP on 27 Jan 2017. Submission has been made to Senate Enquiry. BBM has been assured of ongoing funding but it is uncertain what form this will take. Awaiting follow up visit from consultants, PwC.

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						<p>Council staff working on funding / operating model with PwC and Department of Education.</p> <p><u>UPDATE:</u> Report refers.</p>
4	24/03/2016 15/12/2016	078/2016 485/2016	Bicentennial Wall & Ceramic Mural	The General Manager work with Peter Zanetti to undertake the necessary work to complete the reinstatement of the wall & mural.	GM	<p>Community workshops held on Saturday 12 and Sunday 13 August 2017, with 20 people participating.</p> <p>Wall has been reconstructed with only minor works outstanding.</p> <p>All tiles have been remade.</p>
5	27/10/2016	423/2016	Seniors Living – Rental Units	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	GM	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo Streets site.</p>

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				Advise prospective tenants of what the highest rental payment will be & what they would receive for their payment.		Grant application made under Resources for Regions Program. UPDATE: Building Better Regions Grant Program identified as a match for this project. Round 2 now open.
6	27/072017	236/2017	National Broadband & Network Design	Council raises it concern with the current footprint with the Minister for Communications & Arts & member for Parkes to ensure that our community is able to fully benefit from the fixed line NBN delivery.	MDES	Reply received from Mark Coulton MP advising he has contacted NBN & the Minister for Regional Communications on Council's behalf. The Minister for Regional Communications will investigate this matter and report back. Early Learning Centre will receive Fixed Line NBN. No further changes provided to the footprint at this stage. Precip refers.

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	26/10/2017	334/2017		Council write to local Federal Member, Mark Coulton MP regarding Council's ongoing concern with the NBN roll out to Nyngan.	GM	<u>UPDATE:</u> Letter sent.
7	28/09/2017	301/2017	Neeroc Road Extension	Council seek clarification from Crown Lands for any exemptions available regarding vegetation management when transferring Crown Land for the purpose of constructing access roads.	MDES	Letter to Crown Lands Office sent. <u>UPDATE:</u> No response to date.
8	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	<u>UPDATE:</u> PHN engaged to undertake GP recruitment. Adverts for GP/VMO placed with Rural Doctors Network (RDN), PHN, Seek (online) and Medical Jobs (online).

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	26/10/27	312/2017		Council investigate alternatives to having VMO rights that would allow a doctor to visit patients and / or attend emergency services at the hospital.		<u>UPDATE:</u> Discussions commenced.
9	28/09/2017	285/2017	Australia Day Awards	Council advertises for two community members to be part of the Committee to evaluate the merit of nominations.	MP&C	Council advertised for two community members in the Council Column and via a Public Notice in the Nyngan Observer (4 October edition). Closing date for expressions of interest was Monday 16 October 2017. <u>UPDATE</u> No Expressions of Interest were received by the closing date.
	26/10/2017	313/2017		The Mayor, Deputy Mayor & General Manager approach two people from the community to be part of the Committee to evaluate the merit of nominations.	GM	<u>UPDATE:</u> Discussions commenced.

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10	28/09/2017	299/2017	New Cemetery Entrance Design Proposal	The general specifications for the design of the cemetery entrance be presented to Council prior to advertising for community comment on design options.	MDES	<u>COMPLETED</u>
	26/10/2017	330/2017		Council seek community input into the design.		
11	26/10/2017	316/2017	Essential Energy Contractors	Council convey in writing to Essential Energy the concern about the timing of the pruning of trees in recent weeks and that a better situation would be to have local Essential Energy employees carry out the tree maintenance.	GM	<u>UPDATE:</u> General Manager met with Essential Energy & inspected trees. Letter sent. Precis refers.



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12	26/10/2017	339/2017	Community Infrastructure Grant	Investigate if the extension of the canteen at Larkin Oval meets the criteria for applying for a grant.	MPC	<u>UPDATE</u> Grant information provided to Nyngan Rugby League Club.
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1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 DRAFT MODEL CODE OF CONDUCT AND ASSOCIATED PROCEDURES

Summary:-

This report is to note that a draft of a new Model Code of Conduct for Local Councils in NSW and Associated Procedures was recently released by the Office of Local Government (OLG) and that an opportunity exists for Council to provide comment to the OLG.

2.1 Introduction

The purpose of this report is to note that a draft of a new Model Code of Conduct for Local Councils in NSW and Associated Procedures was recently released by the Office of Local Government (OLG) and that an opportunity exists for Council to provide comment to the OLG.

2.2 Background

Section 440 of the Local Government Act requires every Council to adopt a Code of Conduct. The OLG has undertaken a review of the existing Model Code of Conduct and Procedures for Councils in NSW and has now prepared a new draft of the Model Code of Conduct and Procedures. The OLG are now seeking the views of Councils and other stakeholders in relation to these drafts before 4 December 2017.

2.3 Discussion

The consultation drafts are attached with the OLG's proposed amendments highlighted in bold type.

According to the OLG's circular, the amendments are "designed to update, clarify and enhance prescribed ethical standards, address issues identified in the four years the current versions of the Model Code of Conduct and Procedures have been in force and to improve their operation".

Once finalised, the OLG has advised that Councils will be given a 6 month transitional period in which to adopt the new Model Code of Conduct and Procedures and to update their systems to align with the new requirements.

2.4 Attachments

Consultation drafts with the OLG's proposed amendments highlighted in bold type included in the mailout.

This is also available at Council's Administration Office and the Department of Local Government Website.

2.5 Recommendation

For Council's Consideration and Noting.

3 PANEL OF CODE OF CONDUCT REVIEWERS

Summary:-

This report is for Council to appoint persons to its Panel of Code of Conduct Reviewers.

3.1 Introduction

The purpose of this report is for Council to appoint persons to its Panel of Code of Conduct Reviewers.

3.2 Background

To give effect to the provisions of the Model Code of Conduct and Associated Procedures, under the Local Government Act, Council is required to establish by resolution a Panel of Conduct Reviewers.



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At the Orana Regional Organisation of Councils Board Meeting held on 4 August 2017, the Board adopted a recommendation from its General Managers Advisory Committee for each OROC Member Council to consider appointing certain persons as the OROC Regional Code of Conduct Panel following an OROC Expression of Interest process.

3.3 Discussion

Under the Code of Conduct Procedures, a Panel of Conduct Reviewers is to have a term of up to four years.

Expressions of Interest were called for by OROC on behalf of member Councils. On closing date, thirteen applications were received being:-

1. Aimee Saaib – O'Connell Workplace Relations
2. Eden Elliott – Wise Workplace
3. Rochell Luhr – Nemesis Consultancy Group Pty Ltd
4. Peta Tumpsey – TressCox Lawyers
5. Robert Lopich – Mediate Today Pty Ltd
6. Phil O'Toole – Centium Group Pty Ltd
7. Kath Roach – Sinc Solutions
8. Andrew Klein – Russell Kennedy Pty Ltd
9. Chris Stratten – Quadrant Management Systems P/L
10. Viv Mercer – PKF Forensic and Risk Services
11. Phil O'Brien – Australian Workplace Training Investigation
12. Greg Waters – MSM Loss Management
13. John Renshaw – O'Connor Marsden and Associates Pty Ltd

All applicants were assessed by OROC as meeting the eligibility criteria required under the Procedures being:-



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- (a) an understanding of Local Government; and
- (b) knowledge of investigative processes including but not limited to procedural fairness requirements and the requirements of the Public Interest Disclosures Act 1994.
- (c) knowledge and experience of one or more of the following:-
 - (i) investigations; or
 - (ii) law; or
 - (iii) public administration; or
 - (iv) public sector ethics; or
 - (v) alternative dispute resolution; and
- (d) meet the eligibility requirements for membership of panel of conduct reviewers under Clause 3.6 of the Procedures

3.4 Recommendation

That the persons listed 1 to 13 within this report be appointed as members of Bogan Shire Council's Panel of Conduct Reviewers.

4 JOINT ORGANISATION OF COUNCILS

Summary:-

This report is to advise Council of the release of information from the NSW Government relating to the establishment of Joint Organisations.

4.1 Introduction

The purpose of this report is to advise Council of the release of information from the NSW Government relating to the establishment of Joint Organisations.

4.2 Background

The General Manager's reports to Council in September 2015 and June 2016 refer.

As part of the Fit for the Future process, the NSW Government set up five pilot groups of NSW Councils to work with them to develop the Joint Organisations Model and build better working relationships between Councils and State Agencies.

Following consultation and deliberation the NSW Government has now released information concerning the establishment of Joint Organisations.

4.3 Discussion

The NSW Government has announced Legislation to allow Councils in regional NSW to voluntarily join Joint Organisations.

The Government expects that Joint Organisations will be ready to start in July 2018, will comprise a minimum of three member Councils and align with NSW Planning regional boundaries.

According to the Government, Joint Organisations will provide a forum for local Councils and State Agencies to collaborate, plan, set priorities and deliver important projects in regional NSW.



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They will focus on issues that matter most to regional communities such as building strong businesses, creating jobs, securing water supplies, improving regional transport, and developing community infrastructure, services and facilities.

The Local Government Amendment (Regional Joint Organisations) Bill 2017 will be introduced to Parliament in November to enable the establishment of Joint Organisations.

According to the Government, the principal function of Joint Organisations will be strategic planning and priority setting, intergovernmental collaboration, and regional leadership and advocacy.

The NSW Government has announced seed funding of \$3.3 million for the establishment of Joint Organisations.

The NSW Government expects each Council to consult with other Councils in its preferred regional grouping to reach agreement on JO membership. Once the proposed JO membership is agreed, each member Council is expected to endorse the proposal by a Resolution of Council and a request to establish the Joint Organisation is to be made to the OLG by 28 February 2018 with the final JO network announced in March 2018.

4.4 Attachment

Joint Organisations – Frequently Asked Questions

4.5 Recommendation

That the Joint Organisation of Councils Report be received and noted.

Derek Francis
General Manager



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Joint Organisations - Frequently Asked Questions

Q: What is a Joint Organisation?

A: A Joint Organisation is a new entity under the Local Government Act comprising member councils in regional NSW to provide a stronger voice for the communities they represent.

A Joint Organisation will provide a more structured, permanent way for local councils, State agencies and other interested groups to collaborate. Each region will decide its own priorities, working on short and long term projects such as attracting a new industry to the region or improving the health of a river system. By putting their resources together and focusing on the unique challenges and strengths of their whole region, Joint Organisation members can drive better outcomes for local residents.

Each Joint Organisation will comprise at least three member councils and align with one of the State's strategic growth planning regions. One of the member council's mayors will be elected chairperson and an Executive Officer may be appointed.

Q: How will Joint Organisations benefit councils and communities in regional NSW?

A: Joint Organisations will transform the way that the NSW Government and local councils collaborate, plan, set priorities and deliver important projects on a regional scale. These new partnerships will benefit local communities across regional NSW by working across traditional council boundaries.

Q: How do we know Joint Organisations will work?

A: The Joint Organisation model has been developed in close consultation with councils and the NSW Government has listened to regional councils to get the model right. This included a pilot program for five groups of councils to test a range of options, which involved the participation of 43 councils and delivered a range of initiatives and projects to those regions.

