



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**26 April 2018**



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**19 April 2018**

**COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 26 April 2018 at 9.30am.

At 10.00am the Mayor will conduct a Citizenship Ceremony for Mr Jagdeep Singh.

At 12.00noon Mr Ian Scot from NBN will address the Council on NBN concerns.

**AGENDA**

1. Opening Prayer
2. Welcome to Country (Held until guest arrives)
3. Remembrances
4. Apologies
5. Declarations of Interest
6. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 22 March 2018.
7. Confirmation of the Ordinary Minutes of the Council Meeting held on 22 March 2018
8. General Manager's Report incorporating reports from:-
  - People and Community Services
  - Finance and Corporate Services
  - Engineering Services
  - Development and Environmental Services
9. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

*Melissa Salter*  
**Relieving Executive Assistant**





**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 26 April 2018**

**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following report is submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	26/09/2014	363/2014	<b>Fire Safety Audit Program</b>	Further report on progress of compliance with Program.	<b>MDES</b>	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners / Boards. Agreement on required works achieved with several owners / Boards.
	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary.

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2	24/03/2016 15/12/2016	078/2016 485/2016	<b>Bicentennial Wall &amp; Ceramic Mural</b>	The General Manager work with Peter Zanetti to undertake the necessary work to complete the reinstatement of the wall & mural.	<b>GM</b>	<p>Wall has been reconstructed with only minor works outstanding.</p> <p>Meeting held 5 December 2017 with Peter Zanetti. All tiles have been remade, glazing underway.</p> <p>Delays encountered with production of tile firing. This will now be completed within six weeks, and tiles will be in place on wall in June 2018.</p>
3	27/10/2016	423/2016	<b>Seniors Living Rental Units -</b>	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	<b>GM</b>	<p>Public Information Meeting 14 December 2016. Community expressed a preference for the Cobar/Dandaloo Streets site.</p> <p>Building Better Regions Grant Program identified as a match for this project. Application submitted.</p> <p><b>Update:</b> Application also submitted under Stronger Country Communities Grant.</p>



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4	27/072017	236/2017	<b>National Broadband &amp; Network Design</b>	Council raises it concern with the current footprint with the Minister for Communications & Arts & member for Parkes to ensure that our community is able to fully benefit from the fixed line NBN delivery.	<b>MDES</b>	It has become apparent that NBN is not installing fixed wireless around Nyngan but intends providing a satellite service.
	26/10/2017	334/2017		Council write to local Federal Member, Mark Coulton MP regarding Council's ongoing concern with the NBN roll out to Nyngan.	<b>GM</b>	Letter sent.  Response from Mark Coulton indicating he has made representation to Minister for Regional Communications.
	22/02/2018	015/2018		Invite a NBN representative to Council Meeting		Invitation extended, NBN representative unable to attend March meeting.  <b>Update:</b> NBN Manager to attend April Council Meeting.

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5	28/09/2017	301/2017	<b>Neeroc Road Extension</b>	Council seek clarification from Crown Lands for any exemptions available regarding vegetation management when transferring Crown Land for the purpose of constructing access roads.	<b>MDES</b>	Letter to Crown Lands Office sent.  No response to date.
6	28/09/2017	283/2017	<b>Medical Centre</b>	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	<b>GM</b>	PHN engaged to undertake GP recruitment.  Adverts for GP/VMO placed with Rural Doctors Network (RDN), PHN, Seek (online) and Medical Jobs (online).  Discussions commenced.
	26/10/2017	312/2017		Council investigate alternatives to having VMO rights that would allow a doctor to visit patients and / or attend emergency services at the hospital.		In progress.

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	22/02/2018	016/2018		Council at an appropriate time, invite the current doctors at the BSMC to address Council on their experiences at Rural/Regional Medical Centres.		In progress.
8	21/12/2017	392/2017	<b>Increase of train speed through Nyngan</b>	Strong letter of concern & a request to address Council be sent to the relevant rail authorities & a copy to local member.	<b>GM</b>	Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries. Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP. Precip February Council Meeting 2018 refers.
9	21/12/2017	393/2017	<b>Preservation of Goods Ramp</b>	Report on a way to preserve the goods ramp be considered at the estimates Meeting.	<b>MDES</b>	Report to be considered at the Estimates Meeting in May 2018.
10	21/12/2017	418/2017	<b>Council Electricity Contracts</b>	GM to proceed with obtaining quotations for the installation of solar electricity infrastructure for the three administration offices, BS Medical Centre & ELC.	<b>MES</b>	Report on viability of solar power at these three sites has been received, indicating positive paybacks. Staff will now progress tender arrangements for all Council sites.

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						<b>UPDATE:</b> Emergency Management Systems have prepared a technical specification for Council. Quotation documents being prepared.
11	21/12/2017	421/2017	<b>New Cemetery Entrance Design</b>	Council approve the design presented with changes to the steel column on the right hand side to delete the wheat sheaf & replace with a cow's head and sheep's head.	<b>MDES</b>	<b>UPDATE:</b> Quotes obtained. Old structure removed in preparation for works to be commenced shortly.
12	22/02/2018	012/2018	<b>Bogan Street Jacaranda Trees</b>	Further report to Council for suggested name and wording on plaque.	<b>Mayor</b>	In progress. <b>UPDATE:</b> Refer Attachment



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13	22/02/2018	039/2018 <hr/> 040/2018 <hr/> 041/2018	<b>Big Bogan Signage</b>	<p>Council erect directional signage to the Big Bogan</p> <hr/> <p>Suggested wording for a plaque for the Big Bogan be further discussed at March 2018 Council Meeting.</p> <hr/> <p>Signage to be placed on back of the Big Bogan to be visible from Nymagee Street.</p>	<b>MES</b>	<p>Signs Ordered</p> <hr/> <p>Report to Council refers.</p> <hr/> <p>Report to Council refers.</p>
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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## **1.1 Recommendation**

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## **2 NYNGAN / COBAR WATER SECURITY PROJECT**

### **Summary:-**

*The purpose of this report is to brief Council on the current status of the Nyngan Cobar Water Security Project and to seek direction on certain key matters to progress the project.*

### **2.1 Introduction**

The purpose of this report is to brief Council on correspondence received regarding the Nyngan Cobar Water Security project.

### **2.2 Background**

Previous reports to Council in March, September and November 2017 and February 2018 refer.

### **2.3 Discussion**

Following an extraordinary meeting in November 2017, Council wrote to the Deputy Premier setting out our concerns relating to the potential impact on Nyngan water charges if the project was to proceed.

An undated response from the Minister for Regional Water is included as Attachment 1.

At its February 2018 meeting Council took a number of resolutions including:

#### **019/2018 – Water Security Solutions**

RESOLVED that Council strongly request that a second storage be funded and proceed, based on its earlier resolution (September 2017) that off-river storages are solutions to the long-term water security needs of Bogan Shire and Cobar Shire. (Neill/Jackson) Unanimous.



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Attachment 2 is in response to this from the Director Water Utilities, Department of Industry – Water, dated 4 April 2018.

**020/2018 – Water Pricing Framework**

RESOLVED that the water pricing report prepared by the Project's Technical Advisors be reviewed by Council's Financial Consultants and Auditors. (Neill/Jackson)

A report from Council's financial consultants (Attachment 3), will be available on Monday 23 April 2018 and will be emailed to Councillors and will available from the General Managers Office.

**024/2018 – Project Funding**

RESOLVED that Council lodges an Expression of Interest and Detailed Application for grant funding under the NSW Government's Safe and Secure Water Program to fund the completion of the expanded options development activities and revised Business Case for the project (Neill/Boag)

An Expression of Interest has been lodged.

It is recommended that Council considers the content of the attachments to this report and provides guidance to the Mayor and General Manager for the upcoming project Steering Committee.

**2.4 Attachments**

1. Letter from Minister for Regional Water
2. Letter from Director Water Utilities

**2.5 Recommendation**

For Council's consideration.



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**The Hon Niall Blair MLC**  
Minister for Primary Industries  
Minister for Regional Water  
Minister for Trade and Industry

BOGAN SHIRE COUNCIL	
FILE	R/N
03 APR 2018	
ASSIGNEE	

OM18/202

Clr Ray Donald OAM, Mayor and Mr Derek Francis, General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

Dear Mr Donald and Mr Francis,

Thank you for your letter of 10 November 2017 to the Deputy Premier and lodgement of the Business Case, on 30 October 2017 to the Safe and Secure Water Program, for the Albert Priest Pipeline and an additional 700 ML Water Storage proposal.

I understand that drought is a very real threat to the water security of Nyngan and Cobar townships. I also acknowledge the importance of agriculture and mining industries to your region and that these have historically been very dependent on water delivered by the Albert Priest Channel.

I understand that the work undertaken by the project team indicates that piping the Albert Priest Channel presents a significant opportunity to address long-term water security issues for your region. It is also clear to me from your letter, that with a project of this significance, there are some community and Council concerns still to be resolved before the project can proceed to construction.

Further, I understand the community has asked Council to consider an alternative pipeline route to that examined in the Business Case. My Department's advice is that this warrants testing of feasibility of the alternative route and potentially the revision and update of the business case document.

To facilitate this and to continue to progress this important project, I would encourage the Council, in consultation with the project team, to submit an expression of interest for "business case" funding from the Safe and Secure Water Program.

This funding would allow Council to:

- A. explore the feasibility of the proposed alternate option
- B. progressively resolve community and Council concerns around the project
- C. proceed toward being construction ready and seek final approval of construction funding.

In the interim, the NSW Government will further consider the concerns raised by Council in your letter from 10 November 2017.



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If you require additional information or wish to discuss this matter further, please contact Mr Michael Blackmore, Director Water and Sewerage Regulation, on 0427 091 016.

Yours sincerely

A handwritten signature in black ink, appearing to be "Niall Blair", written over the words "Yours sincerely".

**The Hon Niall Blair MLC  
Minister for Primary Industries  
Minister for Regional Water  
Minister for Trade and Industry**

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**Attachment 2**



OUT18/5222

Mr Derek Francis  
General Manager  
Bogan Shire Council  
P.O. Box 22  
NYNGAN NSW 2825

Dear Mr Francis

**Nyngan/Cobar Water Security-Storage 1B project**

I write to update you on progress with the assessment of the Nyngan/Cobar Water Security-Storage 1B project for Safe and Secure Water Program (SSWP) funding. This project was identified by the Minister for Regional Water as one of the initial 8 priority projects to be considered for funding under the SSWP - Restart NSW Fund.

I have been advised by Infrastructure NSW that Nyngan/Cobar Water Security-Storage 1B project is now incorporated into the submission for the Albert Priest Pipeline project funding. The Storage 1B project will now be assessed as part of the broader water security project, rather than separately as one of the 8 initial projects.

Should you wish to discuss this matter further, Mr Vince Keogh, Manager Water & Sewerage Infrastructure, may be contacted via email [vince.keogh@dpi.nsw.gov.au](mailto:vince.keogh@dpi.nsw.gov.au) or phone 0438 150 884.

Yours sincerely

A handwritten signature in black ink, appearing to read "Michael Blackmore".

**Michael Blackmore  
Director Water Utilities  
Department of Industry – Water**

4 April 2018

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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### **3 VILLAGE MEETINGS**

**Summary:-**

*The purpose of this report is to record matters raised during the 2018 Village Tour as well as progress made with items raised in previous meetings with community representatives.*

#### **3.1 Introduction**

The purpose of this report is to record matters raised during the 2018 Village Tour as well as progress made with items raised in previous meetings with community representatives.

#### **3.2 Background**

Councillors and management staff met with representatives of Coolabah, Girilambone and Hermidale on Wednesday, 11 April 2018 as part of Council's regular annual meeting program with village communities.

#### **3.3 Discussion**

A report-back on previous issues was provided and the following new matters were raised by community members present.

##### Coolabah

- Tip – Removal of scrap metal is urgently required, report of tyres being dumped
- Hall – Request for air-conditioning
- Rest Area – request to remove wire fence and install new pool-style fence, retaining existing fenced off area as a dog off-leash area.
- Grass Slashing and Mowing – request to review program and way this is done around town, including possible use of volunteers
- Fallen Tree – at village entrance – request to remove
- Tree – overhanging powerline outside residence – refer to Essential Energy
- Road Naming – Road leading to Pineview. Community to advise Shire on preference.
- Water supply – silt tank not cleared.
- Roads – compliments to Shire staff involved in recent roadworks.

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**Girilambone**

- Village Tip – issues with people dumping on road and dumping scrap metal in hole – schedule regular cleanup
- Water supply – unpleasant odour
- Litter along roadway to mine – community to address with mine.
- Mobile phone communication – investigate funding for black spots
- Roads – Works required to ramp on Booramugga Rd.
- Roads – compliments to Shire staff involved in recent roadworks.

**Hermidale**

- Park – request to rename to “Boyd Families Memorial Park”
- Park – upgrades needed to fence, shelter, equipment and general cleanup
- Railway Crossing – ask John Holland to trim pepper trees
- Snake Bites – request to address local treatment with Western NSW LHD
- Rural Addressing – request to urgently implement

**3.4 Attachment**

1. Village meeting checklist

**3.5 Recommendation**

That this report be received and noted.

**Derek Francis  
General Manager**

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**Coolabah**

**Bogan Shire Council**

Key discussion points and actions:

Items for Action	Responsible Officer	Status
<p><b>Items for action from Meeting 16 April 2015</b></p> <p>i. Incorrect house identified – item still outstanding.</p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p>Council to consider policy position.</p> <p><u>Update:</u> Lot 1 Sec 26 DP 758274 sold as part of auction for unpaid rates.</p>
<p><b>Items for action from Meeting 12 April 2016</b></p>		
<p>i. Scrap metal – needs to be removed. (Price of scrap metal currently very low – contractors not available to remove).</p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p>Contact has been made with scrap metal contractor.</p> <p>Contractors currently contracted to Nyngan Tip, will only collect full truckloads of scrap from the three tip sites due to decommissioning cost of plant at each site.</p> <p><u>Update:</u> Other contractor contacted to see if they can remove scrap.</p>
<p>ii. Awning at Hall – agreement to proceed.</p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p><u>Update:</u> Cost estimated at \$15,000 – to be prioritised with Hall works.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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Items for Action	Responsible Officer	Status
<b>Items for action from Meeting 20 April 2017</b>		
i Public Toilets – consider need for – to encourage travellers to stop.	<b>Manager Engineering Services</b>	Estimates for pre-fabricated toilets start at \$10,000.  Update: No further action at this point.
ii Grass Slashing – request to review program (highway and town)	<b>Manager Engineering Services</b>	<u>Update:</u> Request to review program and way this is done around town, including possible use of volunteers.
iii Tree – overhanging powerline outside residence	<b>Manager Development &amp; Environmental Services</b>	<u>Update:</u> Refer to Essential Energy.
<b><u>Items for action from Meeting 12 December 2017</u></b>		
i Cladding on Hall – Cladding has been ordered. To be erected as soon as possible.	<b>Manager Development &amp; Environmental Services</b>	Cladding has been received. <u>Update:</u> Significant works required - to be costed.
ii Water Supply – dirty.	<b>Manager Engineering Services</b>	Monitor water quality. Usually occurs after heavy rain before silt settles. <u>Update:</u> Silt tank requires cleaning.

