



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**24 April 2014**





## Table of Contents

COUNCIL MEETING NOTICE .....	5
COMMITTEE MEETING MINUTES .....	6
1 MUSEUM.....	6
REPORTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT .....	9
1 CHECKLIST .....	9
2 COUNCIL’S VALUES .....	18
3 VILLAGE TOURS 2014.....	23
4 INTEGRATED PLANNING AND REPORTING – DELIVERY PROGRAM.....	35
5 2014/2015 RURAL FIRE FIGHTING FUND ESTIMATES .....	82
6 DELIVERY PROGRAM.....	90
REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES DEPARTMENT .....	91
1 BANK RECONCILIATION.....	91
2 INVESTMENTS .....	92
3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION.....	94
4 WRITE OFF RATES OWING ON PROPERTIES WITH NO KNOWN POSTAL ADDRESSES OR DECEASED OWNERS.....	95
5 LIBRARY REPORT.....	99
REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT .....	106
1 OPERATIONAL REPORT .....	106
2 RURAL ADDRESSING .....	109
3 LIQUID TRADE WASTE .....	110
4 WATERING OF RESERVE LOT 2 DP708802.....	112
REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT .....	115
1 DEVELOPMENT APPLICATIONS .....	115
2 OPERATIONAL REPORT – PARKS AND GARDENS.....	116
3 OPERATIONAL REPORT – NOXIOUS WEEDS OFFICER.....	117
4 BOGAN SHIRE COUNCIL DEVELOPMENT CONTROL PLAN 2012 PROPOSED AMENDMENTS .....	118
PRECIS OF CORRESPONDENCE .....	172

1	THE HON. DUNCAN GAY MLC .....	172
2	THE COBAR WATER BOARD.....	172
3	WESTERN DIVISION COUNCILS OF NSW .....	173
4	NYNGAN RSL SWIMMING CLUB.....	173
5	AUSTRALIAN DEFENCE FORCE .....	173
6	TRADE & INVESTMENT CROWN LANDS .....	174
7	ANDREW AND CARMEL WALSH .....	174
8	PANGEE LANE.....	174
9	WEEKLY CIRCULARS .....	174
	GRANTS AND FUNDING .....	175

**16 April 2014**

**COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 24 April at 9.30am.

**AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 27 March 2014
6. Confirmation of the Minutes of the Council Meeting held on 27 March 2014
7. Committee Meeting Minutes - Museum
8. General Manager's Report incorporating reports from:-
  - Corporate Services Department
  - Manager of Engineering Services
  - Manager of Development and Environmental Services
9. Correspondence
10. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

**Cathy Ellison**

**Executive Assistant**

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**COMMITTEE MEETING MINUTES**

**1 MUSEUM**

Attached are the Minutes of the Museum Meeting held on Wednesday 5 February 2014.

**1.1 Recommendation**

That the Minutes of the Museum Meeting held on Wednesday 5 February 2014 be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**MUSEUM MEETING WEDNESDAY 5<sup>th</sup> FEBRUARY 2014**

**PRESENT:**

Glad Eldridge as Chair, Marg Snodgrass as Secretary, Marg & Hugh Sibbald, Anne Cummings, Anna Corby, Yvonne Pardy, Dawn Conway, Tammy Trothe, Bay Lovett, Stewart MacKenzie, Sharon Thompson and Cutie Pie, Donna Pumpa representing the Shire.

**APOLOGIES:**

Col Pardy, Edna Boss, Rae Bywater, Dennis Callaghan, Dot Larsen, Val & Peter Keighran.

The minutes from the December meeting were read by Glad.  
Acceptance of the minutes was moved by Marg Sibbald and seconded by Dawn Conway.

**BUSINESS ARISING**

No business arising as at 5<sup>th</sup> February 2014.

**CORRESPONDENCE**

Gwen Wickenden has sent a letter to Stewart (as VIC) requesting information about the caravan parks, off leash areas, dump sites and places of interested around Nyngan.

Bogan Shire GM Derek Francis has sent a letter of congratulation and a certificate to the Museum for our nomination for Community Events Award.

Artisan Products have sent a flyer about their new range of cabinets.

Acceptance of the correspondence was moved by Dawn Conway and seconded by Yvonne Pardy.

**GENERAL BUSINESS**

We have been advised that the Museum *will not* be separated from the Visitors Information Centre.

Stewart MacKenzie will be on V.I.C. duty only.

The kitchen is to be cleaned and maintained by Museum staff.

The Museum and the V.I.C. will share responsibility for the cleaning and maintenance of the Museum premises.