An independent evaluation of the pilot program found Joint Organisations bring benefits to regional communities in delivering on-the-ground projects and attracting more investment to regional communities.

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Q: How are Joint Organisations different to Regional Organisations of Councils?

A: The Joint Organisation model provides for greater certainty and continuity as well as recognising the unique differences in the many regions of NSW. While some ROCs have been effective, they have varied functions, membership, and governance structures which often makes collaboration more difficult.

Q: Why has the Government decided to make Joint Organisations voluntary?

A: The majority of regional councils support Joint Organisations but some asked for more time and flexibility to determine their own membership of a new regional body. The Government has listened to this feedback.

Q: Why should councils choose to form a Joint Organisation?

A: Joint Organisations will provide a forum for councils, agencies and others to come together and focus on their regional priorities – the things that matter for that region. Joint Organisations will help drive the delivery of important regional projects – the infrastructure and services that local communities need and deserve.

Joint Organisations will also provide councils with a more efficient way to deliver shared services for members and the region. Where member councils agree, they can choose to share a common approach to services such as information technology, water management services and community strategic planning. The NSW Government will provide \$3.3 million to support councils to establish Joint Organisations.

Q: Can councils determine their own regional boundaries?

A: While membership of Joint Organisations is voluntary, the NSW Government will only support the creation of Joint Organisations within existing State planning regions and in regional NSW. Councils have told us that effective collaboration will only be realised when State and local government boundaries are aligned.

To aid this process the NSW Government has consulted the sector on boundary criteria which they can take into account when determining the membership of their Joint Organisation.

Joint Organisation boundaries should:

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- align with, or 'nest' within one of the State's strategic growth planning regions
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, for example, leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of an appropriate size to partner with State, Commonwealth and other partners.

Consistent with previous Government decisions, Joint Organisations will not be considered for metropolitan Sydney and the Central Coast at this time.

Q: What funding is available to Joint Organisations?

A: The Government will provide up to \$3.3 million in seed funding to Joint Organisations to support their establishment. The Government will identify opportunities for additional investment through Joint Organisations in regional economies.

Funding for each Joint Organisation will be based on the number of councils that choose to form a Joint Organisations, with maximum funding provided to regions where all councils in a region choose to be members of the new regional body.

All Joint Organisations, whether they were pilot regions or not, will be provided with seed funding.

Further details on funding arrangements will be provided to councils.

Q: Will this funding be enough to help councils establish a JO?

A: The NSW Government is providing significant funding and support to help those councils that choose to establish a Joint Organisation. The pilot program demonstrated that groups of councils can achieve substantial benefits for their communities and significant cost savings by working together through a Joint Organisation.

Q: What are the next steps for interested councils?

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- A: Following the passage of legislation through Parliament, councils will be invited to nominate to form a Joint Organisation in their region. Councils are encouraged to open discussions with their neighbours as soon as possible.

The Office of Local Government is available to facilitate these discussions and provide support to councils through the nomination process. Specific requirements to form a Joint Organisation will be provided to councils shortly.

Each Joint Organisation will be created by a proclamation and the NSW Government will then ask the Commonwealth to endorse each Joint Organisation as a non-national system employer to ensure that any staff of a Joint Organisation, with the exception of the Executive Officer, are employed under the State local government award.

- Q: What support will be provided to councils and Joint Organisations once established?**

- A: The Office of Local Government will work with Joint Organisations to support their establishment and ensure they have the necessary systems and governance in place for the Joint Organisations to deliver results for regional communities.

The Office of Local Government and the Department of Premier and Cabinet will foster collaboration between Joint Organisations and State agencies to identify and act on opportunities to benefit regional communities.

- Q: Can councils choose not to participate?**

- A: Councils can choose not to become a member of a Joint Organisation. The Government strongly encourages all councils in regional NSW to consider the benefits and opportunities offered by Joint Organisations.

Councils that are members of Joint Organisations will be able to take advantage of investment opportunities that are delivered through the Joint Organisation.

- Q: Is there a role for Parliamentary Secretaries in Joint Organisations?**

- A: Parliamentary Secretaries will play a key role in championing a new, shared regional collaboration which will bring together Regional Leadership Groups of State agencies and Joint Organisations.



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Q: How has the Government's approach changed?

A: The Joint Organisation model that will be enabled through the proposed legislation is consistent with the consultation and engagement with the sector. The Government has been listening to councils and has decided to implement Joint Organisations in a more flexible way.

REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

Mayor and Councillors

The following report is submitted for consideration:-

1 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:-

The purpose of this report is to advise Council of the activities of and statistics of the operation of the Bogan Shire Early Learning Centre.

1.1 Introduction

The purpose of this report is to advise Council of the activities of and statistics for the operation of the Bogan Shire Early Learning Centre.

1.2 Discussion

Statistics

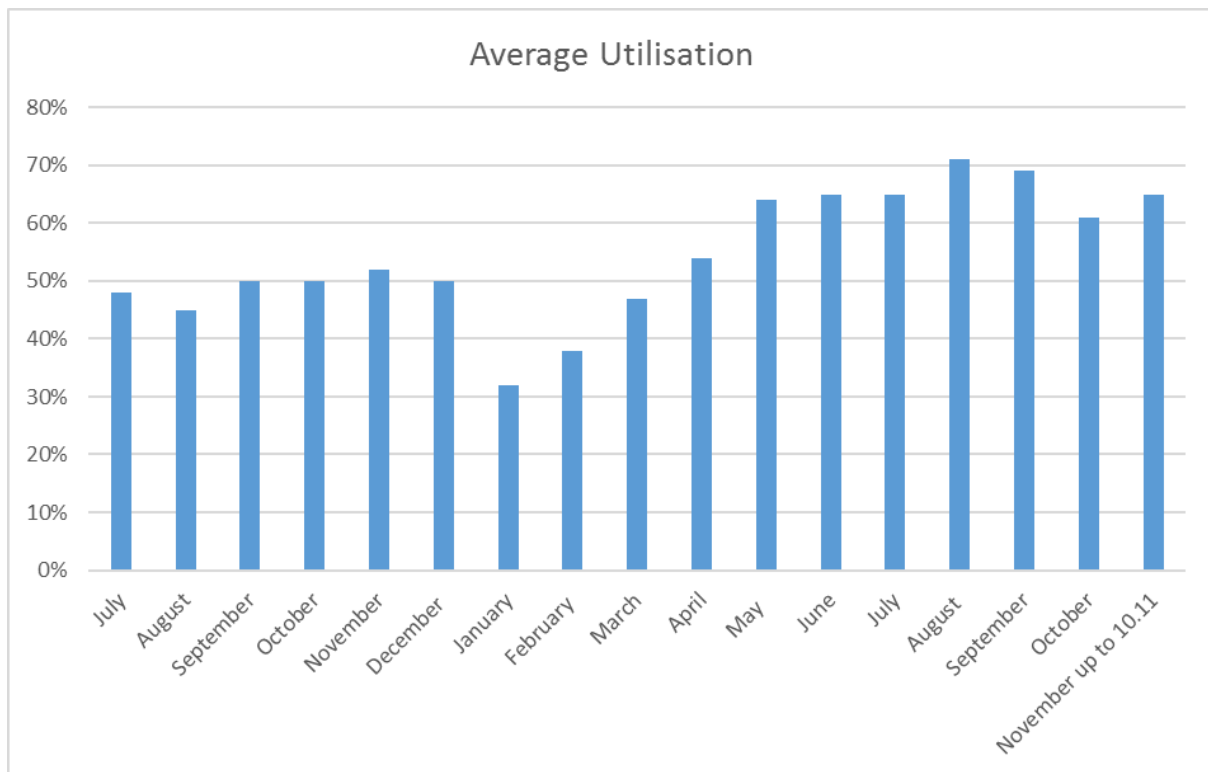
- Total children enrolled as at 6/02/2017: 79
- Total Children enrolled as at 07/11/2017: 92
- Total children scheduled to attend for the week ending 10/02/2017: 74
- Total children scheduled to attend for the week ending 07/11/2017: 132

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave.
2016						
July	47%	40%	55%	59%	44%	48%
August	35%	35%	49%	66%	41%	45%
September	34%	47%	58%	63%	45%	50%
October	34%	50%	61%	62%	47%	50%
November	34%	54%	56%	67%	41%	52%
2017						
July	64%	69%	68%	62%	62%	65%
August	69%	77%	74%	65%	67%	71%
September	68%	77%	72%	63%	67%	69%
October	52%	69%	68%	66%	49%	61%
November (up to 10th)	67%	79%	74%	53%	51%	65%

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The Early Learning Centre is continuing to run smoothly, however there has been a slight decrease in enrolments and utilisation, due largely to the loss of 9 permanent places due to changes in parent’s work commitments.

ELC Accreditation

The ELC had an assessment and rating date in September however on the day the assessor was sick and could not attend. The ELC is now waiting for a new assessment and rating date which will not be until the New Year due to ACECQA having a large backlog of services to assess. We are hopeful that this will occur early in 2018.

Recent Events

The ELC will be hosting the AECG meeting on 29 November 2017. The educators will be informing the group on how the ELC delivers Aboriginal perspectives within its program. The staff are looking forward to hosting this meeting and sharing the ELC’s program and goals for the future direction of this aspect of the program.

3.1 Recommendation

That the Early Learning Centre Report be received and noted.

2 BOGAN BUSH MOBILE – BUDGET BASED FUNDING CHANGES

Summary:

The purpose of this report is to advise Council on the Budget Based Funding changes to the Bogan Bush Mobile Service and present the Bogan Bush Mobile Business Plan for consideration and adoption.

2.1 Introduction

The purpose of this report is to:

- Advise Council on the Budget Based Funding changes to the Bogan Bush Mobile Service; and
- Present the Bogan Bush Mobile Business Plan for consideration and adoption.

2.2 Background

Funding changes for BBM and Budget Based Funding (BBF) funded projects.

On 2 December 2015, the Family Assistance Legislation Amendment (Jobs for Families Child Care Package) Bill 2015 was introduced. In early 2016, Council was notified of the Australian Government's planned changes to funding for the Bogan Bush Mobile Service. The Department of Education put out the following media release:-

“From 1 July 2017, the Australian Government will introduce a new child care system. Services currently funded under the BBF Program that deliver child care or early learning will be funded under the new system when it fully commences on 1 July 2017.

This means that the BBF Programme will close on 30 June 2017 and all BBF services will need to transfer to the new child care system. The new child care system will offer more opportunities for your service to meet the needs of the children and families than the current BBF Program and it will be more accessible and flexible than the current child care system. Once your service has become approved to administer the Child Care Subsidy on behalf of families the Government will pay this subsidy directly to your service, subject to family eligibility. The Government will also provide additional targeted funding to services that support disadvantaged families through the new Child Care Safety Net programs that will be introduced progressively from 1 July 2016”.

Ref: Joanna Stanion; Branch Manager, Stakeholder Engagement and Budget Based Funded Program, Department of Education and Training.