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Items for Action	Responsible Officer	Status
<b><u>Items for action from Meeting 11 April 2018</u></b>		
i Rest Area – Request to remove wire fence and install new pool-style fence, retaining existing fenced off area as a dog off-leash area.	<b>Manager Engineering Services</b>	
ii Fallen Tree – at village entrance – to be removed	<b>Manager Development &amp; Environmental Services</b>	
iii Road Naming – Road leading to Pineview. Community to advise Shire on preference.	<b>Manager Engineering Services</b>	



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**Girilambone**

**Bogan Shire Council**

Key discussion points and actions:

Items for Action	Responsible Officer	Status
<b>Items for action from Meeting 16 April 2015</b>		
i. Playground – shade for consideration using 2015/16 village fund & community funds.	<b>Manager Engineering Services</b>	Unused shade frame from old BBM premises to be transferred to playground. Quotes to be obtained for shade sail.
ii. Playground – need to formalise arrangements for lawn mowing.	<b>Manager Development &amp; Environmental Services</b>	Community volunteers to be inducted. Under review.
<b><u>Items for action from Meeting 9 December 2015</u></b>		
i. Sign for war memorial rather than brass plaque.	<b>Manager Engineering Services</b>	Obtain list of names of sign.
<b>Items for action from Meeting 20 April 2017</b>		
i. Village Tip – issues with people dumping on road – schedule regular cleanup.	<b>Manager Development &amp; Environmental Services</b>	Still issues people from outside Village dumping indiscriminately. Update: Needs clean-up, a lot of

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Items for Action	Responsible Officer	Status
		scrap metal in hole.
<b>Items for action from Meeting 11 April 2018</b>		
i. Water – unpleasant odour	<b>Manager Engineering Services</b>	
ii Litter – along road to mine, community to address with mine.	<b>Manager Development &amp; Environmental Services</b>	
iii Mobile Phones – investigate black spots	<b>Manager People &amp; Community</b>	
iv Ramp on Booramugga Road – works required to ramp	<b>Manager Engineering Services</b>	



**Bogan Shire Council**

Key discussion points and actions:

Items for Action – Previous Meetings	Responsible Officer	Status
<b>Items for action from Meeting 24 November 2014</b>		
<ul style="list-style-type: none"> <li>i. Request for Council to reconsider, especially on dangerous bends. White lines on edges of road also needed for night time. Increased mine traffic &amp; harvest traffic a concern.</li> <li>ii. Hermidale – Nymagee Road:-               <ul style="list-style-type: none"> <li>a. Request to start seal from Nymagee end → maximise benefit for residents.</li> <li>b. Straighten out chicane bends on Shire boundary when constructing – in the meantime ensure appropriate warning signs.</li> </ul> </li> </ul>	<p><b>Manager Services      Engineering</b></p>	<p>Not approved in 2015/16 estimates.</p> <p>2016/17 application to RMS was for the Northern End, and it was considered to be the area with greatest issues.</p> <p>Straightening of bends to be included in future applications and plans.</p> <p><u>Update:</u> To be undertaken as part of current construction project.</p>
<b>Items for action from Meeting 12 April 2016</b>		
<ul style="list-style-type: none"> <li>i. Widening of sealed section of Hermidale – Nymagee Road. (No current funding)</li> </ul>	<p><b>Manager Services      Engineering</b></p>	<p>Not approved in estimates.</p>

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Items for Action – Previous Meetings	Responsible Officer	Status
<b>Items for action from Meeting 12 April 2017</b>		
i. Park – upgrades needed to fence, clean up trees and lawn.	<b>Manager Development &amp; Environmental Services</b>	To be considered in 2018/19 budget.  <u>Update:</u> Council to investigate grants. Urgent repairs needed to fence and shelter.
ii. Minimum lot size for rural properties – review.	<b>Manager Development &amp; Environmental Services</b>	Any changes to the minimum lot size would be subject to a planning proposal to the NSW Department of Planning to amend the lot size of 600 hectares for all RU1 rural areas under the Bogan Local Environmental Plan 2011 unless a developer of land seeks to submit a planning proposal to Council on an individual rural land holding basis for Council to consider for support to the Department of Planning.  <u>Update:</u> No further action at this stage.

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Items for Action – Previous Meetings	Responsible Officer	Status
<b>Items for action from Meeting 11 April 2018</b>		
i. Park Name – request to rename to “Boyd Families Memorial Park	<b>Manager Development &amp; Environmental Services</b>	
ii. Railway Crossing – ask John Holland to trim pepper trees	<b>Manager Engineering Services</b>	
iii. Snake Bite Treatment – request to address local treatment with Western NSW LHD	<b>Manager People &amp; Community</b>	
iv. Rural Addressing - request to urgently implement	<b>Manager Finance &amp; Corporate Services</b>	



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## REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

### Mayor and Councillors

The following report is submitted for consideration:-

### BOGAN BUSH MOBILE – TERM 1 REPORT

**Summary:-**

*The purpose of this report is to advise Council on the Term 1 activities of the Bogan Bush Mobile Service.*

#### 1.1 Introduction

The purpose of this report is to advise Council on the Term 1 activities of the Bogan Bush Mobile service.

#### 1.2 Background

At the end of each term, the Director Children's Services provides a report to Council on the activities and statistics of the Bogan Bush Mobile service.

#### 1.3 Discussion

Term 1 2018:

5 February 2018 – 13 April 2018

Statistics:

Total km Term 1: 81,967km- 93,000km

Total kms travelled in Term 1: 11,033km

Total Children Enrolled: 142 - official enrolments with a number of families yet to enrol via our online system.

Attendance for 2018 to date: 253 children at a total of 58 sessions.

Current Areas being visited:

Marthaguy, Marra, Hermidale, Girilambone, Trangie, Collie, Collereina, Tottenham, Mungery, Warren, Nyngan, Narromine and Duck Creek

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Term 1 Activities:

The BBM team have had a busy start to Term 1 and have been involved in many activities throughout the term including providing a space for families to visit and play for 3 hours at the Trangie Family Day which was held on 29 March. The staff were able to chat to quite a few Trangie families who don't currently access the service and provide them with information about our service. Two new families were enrolled on the day.

The BBM team have been very proactive with advertising and promoting the service and sharing a connection with families on social media. There is now an Instagram page where posts are published daily, providing information about the service, such as the locations and venues they travel to, stories of the activities and learning the children are participating in as well as reflecting this all back to the National Quality Framework (NQF) and Early Years Learning Framework (EYLF).

Programs for the term have been focused on children's interests and enabling children to revisit learning experiences from previous programs. Families and children particularly enjoyed the fantastic Easter program.

Starting in Term 2, the Duck Creek and Marra sessions will be changed back to fortnightly sessions from the current once a month sessions. This change is due to the increase in the number of children that attend these venues. We have received very positive feedback and appreciation from the families attending these locations.

Funding Update

The Director and Service Leader will be attending two funding transition seminars in Sydney in May. Further information will be provided on how the new system will work and hopefully provide clarity and understanding on how the department sees BBM transitioning into the new system. All indications are that BBM will be moving into the new system, however no official notification has been provided as yet. The Department has indicated that BBM can expect to have notification by the end of April or early May.

BBM were successful in obtaining an additional \$8,660 to assist with costs associated with the transition into the new funding arrangements. A variation to our funding agreement has been made and these funds will be used in this financial year.

**1.4 Recommendation**

That the Bogan Bush Mobile report be received and noted.



## 2 LIBRARY REPORT

**Summary:-**

*The purpose of this report is to provide Council with information both statistical and informative in regards to the Library's function.*

### 2.1 Introduction

The purpose of this report is to provide Council with information both statistical and informative in regards to the Library's function.

### 2.2 Background

Historically the Library Manager has provided this report for the information of Councillors.

### 2.3 Discussion

The Summer Reading Program continued until Wednesday 25th January. All Children who participated were awarded a Book Prize and certificate at the Presentation Party held on Wednesday 8 February.

The Library was host to the Australia Day Poster Competition for primary aged children on 12 January. Sponsored by the Bogan Shire Council and Australian Red Cross the children created posters for Australia Day which were judged and displayed at the town Hall for Nyngan's Australia Day ceremony.

Activity Mornings were held in the last few weeks of the summer holidays with craft and Lego for primary aged children. Attended by approx. 13 children per session accompanied by some mums the children enjoyed decorating mugs, kites, painted ceramic owls and dinosaurs and played with Lego kits.

"Library Lovers Day" was celebrated in mid-February with a draw in a Hamper of Chocolates which was won by Miss Kelsey Thompson.

NSW Public Libraries Association sent out a survey to all libraries in NSW to collect data about the age and condition of library buildings across the state. There is currently no aggregated data about this important aspect of the NSW Public Library Network, and it forms a critical part of the overall service capacity of the network.

The aggregated data resulting from the responses will provide an overview of the age and condition of NSW libraries, as well as clear evidence about the relative funding contributions of state government and local government. This information provides an evidence base to present to the Government and the Opposition as part of the broader

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Library Funding Campaign that will be activated shortly in the run-up to the 2019 NSW state election.

The data will contribute to the establishment of this critical data set, possibly for the first time ever. The ultimate reward that we are seeking is a significant increase in funding for both library operations and library infrastructure (see attachment 1).

An Easter Story Time attended by 31 children from the Nyngan Pre-School with their 6 carers as well as 5 children from the Early Learning Centre with 2 carers was held two weeks before Easter. The children enjoyed 3 Easter stories and colouring the Easter bunny.

The Library Manager will be taking 9 weeks Long Service Leave from 8 May to 10 July. An Acting Library Supervisor has been employed to provide cover during this time.

Statistics

Statistics for the past quarter dating from 1.1.18 to 31.03.18 are as follows with a comparison of the previous year figures for the same period:

<b>January 1<sup>st</sup> – March 31<sup>st</sup>, 2018</b>		<b>January 1<sup>st</sup> – March 31<sup>st</sup>, 2017</b>	
<b>Adult Fiction</b>	<b>751</b>	<b>Adult Fiction</b>	<b>797</b>
<b>Western Fiction</b>	<b>2</b>	<b>Western Fiction</b>	<b>51</b>
<b>Large Print</b>	<b>441</b>	<b>Large Print</b>	<b>594</b>
<b>Magazines</b>	<b>196</b>	<b>Magazines</b>	<b>194</b>
<b>Adult Non Fiction</b>	<b>125</b>	<b>Adult Non Fiction</b>	<b>118</b>
<b>Talking Books</b>	<b>113</b>	<b>Talking Books</b>	<b>53</b>
<b>Junior Fiction</b>	<b>281</b>	<b>Junior Fiction</b>	<b>277</b>
<b>Junior Non Fiction</b>	<b>34</b>	<b>Junior Non Fiction</b>	<b>5</b>
<b>Easy &amp; Easy2 &amp; RR</b>	<b>609</b>	<b>Easy &amp; Easy2 &amp; RR</b>	<b>545</b>
<b>Toys</b>	<b>14</b>	<b>Toys</b>	<b>18</b>
<b>Junior Talking Books</b>	<b>6</b>	<b>Junior Talking Books</b>	<b>13</b>
<b>Young Adult Fiction</b>	<b>66</b>	<b>Young Adult Fiction</b>	<b>49</b>
<b>Equipment</b>	<b>2</b>	<b>Equipment</b>	<b>1</b>
<b>DVD's</b>	<b>647</b>	<b>DVD's</b>	<b>517</b>
<b>TOTAL ISSUES</b>	<b>3289</b>	<b>TOTAL ISSUES</b>	<b>3263</b>
<b>TOTAL MEMBERS</b>	<b>2359</b>	<b>TOTAL MEMBERS</b>	<b>2564</b>
<b>New Members</b>	<b>18</b>	<b>New Members</b>	<b>21</b>
<b>Internet Usage hours</b>	<b>1154</b>	<b>Internet Usage hours</b>	<b>1281</b>
<b>IT Help</b>	<b>81</b>	<b>IT Help</b>	<b>143</b>
<b>Wi-Fi</b>	<b>203</b>	<b>Wi-Fi</b>	<b>360</b>
<b>People counter</b>	<b>3415</b>	<b>People counter</b>	<b>3717</b>
<b>Reference Inquiries</b>	<b>170</b>	<b>Reference Inquiries</b>	<b>90</b>
<b>North Western eBook and eAudio</b>	<b>2</b>	<b>North Western eBook and eAudio</b>	<b>2</b>

Note: This report includes reference inquiries (searching for customer's requests), Wi-Fi usage and IT Help, which staff give to computer users. These figures have been added

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to show the hands on help staff provide to customers. Internet usage is now measured in half hour bookings rather than the 1 hour sessions.

Library Activities

- 4 sessions of Holiday activities during Summer holidays: attended by 40 Children and 11 carers,
- 2 sessions of Story Time with Early Learning Centre children: attended by 11 children and 5 carers, and
- Book Launch for Gladys Eldridge's book "Life along the Railways West of Nevertire": attended by 10 adults.

Library Space Usage

- 3 Meetings: attended by 13 people,
- 60 Young adults used Wi-Fi
- 77 children and 40 carers used the children's play area, and
- Many community members used the library space for study/work and Wi-Fi.

Borrow Box eBooks and eAudio are being used well. BorrowBox loans statistics for July 2017 to March 2018 are total for North Western Library:

- eAudio 1975
- eBooks 2299
- Number of active users 1064
- Average users per month 118

Our loan statistics compared to last year are relatively the same even though the people count has decreased slightly. However the library is being used increasingly in different ways. More people are using library as a space to visit for play, computer usage to print from, scan to emails and check their emails, study, work and spend time while waiting for appointments, car services/repairs, children's sporting activities etc.