The Gents' Toilet at the western end of the station will not be opened. All visitors are to be sent over to the facilities in Davidson Park.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

The need for a First Aid Kit was raised by Tammy Trothe and Dawn Conway. Tammy advised that O.H & S. requires one. Incident Report paperwork will also be required as this is tied to Public Liability Insurance. Light First Aid Information is to be included with the First aid Kit.

There is an Evacuation Plan for the Museum but few of the staff are aware of it.

Steve Eckart (Shire Safety Officer) will be invited to inspect and advise.

Glad is to make up a new Museum Roster to fill vacant slots. The roster was passed around so that Museum volunteers could check and fill in vacant spots.

Contact numbers for Museum Staff need to be checked and they are to be put onto the roster.

The official opening time for the Museum and V.I.C. is 9.00 am.

Cleaning needs to be maintained when Glad is away.

Tammy Trothe enquired about First Aid Courses – staff with First Aid Certificates will be required.

Either Hugh Sibbald or Stewart MacKenzie will lock up when Glad is not here.

Meeting closed at 10.15 am – no more business.

**TREASURY FEBRUARY 2014**

Week Ending 7-2-2014	\$15.00
Week Ending 14-2-2014	\$102.00
Week Ending 21-4-2014	\$28.00
Nyngan on Bogan \$35.00 – commission	\$5.00
\$30 goes to Nyngan Historical Society	
Week Ending 28-2-2014	<u>\$50.00</u>
<b>TOTAL</b>	<b><u>\$200.00</u></b>

Stubbie Holders x 2 - \$12 goes to Bogan Community Group

**TREASURY MARCH 2014**

Week Ending 7-3-2014	\$50.90
Week Ending 17-3-2014	\$106.00
Nyngan on Bogan \$35 commission	\$5.00
\$30 goes to Nyngan Historical Society	
Stubbie Holder - \$6.00 goes to Bogan Community Group	
Week Ending 21-3-2014	\$57.00
Week Ending 28-3-2014	<u>\$91.00</u>
<b>TOTAL</b>	<b><u>\$304.90</u></b>