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The main issues for our service in relation to the proposed changes revolved around Universal Access (Isolated children in remote areas) and Quality Early Education (meeting high standards within the National Quality Framework, having a Quality Improvement Plan and working within the Early Years Learning Framework). These were set out in the, *Report to the Senate Inquiry into the Family Assistance Legislation Amendment (Jobs for families Child care Package) Bill 2015*.

Council staff attended a BBF Transition Seminar in Sydney on 17 February 2016 to engage closely with the Australian Department of Education and Training.

Bogan Bush Mobile received a visit from PricewaterhouseCoopers (PwC) on 14 October 2016, this being the first of two visits to assess the best way for BBM to transition into the new funding model under the 'Jobs for Families Package'. Key management staff attended this day and we were able to share an extensive insight with the PwC delegates on the operations of BBM and the difficulties we could foresee in fitting into the new funding model.

On 26 October 2016 the Mayor and Council staff made representation to the Federal Member, Mark Coulton, regarding Council's concerns for the future of the service

In December 2016, Council received a report from PwC outlining their recommendations to the department in relation to how they saw BBM best transitioning into the 'Jobs for Families Package'. There was a follow up visit from PwC in early 2017 to further guide this process.

On 1 December 2016, the Director Children's Services attended a meeting at Parliament House with Member for Parkes, Mark Coulton MP, Rachel Howard, Senior Advisor to Simon Birmingham, Minister for Education and Michelle Carnegie representing Bogan Shire Council on behalf of MCSA and Contact Inc.

On 7 March 2016, the Director Children's Services and BBM Service Leader travelled to Sydney for the Budget Based Funded Mobile Services Forum. The meeting was an opportunity for the department to further explain the new package and answer questions and concerns raised by the mobile services.

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Key Points raised at the Meeting included:-

- New information for services wishing to transition to “alternate funding” for us this would most likely be the Department of Social Services. Whilst the “alternate department” has not yet been determined the Department of Education explained that services whom transition to the “alternate funding” model would be able to take the entire BFF funded amount with them to the new department. However there was no security as to how long this amount would be held for.
- There was a clarification that parents or carers of children could stay at the session if that was the best option for them, as long as they sign care of their children over to the service this can be deemed as “child care” and we can claim CCB for these families.
- Session times could be from 2 – 6 hours depending on needs of families and the service, where previously the department was hoping for 6 hour, or longer sessions.
- The final major new information was that services could stay within both funding models so some venues could come under the Department of Education and some under the “alternate funding model” this would however create additional work in reconciling two differing funding models.

On 28 and 29 March 2017, the BBM Service Leader attended the State ICPA Conference on Bourke. The following motion was put forward by Lyndal Cleaver, Nyngan ICPA President:-

That ICPA lobbies the Federal Minister for Education to keep the educational model for the Bogan Bush Mobile Service and puts provisions in place for the service to continue to provide an affordable, practical and vital early childhood education especially in areas of low population.

On 3 and 4 August 2017, Council staff attended a PwC meeting in Dubbo regarding the BBF funding transition. There was some new information at hand which was more positive about continuing to investigate transitioning to the new “child care” model as there is a lot of flexibility within the model that may be advantageous for BBM.

Overall PwC and the Department of Education expressed a real desire to make the transition work for our services and families and understood that this would require financial support from the CCCF funding in order for our service to transition smoothly.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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2.3 Discussion

Council staff have been working with PwC since August 2016 and have formulated a Business Plan (included in the mailout) that outlines the changes and covers the scope of what BBM will provide in the new arrangement. The Plan is very close to current service delivery and allows for the service to deliver Early Childhood Education Sessions to our families over 2 hours each fortnight, in all our current locations. The plan briefs goals and objectives moving forward, strengths and weakness and a detailed budget that outlines the financial plan and requirement for funds from the Community Child Care Fund (CCCF). The CCCF funds will support the running of BBM and allow for fees to remain affordable to families moving forward.

Changes include:-

- Parents will need to apply for CCS, the BBM team commenced this process at the begininng of the year by enrolling children in our Hubworks System and will be assisting and guiding families through the remainder this process over the next 6 months.
- Parents will need to sign the care of their children over to the BBM staff whether they are staying or leaving the premises.
- BBM will provide staff to cover child/ staff ratios to allow for parents to leave the venue if they desire.
- Fees are detailed in the budget however the table below gives detail on what families will pay under the proposed change. Fees have been kept as low as possible (refer below).

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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Estimated up front contribution required (assuming there are no other debts to Centrelink)	Centre-based
--	--------------

Withholding amounts may be received at the end of the financial year if a family's income and activity levels were accurate throughout the year resulting in the percentage of CCS subsidy received being accurate for the whole year

Per hour – upfront amount (includes out of pocket contribution and withheld amount)

	2017-18	2018-19	2019-20	2020-21	2021-22
CCS under \$65,710	\$1.18	\$1.22	\$1.41	\$1.65	\$1.88
CCS \$65,710 to \$170,710	\$1.96	\$2.04	\$2.36	\$2.75	\$3.14
CCS \$170,710 to \$250,000	\$2.75	\$2.86	\$3.30	\$3.85	\$4.40
CCS \$250,000 to \$340,000	\$3.43	\$3.56	\$4.11	\$4.80	\$5.48
CCS \$340,000 to \$350,000	\$4.10	\$4.26	\$4.92	\$5.74	\$6.56
ACCS - wellbeing, grandparent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCS - transition to work	\$0.25	\$0.26	\$0.30	\$0.35	\$0.40

Per day – upfront amount

	2017-18	2018-19	2019-20	2020-21	2021-22
CCS under \$65,710	\$2.35	\$2.44	\$2.82	\$3.29	\$3.76
CCS \$65,710 to \$170,710	\$3.93	\$4.08	\$4.71	\$5.50	\$6.28
CCS \$170,710 to \$250,000	\$5.50	\$5.72	\$6.60	\$7.70	\$8.80
CCS \$250,000 to \$340,000	\$6.85	\$7.12	\$8.22	\$9.59	\$10.96
CCS \$340,000 to \$350,000	\$8.20	\$8.53	\$9.84	\$11.48	\$13.12
ACCS - wellbeing, grandparent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCS - transition to work	\$0.50	\$0.52	\$0.60	\$0.70	\$0.80

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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Council staff consider that the business model as expressed in the attached BBM Business Plan is the best and most secure option for BBM to continue in the interests of our families.

2.4 Attachment

Bogan Bush Mobile Business Plan include in the mailout.

2.5 Recommendation

That Council adopts the attached Bogan Bush Mobile Business Plan and forwards it to the Department of Education.

3 NYNGAN SHOW DAY

Summary:-

This report recommends a request to the Minister for Industrial relations for a public holiday from 12 noon on Monday 7 May 2018 for the Nyngan Show.

3.1 Introduction

The purpose of this report is to advise Council of community response to the declaration of a local event day / public holiday for Nyngan Show Day in 2018 and to recommend a request to the Minister for Industrial Relations for a public holiday from 12 noon on Monday 7 May 2018 for the Nyngan Show.

3.2 Background

Traditionally Council has requested that the relevant State Minister declare a half-day public holiday for the Bogan Shire area on Monday afternoon of the Nyngan Show.

The NSW Government introduced legislation in 2010 which makes provision for the declaration of local event days as an alternative to local public holidays. Based on information provided by NSW Industrial Relations the potential impacts on business and the community for a public holiday as opposed to a local event day in a designated Local Government area are:-

Public Holidays

- Banks are required to close unless they hold specific approval to remain open.
- Shops are free to open without restriction.
- All employees who work in the designated area are entitled to be absent from work.
- Those employees who work may have an entitlement to penalty rates.

Local Event Day

- Banks and shops are free to open without restriction.
- Entitlements to paid time off work or penalty rates for employees will only arise where they have been agreed at a workplace level.

In 2014, for the first time, the relevant education authorities directed local schools to have classes on the morning of Show Day (the non-gazetted holiday portion of the day) rather than to close the schools and be allowed to make up this time during the year.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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Following the 2014 Show, Council received feedback from the Nyngan Show Society, the community and schools on the impact that a half day Public Holiday had on them. Firstly, it prevented students (and some parents / carers) from legitimately participating in Show activities in the morning and secondly it limited the extent to which families could participate in the Sunday night Show events, it being a "school night".

On the basis of this feedback, Council took a resolution on 26 June 2014 that Council request a full day public holiday for the Nyngan Show.

Notwithstanding this resolution, in the process of making application to the NSW Government for the declaration of a holiday, Council was expected to take into account the costs to business and the local community through appropriate public consultation.

During this process in 2014, Tritton Mines expressed opposition to a full-day public holiday citing disruption to operations and significant cost implications for them, however they were supportive of a half-day public holiday to enable attendance of those that were interested, while still maintaining efficiency of their operations.

3.3 Discussion

As part of the standard required public consultation process for the 2018 Show Day, Council staff recently wrote to local banks and schools, Aeris Tritton Operations and Lawlab, asking them to advise Council if they would prefer the declaration of a Local Event Day over a Public Holiday.

In addition to the above information provided by NSW Industrial Relations regarding Public Holidays and Local Event days, Council has previously contacted the NSW Department of Education and was advised that a Local Event Day would mean that schools would be required to operate – business as usual, requiring students and teachers to be in attendance at school on this day.

Council's application for a public holiday is due by 24 November 2017.

The attached correspondence was received. No other correspondence was received.

Nyngan Primary School supports a half day Public Holiday, St Joseph's School and Nyngan High School both support a full day Public Holiday, whilst Aeris Tritton Operations supports a Local Event Day.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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The Commonwealth Bank has replied by email advising they have no issues with the Show Holiday in any form it may take.

3.4 Attachments

1. Letter from Nyngan Primary School.
2. Email from St Joseph's School.
3. Letter from Nyngan High School
4. Letter from Aeris Tritton Operations.

3.5 Recommendation

That Council apply to the Minister for Industrial Relations for the declaration, under the *Public Holidays Act 2010*, of a local public holiday for the Bogan Shire Council Local Government area from 12 noon on Monday 7 May 2018.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017



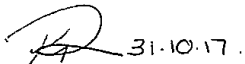
Mr Derek Francis
The General Manager
Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

Dear Mr Francis,

I'm writing on behalf of Nyngan Public School as part of the Bogan Shire Council's consultation process regarding application for Nyngan Show Day, 2018.

Staff at Nyngan Public School are supportive of the application for half day public holiday.

Yours sincerely,

A handwritten signature in black ink, appearing to be "Kyliee Pearce", followed by the date "31.10.17".

Kylee Pearce

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

From: Miriam Pateman [mailto:miriam.pateman@wf.catholic.edu.au]
Sent: Thursday, 9 November 2017 2:22 PM
To: Abigail McLaughlin
Subject: Re: Nyngan Show Day holiday

Hi Abigail - Sorry - Sharon thought she had attended to this!!

Our thoughts on the 2018 Nyngan Show Day are:-

* we would prefer a whole day holiday as the children are expected to be at school for just a few hours - 9:00 am to 12:00 noon

* the school bus drivers are still obliged to transport the children to school (some live quite some way out of town).

St Joseph's will be happy with whatever decision is made.