The Library staff also provide faxing, scanning, photocopying and laminating services.

As this report demonstrates, the Bogan Shire Library provides many services to our community and the community is keen to use the Library for their various needs.

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**2.4 Attachment**

Library Building Survey Report.

**2.5 Recommendation**

That the Library report be received and noted.

**Debb Wood**

**Manager People and Community**



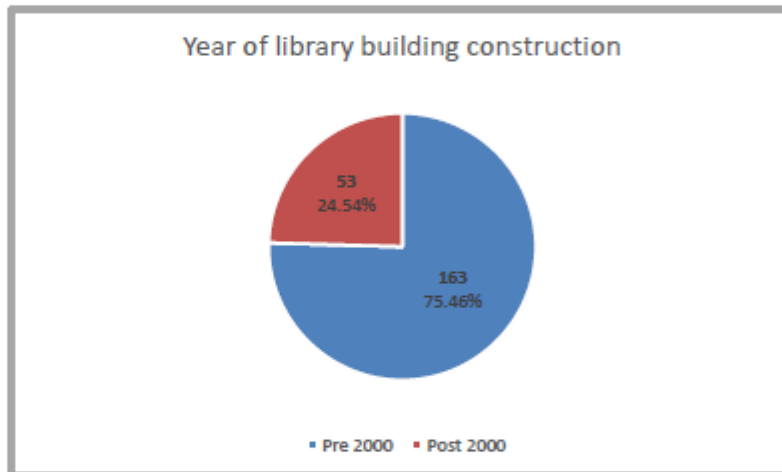
## NSWPLA Library Building Survey February 2018

### Introduction

The NSW Public Libraries Association distributed a library building survey to NSW Library Managers in January 2018, open for a period of three weeks. The purpose of the survey was to aggregate data about age and condition of library buildings across the state, and relative funding contributions of state and local government. The survey closed on 9 February 2018 with 216 responses received. This was an outstanding response and represents approximately 60% of the NSW public library branch network.

### Year of library building construction

Most survey responders were able to advise an approximate year of construction of their library buildings. The oldest being built in 1872 and newest in 2017.

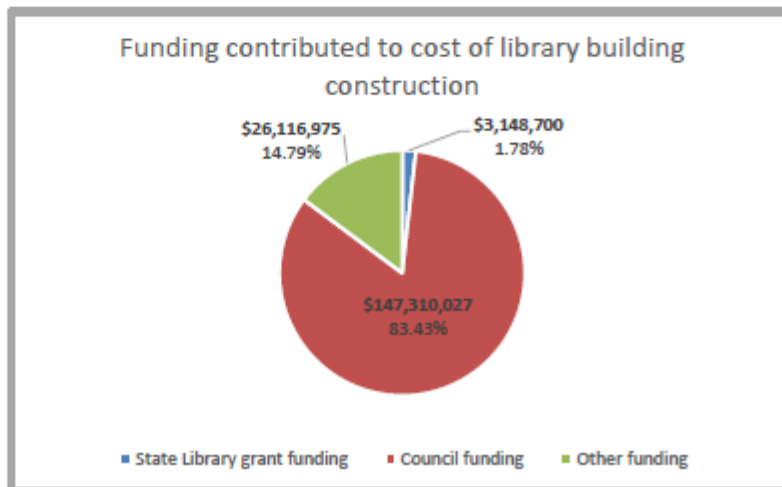


Total = 216

### Funding contributed to cost of library building construction

The survey requested the amount of funding contributed to the cost of building construction (if known):

- 25 responders advised an amount for State Library grant funding.
- 32 responders advised an amount for Council funding.
- 11 advised an amount for other funding (eg, Federal Government, Section 94 developer contributions).



\$176,575,702 = 100%

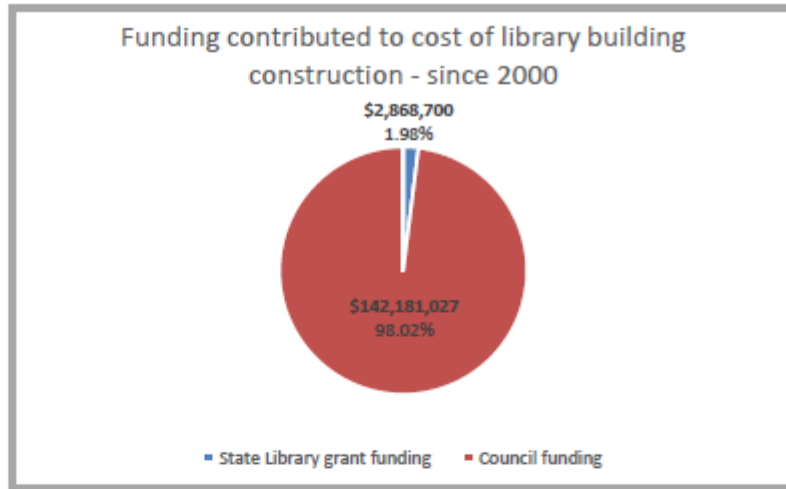
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**Funding contributed to cost of library building construction – since 2000**

The survey requested the amount of funding contributed to the cost of building construction since the year 2000 (if known):

- 53 libraries have been constructed since the year 2000
- 23 responders advised an amount for State Library grant funding.
- 31 responders advised an amount for Council funding.

$\$145,049,727 = 100\%$

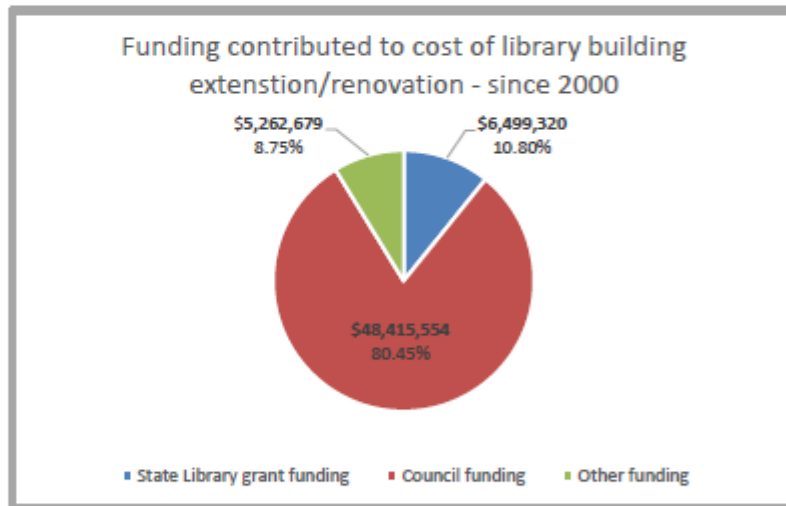


**Funding contributed to cost of library building extension/renovation – since 2000**

The survey requested the amount of funding contributed to the cost of building construction since the year 2000 (if known):

- 115 libraries have been extended or renovated since the year 2000.
- 56 responders advised an amount for State Library grant funding.
- 20 responders advised an amount for Council funding.
- 10 advised an amount for other funding (eg, Federal Government, Section 94 developer contributions).

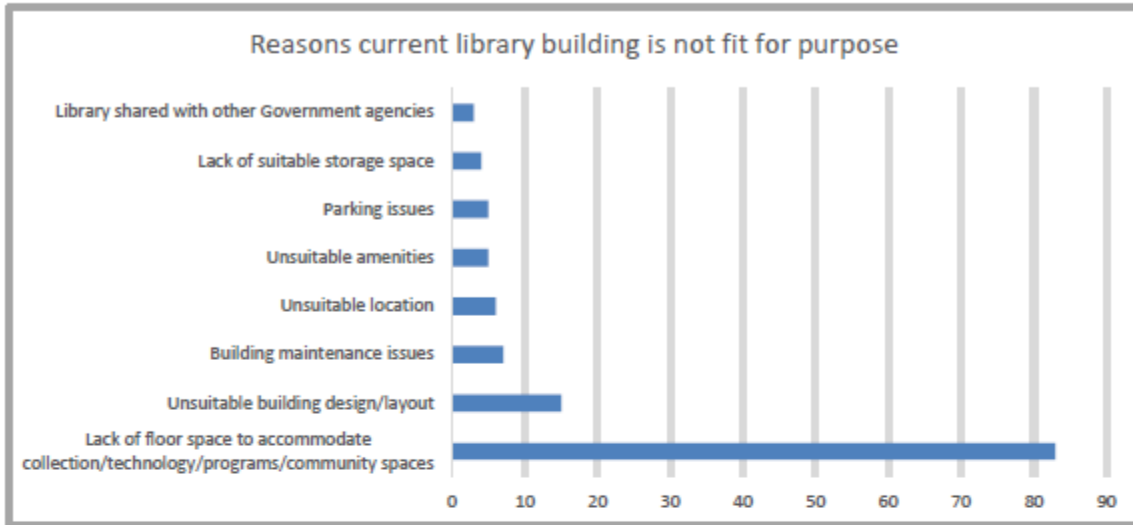
$\$60,177,553 = 100\%$



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**Reasons current library buildings are not fit for purpose or not capable of meeting service demands**

The survey requested responders to outline the reasons if their current building is not fit for purpose or not capable of meeting service demands. 99 responders advised that their building is not fit for purpose for the reasons outlined in the chart below. 5 responders advised that their building is fit for purpose.





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**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE  
AND CORPORATE SERVICES**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 BANK RECONCILIATION**

*Summary*

*The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31st March 2018.*

**1.1 Introduction**

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31st March 2018.

**1.2 Background**

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

<b>Bank Reconciliation for March 2018</b>		
<b>Council General Fund</b>		
Bank Statement Balance	\$	100,000.00cr
Add Deposits not yet receipted	\$	3,547.75cr
		\$
Less Unpresented Payments		1051.84dr
		\$
<b>Balance as per Council</b>		<b>102,495.91cr</b>
<b>Represented by the following in Council Ledgers</b>		
Account		\$
<b>19001.8000.8000</b>		<b>102,495.91cr</b>
<b>Difference</b>	\$	0.00

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### **1.3 Recommendation**

That the bank reconciliation report be received and noted.

## **2 INVESTMENTS MARCH 2018**

### *Summary*

*The report is to outline the performance of Council's Investment Portfolio for the month of March 2018.*

*At the 31st March 2018 Council had \$9.5 million invested. There has been a decrease of \$1,296,000 due to a number of capital plant purchases. A number of payments made to contractors for R2R jobs and the first installment payment for the golf club irrigation system being paid and grant money not yet received. In addition to this is a payment to the contractors for the Turkeys Nest and due to timing funding has not been received.*

### **2.1 Introduction**

The purpose of this report is to outline the performance of Council's investment portfolio for the month of March 2018

### **2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

### **2.3 Discussion**

The Investment Report for March 2018 is shown below. At the 29th March 2018 Council had \$9.5 million invested. There has been a decrease of \$1,296,000 due to a number of capital plant purchases including the purchase of a grader for \$401,500 and skid steer loader \$87,500. \$222,000 has been paid to contractor for the commencement of work on Colane, Canonbar and Yarandale R2R Jobs. The 1<sup>st</sup> installment payment has been made for the Nyngan Golf Club irrigation system and grant money has not yet been received. In addition to this is a payment to the contractors for the Turkeys Nest and due to timing funding has not been received.

All money has been invested in accordance with Council's Investment Policy.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

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**Investment Movements for March 2018**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements							
REF	Source	Taken up	Maturity	Days	% rate	Bal Feb 18	Bal Mar 18
3204	NAB	11/06/2017	11/06/2018	365	2.580%	1,000,000.00	1,000,000.00
4608	NAB	1/09/2017	1/07/2018	303	2.570%	2,000,000.00	2,000,000.00
300023	Commonwealth	10/08/2017	6/06/2018	300	2.530%	2,800,000.00	2,800,000.00
516	NAB	29/08/2017	29/06/2018	304	2.550%	1,000,000.00	1,000,000.00
6894	NAB - Professional Funds	4/05/2016	At Call		1.900%	4,045,541.25	2,749,173.14
	Balance securities held					<b>10,845,541.25</b>	<b>9,549,173.14</b>
	Balance Ledger 19010.8200.8200					<b>10,845,541.25</b>	<b>9,549,173.14</b>
	<b>Summary by institution</b>						
	Commonwealth					2,800,000.00	2,800,000.00
	NAB					8,045,541.25	6,749,173.14
						<b>10,845,541.25</b>	<b>9,549,173.14</b>

**2.4 Recommendation**

That the Investments Report be received and noted.

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### 3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

*The report is to provide a comparison of rate collections as a 29<sup>th</sup> March 2018, with the same period last year.*

*Total arrears have decreased from \$554,878 at the 29<sup>th</sup> March 2017 to \$551,116 as at 28<sup>th</sup> March this year.*

#### 3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 29<sup>th</sup> March, 2018, with the same period last year.

#### 3.2 Discussion

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2017-2018</b>	<b>2016-2017</b>
Arrears Prior to 01/07/2017	235,446	240,366
First Instalment in arrears as at 31/03/2018	33,955	39,285
Second Instalment in arrears as at 31/03/2018	46,009	52,425
Third Instalment Outstanding as at 31/03/2018	83,834	87,228
Fourth Instalment Outstanding as at 31/03/2018	927,055	915,294
<b>Total Arrears</b>	<b>399,244</b>	<b>419,304</b>
<b>Total Outstanding</b>	<b>1,326,299</b>	<b>1,334,598</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	5,244,601	5,002,959
Add: Adjustments	26,822	16,245
Less: Payments to end of November	-3,863,845	-3,607,674
Less: Rebates	-84,197	-79,886
Add: Postponed	2,918	2,954
<b>Gross Total Balance</b>	<b>1,326,299</b>	<b>1,334,598</b>
<b>Arrears of total amount levied %</b>	<b>8%</b>	<b>8%</b>

Total arrears have decreased from \$419,304 at the 31st March 2017 to \$399,244 as at 31st March this year.

Each instalment amounts to approximately \$1,311,000

(Total Rates, Waste, Water & Sewer Access Charges)

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Council has collected \$256,171 more than at the same time last year.

2.6% of rates were unpaid on the first instalment.

3.5% of rates were unpaid on the second instalment.

6.5% of rates were unpaid on the third instalment.

As at the date of writing this report Council had collected an extra \$20,005.

**3.3 Recommendation**

That the Rates and Annual Charges collection report be received and noted.