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**REPORTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
<b>1</b>	22/08/2013	338/2013	<b>Housing Residential &amp; Aged Care Accommodation</b>	Construct first 6 units of "pound paddock" retirement village commencing in north west corner.	<b>MDES</b>	Pending report to May Council Meeting.
	19/12/2013	515/2013		Expressions of interest be invited via the Nyngan Observer for tradespeople who may be available to work on the project.		Pending report to May Council Meeting.
	27/02/2014	036/2014		Extend advertising program for further 2 months .Report to April Council Meeting.		Some publicity undertaken with more planned & recommended.
	27/03/2014	064/2014		Call public meeting to promote the village.		<b>Update</b> Public meeting – 23 April 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
2	24/05/2012	123/2012	<b>Vacant Block – Cnr Nymagee /Mitchell Streets</b>	Asked John Holland to meet with Council ASAP to work towards some agreement concerning the block.	<b>MDES</b>	JHR require clean-up of site prior to lease approval.
	19/12/2013	507/2013		Approach John Holland to beautify site of former BP Service Station.		Email dated 7/1/2014 from John Holland Rail advising of their proposal to undertaken clean up works in 2014/2015 works program.
3	28/06/2012	150/2012	<b>Oxley Street Subdivision</b>	<ol style="list-style-type: none"> <li>1. Land bound by Derrybong, Oxley &amp; Dandaloo Streets be subdivided.</li> <li>2. The resulting four 20m x 45m blocks be sold for current market value.</li> <li>3. Council approve the development of 4 x 2 br villas (stage 2) at a cost of \$550,000.</li> </ol>	<b>MDES</b>	Project on hold pending completion of Stage 1 of Nyngan Retirement Village.
4	28/06/2012	179/2012	<b>Dog Pound</b>	Construction of the new dog pound in the location closer to the main road in the airport complex.	<b>MDES</b>	On hold pending outcome of RSPCA recommendations. Minor site works commenced in readiness of proposed RSPCA requirements. No formal notification received to-date.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
5	26/07/2012	193/2012	<b>Transfer of Land – Nymagee St 5,7 &amp; 9</b>	Council seek EOI to demolish the subject dwelling & associated structures including removal of excessive vegetation.	<b>MDES</b>	<b>Update:</b> Transfer Completed. Asbestos Licence received. Works programmed for mid 2014.
6	25/10/2012	315/2012	<b>Local Heritage Sites</b>	When new VIC commences signpost heritage sites with heritage colour and erect sign with the history of each location.	<b>ENG</b>	Pending accreditation of new VIC.
7	13/12/2012	419/2012	<b>Swimming Pool</b>	Filtration plant room & associated structure.	<b>MDES</b>	<b>Update:</b> Asbestos Licence granted.  Asbestos removal to filtration plant room planned for winter 2014.
8	28/02/2013	044/2013	<b>Airport Hangars</b>	The Nyngan Airport Management Plan be amended to reflect these changes.	<b>ENG</b>	Amended document to be referred to Council Meeting May 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
9	13/12/2012 28/03/2013	418/2012 098/2012	<b>Davidson Park Revitalisation Program</b>	Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter. Establish paving pathways to the mural.	<b>MDES</b>	Vandalised / unsafe play equipment removed.
	27/03/2014	065/2014		New playground area to be located in the centre of the Park.		Site works for new playground programmed for mid 2014.
10	3/04/2013	18/2013	<b>Western Rivers Veterinary Group</b>	Council authorises GM to co-operate with Vets to establish the facility in Lawler Street.	<b>GM</b>	Contracts exchanged – Council to complete agreed site works.
	25/07/2013	298/013		General Manager negotiates an interest free loan, should vets wish to purchase land.		<b>COMPLETED</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
11	28/02/2013	043/2013	<b>Waste Management – Village Waste Depot Operations</b>	<p>Program of Works for Hermidale &amp; Girilambone be commenced immediately.</p> <p>Coolabah works be programmed for early 2013/14.</p>	<b>MDES</b>	<p><b>Hermidale: COMPLETED</b></p> <p><b>Girilambone:</b> Completed with exception of asbestos clean-up to be done once Council obtains licence.</p> <p><b>Coolabah:</b> The existing site has been filled. The new cell has been completed and appropriately fenced. Currently waiting on the availability of a Council grader to complete the site. <b>COMPLETED</b></p>
12	26/06/2013	258/2013	<b>Traffic Committee Recommendations – Pre School Parking</b>	<p>RMS to re-examine the intersection design including:</p> <ul style="list-style-type: none"> <li>Installing blister on the western side of Moonagee St for “Give Way” sign.</li> </ul>	<b>ENG</b>	<p>Council considering installing blister.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
	19/12/2013	530/2013		<p>Pre-School to confirm:</p> <ul style="list-style-type: none"> <li>Signed confirmation that children are always escorted into the building by staff or parents.</li> </ul> <p>That Council examine further speed reduction facilities in Pangee Street to improve safety and seek funding from RMS.</p>		<p>Confirmation not yet received.</p> <p><b>Update:</b> Funding approved for centre median. Construction scheduled for 23 April.</p>
13	23/04/2013	124/2013	<b>Insurance</b>	Council seek clarification from the Insurance Council of Aus re: the availability of discounts or other provision on insurance pricing for towns protected against floods and whether flood insurance is mandatory.	<b>GM</b>	<p>Insurance Council has requested flood study information.</p> <p><b>Update:</b> Flood study expected to be completed by end of May 2014</p>
14	28/11/2013	461/2013	<b>Showground Arena Irrigation</b>	Investigate defects in the Showground Arena irrigation system and report back to Council on remedial measures.	<b>ENG</b>	Existing system inspected with estimates for improvements being prepared by supplier.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
						<b>Update:</b> Quotation not yet received from original supplier. Seeking another quote.
<b>15</b>	28/11/2013	494/2013	<b>Local Health Services</b>	Research what services are to be cut and issue media release.	<b>GM</b>	<b>Update:</b> Advised that no final decision have been made.
<b>16</b>	28/11/2013	499/2013	<b>Skate Park</b>	Install additional appropriate signage at skate park ramps advising of potential hazards.	<b>MDES</b>	<b>Update:</b> Signs erected. <b>COMPLETED</b>
	27/03/2014	067/2014		Shade Sail Cover over the Skate Park.	<b>MDES</b>	Consider in Estimates.
<b>17</b>	19/12/2013	532/2013	<b>Rezoning of Rural Land Outside the Nyngan Township</b>	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.	<b>MDES</b>	Planning proposal lodged with the NSW Department of Planning and Infrastructure.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
18	27/02/2014	003/2014	<b>Bottom Depot</b>	Advertise Council's intention to lease a portion of the "Bottom Depot" in Pangee Street.	<b>GM</b>	<b>Update:</b> One applicant. Lease to be drawn up. <b>COMPLETED</b>
19	27/02/2014	006/2014	<b>Medical Services</b>	Pursue & make enquiries into using the Nyngan Multipurpose Service Centre & waiting rooms to attract an additional Medical Officer with VMO rights.	<b>GM</b>	Verbal report at Council Meeting.
20	27/02/2014	015/2014	<b>APC Licence Holders</b>	Council adopted Water Supply Contract for APC Licence Holders. Relevant groups to be advised.	<b>ENG</b>	<b>Update:</b> Licence Holders advised in writing. <b>COMPLETED</b>
21	27/03/2014	057/2014	<b>Water Tanker</b>	GM investigates the option of purchasing a second hand truck with dog trailer already set up as a water taker.	<b>GM</b>	<b>Update:</b> Option of purchasing tanks to be fitted to Council's truck & trailer being pursued.
22	27/03/2014	066/2014	<b>Heritage Park</b>	Order & plant a grove of trees surrounding the sandstone blocks & plant Lone Pine tree.	<b>ENG</b>	<b>Update:</b> Trees to be planted in June.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
<b>23</b>	27/03/2014	068/2014	<b>Mitchell Highway</b>	Planting of trees along eastern entrances into town in conjunction with National tree Day.	<b>MDES</b>	Consider in Estimates.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **1.1 Recommendation**