Thank you,

Sharon Grimmond

Principal

St Joseph's School, Nyngan

On 9 November 2017 at 14:02, Abigail McLaughlin <abigail.mclaughlin@bogan.nsw.gov.au> wrote:

Dear all,

Bogan Shire Council recently wrote to you to ask for your feedback regarding the 2018 Nyngan Show Holiday. We haven't had a response from you, and were hoping you could contact us by the due date tomorrow so all feedback can go to the November Council meeting.

If for some reason you didn't receive a letter, please let me know by this afternoon.

Kind Regards,

Abigail McLaughlin

Community Development Officer

Bogan Shire Council

Ph 02 68359000



PO Box 156
Telephone 02 6832 1004
Facsimile 02 6832 1769
Email: Nyngan-h.school@det.nsw.edu.au
Principal: M Gibson
Deputy: A Bush

NYNGAN HIGH SCHOOL

24/10/2017

Mrs Debb Wood
Manager People and Community Services
Bogan Shire Council

Re: Nyngan Show Day Holiday

Dear Debb,

I am writing with regard to the Bogan Shire Council's application for a Public Holiday, coordinated for the Nyngan Show in 2018.

Nyngan High School supports the Council's application to the Minister for Industrial Relations, for a Public Holiday to occur on this day.

Our school community has many members who annually take part in Nyngan Show events and as such would be absent from the normal school day to attend their duties at the show. Our school is also a large contributor to stalls and events such as the livestock judging and parading, artistic competitions and culinary commitments.

As such it would be advantageous for a Public Holiday to occur, whereby all school community members can attend the Nyngan Show in support of our local community and there would be no detrimental effect to educational delivery for our students or staff.

Yours Sincerely,



Michael Gibson

Principal

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017



23 October 2016

Mrs Debb Wood
Manager People and Community Services
Bogan Shire Council
PO Box 221
Nyngan NSW 2825

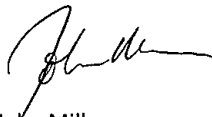
Dear Debb

2018 NYNGAN SHOW DAY

Thank you for your letter of 17 October regarding options for the 2018 Nyngan Show Day.

As in previous years, it is Tritton Resources Limited's clear preference that the day be declared a Local Event Day due to the effect on the operation a Gazetted Public Holiday entails.

Yours faithfully



John Miller
General Manager
Tritton Operations

Aeris Resources Limited
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4 GRANTS AND FUNDING

Summary:-

The purpose of this report is to provide information to Council on grants and funding.

4.1 Introduction

The purpose of this report is to provide information to Council on grants and funding.

4.2 Background

The NSW Government's Regional Growth Fund, as well as the NSW Infrastructure Grant provides Councils in regional NSW with the opportunity to realise major projects. The RGF was launched in 2017, and will continue to be rolled out in 2018.

4.3 Discussion

Attached is a table detailing available grant opportunities under the NSW Government \$1 billion Regional Growth Fund (overseen by the Dept. Premier and Cabinet), as well as a separate grant from Infrastructure NSW.

Bogan Shire Council has already submitted grant applications and Expressions of Interest under this fund throughout 2017, but has yet to be notified if successful.

The fund comprises six different types of grants. Bogan Shire was allocated \$1.5 million un-matched funding under the Stronger Country Communities grant. It has used half this amount to apply for Larkin Oval Lights, an irrigation system for the Nyngan Golf Course, and the development of Heritage and Moonagee Parks. There is still close to \$760,000 to be applied for. The application for this is expected to open in February 2018, with a six week timeframe.

These projects must be infrastructure-based and demonstrate real community benefit. All applications must show evidence of community consultation. The community will be independently surveyed for its opinion on any application.

In 2017 Council also applied for three projects under the Resources for Regions component (Seniors Living, the sealing of the final stretch of the Hermidale-Nymagee Rd, and the replacement of the Water Treatment Plant). This is an infrastructure-based grant as well, and there will be another round in 2018. It does require financial input.

The Regional Cultural Fund will also have further rounds in early 2018. Depending on the amount asked for, it does require up to 50 per cent matched funding.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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A possible project could be to build a new regional dance/entertainment facility which could possibly incorporate a youth centre and art space.

The largest pool of funding available under the Regional Growth Fund is under the Growing Local Economies grant stream. It is for larger, “economy driving” projects. Bogan Shire has been placed into a Regional Economic Development Strategy group for this grant, along with Bourke, Cobar, Warren, Gilgandra, Walgett, Brewarrina and Coonamble (Western Plains). The communities in this group, one of 30 in the state, will be surveyed and a profile of strengths, opportunities etc. compiled to guide the funding process. It is unknown how much money is available to the Western Plains group at this stage. Bogan Shire Council may still apply for projects separately.

Separately to the Regional Growth Fund, Infrastructure NSW will have grant rounds in 2018 as part of the usual ClubGrants scheme. This will have an arts and culture component (\$50,000-\$200,000), Emergency Preparedness component (\$10,000 - \$200,000) and a Sport and Recreation component (\$100,000-\$300,000). There is a financial co-contribution requirement of up to 50%.

It is worth noting grants can be leveraged off each other, to help with the co-contribution component.

Finally, the Federal Government’s Building Better Regions grant opened on 9 November 2017.

The co-funding requirement for Bogan Shire would be 30% of the cost. There are two streams (Infrastructure and Community Investment). 3 categories projects: total project cost under \$1 million; \$1-\$5 million; over \$5 million.

4.4 Attachment

Available Grants and Funding opportunities table – Regional Growth Fund and Infrastructure NSW.

4.5 Recommendation

That Council consider projects to apply for under these grants streams, particularly the Stronger Country Communities Fund, so that community consultation and preparation for the grant application can occur.

Debb Wood
Manager People and Community

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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Attachment 1: Available Grants and Funding Opportunities Table

Grant Name		Type of project	Amount Available	Matched funding	Open date	Closing date
REGIONAL GROWTH FUND (Economic Activation Grants) TOTAL \$1 Billion	Connecting Country Communities	<ul style="list-style-type: none"> • Communication Infrastructure • Build and upgrade mobile base stations • Connect business with global markets • School resources 	No Information yet	FINANCIAL CO-CONTRIBUTION	Later in year.	
	Growing Local Economies	<ul style="list-style-type: none"> • To develop enabling infrastructure to grow regional centres • For crucial projects needed to support job creation and regional growth <p>Bogan Shire has been placed in a regional economic development strategy grouping ("Western Plains) along with Walgett, Bourke, Cobar, Brewarrina, Coonamble, Warren, and Gilgandra to apply for major projects. There is a possibility of a sub group – Bogan, Warren and Coonamble. The total amount of funds available to this grouping is not yet known.</p> <p>There is opportunity to apply for individual projects.</p>	No information yet	FINANCIAL CO-CONTRIBUTION		
	Resources for Regions (\$50 million)	<ul style="list-style-type: none"> • To support job creation and growth in mining affected communities. • Build infrastructure to improve access to access health, water, road, education, tourism and CBD renewals to attract new business, tourism and residents. 	FINANCIAL CO-CONTRIBUTION REQUIRED	50% CO-CONTRIBUTION		Future rounds.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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		<ul style="list-style-type: none"> Applied (with an Expression of Interest) in current round: Seniors Living, Hermidale-Nymagee Rd. re-sealing, renewal of water treatment plant. No information on whether eligible for next round for these applications. 				
REGIONAL GROWTH FUND (Community Amenity Grants) TOTAL \$300 Million	Regional Cultural Fund	<ul style="list-style-type: none"> To encourage diversity of the regions, build tourism potential and support young people Four Categories: <ol style="list-style-type: none"> large scale regional cultural infrastructure projects over \$1 million medium scale regional cultural infrastructure projects \$60,000- \$1 million Small scale regional cultural infrastructure projects under \$60,000 Operation projects (i.e. attracting local exhibitions etc.) <p>Use medium scale option to build regional cultural facility to replace Palais theatre, and perhaps incorporate a youth centre, and art gallery as well as a dance and performance space.</p>	See left.	Yes, depending on size of project.		Multiple rounds.
	Stronger Country Communities	<ul style="list-style-type: none"> The build crucial local infrastructure to improve quality of life The fund will support projects such as upgrades to community facilities such as libraries, parks, walking and cycle pathways, health centres, country halls, showgrounds and playgrounds <p>Applied for Larkin Oval Lighting; Golf Course Irrigation; Upgrades to Heritage and Moonagee Parks.</p>	\$750,000 (approx.)	No	February 2018 (?)	Mid-March 2018 (?)

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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		<p>Approx. \$750,000 still allocated to Bogan Shire Council for 2018 projects. Pool upgrades previously suggested.</p>				
<p>NSW Infrastructure (Liquor and Gaming)</p>		<p>NSW Department of Infrastructure (Liquor and Gaming) Infrastructure Grants. Can be used for costs such as construction, the purchase of capital equipment and professional fees. Examples of projects range from local sports ground facilities, public swimming pools, children's play areas, museums, art galleries, theatres and upgrades to evacuations centres, such as back-up power generators, new training facilities and accommodation for volunteers and the community. November 2017 round; Wednesday 1 November - close Monday 20 November. (Two more rounds in 2018).</p> <p>Swimming Pool upgrade, League Canteen (note project minimum \$100,000).</p>	<p>Arts and Culture: \$50,000 - \$200,000; Emergency Preparedness: \$10,000-\$200,000; Sport and recreation: \$100,000-\$300,000 per project.</p>	<p>Co-contribution up to 50%</p>	<p>2 rounds in 2018</p>	

Also due to open shortly: **Building Better Regions** (A Federal Fund – Seniors Living)

REPORT TO THE ORDINARY MEETING OF COUNCIL – FINANCE AND CORPORATE SERVICES

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 October 2017.

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31st October 2017.

1.2 Background

The presentation of the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for October 2017	
Council General Fund	
Bank Statement Balance	\$ 100,000.00cr
Add Deposits not yet receipted	\$ 3,723.62cr
Less Unpresented Payments	\$ 2,268.73dr
Balance as per Council	\$ 101,454.89cr
Represented by the following in Council Ledgers	
Account	
19001.8000.8000	\$ 101,454.89cr
Difference	\$ 0.00

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

1.3 Recommendation

That the Bank Reconciliation Report as at 31 October 2017 be received and noted.

2 INVESTMENTS OCTOBER 2017

Summary:-

- *The report is to outline the performance of Council's Investment Portfolio for the month of October 2017.*
- *At 31 October 2017 Council had \$11.2 million invested. There has been a decrease of \$100,000 due to payments made for works completed and payment not yet received.*

2.1 Introduction

The purpose of this report is to outline the performance of Council's Investment Portfolio for the month of October 2017.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for October 2017 is shown below. At 31 October 2017 Council had \$11.2 million invested. There has been a decrease of \$100,000 due to timing of payments made to income received.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
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Investment Movements for October 2017

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for October 2017							
REF	Source	Maturity	Days	% rate	Interest	Bal 30/09/2017	Bal 31/10/2017
3204	NAB	11-Jun-18	365	2.580%	25,800	1,000,000.00	1,000,000.00
4608	NAB	1-July-18	303	2.570%	42,699	2,000,000.00	2,000,000.00
300023	Commonwealth	29-June-18	300	2.530%	58,224	2,800,000.00	2,800,000.00
516	NAB	29-June-18	304	2.550%	21,238	1,000,000.00	1,000,000.00
300023	Commonwealth	29-Jan-18	308	2.670%	23,289	1,000,000.00	1,000,000.00
6894	NAB Professional Funds		At Call	2.000%		3,578,131.37	3,438,788.36
	Balance securities held					11,378,131.37	11,238,788.36
	Ledger Balance					11,378,131.37	11,238,788.36
	Summary by institution						
	C'wealth					3,800,000.00	3,800,000.00
	NAB					7,578,131.37	7,438,788.36

2.4 Recommendation

That the Investments Report for the month of October 2017 be received and noted.