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## 4 THIRD QUARTER 2017/18 BUDGET REVIEW

### **Summary**

*Council remains in a sound financial position and is broadly on budget.*

*Cash Balance is strong although decreasing as expected due to advance payments being expended.*

*Third quarter adjustments to the year-end position are a deficit of \$22,179 this is the carry-forward balance from RFS services for 2016/17. Council agreed to take this from the prior years unrestricted cash.*

### **4.1 Introduction**

The purpose of this report is twofold:

1. To review actual performance against budget for the first nine months of the 2017/18 financial year up to 31 March 2018.
2. To adjust the budget in response to changes in the financial landscape and changes to Council's corporate goals.

### **4.2 Background**

Clause 203 (1) of the Local Government (General) Regulation 2005 requires that Council complete a budget review within 2 months of the end of each quarter. More importantly the review should be completed to enable good financial management of Council's resources.

Referring to Appendix A, the Projected Year End Result has been adjusted to allow for third quarter recommended changes. The third quarter changes are shown in a separate column and discussed below and need to be approved at this meeting. A copy of the updated Capital Budget is shown in Appendix D.

The figures in the Projected Year End Result column are the estimate of income/spending at the end of the financial year. It is the sum of the originally adopted budget for 17/18, plus or minus approved changes made at the first and second quarter review, plus or minus recommended changes at this third quarter budget review.

### **4.3 Discussion**

#### ***Performance Against Budget***

The year to date performance against budget is unfavourable. Net unfavourable adjustments total \$22,179. Council budgeted cash surplus is still \$20,881 for 2017/18 as Council decided at the December budget review to take the \$22,179 carry-forward funds for the Rural Fire Service from the 2016/2017 unrestricted cash.

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The state of the individual funds is shown in Appendix C:

As always Councillors and staff need to be aware of decisions and their impact on Councils budget. It is important that corresponding savings are found when making decisions on additional spending.

The third quarter adjustments are divided into favourable and unfavourable and explained below:

Favourable adjustments are where Council has found that it is going to get more income than budgeted or expects to spend less than originally budgeted. Unfavourable adjustments are the reverse. These are where the program is going to cost more than originally budgeted or income is going to be less or Council has resolved to spend additional funds to the original budget. The budget is therefore adjusted accordingly to reflect these changes.

Council has a nil net result for recommended changes in March due to all adjustments being offset against savings identified with the current budget and the deficit of \$22,179 reflecting 2016/2017 carry forward funds from the Rural Fire Service being taken from 2016/17 unrestricted cash.

These have been summarised in Appendix B.

Some of the major items affecting the March 2018 review are as follows;

### **SES Building**

The new SES building has not progressed for over 9 months as a result of a funding shortfall from the SES for additional works requested by them. This funding has now been made available with Council seeking \$39,700 from the SES.

To complete the build including the fit out, a total of \$60,370 is required. This comprises both additional costs relating to the SES's requirements, as well as an additional \$30,000 for site preparation over what was originally budgeted due to site conditions. With the funding from the SES a contribution of \$20,670 is still required from Council. It should be noted that the building is owned by Council.

The amount of \$20,670 is requested to be adjusted from the existing capital budget and this has been taken from a number of capital projects that have budget savings identified and those items that will not be completed this year.

### **Davidson Park**

Council carried forward an amount of \$16,665 in the 2017/2018 budget to enable works to occur at Davidson Park which included removal of old gardens, paving and new pathways and garden beds in front of the CWA building. This work has been completed along with an additional concrete pathway and filling completed at the base of the

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Bicentennial Wall in order to ensure additional stability of the wall foundations and also compliment the viewing of the wall. This has incurred additional costs of \$20,986 to the \$16,665 carried forward. The last items to be completed in this area comprise of irrigation (with a new water main required), levelling and turfing of the area. As a result, an additional amount of \$10,000 is requested and this has been adjusted from capital projects that have been under budget or budget that has not yet been used. This, in effect, replaces the \$10,000 budget for this project that was transferred via budget review in 2016/2017 for the Davidson Park toilets.

### **Hermidale Sports Ground**

The toilet at the Hermidale Sports Ground cost significantly more than anticipated due to additional disability requirements and use of Council staff to replace contractors. Additional funding of \$20,038 has been sourced from the Disability Inclusion Action Plan works figure in the Capital Budget to cover this.

### **Budget Adjustments**

All capital items that have been adjusted in the March review are to ensure Council still produces a balanced budget. These adjustments have been shown in the 3<sup>rd</sup> Budget Review column of the Capital Budget Program for 2017/18. Most of these jobs have been completed and have come under budget but other projects such as the Major Development Fund have been used to offset operating deficits in the budget.

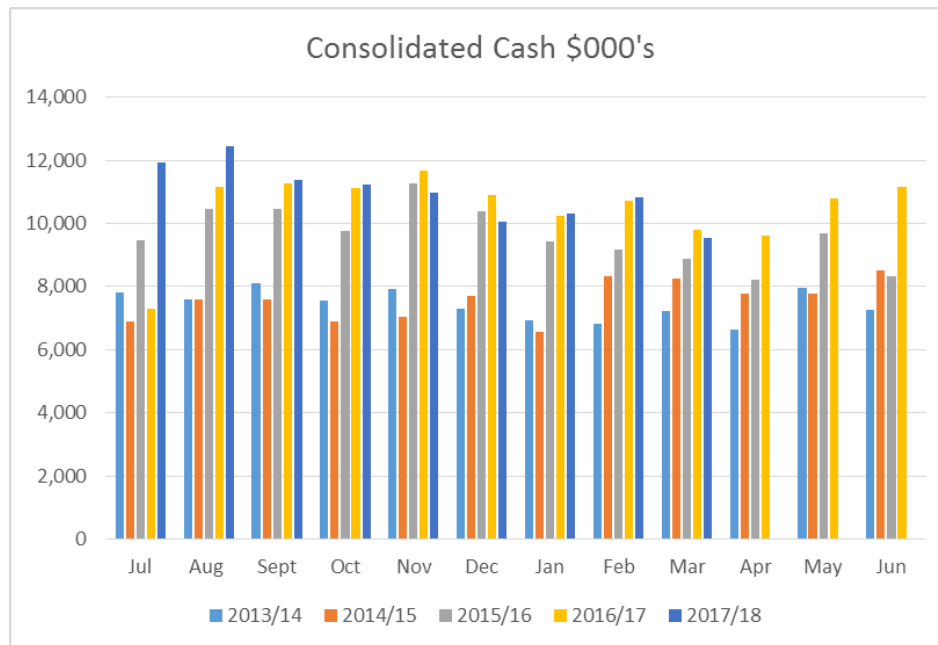
Operational items that have increased in the budget relate to the Early Learning Centre, the Medical Centre as well as electricity and water usage. Most changes have been able to be moved around within operational budget however additional funds needed to be taken from the Capital Budget to offset operational costs.

### **Cash**

Council is still holding significant cash balances at the moment due to the prepayment of 2017/18 Financial Assistance Grants and the Third Instalment of rates being paid. The cash balance is decreasing due to expenditure of the FAG grant and other operation expenditure. The cash balance will decrease further over the next three months. The cash balance has decreased from \$10 million at the end of December 2017 to \$9.5 million at the end of March 2018.



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**Consulting and Legal Expenses**

The budgeted and actual spending on consultants and legal expenses is shown below. The consultancy expenditure has been spent on IT, WH&S, Town Planning, Development Control, Water, Sewer and other Engineering and Environmental services. The budget has been revised in the Medical Centre to transfer from consultants to contractors and in Civic Leadership to offset expenditure in the same area.

<b>CONSULTING &amp; LEGAL EXPENSES</b>			
<b>Expense</b>	<b>Budget \$</b>	<b>Expenditure YTD \$</b>	<b>Revised</b>
Consultancies	690,711	194,912	358,343
Legal	27,500	0	17,500

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended 31/3/2018 indicates that Council's projected financial position at 30/6/18 will be *satisfactory* at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

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## **5. PROPOSED LOAN BORROWINGS 2017/2018**

### **Summary**

*The purpose of this report is to seek a resolution from Council on how it wishes to borrow it's proposed borrowings for 2017/2018.*

*Council will need to borrow the above funds prior to the 30th June 2018 according to its budget. Council has options of going to a Bank to borrow the funds or to borrow the funds internally from our Sewer Fund that has significant cash reserves.*

### **5.1 Introduction**

The purpose of this report is to seek a resolution from Council on how it wishes to borrow it's proposed borrowings for 2017/2018.

### **5.2 Background**

In Council's 2017/2018 Operational Plan and Budget it proposed borrowings of \$340,000.

Demolition of old Bogan Bush Mobile Building for Seniors Living	\$ 50,000
Renewal to 8A and 8B Dandaloo Street	\$ 40,000
Staff Accommodation Unit	\$250,000

### **5.3 Discussion**

Council will need to borrow the above funds prior to the 30<sup>th</sup> June 2018 according to its budget. Council has options of going to a Bank to borrow the funds or to borrow the funds internally from our Sewer Fund that has significant cash reserves.

In order to borrow the funds internally Council will need to pass a resolution that this is their intention and to then write a letter to the Minister asking for consent to do this.

A proposed schedule of borrowings from the Sewer Fund to the General Fund follows. It is proposed to borrow these funds at a rate of 3% over a 10 year period. The Sewer Fund will in turn receive \$63,081 in interest over the term of the loan.

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Indicative Repayment Schedule						Attachment D
<b>Loan amount</b>	\$340,000					<b>Loans</b>
<b>Loan Term:</b>	<b>10</b>			<b>Staff Accommodation Unit</b>		250
<b>Loan Funding Date:</b>	<b>1-Jul-18</b>			<b>Demolition of old BBM Building</b>		50
<b>Final Repayment Date:</b>	<b>1-Jul-28</b>			<b>Renewal to 8A &amp; B Dandaloo</b>		40
<b>Fixed rate (%pa):</b>	3.000%					
<b>Cost per Annum</b>	\$ 44,650					
<b>Payment Frequency (pa)</b>	1					340
<b>Total No Instalments</b>	10					
<b>Repayment Amount</b>	\$44,650					
<b>Date</b>	<b>Principal</b>	<b>Reduction</b>	<b>Interest</b>	<b>Total</b>	<b>Days</b>	
1-Jul-18	340,000					
1-Jul-19	340,000	34,450	10,200	44,650	365	
1-Jul-20	305,550	34,422	10,228	44,650	366	
1-Jul-21	271,128	35,484	9,167	44,650	365	
1-Jul-22	235,644	36,516	8,134	44,650	365	
1-Jul-23	199,128	37,581	7,069	44,650	365	
1-Jul-24	161,548	38,660	5,990	44,650	366	
1-Jul-25	122,888	39,804	4,846	44,650	365	
1-Jul-26	83,084	40,963	3,687	44,650	365	
1-Jul-27	42,121	42,157	2,493	44,650	365	
1-Jul-28	-37	43,383	1,267	44,650	366	

Alternatively, if Council wishes to borrow the funds from a Bank the current indicative rates of borrowing for 10 years for a \$300,000 loan are 4 to 4.15%. Borrowing internally could potentially save Council \$25,000 in interest over the term of the loan. Although, technically, by borrowing internally all funds go back to Council anyway, albeit to the Sewer Fund.

**5.4 Recommendation**

That Council:

Agree to fund the above loan internally subject to Ministers Consent.



Signed: \_\_\_\_\_ date: 17/04/2018  
Stephanie Waterhouse  
Responsible Accounting Officer, Bogan Shire Council

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 26 April 2018**

## **5.5 Recommendation**

### **That Council:**

1. That this report be received and noted.
2. That Council adopts the budget amendments shown on the Budget Review Statement (Appendix A) for the 2017/2018 Operating and Capital Budgets.
3. Attachments:
  - Appendix A - 2017/2018 Third Quarter Budget Review Summary – Recommended Changes
  - Appendix B - 2017/2018 Budget Review Adjustments Statement
  - Appendix C - 2017/2018 Cash Position of Funds Projected Operating Result
  - Appendix D - 2017/2018 Capital Budget Updated



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 26 April 2018**

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF  
ENGINEERING SERVICES REPORT**

**Mayor and Councillors**

I submit the following report for consideration:-

**1.1 Civil Works**

Work undertaken during this reporting period from the 12 March, 2018 to the 13 April, 2018 consisted of the following:

- Installing a new synthetic cricket pitch at Frank Smith Oval.
- Completing grouting of tiles on the Davison Park mural wall.
- Removing of the old shade shelter poles at the old pre-school in Cobar Street.
- Assisting the carpentry crew with maintenance at the Coolabah Hall.
- Boring holes for the shade shelter at the Girilambone Park.
- Pouring new footpath leading to the Early Learning Centre in Dandaloo Street.
- Completing maintenance at the Nyngan Racecourse in preparation for annual Nyngan Show.
- Pouring footings for new shelters at the showground entrance.

**1.2 Community Facilities**

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation of facilities for the annual Nyngan Rugby league Challenge.
- Preparing facilities for StormCo to use over the School Holidays.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018**

**1.3 Roads**

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

<b>No.</b>	<b>Name</b>	<b>Comments</b>
12	Coffils' Lane	Maintenance completed. Resheeting completed.
17	Booramugga Road	Maintenance grading continuing. Resheeting completed.
5	Piesley Road	Resheeting commenced.
20	Murrawombie Road	Maintenance completed. Resheeting completed.
14	Gilgai Road	Maintenance commenced.
MR228	Hermidale Nymagee Road	Upgrade of unsealed section commenced.
7514	Cockies Road	Maintenance continuing.
HW7	Mitchell Highway	Rehab of Segment 2710 completed.

The works program for the remainder of March and April includes but is not limited to the following works,

- Commencing 1km of construction and sealing of Cockies Road.
- Continuing re-sheeting under R2R on Piesley Road & Buddabadah Road.
- Digging/cleaning of ground tanks on Mulla Road for future road works.
- Installation of 450m of safety barrier on the Barrier Highway west of Hermidale.
- Commencing or continuing maintenance grading of the following roads, Kallara Road, Honeybugle Road, Bourke's Road and Booramugga Road.
- Commencing construction of new concrete footpath in Nymagee Street heading west past the Australian Hotel.

**1.1 Recommendation**

That the Operational Report be received and noted.

## **2 BIG BOGAN SIGNAGE**

### **Summary**

The purpose of this report is for Council to consider signage to be installed at the Big Bogan.