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

- The report is to provide a comparison of rate collections as at 31 October 2017, with the same period last year.
- Total arrears have increased from \$340,831 at 31 October 2016 to \$438,251 as at 31 October this year.

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31 October, 2017, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2017-2018	2016-2017
Arrears Prior to 01/07/2017	321,178	274,471
First Instalment Outstanding as at 31/10/2017	117,074	66,361
Second Instalment Outstanding as at 31/10/2017	927,874	886,991
Third Instalment Outstanding as at 31/10/2017	972,395	949,934
Fourth Instalment Outstanding as at 31/10/2017	982,558	962,554
Total Arrears	438,251	340,831
Total Outstanding	3,321,079	3,140,311
Monthly Transactions		
Amount Levied & B/Fwd	5,244,431	5,003,999
Add: Adjustments	12,501	2,968
Less: Payments to end of August	-1,858,360	-1,788,491
Less: Rebates	-80,370	-81,073
Add: Postponed	2,877	2,908
Gross Total Balance	3,321,079	3,140,311
Arrears of total amount levied %	9%	7%

Total arrears have increased from \$340,831 at 31 October 2016 to \$438,251 as at 31 October this year.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Each instalment amounts to approximately \$1,311,000.

(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$69,869 more than at the same time last year.

9% of rates were unpaid on the first instalment. Reminder Notices have been sent to ratepayers for the first instalment and second instalment Reminder Notices have also been sent out.

At the time of writing this report total outstanding rates have decreased from \$3,321,079 to \$3,257,958 which is a decrease of \$63,121.

3.3 Recommendation

That the Rates and Annual Charges Collection Report as at 31 October 2017 be received and noted.

4 ANNUAL FINANCIAL REPORTS

Summary:-

- *The purpose of this report is to table the 2016/2017 Financial Statements.*
- *In accordance with Section 418 Council is required to hold a public meeting in order to present the Financial Reports.*
- *Notification of the meeting was advertised in the local newspaper and the presentation is scheduled to occur at a meeting of Council on Thursday 23 November 2017.*

4.1 Introduction

The Financial Reports for the year ended 30 June 2017 have been completed. The Council's auditors conducted their final audit and we have received their Audit Report.

A full set of the Financial Reports including the Auditor's Report will be tabled at the meeting. They are available for inspection from the Manager Finance and Corporate Services prior to the meeting, and are included in the mailout to Councillors.

Consideration of this report means that Council is complying with the *Local Government Act 1993*.

4.2 Background

The Financial Reports for the year ended 30 June 2017 have been prepared in accordance with the *Local Government Act 1993* and the Regulations made there under the Australian Accounting Standards and Professional Pronouncements and the Local Government Code of Accounting Practice and Financial Reporting.

4.3 Discussion

Section 418 to Section 421 of the *Local Government Act 1993* outlines the procedures that Council must follow with regards to the presentation of its Financial Reports.

In accordance with Section 418 Council is required to hold a public meeting in order to present the Financial Reports. Notification of the meeting was advertised in the local newspaper and the presentation is scheduled to occur at a meeting of Council on Thursday 23 November 2017.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

In accordance with section 420 “any person may make submission to the Council with respect to the Council’s audited Financial Statements”. ***At the time of writing this report, no submissions had been received.***

4.4 Recommendation

That the Financial Reports and Auditor’s Report for the period 1 July 2016 to 30 June 2017 be presented to the public on 23 November 2017 at 12 noon and be received and noted.

5 DELIVERY PROGRAM

Summary:

- *This report is to provide information regarding progress with respect to the principal activities detailed in Council’s adopted Delivery Program.*
- *The General Manager is required under the provisions of Section 404(5) of the Local Government Act to provide Council with regular reports regarding progress with respect to the principal activities detailed in Council’s Delivery Program.*
- *Council previously resolved that these reports be provided in October and April. Due to competing priorities the October report has been tabled in November.*
- *Managers responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity.*

5.1 Introduction

The purpose of this report is to provide information regarding progress with respect to the principal activities detailed in Council’s adopted Delivery Program.

5.2 Background

The General Manager is required under the provisions of Section 404(5) of the Local Government Act to provide Council with regular reports regarding progress with respect to the principal activities detailed in Council’s Delivery Program.

Council previously resolved that these reports be provided in October and April. The October report is being tabled now.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

5.3 Discussion

A full Delivery Program Report listing each strategy and activity in the Delivery Program is available on request from the General Manager or on Council's website. Attached to this report, however, is an extract of the full Delivery Program Report showing those activities which are marked as:-

- Not started
- Not progressing
- Progressing with issues
- Completed

All other activities are marked as "Progressing – No Issues", or "Completed".

The Report mirrors the layout of Council's Delivery Program and 2017/18 Operating Plan and Budget. Managers responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity and, where appropriate, have included comments.

5.4 Attachment

Extract of Delivery Program Report – 2017/18 Activities.

5.5 Recommendation

That the Delivery Program Report be received and noted.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Key - Status

NS: Not Started

NP: Not Progressing

PNI: Progressing no Issues

PWI: Progressing with Issues

C: Completed

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Strategy 1.2.4

Provide well maintained community halls and other similar facilities for community use.

	Activities 2017/18	Status	Action Comments	Council Lead
ii	Undertake a review of community halls and develop a plan of management with the view to support community activities	NS	Scheduled for later in the year	Manager Development and Environmental Services

Strategy 1.3.4

Identify and support the social services needs of people with disabilities in the community and provide infrastructure to support assisted and independent living and social interaction.

	Activities 2017/18	Status	Action Comments	Council Lead
i	Develop a DIAP to support the community	C	Adopted by Council	Manager People and Culture

Strategy 1.3.6

Identify and support the social services needs of older people and active seniors in the community and provide infrastructure to support assisted and independent living and social interaction.

	Activities 2017/18	Status	Action Comments	Council Lead
i	Investigate housing options for seniors, including grants for building funding	PWI	Subject to grant funding	Manager Development and Environmental Services

Strategy 1.5.1

Work with the community and the State Government to ensure medical, dental, specialist, mental health and allied health services and facilities meet the needs of residents and visitors.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

	Activities 2017/18	Status	Action Comments	Council Lead
iii	Operate the Bogan Shire Medical Centre and Dental services	PWI	Recruitment for two GP's underway.	General Manager

Strategy 2.1.1

Efficient local and regional transport networks that meet community and business needs.

	Activities 2017/18	Status	Action Comments	Council Lead
i	Adopt and implement the asset management plan for all shire roads	C		Manager Engineering Services

Strategy 3.1.3

Ensure our community's buildings are safe, healthy and maintained.

	Activities 2017/18	Status	Action Comments	Council Lead
ii	Develop an asset management plan for Council's buildings	NS	Scheduled for later in the year	Manager Engineering Services

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Strategy 5.1.2

Provide accountability to the community by regularly reporting on Council activities through the publication of statutory reports, business papers, meeting minutes and general information.

	Activities 2017/18	Status	Action Comments	Council Lead
iv	Complete statutory financial accounts	C		Finance Manager

Strategy 5.2.3

Implement sound asset management practices to ensure adequate provision is made for the maintenance and long-term replacement of Council's infrastructure assets.

	Activities 2017/18	Status	Action Comments	Council Lead
i	Develop and adopt Council's Asset Management Strategy and Asset Management Policy	C		Manager Engineering Services
ii	Develop and implement, subject to budget, Asset Management Plans for the major categories of Council's assets: Transport and Stormwater, Water Supply and Sewerage and Buildings	C		Manager Engineering Services

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Strategy 5.2.4

Manage Council's operations effectively and on business-like principles to maximise service delivery for the community.

	Activities 2017/18	Status	Action Comments	Council Lead
ii	Initiate a customer service training program	NS	Scheduled for later in the year.	General Manager
iv	Identify and manage Council's risks, including insurance cover	PWI	Further work required to analyse risks - Management to address	Finance Manager
v	Manage Council's record management system to support our business	PWI	Some unresolved issues following Authority integration - Management to address	Finance Manager

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

6 ANNUAL REPORT 2016/2017

Summary:-

- *Within 5 months after the end of each year, a Council must prepare its Annual Report for that year reporting as to its achievements in implementing its Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.*
- *The purpose of this report is to table to Council the Annual Report for the Financial Year 1 July 2016 to 30 June 2017.*

6.1 Introduction

In accordance with Section 428 of the Local Government Act 1993 Council must, within 5 months of the year end, prepare an Annual Report. This Report must be submitted to the Minister.

6.2 Discussion

The Annual Report has been prepared and will be tabled at this meeting. This Report showcases Council to the public and is another mechanism by which a Council is made accountable for its actions. It was compiled after all Managers had provided input and updated their respective sections of the report.

The report is available for inspection from the Manager Finance and Corporate Services prior to the Council meeting, at the front counter and on Council's web site.

Preparation of this report means that Council is complying with the Local Government Act 1993.

6.3 Recommendation

That the Annual Report 2016/2017 be received and noted.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017

7 SECTION 713 SALE OF LAND FOR UNPAID RATES

Summary:-

This report is to present Council with a list of properties eligible for Sale for Unpaid Rates under Section 713 of the Local Government Act, 1993.

7.1 Introduction

The purpose of this report is to present Council with a list of properties eligible for Sale for Unpaid Rates under Section 713 of the Local Government Act, 1993

7.2 Background

Revenue Staff have reconciled all arrears and have seventeen parcels of land available for sale for unpaid rates. Council also has a large number of properties that could have been sold for unpaid rates however write offs on these parcels and changes to the rating category means Council will need to do more investigation on these properties to enable them to be sold. These properties will be reported on at a later date rather than delaying the current sale.

7.3 Discussion

The table attached to this report provides Council with a list of properties that require a resolution to sell for unpaid rates. Once the resolution is resolved the General Manager can sign the General Manager's Certificates to enable the sale to proceed. Council at its August Meeting set down 16 February, 2018 for the sale of land, however time constraints set out in the Act means this date cannot be used. Council is requested to change the date of the sale to 16 March, 2018 for the sale of this land.

7.4 Attachment

The list of the properties for sale.

7.5 Recommendation

1. Council resolves to sell the attached properties for unpaid rates.
2. Council sets date for the auction to be conducted

Stephanie Waterhouse
Manager Finance and Corporate Services

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Assessment Number	Property Location	Amount of Rates (incl. extra charges) overdue for more than 5 years	Amount of all other rates (incl. extra charges) due in arrears	Total Rates and charges Due.
(Ref 1017722)	Budther Street, Coolabah Lot 1 Sec 26 DP 758274	3623.38	5739.96	\$9,363.34
(Ref 1000220)	Shannonvale Road, Five Ways Lot 21 DP 724651	926.91	1597.74	\$2,524.65
(Ref 1000238)	Shannonvale Road, Five Ways Lot 22 DP 724651	7937.87	11669.28	\$19,607.15
(Ref 1003391)	Bourke Street, Girilambone Lot 4 Sec 20 DP 758441	1335.05	2873.01	\$4,208.06
(Ref 1003367)	Bourke Street, Girilambone Lot 1 Sec 20 DP 758441	223.11	3356.75	\$3,579.86
(Ref 1003634)	Bourke Street, Girilambone Lot 4 Sec 22 DP 758441	223.11	3395.63	\$3,618.74
(Ref 1019512)	Myall Street, Girilambone Lot 7 Sec 22 DP 758441	3303.23	4753.96	\$8,057.19
(Ref 1000856)	Quanda Street, Hermidale Lot D DP 371287	11594.12	8603.73	\$20,197.85
(Ref 1001030)	Nyngan Street, Hermidale Lot 2 Sec 12 DP 758515	5410.88	7337.85	\$12,748.73
(Ref 1000791)	Cobar Street, Hermidale Lot 13 Sec 6 DP 758515	643.76	2425.42	\$3,069.18
(Ref 1001014)	Nyngan Street, Hermidale Lot 1 DP 939430	2297.49	4654.90	\$6,952.39
(Ref 1002557)	Munda Road, Miandetta Lots 14,15 DP 751310	1065.44	2021.47	\$3,086.91
(Ref 1020246)	Tyrone, Miandetta Lots 1,2,3, DP 250872	1051.01	1630.15	\$2,681.16
(Ref 1021959)	Flashman Avenue, Nyngan Lot 6 DP 1112770	4250.23	10307.66	\$14,557.89
(Ref 1003757)	Myall Street, Girilambone Lot 1 Sec 26 DP 758441	10001.33	7040.64	\$17,041.97
(Ref 1017675)	Bourke Street, Girilambone Lot 1 DP 527104	803.25	4524.56	\$5,327.81
(Ref 1017706)	Bourke Street, Girilambone Lot 10 Sec 23 DP 758274	403.25	2385.83	\$2,789.08

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF
ENGINEERING SERVICES REPORT**

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

Work undertaken during the reporting period of 16 October 2017 to 10 November 2017 consisted of the following:-

- Installing a new pipe culvert in Oxley Street next to the Early Learning Centre.
- Pouring new sections of concrete footpath in Bogan Street in front of the Water Treatment Works.
- Construction of a concrete blister in Bogan Street to protect cabling that was part of the recent Water Treatment Works upgrade.
- Completing repairs to kerb and gutter headwalls in Wambiana Street.
- Completing installation of a grader blade rack at the Council's Works Depot in Nymagee Street.
- Assisting with the construction of new toilets at the Hermidale Sports Ground.
- Commencing construction of new concrete headwalls at the Nyngan Cemetery.
- Maintenance to the Engineering Department Car Park in Nymagee Street.
- Completing maintenance at Heritage Park in Nymagee Street.
- Completing maintenance to the Racecourse Grandstand.
- Installation of a pipe culvert at "Adavale" stockpile on the Mitchell Highway.
- Completing repairs to paving in the Pangee Street CBD.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

1.2 Community Facilities

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Removing fallen branches from town streets, ovals, and reserves.
- Repairing the irrigation pump at Frank Smith Oval.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

1.3 Roads

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

No.	Name	Comments
24	Canonba Road	Maintenance grading completed. Shoulder grading and sealing completed.
7	Warrah Road	Maintenance grading completed.
39	Hickey's Road	Maintenance grading completed.
MR7514	Cockie's Road	1km of construction completed.
92	Colane Road	2km of construction commenced.
MR424	Monkey Bridge Road	Maintenance grading completed.
25	Merryanbone Road	Re-sheeting continuing. Maintenance grading commenced.
9	Glenngariff Road	Maintenance grading completed.
81	Benah Road	Maintenance grading completed.
60	Whiterock Road	Vegetation control completed.
13	Bourke's Road	Vegetation control completed.
	Town Streets	Prime sealing of shoulders commenced.
	Nyngan Aerodrome	Shoulder grading completed.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

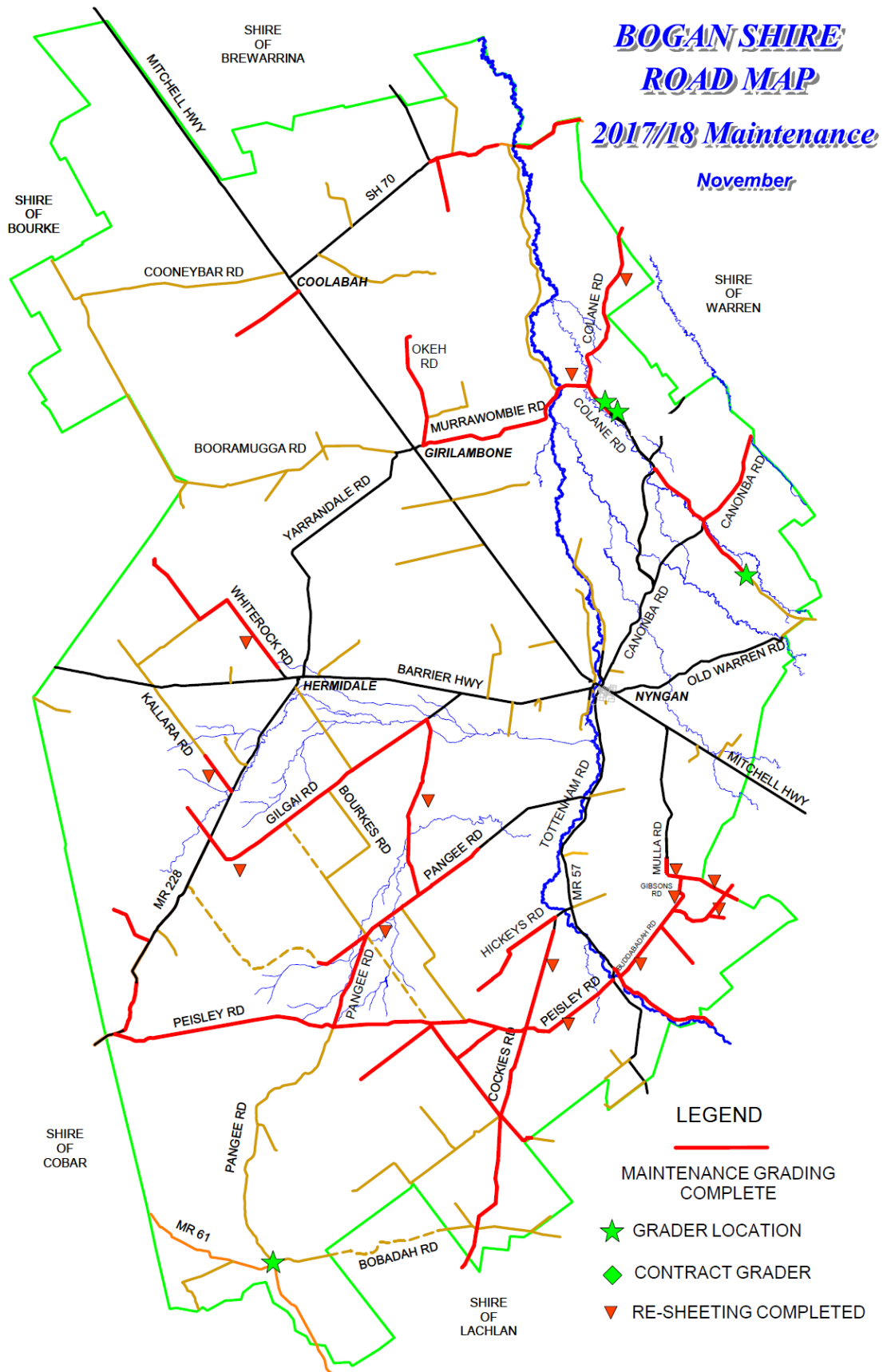
The works program for the remainder of November and part of December includes but is not limited to the following works:-

- Commencing re-sheeting on Coffills Lane, Booramugga Road, and Pangee Road.
- Commencing resealing on Tottenham Road, Canonba Road, Colane Road and Yarrandale Road.
- Completing 2km of construction on Colane Road.
- Commencing shoulder grading on the Mitchell and Barrier Highways.
- Commencing or continuing maintenance grading of the following roads - Bobadah Road, Condobolin Cobar Road, Honeybugle Road, Bourke's Road, Booramugga Road, and Pangee Road.
- Commencing construction of new concrete footpath in Nymagee Street west of the Australian Hotel.

1.4 Recommendation

That the Operational Report for the reporting period 16 October 2017 to 10 November 2017 be received and noted.

Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017



**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

2 ROADS & MARITIME SERVICES REPAIR PROGRAM FUNDING

Summary:-

The purpose of this report is for Council to consider allocating \$150,000 towards constructing and sealing 2 kms of the Hermidale – Nymagee Road from the current block grant funding.

2.1 Introduction

The purpose of this report is for Council to consider allocating \$150,000 towards constructing and sealing 2 kms of the Hermidale – Nymagee Road from the current block grant funding.

2.2 Background

Council has in the recent past allocated \$150,000 from the RMS block grant as a \$50% contribution to the construction of two kilometres on the Hermidale – Nymagee Road when funding has been provided through the Repair Program.

Council decided this year to allocate the \$150,000 to the construction of one kilometre of Cockies Road and apply for Fixing Country Roads funding to complete the construction of the Hermidale – Nymagee Road.

2.3 Discussion

Advice has not yet been received on the Fixing Country Roads funding to date and the construction of the one kilometre on Cockies Road has been completed.

RMS has now provided \$150,000 in Repair Program funding as a 50% contribution to constructing 2kms on the Hermidale Nymagee Road which Council will have to match to receive the funds.

Current expenditure on this year's block grant is at almost 50% of the \$915,000 2017/18 budget which includes the completed 1km Cockies Rd construction. Committing a further \$150,000 to construction from the remaining budget will still allow another routine maintenance grade and a few kilometres of re-sealing on regional roads this financial year.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 23 November 2017**

Construction on the Hermidale – Nymagee Road would not commence until March 2018 when the outcome of the Fixing Country Roads funding applications will be known.

2.4 Recommendation

That Council allocate \$150,000 from the current RMS block grant funding to match the *RMS Repair Program funding for the construction and sealing of 2kms of the Hermidale – Nymagee Road.*

Graeme Bourke
Manager Engineering Services

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

One (1) Application has been approved since Council's October 2017 Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Canonba Road, NYNGAN	Hangar	64,000	Applicant advises that the DA will continue subject to lease negotiations.
2016/015	WR Nominees	Lot 101 Lawlor Street, NYNGAN	Change of Use	15,000	Fire Safety Upgrades required. Additional Information required and is forthcoming from Consultant.
Section 68 Application	Mr A Denovan	Various Locations	Mobile Food & Drink Vehicle	N/A	Under Assessment. Awaiting RMS concurrence.
2017/032	Bogan Shire Council	41 Flashman Avenue, Nyngan	Awning	13520	Approved.
2017/34	Mrs VA Pearce	51-57 Flashman Ave, Nyngan	New Dwelling	359,000	Under Assessment.
Section 68 Application	Mr P Hamilton	Various Locations	Mobile Food and Drink Vehicle	N/A	Recently submitted.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

1.2 Recommendation

That the Development Applications Report since the October Council Meeting be received and noted.