### **2.1 Introduction**

The purpose of this report is for Council to consider signage to be installed at the Big Bogan.

### **2.2 Background**

Council considered reports at the March 2018 Meeting for a sign on the back of the Big Bogan structure and the wording for a plaque at the Big Bogan.

Council resolved to consider options for a larger stand alone sign that is visible from Nymagee Street, and to slightly alter the wording for the plaque.

### **2.3 Discussion**

It is now suggested that a 2400mm x 1200mm "BIG BOGAN" sign with 400mm high letters be erected adjacent to the railway fence facing north and visible from Nymagee Street. On the back of this sign facing Pangee Street will be the following information that was proposed for a plaque.

## **THE BIG BOGAN**

*"Bogan Shire Council was approached in March 2015 by The Reverend Graham McLeod, St. Mark's Anglican Church Minister, to give consideration to funding a Big Bogan structure as a tourist attraction in Nyngan.*

*Nyngan became well known in April 1990 when the big Bogan River flooded and completely inundated the town. The population was evacuated when the existing levee bank was breached and Nyngan went under the Bogan River in a flood that broke all previous records.*



**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018**

*In Australian slang, the term "Bogan" originated from the Aussie larrikin and ocker. Council recognised a "Big Bogan" as an opportunity to promote Nyngan and the Shire. Where better to have a Big Bogan than on the banks of the Bogan River, in Bogan Shire.*

*This Big Bogan represents the relaxed life style on the river and was constructed and erected by Council in September 2015. We invite you to upload your photo to the Big Bogan Facebook page and tell the world you were here and where you are from. Thanks for visiting".*

It is also suggested that the sign contains some information on the shire and town as shown in the attachment.

## **2.1 Recommendation**

For Councils consideration.

**Graeme Bourke**

**MANAGER ENGINEERING SERVICES**

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018**



**Proposed Sign Location**

**THE BIG BOGAN**

Bogan Shire Council was approached in March 2015 by The Reverend Graham McLeod, St. Mark's Anglican Church Minister, to give consideration to funding a Big Bogan structure as a tourist attraction in Nyngan.

Nyngan became well known in April 1990 when the big Bogan River flooded and completely inundated the town. The population was evacuated when the existing levee bank was breached and Nyngan went under the Bogan River in a flood that broke all previous records.

In Australian slang, the term "Bogan" originated from the Aussie larrikin and ocker. Council recognised a "Big Bogan" as an opportunity to promote Nyngan and the Shire. Where better to have a Big Bogan than on the banks of the Bogan River, in Bogan Shire.

This Big Bogan represents the relaxed life style on the river and was constructed and erected by Council in September 2015. We invite you to upload your photo to the Big Bogan Facebook page and tell the world you were here and where you are from. Thanks for visiting.

**BOGAN SHIRE**

Bogan Shire has an area of 14,610 square kilometres and contains the town of Nyngan and the villages of Hermidale, Girilambone, and Coolabah. The geographical centre of the State lies within the Shire boundaries.

While in town please stay awhile and visit our Information centre, the Nyngan Museum, and Mid-State Shearing Shed Museum.



Visitor Information Centre  
and Museum

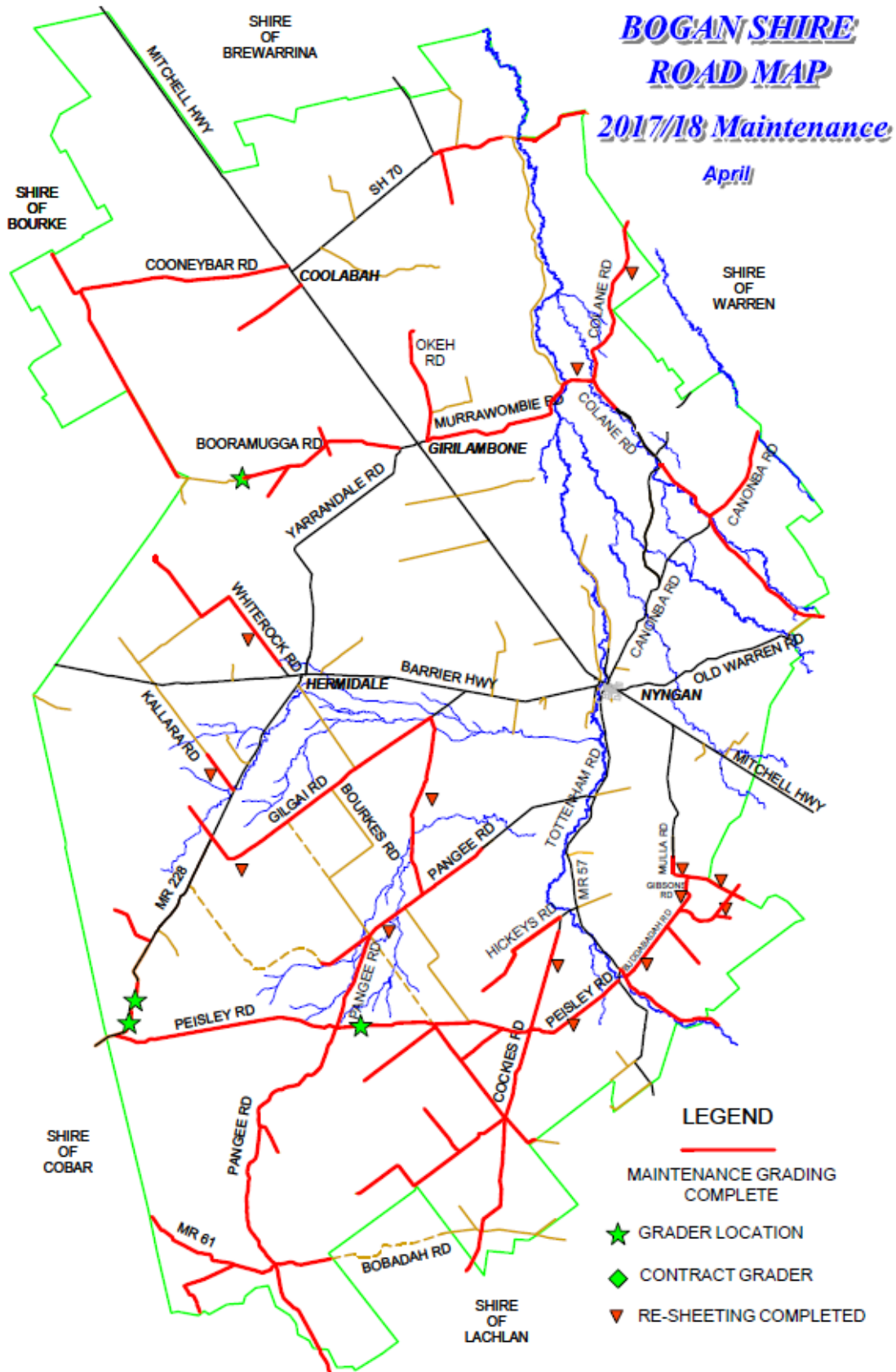


Bogan River

[www.bogan.nsw.gov.au](http://www.bogan.nsw.gov.au)

**Proposed Sign**

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018**



## REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT

### Mayor and Councillors

I submit the following reports for consideration:-

## 1 DEVELOPMENT APPLICATIONS

### 1.1 Introduction

Two (2) Applications have been approved since Council's March 2018 Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Canonba Road, NYNGAN	Hangar	64,000	Applicant advises that the DA will continue subject to lease negotiations.
2016/015	WR Nominees	Lot 101 Lawlor Street, NYNGAN	Change of Use	15,000	Approved.
2018/004	Mr G Pack	22 Bourke Street, Girilambone	Use of Existing Building as a Dwelling	15,000	Additional information required, letter issued to applicant.
2018/005	Mr D Read	13 Collins Street, Nyngan	Extension to Existing Dwelling	50,000	Awaiting additional information from applicant.
2018/006	Mr T Gole	28-30 Lawlor Street, Nyngan	New Carport	9,900	Awaiting additional information from applicant.
2018/008	Mr R and Mrs F Sheather	'Wilga Downs' Hermidale	New Transportable Dwelling/ Change of Use	336,500	Approved.

### 1.2 Recommendation

That the report be received and noted.

## **2 OPERATIONAL REPORTS**

### **2.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's March 2018 meeting by the Parks and Gardens Team and the Weeds Officer.

### **2.2 Discussion**

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:

- Routine maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal of Heritage Park (1 & 2), Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, former Fire and Rescue Building, Rotary Park, Pioneer Park, Lions Park and Centenary Park.
- Planting and completion of garden beds in Davidson Park.
- Parks and Gardens team members involved in horticultural training.
- Replacing of trees located in Heritage Park Stage 1.
- Attended meeting with members of the Nyngan Garden Club.
- Replacing of damaged playground equipment in O'Reilly Park.

Key works that have been undertaken by the Weeds Officer consisted of:

- Visit to Hermidale Public School for a weed awareness talk with the Children
- Weeds inspections on rail corridors, roads, waterways and Council owned land including the aerodrome.
- Spraying of San Pedro Cactus at Girilambone
- Spraying of Blue Heliotrope on Nymagee Road
- Spraying of Mimosa Bush at Canonba Road
- Spraying of Mimosa Bush along the rail corridor of the Barrier Highway
- Spraying of water reeds at the overflow channel/weir, Tottenham Road

### **2.3 Recommendation**

The report be received and noted.

**Kayla Volker**

**Acting Manager of Devemeopment and Environmental Services**



**Manger of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018**



Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 26 April 2018

## PRECIS OF CORRESPONDENCE

### 1 LAWLAB

Attached is a copy of correspondence received from Lawlab regarding NBN issues relating to Lawlab business and within Nyngan.

**1.1 Recommendation:** For Council's Consideration.

### 2 ELWYN TROTHER

Attached is a copy of correspondence received from Elwyn Trothe regarding the Caltex sign near his property boundary.

**MD&ES Note:** The application for replacement signage was approved via council Resolution 234/2017, on 27 July 2017. A full assessment, including public notification in accordance with section 79C of the Environmental Planning & Assessment Act was undertaken with one (1) submission received. A lighting report and assessment was also provided to Council to support the application and conditions imposed by Council to turn off the signage after completion of trading (5.00am-10.00pm Monday-Friday and 7.00am-10.00pm Saturday and Sunday).

**2.1 Recommendation:** For Council's Consideration.

### 3 COUNTRY WOMENS ASSOCIATION – NSW FAR WESTERN GROUP PUBLIC SPEAKING COMMITTEE

Attached is a copy of correspondence received from the CWA NSW Far Western Group Public Speaking Committee requesting financial assistance to support the CWA NSW Far Western Group Public Speaking Event to be held in Narromine 22 May 2018, for 14 Schools within the region.

**3.1 Recommendation:** For Council's Consideration

### 4 OROC BOARD MEETING 16 MARCH 2018

Attached is a copy of minutes received from the OROC Board meeting held at Dubbo Regional Council 16 March 2018.

**4.1 Recommendation:** That the minutes received from the OROC Board meeting held at Dubbo Regional Council 16 March 2018, be noted.

## **5 ORANA ARTS INC**

Attached is correspondence from Orana Arts Inc, informing Council of Events within the Region.

**5.1 Recommendation:** That the correspondence from Orana Arts Inc be noted.

## **6. NYNGAN SHOWGROUND USERS ADVISORY GROUP**

Attached is a copy of the minutes from the Nyngan Showground Users Advisory Group Meeting, held 20 March 2018.

**6.1 Recommendation:** That the minutes from the Nyngan Showground Users Advisory Group Meeting 20 March 2018, be noted.

## **7. LIVE BETTER COMMUNITY SERVICES, NYNGAN**

Attached is a copy of correspondence received from Live Better Community Services Nyngan, regarding the building they lease from Council.

**7.1 Recommendation:** For Council's Consideration.

## **8. LOCAL GOVERNMENT NSW**

Attached is a copy of correspondence received from Local Government NSW regarding Proposed Aboriginal Cultural Heritage Bill 2018.

**8.1 Recommendation:** Correspondence from Local Government NSW, be noted.

## **9 WEEKLY CIRCULARS – UPDATE DATES**

Weekly Circulars 23 March 2018/ 30 March 2018 / 6 April 2018 / 13 April are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**9.1 Recommendation:** That the Local Government Weekly Circulars be noted.





**From:** Richard Bootle [<mailto:r.bootle@lawlab.com.au>]  
**Sent:** Friday, 13 April 2018 11:31 AM  
**To:** Melissa Salter  
**Cc:** Derek Francis  
**Subject:** RE: Broadband issues impacting on our growth in Nyngan

Dear Derek,

I'm writing to express my concern regarding the delay and possible limitations on the provision of broadband capability via the NBN.

For the last 6 months or so we have been told that NBN would be live in Nyngan in April and we were gearing up for this. However, at the beginning of March we were advised that not only will that be delayed for several months but also it would only be via mobile and not even Fibre to Curb!

Lawlab had grown from the 3 person 'Flashman and Co' that Ian and I purchased in 2000 to now being the largest conveyancing lawfirm in Australia (and soon to be NZ as well).

We currently have over 60 staff nationally with offices in most Australian capital cities and between 20 and 30 based in Nyngan. Nyngan is our home and we thought we could grow our 'back-office' Nyngan team around us here to be the powerhouse behind what is soon to be an international service business.

On current partnerships we expect to grow from around 15 000 sale/purchases per annum to 50 000 by the end of next year. To deliver this we will need approximately 80 back office staff.

Unfortunately delays in the NBN provision and uncertainty around the future bandwidth has meant we have had to employ people elsewhere - even on our current staffing numbers we have a significant slowdown in the afternoons when other Nyngan users come online. Sadly this week we started 3 new employees originally flagged to be in Nyngan in other locations.

We have 5 x bonded ADSL lines into the building and 1 x mobile 4G connection as backup at present but have exhausted the potentially growth until NBN is available.

We urgently need Council's assistance to clarify the start date and eventual internet speed we can expect at 103 Pangee St.

Thank you for your assistance.

**Richard Bootle**  
Financial Director - Solicitor / [r.bootle@lawlab.com.au](mailto:r.bootle@lawlab.com.au) / 1800 529 522 / 0429 321 011 / [www.lawlab.com.au](http://www.lawlab.com.au)





## Correspondence from Elwyn Trothe

E. J. Trothe  
37 Pangee street  
Nyngan 2825

19<sup>th</sup> March 2018

To Bogan Shire Council

I submit a formal complaint to the council regarding the approval and construction of a large Caltex sign near the front boundary of my residence.