2 OPERATIONAL REPORTS

2.1 Introduction

The purpose of this report is to outline the key works undertaken since Council's October 2017 Meeting by the Parks and Gardens Team and the Noxious Weeds Officer.

2.2 Discussion

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:-

Routine maintenance duties as required including whipper snipping, mowing, weed removal of Heritage Park, Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre and Rotary Park.

Additional task undertaken include:-

- Installation of potted colour plants within the garden beds at Centenary Park;
- Installing new trees at the Early Learning Centre as part of the Grant received for the ELC;
- Completion of installation of new fountain; and
- Removal of dead limbs from trees at Hermidale Park.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

Key works that have been undertaken by the Noxious Weeds Officer consisted of:-

- Highway spraying of Woody Weeds on the Barrier Highway;
- Spraying of Blue Heliotrope on Pangee Road;
- Strathaven Prickly Pear site inspection;
- Relocate Cochineal Bug to Hermidale Prickly Pear site;
- Road inspections at Pangee Road, Coffills Road, Hermidale-Nymagee Road;
- Spraying of Blue Heliotrope on Barrier Highway;
- Attendance at the Macquarie Valley Weed Advisory Committee meeting in Orange; and
- Inspection Hermidale Cemetery, Girilambone Cemetery and Hermidale Sportsground

2.3 Recommendation

That the Operational Report including Parks and Gardens and Noxious Weeds since the October 2017 Council Meeting be received and noted.

3 ADDITIONAL SEATING

Summary:-

This report is to present Council options for additional seating in Nyngan for the community.

3.1 Introduction

The purpose of this report is to present Council options for additional seating in Nyngan for the community.

3.2 Background

At the Council meeting held 26 October 2017, Council requested that additional seating be investigated in Pangee Street (both sides), the cycle path and the hospital grounds. The Manager of Development and Environmental Services was asked to obtain quotes and to consider locations and present to the November meeting for consideration in next year's Budget.

3.3 Discussion

A quote has been obtained for four seats, in the 'TIMBERIMAGE', at a cost of \$6,500 installed. Locations for this seating have been identified as the Medical Centre, the Newsagency, near the footpath in front of the Mick Glennie Hostel and an additional seat alongside the cycleway at Rotary Park.

It has also been identified that, if Council wishes to progress with this in the current year, funds for this project could be taken from remaining funds for the new waste bin enclosures. The waste bins have been purchased and there is approximately \$16,000 remaining. Some of this \$16,000 will be used for the installation of the waste bin enclosures however, the Manager Development and Environmental Services estimates there will be sufficient funds remaining for the additional seating.

3.4 Recommendation

For Council's Consideration.

4 NSW CONTAINER DEPOSIT SCHEME – RETURN AND EARN REMOTE COLLECTION POINTS

Summary:-

The purpose of this report is for Council to confirm its position on the establishment of a Container Deposit Collection Point at the Nyngan Waste Facility.

4.1 Introduction

The purpose of this report is for Council to confirm its position on the establishment of a Container Deposit Collection Point at the Nyngan Waste Facility.

The roll out of the scheme is due to commence from 1 December 2017 across NSW with different forms of collection points established depending on location.

4.2 Discussion

All collection points are being coordinated by the Network Operator TOMRA-Cleanaway.

For remote locations, collections will consist of a shipping container stood and established at no cost to operators and large bags supplied for storage and collection of all eligible containers from customers. Payment of 10 cents will be made on all eligible containers at each collection point.

As Nyngan is classified as a remote area under the scheme, a collection point may be established by TOMRA-Cleanaway under a contract arrangement with Council. This collection point must be open to the public at a minimum of 16 hours per fortnight including 8 hours over a weekend period.

Given the changes and increase in recycling at the Nyngan Waste Facility, the Waste Facility would be an ideal collection point for the community as it is a secure site and is able to achieve the minimum operating hours.

Whilst any local charity or organisation may establish a collection or donation point with TOMRA-Cleanaway, this is at the discretion of the Network Provider and donation points cannot offer immediate refunds for containers.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

In terms of costs to Council, the primary cost will be labour associated with the manual handling of bags and containers, along with having to manually count all containers prior to offering a refund to individual customers. Council will therefore pay the 10 cents per container using a float provided by TOMRA-Cleanaway and then be reimbursed by TOMRA-Cleanaway upon full shipping container collection. Council would also be refunded 3.5 cents per container as a handling fee.

On the basis of the above, costs would be minimal to operate a collection point however, from an operational point of view, it would be imperative to limit the operating time that refunds can be given on any one day due to the staffing arrangements currently in place (being 1.5 FTE employees). By limiting the time for when refunds can be given (factoring in the time it would take to manually count and verify all containers prior to refunds being given), opening times for refunds could be limited to 9.00am to 12.00 noon during regular opening hours of the waste facility.

4.3 Attachments

Collection and Donation Points Fact Sheet

4.4 Recommendation

It is recommended that:-

1. Council approve the proposal to establish a container collection point at the Nyngan Waste Facility; and
2. Council limit the operational hours for cash refunds of eligible containers at the Nyngan collection point to be between 9.00am and 12 noon on normal operating days of the waste facility when two staff members are available onsite.

Ty Robson
Manager Development and Environmental Services

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 23 November 2017



NSW Container Deposit Scheme

Collection and donation points

The NSW Government's Container Deposit Scheme, Return and Earn, will roll out across the state from 1 December 2017. It will include more than 500 collection points across NSW, including more than 800 reverse vending machines.

What is a Collection Point?

A Collection Point is a place where consumers take empty eligible containers to be paid the 10-cent refund amount per container. Collection Points may comprise Reverse Vending Machines (RVMs) in locations like shopping centre car parks or manual collection points like retailers or charity shops.

A Collection Point will contract with the Network Operator, TOMRA-Cleanaway and will be paid a handling fee for the service they provide.

A Collection Point has prescribed minimum opening hours:

Major urban area	35 ordinary hours each week, including at least 8 weekend hours
Regional area	24 ordinary hours each week, including at least 8 weekend hours
Remote area	16 ordinary hours each 2-week period, including at least 8 weekend hours.

Collection Point Operators relying on low impact recycling equipment such as reverse vending machines, may be able install infrastructure as exempt development (without planning or building approval). An EPA Design Guide for exempt and complying development relating to recycling infrastructure can be found at <http://www.epa.nsw.gov.au/waste/container-deposit-scheme.htm>. It is the responsibility of the Collection Point Operator to ensure their operations meet these Design Guide requirements.

How do I become a Collection Point?

Anyone can potentially be a Collection Point Operator. It is up to TOMRA-Cleanaway, the Network Operator, to determine where to locate Collection Points and who they wish to contract with to operate a Collection Point.

To register your interest in running a Collection Point, visit the TOMRA-Cleanaway website and fill out their online form at: <http://www.tcnsw.com.au/>

What is a donation point?

A donation point is where consumers can return and donate empty eligible containers to a charity or community group, so the charity or community group can then return the containers and redeem the refund for fund raising. These points must be clearly identified as donation points where no refund will be given, as distinct from approved Collection Points, which are locations that provide a 10-cent refund in exchange for eligible containers.

Setting up a donation point could be as simple as setting up a cage or trailer at a sporting event to collect the donated empty eligible containers, making transportation to a manual collection point easy and simple.

How do I get my charity listed on the machine?

There will only be a limited number of potential donation charities in the initial stages of Return and Earn, but as the capacity of Return and Earn and TOMRA Cleanaway increases, the number of charity organisations may be expanded and localised.

Please contact TOMRA-Cleanaway at donations@tcnsw.com.au to express interest in becoming a donation partner.

Can I crush my cans and bottles?

No. Do not crush containers prior to redeeming your refund. The container must be readily identifiable as an eligible container to receive a refund, by barcode or other information on the container. Crushing may render such identification difficult or impossible and collection points may reject crushed containers.

Where can I find more information?

For information about Collection Points contact TOMRA Cleanaway at <http://www.tcnsw.com.au/> or enquiries@tcnsw.com.au

PRECIS OF CORRESPONDENCE

1 ESSENTIAL ENERGY

Attached is a copy of an email received from Andrew Huntly regarding the meeting held with Essential Energy, Savco Tree Contractors and the Mayor, Deputy Mayor and General Manager. Mr Huntly has listed the keys points discussed.

1.1 Recommendation: That the email received from Andrew Huntly regarding the meeting held with Essential Energy, Savco Tree Contractors and the Mayor, Deputy Mayor and General Manager listing the keys pints discussed be received and noted.

2 NYNGAN AGO EXPO

Attached is a copy of correspondence received from the Nyngan Ag Expo inviting Council to support the event 2018. Sponsorship packages available are:-

\$5,000.00 Platinum;
\$3,500.00 Gold;
\$2,000.00 Silver; and
\$1,500.00 Bronze.

General Manager's Note: Council has in previous years considered the request and continues to provide sponsorship in the form of free use of the showground facilities and other Council resources such as tables and chairs.

2.1 Recommendation: For Council's Consideration.

3 NYNGAN AMATEUR SWIMMING CLUB

Attached is a copy of correspondence received from the Nyngan Amateur Swimming Club seeking sponsorship for the Annual Swimming Carnival on 10 December 2017.

General Manager's note: Council has in previous years provided sponsorship of \$500.00.

3.1 Recommendation: For Council's Consideration.



**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

4 WEEKLY CIRCULARS

Weekly Circulars 41/17 to 44/17 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

4.1 Recommendation: That the Local Government Weekly Circulars be noted.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

Email from Essential Energy

Hi Derek.

Here is list of trees & streets that need have unsuitable species under Essential Energy network.

1. Big Fig tree opp. BP servo in Nymagee St. Customer wants tree removed.
2. Numerous Gum trees in Bogan St.
3. Gums in Derrybong St.
4. Gums in Hosking St.
5. Gums & Silky Oak in Cannonbar St.
6. Gums in Terangion St.
7. Gums in Mudal St.
8. Numerous Gums in Totty/Moonagee Rd.

There is probably other trees in Urban area that may need removing, these are only what I have noticed in last couple of days.

Happy to meet local council staff to inspect/discuss trees at Nyngan, please advise.

Thanks.

Andrew Huntly

Vegetation Officer

Parkes FSC

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

Email from Nyngan Ag Expo

Hi

I have attached details for Sponsorship of the 2018 Nyngan Ag Expo.

Bogan Shire Council is one of the largest Shires in the State and is one of the State's most productive agricultural areas for wool, cattle and cropping enterprises.

Our voluntary committee subscribes to a set of standards focused on informing, educating and promoting businesses across the rural sector. Our aim is to uphold this standard and with the involvement of dedicated sponsors and exhibitors, our teams continue to deliver an experience that is interesting, relevant, current and constructive.

Working as a 'not for profit' organisation, the Nyngan Ag Expo donates profits back into the community for the benefit of our local people. For the past 3 years, we have devoted funds to the "Max Tremain Country Education Foundation", assisting the youth of the community in furthering their education ambitions.

In 2018 Nyngan Ag Expo celebrates its 26th anniversary. Starting with just a handful of exhibitors, it has grown significantly, especially over the past 10 years - growing from 70 exhibitors to in excess of 300 in 2017..

With this growth, we have extended our media coverage to 2WEB (broadcasting from Bourke to the Western area of NSW and extending into QLD), 2DU (broadcasting from Dubbo, to Orange, Parkes and Forbes) Channel 7 and Nyngan Ag Expo Event booklet inserted into 42,000 copies of the Land Newspaper.

Attendances during this time has increased from 1000 to in excess of 4,000 last year, with the majority of people being drawn from our local area and beyond. From survey reports people attend from as far west as Broken Hill to as far south as the Victorian border and up into Queensland. The clear majority of these people are involved in the Agricultural industry.

The attached details the benefits of sponsoring this event, please contact on my mobile should you have any further queries.

Kind Regards

Robyn Harris

Administrator/Event Manager

Nyngan Ag Expo Mob: 0428 376 068



Media Partner **THE LAND**

Become a Sponsor/Event Partner

2018 AGL Nyngan Ag Expo

Saturday 4th August 2018

Each year, the AGL Nyngan Ag expo receives generous support from a range of corporate sponsors and is a major source of revenue for the volunteer committee to coordinate one of the most successful events held in the western area of NSW. We are delighted to have the Land Newspaper join us again as our media partner – they will produce 40,000 copies of the programme booklet to be inserted into The Land prior to Ag Expo.

We thank all our past sponsors for their support and community spirit. Your involvement has made a huge difference to the community groups and associations the Nyngan Ag Expo Committee financially supports and we invite you to again support our event in 2018.

This is an important opportunity for you to align your business with our event. By taking up one of our sponsorships/Event Partnerships, you will maximise your visibility with the thousands of visitors expected at this important rural and regional farming region and in return we will promote your company/organisation within our comprehensive regional advertising and promotional campaign.

In 2017 some 4000 people attended this 1 day event and in excess of 380 companies and organisation were represented. This combined with a strong advertising and promotional program put together by the committee, creates the ideal opportunity for your company to showcase the best in Australian farming, from services to the farming community, animal health and husbandry, farm machinery, tools and equipment or services that make provisions for those looking for lifestyle changes.

With our commitment to "**inform, educate and promote**" we encourage any new and innovative products that will assist in making the day to day living of both the farmer and the community at large an easier lifestyle.

The 2018 AGL Nyngan Ag Expo will celebrate 26 years as an event for the community beginning with 4 exhibitors in 1992; the growth rate particularly in the past 7 years has been exceptional, growing from 70 exhibitors in 2008 to in excess of 380 in 2017.



**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

All funds raised by our dedicated volunteer committee are distributed back into community groups of the Bogan Shire, the ongoing success of our event and the further development of the "Max Tremain – Nyngan Country Education Foundation Scholarships".

The organising committee is asking for your commitment for sponsorship to be received no later than the 1st December 2017 to allow us to commence our advertising and promotional program.

Upon your commitment you will immediately be added to our website, advertising and promotional program which ensures, in excess of 12 months promotion for your company

I have enclosed the benefits available to our sponsors for your consideration, should you have any further queries please contact me on 0428 376 068.

Yours Sincerely

Robyn Harris

Administrator/Event Organiser

Major Sponsor/Event Partner Benefits

Platinum Event Partner - \$5000 + GST

➤ High profile Site Allocation, with 12m (frontage) x 9 m in allocated Sponsors area or your preference a within the grounds
➤ Major placement of your company logo on the booklet produced by the Land newspaper and inserted in 40,000 copies of the Land for distribution in NSW
➤ On the day - outside broadcast radio interview on Radio 2WEB
➤ Sponsor naming - 8 x 15 sec allocated adverts on Radio 2WEB
➤ Option to hold demonstrations/seminars
➤ Positioning of large company banners, etc at entry gates and throughout the grounds
➤ Your company logo to appear on banners erected at the 3 major entry roads to Nyngan
➤ Your company logo will appear on all print media /Logo to appear on media advertising
➤ Logo to appear on 'coversheet' that accompanies all Ag Expo correspondence
➤ Link on expo web site to your website
➤ Major positioning of logo on television advertising
➤ Logo to appear on Information Flyers
➤ Logo placement on 2018 AGL Ag Expo advertisements in the Land Newspaper
➤ Inclusion in all media releases distributed/accompanied by supplied editorial media release
➤ Company mention and inclusion in all media releases distributed

Precis of Correspondence to the Ordinary Meeting of
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Gold Sponsor/Event Partner - \$3500 + GST

➤ 10 m (frontage) x 9 m site allocation in Sponsors area
➤ Your company logo on the booklet produced by the Land newspaper and inserted in 40,000 copies of the Land for distribution in NSW
➤ Outside broadcast radio interview on the day
➤ Sponsor naming - 5 x 15 sec allocated adverts on Radio 2WEB
➤ Your logo will appear on all print media
➤ Logo to appear on media advertising
➤ Logo to appear on 'coversheet' that accompanies correspondence
➤ Link on expo web site to your website
➤ Business name to be listed on 'coversheet' that accompanies all correspondence
➤ Positioning of logo on television advertising
➤ Logo positioned throughout Nyngan Ag Expo website
➤ Logo to appear on Information Flyer
➤ Logo placement on 2018 AGL Ag Expo advertisements in the Land Newspaper

Precis of Correspondence to the Ordinary Meeting of
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Silver Sponsor/Event Partner - \$2000 + GST

➤ Limited to 6 m (frontage) x 9 m site allocation in Sponsors area
➤ Your company logo on the booklet produced by the Land newspaper and inserted in 40,000 copies of the Land for distribution in NSW
➤ Your logo will appear on all print media
➤ Link on expo web site to your website
➤ Logo to appear on media advertising
➤ Logo to appear on 'coversheet' that accompanies correspondence
➤ Minor placement of logo on Television advertising
➤ Logo to appear on Information Flyer
➤ Logo placement on 2018 AGL Ag Expo advertisements in the Land Newspaper
➤ Outside broadcast radio interview on the day
➤ Sponsor naming - 3 x 15 sec allocated adverts on Radio 2WEB

Precis of Correspondence to the Ordinary Meeting of
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Bronze/Minor - Event Partnership - \$1500 + GST

<ul style="list-style-type: none"> ➤ Limited to 6 m (frontage) x 6 m site allocation in Sponsors area
<ul style="list-style-type: none"> ➤ Your company name on the booklet produced by the Land newspaper and inserted in 40,000 copies of the Land for distribution in NSW
<ul style="list-style-type: none"> ➤ Your company name will appear on all print media
<ul style="list-style-type: none"> ➤ Company name to appear on Ag Expo media advertising
<ul style="list-style-type: none"> ➤ Company name to appear on 'coversheet' that accompanies correspondence
<ul style="list-style-type: none"> ➤ Company name to appear on Information Flyer
<ul style="list-style-type: none"> ➤ Company name listed on 2018 AGL Ag Expo advertisements in the Land Newspaper
<ul style="list-style-type: none"> ➤ Outside broadcast radio interview on the day



Precis of Correspondence to the Ordinary Meeting of
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2018 AGL Energy Nyngan Ag Expo

Sponsorship/Event Partner Agreement

CLOSING DATE – 1st December 2017

We, the undersigned agree to undertake sponsorship of the AGL Energy Nyngan Ag Expo for the year 2018

Company: _____ Contact: _____

Postal Address: _____ City: _____ P/C: _____

Tel: _____ Mob: _____

Email: _____

Website: www. _____



**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

With the following Sponsorship/Event Partner package (Please tick)

- | | | | |
|--------------------------|--|-----------------|----------------|
| <input type="checkbox"/> | Platinum sponsor/Event Partner | \$5000.00 + GST | |
| <input type="checkbox"/> | Gold Sponsor/Event Partner | \$3500.00+ GST | |
| <input type="checkbox"/> | Silver Sponsor/Event Partner | \$2000.00+ GST | |
| <input type="checkbox"/> | Bronze Sponsor/Event Partner | \$ 1500.00+ GST | |
| <input type="checkbox"/> | Donation to the "Max Tremain" Country Education Foundation | | Value \$ _____ |

In return for Sponsorship, the Nyngan Ag Expo Committee agrees to follow the package guidelines of the above sponsorship.

We (the sponsor) also agree to pay all amounts owing for our Sponsorship immediately, upon receipt of a Tax Invoice from the Nyngan Ag Expo.

- I have enclosed a copy of my Public Liability insurance policy and advertising*

We (the Sponsor) agree that it is our responsibility, as a sponsor to email to: nynganagexpo@bigpond.com - a 'print ready' copy of our current company logo for use in advertising and promotional campaigns

Print Name: _____ *Dated:* _____

Signed: _____ *Position:* _____

E-mail to nynganagexpo@bigpond.com or post t

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 23 November 2017**

**Nyngan Amateur
Swimming Club**

P O Box 208
NYNGAN NSW 2825

14th November 2017

Dear Derek

The Nyngan Amateur Swimming Carnival will be held on the 10th December this year and we would be very grateful for any assistance you could provide in the way of sponsorship.

Our carnival has been a huge success in the past with a lot of local swimmers and many competitors travelling to Nyngan for the day.

The success would not have been possible without the generous help of our sponsors.

We hope to host a great carnival again this year.

If you are able to assist with sponsorship your business will be advertised in our program and also broadcast during the day.

If you are able to assist in any way, it would be greatly appreciated.

Kind Regards

A handwritten signature in black ink that reads "Neralie Quarmby".

Neralie Quarmby
Club President

GRANTS AND FUNDING

LG Weekly 42/17 – 27 October 2017

Information, Linkages and Capacity Jurisdictional Grants – New Funding and Council Workshop

The National Disability Insurance Agency is currently accepting applications for the latest round of Information, Linkages and Capacity Building Jurisdictional Based Grants.

Litter Prevention Grants

Councils can apply for grants of up to \$100,000 from the NSW Environmental Protection Authority for litter prevention projects.

LG Weekly 43/17 – 3 November 2017

ANZAC Community Grants Program

Councils can apply for grants of up to \$2,000 through the ANZAC Community Grants Program for projects that commemorate the service and sacrifices of current and former military personnel.

LG Weekly 44/17 – 10 November 2017

Local Sport Defibrillator Grant Program

Councils are invited to apply for grants to assist sporting clubs to purchase and maintain automatic external defibrillators.

Funding for Women's Leadership Development

Women and Leadership Australia is offering grants to support the development of female leaders in Local Government.



**Grants and Funding to the Ordinary Meeting of
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Resource Recovery Facility Expansion and Enhancement Grants

NSW Environment Protection Authority Grants of up to \$1 million are available to upgrade or expand existing resource recovery facilities.

Building Sustainable Residential Housing Workshops

The NSW Office of Environment and Heritage invites Council Environmental and Planning staff to participate in workshops on the development of sustainable housing in NSW.