The signs illumination is causing me discomfort and preventing my sleep. The design and location of this very large sign is unsuitable for the location at the front boundary of my residence. It is aesthetically and functionally not designed for this location or application.

It has been done without any consultation with me. In the past, previous signs had restrictions on the emission of light onto the property, or light spillage / pollution.

This sign is far larger and taller than any sign that has been allowed on this site before. Because of its lack of setback and its huge increase in size and height, it is visual disturbance at any time of day or night.

This sign needs to be relocated further from my boundary so that it does not occlude and dominate my residence.

It is my belief that this may have been an error in oversight by the council and that Planning and Environmental guidelines may have been overlooked.

I have taken the liberty to research this, thus I have attached a brief schedule of my findings in reference to the NSW Dept of Planning and Environment guidelines.

I wish to see this large sign relocated to a more appropriate location on the Caltex lot. One that will prevent light pollution and unsightly influences of its large dominating size.

It is my hope that council will address this issue within 4 weeks and resolve the problems, otherwise I will have no other recourse than to make a formal complaint to the ombudsman.

Please note that there are further questions and statements as to the issues created by this sign and its process of approval and I seek a response to these issues within the same time frame. Please see the attached "PLANNING AND ENVIRONMENT ISSUES- E J Trothe"

Yours Sincerely

A handwritten signature in black ink, appearing to read "E. J. Trothe", written in a cursive style.

## Correspondence from Elwyn Trothe

PLANNING AND ENVIRONMENT ISSUES- E J Trothe

Here are a list of questions I have about the particular sign that has been built in close proximity of my boundary.

I refer to the “TRANSPORT CORRIDOR ADVERTISING AND SIGNAGE GUIDELINES”  
Dept of Planning and Environment November 2017  
NSW Government

Page 19 advertising guidelines

TABLE 2: DESIGN ASSESSMENT CRITERIA – SCHEDULE 1 SEPP 64

Streetscape, setting or landscape •

Is the scale, proportion and form appropriate for the streetscape, setting or landscape?

- Does the proposal contribute to the visual interest of the streetscape, setting or landscape?
- Does the proposal reduce clutter by rationalising and simplifying existing advertising?
- Does the proposal screen unsightliness?
- **Does the proposal protrude above buildings, structures or tree canopies in the area or locality?**
- Does the proposal require ongoing vegetation management?

**Clearly this sign towers above the tree in my yard and violates the assessment criteria.**

(7) Illumination •

Would illumination result in unacceptable glare?

- Would illumination affect safety for pedestrians, vehicles or aircraft?
- **Would illumination detract from the amenity of any residence or other form of accommodation?**
- Can the intensity of the illumination be adjusted, if necessary? • Is the illumination subject to a curfew?

**I state categorically that this sign is creating a problem with glare. This is the major cause of my complaint. I am convinced that it does not comply with regulatory guideline in NSW. In fact I go further to state that it fails many of the requirements of NSW Planning and Environment guidelines and practices. It also ruins the view from the front of my house as the sign is larger than any previous sign and its proximity to my boundary and the footpath, it is an unsightly structure that cannot be avoided because it has no setback whatsoever. It is taller than my building and also the building for which it serves to advertise, and is in stark contrast in proportion, to both buildings. It is aesthetically not suitable to a residential boundary.**

**I believe that a sign of this size should not have been allowed on a boundary of a residential block and that it would have been better suited to a position in the center of the service station's site rather than slammed against my residential boundary.**

**Please note that in the past the council have forced the service station to remove the lighting from**

## Correspondence from Elwyn Trothe

**earlier signs to stop glare into my property. This sign is at minimum 4 times larger than the older signs. I have to ask why would the council not consult me regarding the impact of this sign knowing the history of this particular site.**

### 2.3.2 Sign placement in transport corridors in urban areas (Page 22)

Advertising structures within urban areas must be consistent with the general assessment criteria in Table 2 as well as any relevant requirements of SEPP 64. In particular, consideration must be given to the compatibility of the advertising proposal with the character of the urban area. **As a guideline, advertising in urban areas should be restricted to rail corridors, freeways, tollways or classified roads**

Consideration must be given to the compatibility of advertising development with surrounding land uses and whether such advertising will impact on sensitive locations. For instance, placement of advertising along transport corridors should not result in increased visibility of signage in adjacent or surrounding residential areas.

**Is Pangee street a classified road? Considering the alternate route of Nymagee street?**

**If it is, then a reasonable person would expect some consultation would be required with me regarding the approval of this sign.**

**Otherwise this sign should never have been allowed as per the guidelines.**

### 2.4 Sign Clutter controls (Page 23)

b. Where there is advertising clutter, consideration should be given to reducing the overall number of individual advertisements on a site. Replacement of many small signs with a larger single sign is encouraged if the overall advertising display area is not increased.

**The increase of square area of this sign is multiple times larger than any sign previously. That in itself should have acted as a trigger to Council to assess the impact with the resident to ensure there would be no adverse affects of approving such a large sign.**

### 2.5 Site-specific and structural criteria (Page 25)

The broad macro-scale criteria and clutter controls outlined in Sections 2.3 and 2.4 dictate where advertising may or may not be appropriate at the local and regional scale. The site-specific and structural criteria below guide the design and location of advertisement on specific sites in order to reduce unintended impacts from the signage.

In all circumstances, design innovation and excellence is to be encouraged. Advertising structures, as well as their placement within the landscape context, can contribute positively or adversely to the visual amenity of the area.

The general criteria, as well as site specific criteria related to the particular type of site, should be considered so that the sign will positively contribute to the qualities of associated buildings, bridges and other structures. **Factors to consider include form (shape and size) of signs, lighting, as well as structural and placement considerations.**

## Correspondence from Elwyn Trothe

**It is my belief that council made no consideration about placement and allowed Caltex to place the sign in its older historical location, despite the increase in the signs area, height and visibility. It would not have cost Caltex much more to place their new sign in the center of their lot, rather than the boundary and also it would have been in Caltex's interests to allow better visibility of their sign without causing pollution to residents.**

**It is my opinion that Caltex only placed this sign at its old location because the power was available at that point and it was easier for them to do so. Also I don't believe that any expert from Caltex would have willingly placed the sign in the current location and that this may represent the action of unknowing participants on their behalf.**

**As the signs light pollution or spillage onto my property contravenes NSW environmental laws. Refer General Criteria paragraph h.(page 25)**

**It however is evident that council, or approving bodies, did not give enough consideration to the impact of this much larger and taller sign. In all terms as stated in the guidelines, form, lighting and placement. Refer General Criteria paragraph h.(page 25)**

**It is my opinion that no reasonable person would want this sign directly on their residential boundary and it is evident that there are far better placement locations for the same sign on the stations lot.**

**What did the approver consider when this decision was made? If there is any reason other than "accidental or unknowing oversight" that affected this decision I wish to be informed of it and its process.**

### 2.5.1 General criteria (Page 25)

Advertising structures should meet the following site specific criteria:

b. The advertising structure should be compatible with the scale, proportion and other characteristics of the site, building or structure on which the proposed signage is to be located.

g. Illumination of advertisements must comply with the requirements in Section 3.3.3.

**h. Illumination of advertisements must not cause light spillage into nearby residential properties, national parks or nature reserves.**

### 2.5.8 Digital signs

In addition to meeting the relevant SEPP 64 assessment criteria, design, road safety and any public benefit test requirements under the Guidelines, the consent authority must be satisfied that the digital sign meets the following criteria.

Criteria Applies to signs less than 20sqm

Applies to signs greater than or equal to 20sqm

f. Luminance levels must comply with the requirements in Section 3

### 2.5.9

## Correspondence from Elwyn Trothe

### 1.4.1 Duration of consents

Note: Modifications for OH&S compliance may include removal and replacement of signs in the same format, as well as minor modification to existing signs. In both cases, the surface area of the advertising display area must not be increased.

**I note that the area of this sign is significantly larger than any previous sign on this property. Was this legitimately taken into account before the approval?**

**The new sign is aesthetically different to any previous signs allowed on this site and seems to be impervious to other restrictions placed on other signs at the exact same site and location within the site regarding light pollution. Considering that this sign is much larger than any previous sign I find it incomprehensible that this sign could have been approved with no restrictions. I also question the process in that I was not consulted, considering the massive impact to my property and life by this much larger sign and the obvious effects it imposes by its location.**

**So I ask, did the consent for this new sign at the exact location of previous signs refer to a "modification" of an existing consent?**

**Or was it considered as a "new" consent with no reference to previous restrictions or history?**

**Priority Note.**

**I must also point out to the council that there were no signs in, or near this location when we purchased this house.**



Country Women's Association of NSW

ABN 82 318 909 926

Incorporated in 1931 by an Act of NSW Parliament

All Communication to be addressed to the Secretary of ..... Branch/Group

P.O. Box 398

Narromine 2821

19<sup>th</sup> March 2018

The General Manager  
Bogan Shire Council  
P.O. Box 221  
Nyngan 2825

BOGAN SHIRE COUNCIL	
FILE	R/N
03 APR 2018	
ASSIGNEE	

To whom it may concern:

Enclosed please find application for financial assistance relating to CWA of NSW Far Western Group Public Speaking Event to be held in Narromine on Tuesday 22nd May 2018, hosted by CWA Narromine Branch for 14 schools within Division 1.

On the same day, CWA Bourke Evening Branch will host the competition for 11 schools located at the northern end of Far Western Group in Bourke (Division 2) Winners from each division will then have the opportunity to compete against winners from CWA Central Western and Oxley Groups in Molong on Tuesday 19<sup>th</sup> June 2018, this event will be hosted by Central Western Group.

As 5 schools, already invited to the event, lie within the Bogan Shire and we believe Public Speaking to be an important and rewarding initiative for students and schools, worthy of support, your consideration to offer assistance in covering costs would certainly be appreciated.

Yours sincerely

Mrs Peg Finlayson

on behalf of CWA of NSW Far Western Group Public Speaking Committee

[www.cwaofnsw.org.au](http://www.cwaofnsw.org.au)

Minutes of the OROC Board Meeting  
held at  
Central Conference Room  
Dubbo Regional Council  
on Friday 16<sup>th</sup> March 2018  
at 9.30 am

**1. Meeting Open**

Chair: Clr Doug Batten, OROC Chair

Present: Clr Rex Wilson, Mayor Warren Shire; Glenn Wilcox General Manager, Warren Shire; Clr Des Kennedy, Mayor Mid-Western Regional; Brad Cam, General Manager Mid-Western Regional; Clr Ian Woodcock, Mayor Walgett Shire Council; Don Ramsland, General Manager Walgett Shire Council; Clr Peter Shinton, Mayor Warrumbungle Shire; Roger Bailey, General Manager, Warrumbungle Shire Council; Clr Ben Shields, Mayor Dubbo Regional Council; Clr Vicki Etheridge, Dubbo Regional; Clr Greg Mohr, Dubbo Regional; Michael McMahon, General Manager, Dubbo Regional; Clr Ray Donald, Mayor Bogan Shire; Jeff Sowiak, General Manager Brewarrina Shire General Manager; Clr Phillip O'Connor, Brewarrina Shire; Clr Barry Hollman, Mayor Bourke Shire; Ross Earl, General Manager Bourke Shire; Clr Craig Davies, Mayor Narromine Shire; Jane Redden, General Manager Narromine Shire; Clr Peter Abbott, Deputy Mayor Cobar Shire; Peter Vlatko, General Manager Cobar Shire; Clr Michael Webb, Mayor Coonamble Shire; David Neeves, General Manager Gilgandra Shire; and Belinda Barlow OROC Executive Officer.

Apologies: The Hon Rick Colless, MLC Parliamentary Secretary for Natural Resources and Western NSW; Rick Warren, General Manager Coonamble Shire; Clr Lilliane Brady, Mayor Cobar Shire; Derek Francis, General Manager Bogan Shire.

**1.1 Welcome to Dubbo Regional Council**

Clr Ben Shields, Mayor Dubbo Regional Council welcomed the OROC Board Members and guests to Dubbo Regional Council.

**1.2 Apologies**

Motion: *That the apologies be accepted by the OROC Board.*

**Moved:** Clr Barry Holman

**Seconded:** Clr Peter Abbott

**CARRIED**

**2. Guests**

**2.1 Changes to Crown Lands Management Act**

An update of changes to the Crown Lands Management Act was provided to the OROC Board.  
A copy of this presentation is to be supplied to each OROC Member Council.

Motion: *That the information supplied by Carl Malmberg and Andrew Bell be acknowledged by the OROC Board.*

**Moved:** Jeff Sowiak

**Seconded:** Clr Craig Davies

**CARRIED**

At this juncture Mr Malmberg and Mr Bell left the meeting.



**2.2 RDA Orana**

An update and overview of RDA Orana was presented to the OROC Board by Executive Officer Megan Dixon.

**Motion:** *That the information supplied by RDA Orana be acknowledged by the OROC Board.*

**Moved:** *Clr Craig Davies*

**Seconded:** *Clr Ian Woodcock*

**CARRIED**

At this juncture Ms Dixon left the meeting.

**3. Minutes of previous OROC Board Meeting held 1<sup>st</sup> December 2018**

**Motion:** *That the minutes of the meeting of OROC Board held in Trangie on Friday 1<sup>st</sup> December 2017 be accepted.*

**Moved:** *Clr Ben Shields*

**Seconded:** *Clr Michael Webb*

**CARRIED**

*That it be noted Clr Rex Wilson be acknowledged as an apology at the OROC Board Meeting held on Friday 1<sup>st</sup> December 2017 in Trangie.*

**3.1 Electricity /Energy Contracts and Street Lighting update - Energy and Management Services, Peter Halyburton**

The OROC Board had before it reports in respect of:

- i) Street Lighting Strategy for OROC.
- ii) Essential Energy Street Lighting Proposal Review for OROC, and
- iii) A review of the New Metering Opportunities for OROC.

**i) Street Lighting Strategy**

**Motion:** *That OROC reconfirms its intention to request transfer of ownership of Street Lighting assets from Essential Energy.*

**Motion:** *That OROC pursues the provision of Government assistance towards the capital cost of upgrading current lighting to LED as a way of resolving a long standing source of disputation and as a way to assist Councils to reduce operating costs.*

**Moved:** *Clr Ben Shields*

**Seconded:** *Clr Michael Webb*

**CARRIED**

**ii) Street Lighting Proposal Review**

**Motion:** *That OROC on behalf of individual Councils make contact with Essential Energy and seek access to the charging models loaded with real data that was used to determine the proposed tariffs.*

**Motion:** *That further analysis be performed to verify or negate the issues raised in the preliminary analysis.*

**Moved:** *Clr Ray Donald*

**Seconded:** *Clr Peter Abbott*

**CARRIED**

**iii) A review of New Metering Opportunities**

**Motion:** *i) That OROC Executive together with Clr Ben Shields Mayor of Dubbo Regional and Energy Management Services meet with Origin Energy to discuss the cost savings owing to Essential Energy customers with the introduction of interval meters.*

*ii) That subject to the outcome from this meeting, then OROC will consider releasing a strongly worded press release designed to place pressure on Origin Energy (and other retailers) if no action is taken soon after this meeting.*

*iii) That Council staff be alerted to a new opportunity for cost savings and improved data quality provided by interval meters at no or very low cost (depending on the existing meter and tariff). Energy and Management Services can assist with this process by reference to the E21 Energy Plus software package used by all OROC Members.*

*iv) That Energy and Management Services prepare an information statement for councils to pass onto medium sized businesses in their respective communities about the cost savings that can be made with the introduction of time of use business tariff.*

**Moved:** *Clr Ben Shields*

**Seconded:** *Don Ramsland*

**CARRIED**

At this juncture Mr Halyburton left the meeting.

**3.2 Regional Joint Organisations – Draft Regulation**

**Motion:** *That the Draft regulation report be noted, and that it be noted Dubbo Regional Council is not planning to take part in a Joint Organisation and that OROC take no further action in respect of this matter.*

This motion was lapsed for the want of a seconder.

**Motion:** *That the Draft Regulation report be noted, and that individual councils are invited to make their own way forward in respect to joining a Joint Organisation, and that it also be noted, Dubbo Regional Council is not planning to take part in a Joint Organisation.*

**Moved:** *Clr Ben Shields*

**Seconded:** *Clr Michael Webb*

**CARRIED**

**Action:** OROC Member Councils are to provide individual submissions to the Draft Regulation for Joint Organisations.

**4. Minutes of previous GMAC Meetings**

**4.1 Minutes of previous GMAC Teleconference held 20<sup>th</sup> December 2017**

**Motion:** *That the minutes of the meeting of GMAC Teleconference held on 20<sup>th</sup> December 2017 be accepted as a true and accurate record of that meeting.*

**Moved:** *Michael McMahon*

**Seconded:** *David Neeves*

**CARRIED**

<b>4.2 Minutes of previous GMAC Meeting held 16<sup>th</sup> February 2018</b>
--

**Motion:** *That the minutes of the meeting of GMAC Meeting held on 16<sup>th</sup> February 2018 be accepted as a true and accurate record of that meeting.*

**Moved:** Michael McMahon                      **Seconded:** David Neeves    **CARRIED**

**Motion:** *That the recommendations and determinations emanating from both GMAC Meetings be adopted by the OROC Board.*

**Moved:** Jane Redden                                      **Seconded:** Brad Cam    **CARRIED**

GMAC Meeting held 20<sup>th</sup> December 2018

**Recommendations:**

1. That OROC acknowledge the election of Ross Earl as GMAC Chair.

**Determinations:**

1. That the information in respect to Joint Organisations be noted.
2. That OROC members be prepared and have a mechanism in place to accept the large contestable site and Street Lighting contracts when Energy and Management Services seek pricing for OROC in April/May 2018.
3. That OROC Members support the concept to establish an Inland Rail Committee to comprise of the Councils of Narromine, Gilgandra, Warrumbungle, Cobar and Coonamble Shires and extend an invitation to Narrabri and Parkes Shire Councils to participate.
4. That General Manager of Gilgandra Shire David Neeves research appropriate organisations that may be able to supply template contracts relevant for local government use.

GMAC Meeting held 16<sup>th</sup> February 2018

**Recommendations:**

1. That OROC acknowledge the election of Ross Earl as GMAC Chair.
2. That the 2018/19 LWMUA Draft Budget be approved by the LMWUA Technical Committee prior to being submitted to the OROC Board for consideration.
3. That OROC continues to support the Drinking Water Quality Committees in achieving best practice outcomes.
4. That GMAC warmly welcome Michael McMahon to his first face to face GMAC meeting as General Manager Dubbo Regional Council.
5. That the minutes of the GMAC Meeting held on 6th October 2017 be adopted.
6. That the minutes of the GMAC Teleconference Meeting held on 20th December 2017 be adopted.
7. i) That OROC commission an independent review of LMWUA; with a view to determining the appropriateness of its current arrangements to meet the future needs, objectives and priorities to ensure LMWUA ongoing relevance into the future.  
 ii) That the review will include but not be limited to:
  - a. The appropriateness of the current Governance and organisational structure;
  - b. The appropriateness of the current funding mechanism;
  - c. Identify current priorities and objectives of LMWUA;
  - d. Identify of the needs and commitments of each Member Council.
- iii) That the brief for the consultant and the determination of the consultation to be finalised by the General Managers of Dubbo Regional, Mid-Western Regional, Warren Shire and Narromine Shire Councils, and the cost of the consultancy to be met by all Councils in accordance with the LMWUA funding formula. If possible, the review is to be completed in time for any financial impact to be considered in conjunction with each Council's 2018-2019 Operational Plans.

8. That OROC offer a submission to the NSW Inquiry into the provision of drug rehabilitation services in regional, rural and remote NSW.
9. That OROC offer a submission to the NSW Inquiry into Zonal Taxation.
10. That GMAC supports the concept to conduct a regional recognition and awards for employees of OROC Member Councils.
11. That OROC Member Councils consider their own position in respect to participating in the Local Government Procurement Memorandum of Understanding/Agreement.
12. That OROC supports Cobar Shire Council's request to write to relevant NSW Ministers raising concern about the lack of penalties attributed to the vandalism of public facilities.
13. That OROC Board seek interest from Local Government (within the OROC region and outside the region) to establish an Inland Rail Council Sub-Committee to consider the short and long term social, environmental and economic factors of the Inland Rail project.
14. That OROC seeks further advice from The Hon Niall Blair Minister for Primary Industries regarding the government agency that is responsible for the ongoing issue of redirected (flood) water over land.

**Determinations:**

1. That the information in respect to Joint Organisations be noted.
2. That OROC members be prepared and have a mechanism in place to accept the large contestable site and Street Lighting contracts when Energy and Management Services seek pricing for OROC in April/May 2018.
3. That OROC Members support the concept to establish an Inland Rail Committee to comprise of the Councils of Narramine, Gilgandra, Warrumbungle, Cobar and Coonamble Shires and extend an invitation to Narrabri and Parkes Shire Councils to participate.
4. That General Manager of Gilgandra Shire David Neeves research appropriate organisations that may be able to supply template contracts relevant for local government use.
5. That GMAC note the outcomes of the November 2017 NAMA Assessment and continue to support the Regional Asset Management Initiative.
6. That the July 2016 Regional Asset Management Strategy be updated to guide the LMWUA Asset Management Group and reflect the asset management needs of Member Councils.
7. That GMAC thank Jacqui Hansen for her presentation.
8. That GMAC note the 2018/2019 LMUWA Draft Budget.
9. That GMAC note the LMWUA Project Officer's report.
10. That the LMWUA Project Officer be requested to distribute the Technical Committee Meeting Minutes to all thirteen (13) LMWUA Member General Managers, in addition to the Technical Committee Members.
11. That GMAC note the LMUWA Technical Committee Meeting Minutes held on 5th December 2017.
12. That GMAC note the report supplied by OROC Executive Officer in respect to Regional Joint Organisations.
13. That GMAC thank Chris Presland, Ashley Albury and Sarah Gubb for attending the meeting.
14. That GMAC note the Disaster Recovery Funding Arrangements presentation from Mark Conlon.
15. That GMAC thank Mark Conlon for his presentation.
16. That GMAC note the report supplied by Dubbo Regional Council's General Manager in respect to the function of an Internal Ombudsman and the potential for OROC Members to utilise the services of Dubbo Internal Ombudsman in the future.
17. That the OROC Correspondence be noted.
18. That OROC Executive Officer be requested to distribute the Local Government Procurement Memorandum of Understanding/Agreement to General Managers.
19. That the OROC Financial report for period ending 12th February 2018 be noted.
20. That the Executive Officer's report be noted.
21. That the Orana Risk and Safety Management Group Minutes 9th November 2017 be noted.
22. That the Regional Platters Guide 2018 report be noted.
23. That Keir Steele Lawyers be invited to present the suite of tailored contract and related documentation that it has available to Councils for the purpose of procurement and construction projects.
24. That the information supplied in respect to Local Government Framework Capability training be noted.

25. That Gilgandra Shire Council General Manager David Neeves investigate further shared tender opportunities for the supply of aggregate and other materials amongst OROC Member Councils.

26. That the information supplied in respect to recent changes to the Local Government (State) Award be noted.

**OROC Board Regional Issues**

**4.1 NSW Draft Freight and Ports Plan**

**Motion:** That the NSW Draft Freight and Ports Plan report be noted.

**Moved:** Cllr Craig Davies

**Seconded:** Cllr Barry Holman

**CARRIED**

**4.2 Central West Orana Regional Plan – Regional Freight Network Workshop**

**Motion:** That the Central West Orana Regional Freight Network workshop report be noted.

**Moved:** Michael McMahon

**Seconded:** Cllr Michael Webb

**CARRIED**

**4.3 Commonwealth Disaster Funding Reform**

**Motion:** That the Commonwealth Disaster Funding Reform report be noted.

**Moved:** David Neeves

**Seconded:** Cllr Peter Shinton

**CARRIED**

**4.4 LMWUA Asset Management – NAMAF Assessments**

The OROC Board noted the report.

**4.5 LMWUA Project Officer's Report**

**Motion:** That the LMWUA Project Officer's Report be noted.

**Moved:** Cllr Barry Hollman

**Seconded:** Cllr Ben Shields

**CARRIED**

**4.6 LMWUA Technical Committee Meeting Minutes**

**Motion:** That the LMWUA Technical Meeting Minutes held 5<sup>th</sup> December 2017 and 27<sup>th</sup> February 2018 be accepted.

**Moved:** Cllr Barry Hollman

**Seconded:** Cllr Ben Shields

**CARRIED**

**4.7 10 Year Milestone of LMWUA**

**Motion:** That the LMWUA Board celebrate a 10 year milestone of the Alliance with a joint dinner to include Technical Committee and Board Members at a date that is to be determined by LMWUA Project Officer and OROC Executive Officer.

**Moved:** Cllr Ben Shields

**Seconded:** Cllr Ian Woodcock

**CARRIED**

**4.8 LMWUA Financial Report**

**Motion:** *That the LMWUA Financial Report be accepted.*

**Moved:** *Clr Ian Woodcock*

**Seconded:** *Clr Phillip O'Connor*

**CARRIED**

**4.9 Deed of Agreement**

The Board noted that LMWUA Deed of Agreement is to be deferred for signing, until the review of the LMWUA is finalised.

**5. OROC Correspondence**

**Motion:** *That the OROC correspondence be accepted.*

**Moved:** *Clr Ian Woodcock*

**Seconded:** *Clr Ray Donald*

**CARRIED**

**6. OROC Financial Report**

**Motion:** *That the OROC financial report for the period ending 12<sup>th</sup> March 2018 be accepted by the OROC Board.*

**Moved:** *Clr Rex Wilson*

**Seconded:** *Ross Earl*

**CARRIED**

**7. OROC Executive Officer's Report**

**Motion:** *That the OROC Executive Officer's Report be accepted by the OROC Board.*

**Moved:** *Clr Rex Wilson*

**Seconded:** *Don Ramsland*

**CARRIED**

**Motion:** *That Clr Ben Shields Mayor of Dubbo Regional Council is to represent OROC at the NSW Inquiry into Regional Development and a global Sydney.*

**Moved:** *Clr Craig Davies*

**Seconded:** *Clr Peter Shinton*

**CARRIED**

**8. General Business**

**8.1 Central West Councils Environment and Waterways Alliance**

**Motion:** *That the Central West Councils Environment and Waterway Alliance report be noted.*

**Moved:** *Clr Ben Shields*

**Seconded:** *Clr Michael Webb*

**CARRIED**

**8.2 Destination Network Country and Outback NSW Destination Management Plans**

**Motion:** *That the NSW Destination Management Plan report be noted.*

**Moved:** *Clr Ian Woodcock*

**Seconded:** *Clr Barry Hollman*

**CARRIED**

**8.3 Late Agenda Item - Regional Assembly of Mayors (OROC and CENTROC members)**

The OROC Board had before it late correspondence received from Cllr Ben Shields Mayor Dubbo Regional Council inviting OROC and CENTROC members to a Regional Assembly of Mayors on 20<sup>th</sup> April 2018. The objective of this Assembly is to determine a list of regional infrastructure needs in order of priority and recommend such list to the State Government, as a collaborative approach to attract funding to Local Government in regional areas.

**Motion:** *That OROC notes the Mayor of Dubbo's correspondence and invitation to a Regional Assembly to be held on 20<sup>th</sup> April 2018 in Dubbo involving participants from local government only.*

**Moved:** *Cllr Ian Woodcock*

**Seconded:** *Cllr Phil O'Connor*

**CARRIED**

**8.4 Joint Organisation Legislation**

**Motion:** *That OROC notes the strong objection to the Joint Organisation Legislation as it does not allow member councils to leave or withdraw as a member from a Joint Organisation boundary.*

**Moved:** *Cllr Ray Donald*

**Seconded:** *Cllr Barry Hollman*

**CARRIED**

**9. Close / Next Meeting**

The meeting closed at 12.35 pm.

The next OROC Board Meeting is to be held on Friday 15<sup>th</sup> June 2018 at Warrumbungle Shire Council.





**BOGAN SHIRE  
DUBBO REGION  
GILGANDRA SHIRE  
MID-WESTERN REGION  
NARROMINE SHIRE  
WARRUMBUNGL E SHIRE**



**CSI: CREATIVE AND  
SOCIAL INVESTMENT  
WELLINGTON**



**THE COMMON  
THREAD  
COONABARABRAN**



**COUNTRY ARTS  
SUPPORT PROGRAM  
ACROSS THE REGION**

# orana@arts.inc



Staging Stories creative development: director John Harvey with Uncle Dick and Aunty Ruth Carney.

## Orana Arts: Working in Your Community

2018 is off to an exciting start for the Orana Arts network! Aside from the many exciting conversations within communities about future projects and funding, we've been running a number of programs which benefit communities and artists across the region. We continue to work hard to service arts and cultural interests in your communities.

- ▶ The Creative and Social Investment (CSI) Program has commenced in **Wellington**, delivering arts-led training within corrective services. Our innovative, creative model – based on national and international learnings – will expand opportunities for disenfranchised and

Visit our events listing:

[oranaarts.com/  
events](http://oranaarts.com/events)

Send us your event:

[info@oranaarts.com](mailto:info@oranaarts.com)

disengaged community members to increase life skills, creative skills, and reconnect back with education and community. The program is being managed by Michelle Hall from Nyngan, and employs artists across the region (including Dale Freeman from Dubbo and Kelly Leonard from Mudgee) as teachers. This program is fully funded by Corrective Services.

- ▶ The **Country Arts Support Program** recipients have been announced, so look out for these exciting projects coming to your area: Creatives Collective: Develop, Support, Display - Artists with Disability **Coonabarabran** (Part 1); Creative Fundraising Practical Workshop Series at **Kandos** Museum; Moorambilla Voices: Yabang Taiko (taiko path) in **Baradine**; **Trangie** Water Tower Art; **Nyngan** Arts Council: Our Place Our Spaces; and Our Stories: Cultural Walking Tours of **Dubbo**.
- ▶ The CETA program continues to grow, with a weaving workshop series called *The Common Thread* now running weekly in **Coonabarabran**. The CETA program will move to **Wellington** in the next few months.
- ▶ Our team has recently met with community and council representatives in **Trangie, Dubbo, Wellington, Coolah, Mudgee, Gilgandra** and **Coonabarabran** in order to plan future upcoming professional and creative development events. Stay tuned for future announcements!
- ▶ Staging Stories is developing, with our creatives visiting the Waterloo property outside of **Narromine** to work with Uncle Dick and Aunty Ruth Carney on their story.

## Events Around the Region

We've got loads of fabulous events from around the region in our diaries for the next few months:

- ▶ **Lust for Live Acoustic** at the Black Box Theatre in **Dubbo** on 14 April
- ▶ **I Heart Art** exhibition gala in **Narromine** on 23 March
- ▶ **Clay Gulgong** on 15–21 April
- ▶ **Art Unlimited** in **Dunedoo** on 18–27 May
- ▶ **Community theatre performances** in **Mudgee, Dubbo** and **Coonabarabran**
- ▶ **The UneARThed Art Exhibition** in **Gulgong** on 9–11 June
- ▶ **WPCC exhibition opening** in **Dubbo** on Saturday 24 March.

Orana Arts is proud to partner on, attend and/or promote these and many more inspiring cultural events in the region.

## Connect with arts and culture in the Orana Region



We post opportunities for regional artists and organisations, information about events and professional development across our platforms. Keep up to date and get involved! Sign up to the newsletter and read news posts:

[oranaarts.com](http://oranaarts.com)

Follow us on Facebook, Twitter and Instagram:

@oranaarts



## **Minutes of the Showground Users Advisory Group Meeting held at Bogan Shire Council Chambers on 20 March 2018**

The meeting opened at 5:00pm

**Present:** Mayor Ray Donald (Chair), Councillor Kevin Ryan, Rowen Cleaver, Kathy Korn, Rodney Robb, Wendy Robb, Derek Francis (General Manager), Graeme Bourke (Manager Engineering Services).

### **1. Apologies:**

Rodney Dewhurst

### **2. Previous Minutes:**

The minutes of the previous meeting were adopted.  
(Moved Kevin Ryan, seconded Kathy Korn)

### **3. Matters Arising**

Refer attached checklist for list of previous matters discussed and their current status.

The following were discussed as outstanding matters arising:

#### **a) Showgrounds**

- Painting arena rails – no labour available at present.
- Stands in Wye Pavillion – Show Society has not come back to Shire yet.
- Trees to be planted – should be Council responsibility to select species and location to ensure coordinated effort and success of the plantings.
- Drainage in Ag Expo food tent area. Cost estimated at \$10,000 - Ag Expo requested to make a contribution.

#### **b) Showgrounds and Racecourse**

- Construction of gate shelters – to be referred to Council meeting.

#### 4. Other Matters

a) Racecourse

- Duck Creek – request for permanent (but portable) evacuation signs.
- Some track maintenance required (600 to 200 metre marks)
- Significant issues with condition of the jockey area. Costings to be obtained for future works including rebuild of Jockey Room. Maintenance works will be sufficient to get by this year.

b) Showgrounds

- Request approval for temporary (for the duration of the event) sponsorship signs on gate shelters once constructed.

Next meeting will be held in November after 2018 events.  
The meeting closed at 6:05pm.

### Matters Arising - Checklist

	Action Item	Status
	Racecourse	
1	Centre of track – slashing was effective – should continue.	Was done during the year and will continue.  Completed
2	Council to obtain quote for security fencing between track and Pavilion with a view to seeking contributions from Users.	Fence erected.  Completed
3	Toilets – no issues at Duck Creek event.	Current processes effective.  Completed
4	Photo box key will be given to Jockey Club who will be responsible for safekeeping.	Key given.  Completed
5	Hard areas on the race track 900/1100 m area and 300m area still need to be done but needs to wait until weather conditions are right and track has dried off. (Rodney to liaise with Graeme).	Work done – ripping and sand added.  Completed
6	Duck Creek request to plant hedge behind toilets. (Shire to liaise with Bruce to ensure species suitability, adequate water supply and maintenance issues are addressed.)	No further contact from Duck Creek on this matter.  Completed

7	Duck Creek – confirmed police car driving around made a big difference to crowd behaviour. Suggested that Duck Creek uses Facebook to spread the word that no alcohol is permitted in Showground.	No significant issues reported.  Completed
8	Lights were left on for 3 weeks after event with unhelpful response from Shire when queried.	Lights attached to streetlighting grid and are turned off by Essential Energy.  Completed
9	Shire to demarcate and identify evacuation points for major events like Duck Creek and Ag Expo.	Shire officers believe it is best to consult with individual major events as the layout /set-up of each is different.  Completed
10	Shire to investigate and obtain quote for 3-phase power to a mushroom near the fence for band.	Quote obtained – Duck Creek did not wish to proceed.  Completed
	Showground	
11	Wye Pavilion - Water ponding at both entrances in heavy rain.	Roof gutters diverted and drains cleared – no issues reported this year.  Completed
12	Arena rails (rodeo area) have not been painted yet. Rodney to obtain paint from Shire.	Paint is available from Shire.  <i>Update</i>  No labour currently available

13	Showground toilet septic tanks in close proximity to food and wine area for Ag Expo. Suggested that Shire investigate sealing outlet or installing riser.	Tanks sealed and vented – no issues reported this year.  Completed
14	Boards on stands cut too short and not sticking, some were wet when Shire cleaned the Pavilion. Need to be redone please.	Shire staff encountered difficulties in sizing some boards due to differently sized and bent stands. Recommend consideration of new stands.  <i>Update</i>  Show Society still to advise on best options.
15	Users to advise Shire if they can identify any areas for tree planting.	No input received.  <i>Update</i>  Council to select species and location  Completed
16	More picnic tables – Shire to obtain quotes for consideration.	Seven tables obtained.  Completed
17	Ag Expo requires road base walkways in the machinery section. Some concerns raised regarding impact of this on other users. Shire to investigate.	Formed road with road base.  Completed
18	Concerns about drain through food and wine area and lack of level ground generally.	Is a significant drainage area for the showground.  <i>Update</i>  Cost estimated at \$10,000 – Ag Expo approached for a contribution.

19	Wye Pavilion stands need reinforcing. Shire will attend to.	Some stands repaired – see 14 above.
20	Show needs somewhere to hang temporary sign at entrance gates. Shire will attend to.	Posts installed.  Completed
21	Complaint regarding parking around Wye Pavilion at the end of the Show. Shire to investigate barrier/s.	Traffic was redirected this year.  Completed
22	Big Elders stand needs fixing to the ground.	Stand has been removed.  Completed
23	Issues with people on the gates having no shelter from the sun and rain. Shire to obtain quote to install permanent shelters.	Request considered at Council estimates meeting – not approved.  <i>Update</i>  To be referred to Council meeting.



Derek Francis  
General Manager  
Bogan Shire Council  
PO Box 221  
Nyngan NSW 2825

26 March 2018

Dear Derek

**RE: Premises – 70 Bogan St Nyngan NSW 2825**

Thank you for taking the time to meet with me on Monday 12 February to discuss the premises from where LiveBetter operates its administration and participant group activities. As I mentioned in the meeting, due to an increase in demand for service, at this time we are currently providing respite / short-term accommodation for one participant at 70 Bogan St.

We did agree the building is in poor repair and while I have been in the role of Disability Support Coordinator for 18 months no maintenance has taken place. The front entrance is an eyesore with boarded up windows, cracked and peeling woodwork and cracked glass in the door. On the front of the house it is evident patch up work has been carried out and is clearly visible and unattractive. The fence needs repair.

I would like to ask that Council clean up the yard including trees, gardens and to clear the gutters. Remove all fire hazard debris from the roof, top of sheds and water tanks. It will be helpful if the footpaths in Bogan and Derribong Streets are maintained, free of weeds.

Electrical needs to be checked. Some lights don't work, and very high light bulbs need to be replaced.

During my time with the Disability service I have investigated possible new / different premises for the service in Nyngan. However, to no avail. I will continue to seek an alternative space that meets the requirements of the service.

I understand from our conversation Council is not prepared to spend money on the old house. Council will however, allow LiveBetter to continue to rent the building at a low cost; and at this time Council has no immediate plans for the land.

LiveBetter services in NSW and Queensland including the Disability services which I coordinate in Nyngan (Cobar and Warren) are growing. We are presently investigating the possibility of setting up another supported accommodation home in Nyngan.

LiveBetter values partnerships. You indicated this may be an option for the future. I believe the LiveBetter CEO Tim Curran and General Manager of Disabilities Ben Wyatt would be interested to have a discussion around the potential for Bogan Shire Council and Live Better Community Services to work together. To build a multi-purpose-built centre from where LiveBetter can provide quality assured services and project a positive image of *living better*.

During our conversation I mentioned the Community Building Partnership grants. These will come up again later this year. I believe it is an avenue to explore.

I look forward to your response.

Yours sincerely



Debbie Roach  
Coordinator Disability Support





**From:** Joanne Buckskin [<mailto:Joanne.Buckskin@lgnsw.org.au>]  
**Sent:** Thursday, 29 March 2018 9:21 AM  
**To:** [Dominic.kanak@waverley.nsw.gov.au](mailto:Dominic.kanak@waverley.nsw.gov.au); [narn1965@yahoo.com.au](mailto:narn1965@yahoo.com.au);  
[martin.ballangarry@nambucca.nsw.gov.au](mailto:martin.ballangarry@nambucca.nsw.gov.au); [sbennison@lanecove.nsw.gov.au](mailto:sbennison@lanecove.nsw.gov.au);  
[alfie.walker@goulburn.nsw.gov.au](mailto:alfie.walker@goulburn.nsw.gov.au); [harley.toomey@cobar.nsw.gov.au](mailto:harley.toomey@cobar.nsw.gov.au);  
[bourkshire@bourke.nsw.gov.au](mailto:bourkshire@bourke.nsw.gov.au); [Cr.dnaden@gilgandra.nsw.gov.au](mailto:Cr.dnaden@gilgandra.nsw.gov.au); Admin  
**Subject:** Proposed Aboriginal Cultural Heritage Bill 2018

Good morning Councillors,

My name is Joanne I was recently appointed as the Senior Policy Officer (Aboriginal) and I am located in Margaret Street Sydney CBD.

One of my first delegated task was to analyse and prepare a submission for the proposed new Aboriginal Cultural Heritage Bill 2018.

I just wanted to share some of the research I found that has helped to analyse and understand the legislation.

If you are interest in having a teleconference yarn about the Bill let me know and Id be really happy to call at a convenient time

- Draft Aboriginal Cultural Heritage Bill 2018  
<http://www.environment.nsw.gov.au/research-and-publications/publications-search/aboriginal-cultural-heritage-bill-2018>
- NSW Government Aboriginal Affairs NSW *Transforming the relationship between Aboriginal peoples and the NSW Government* Aboriginal Affairs NSW research agenda 2018-2023.  
<https://www.aboriginalaffairs.nsw.gov.au/pdfs/research-and-evaluation/Research-Agenda-2018-2023-web.pdf>
- NSW Government Office of Environment and Heritage Guide to investigating, assessing and reporting on Aboriginal Cultural heritage in NSW. Part 6 National Parks and Wild Life Act 1974  
<http://www.environment.nsw.gov.au/resources/cultureheritage/20110263ACHguide.pdf>



- NSW Government Yarn Up handbook: Decision-making by Aboriginal People  
Aboriginal cultural heritage in New South Wales.  
<http://www.environment.nsw.gov.au/research-and-publications/publications-search/yarn-up-handbook>
- Wunan Foundation Inc. *Empowered Communities: Empowered Peoples Design Report 2015*.  
<http://empoweredcommunities.org.au/f.ashx/EC-Report.pdf>
- Office of Environment and Heritage in NSW Questions Accessed from  
<http://www.environment.nsw.gov.au/topics/aboriginal-cultural-heritage/legislation/draft-aboriginal-cultural-heritage-legislation-2017-consultation/frequently-asked-questions>
- Environmental Defender Officer NSW. *Reforming NSW Laws for the Protection of Aboriginal Cultural Heritage*- Discussion Paper.  
[http://d3n8a8pro7vhmx.cloudfront.net/edonsw/pages/289/attachments/original/1380666903/090000reforming\\_aboriginal\\_cultural\\_heritage\\_laws\\_discussion\\_paper\\_\(1\).pdf?1380666903](http://d3n8a8pro7vhmx.cloudfront.net/edonsw/pages/289/attachments/original/1380666903/090000reforming_aboriginal_cultural_heritage_laws_discussion_paper_(1).pdf?1380666903)

Warm Regards

Jo

JOANNE BUCKSKIN

SENIOR POLICY OFFICER (ABORIGINAL)

**LOCAL GOVERNMENT NSW**

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