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## **2 COUNCIL'S VALUES**

### **2.1 Introduction**

The purpose of this report is to report on a "values refresh" process undertaken by the General Manager and to recommend, for Council's adoption, a revised set of organisational values.

### **2.2 Background**

Incorporated in the introduction to Council's former Management Plans was the following statement about Council's values:-

*The way Bogan Shire Council makes decisions, takes action and conducts business is defined by the following values:-*

- *Honesty and integrity*
- *Meeting community expectations*
- *Open and transparent decision making*
- *Equity and fair dealings*
- *Mutual respect*
- *Accountability for our actions*

### **2.3 Discussion**

Whilst there is nothing intrinsically wrong with this list of values, the General Manager has been through a "values refresh" process over the last few months, meeting with staff to identify values that they believe have the most relevance for them and the Bogan Shire community.

Positive discussions have been held with Manex, the Consultative Committee and with all Team Leaders and Supervisors. The attached list of values is the result of these discussions.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

In itself, this list will not achieve very much but the intention is to use them in general discussions with all staff, using positive and negative examples, to start to address behavior where necessary to eventually get to the stage where they are integrated in our organisational culture and become values shared by the majority of staff.

Management and Councillors have to lead the way with behavior that demonstrates the values, starting with their formal adoption.

**2.4 Attachment**

Draft Council Values.

**2.5 Recommendation**

That the revised Council Values, as presented, be adopted.



## Our Council Values

Bogan Shire Council has seven corporate values that guide our thinking, actions and decision making:-

1. Having **respect** for other people.

*We treat everyone equally and work to build and maintain mutual respect amongst ourselves, as Shire staff and councillors, as well as with our customers.*

2. Providing responsive **customer service**.

*We recognise that our main function is to serve our local community and we make every effort to deliver quality services in a way that meets, or exceeds, their expectations.*

3. **Taking pride** in Nyngan and the greater Bogan Shire.

*We take pride in doing what we do well to make a difference for the benefit of the whole Bogan Shire community to preserve and improve our "comfortable country living".*

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**4. Working together** as a team to get things done.

*We build teams that work together in a positive and supportive way to get the job done. Teams know that they rely on each individual to do their part and we encourage healthy two-way feedback.*

**5. Being accountable** for our decisions and actions.

*We accept responsibility for the decisions and actions that are taken on behalf of our community. Individually, all Council staff have ownership of their tasks and duties to make sure that we get the job done to the best of our ability.*

**6. Acting with integrity and honesty.**

*Our dealings are open and transparent. We can be trusted to do the right thing and we strive to provide the best value for money to the community, our customers.*

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**7. Demonstrating strong leadership**

*Together with our community we have established a vision for the future of our Shire and we are committed to planning for and leading the achievement of our community's strategic goals.*

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

### **3 VILLAGE TOURS 2014**

#### **3.1 Introduction**

The purpose of this report is to record matters raised during the 2014 Village Tour as well as progress made with items raised in previous meetings with community representatives.

#### **3.2 Background**

Councillors and management staff met with representatives of Coolabah, Girilambone and Hermidale on Tuesday, 8 April 2014 as part of Council's regular annual meeting program with village communities.

#### **3.3 Discussion**

A report-back on previous issues was provided and some new matters were raised by community members present.

#### **3.4 Attachment**

Village Tour Checklist.

#### **3.5 Recommendation**

That this report be received and noted.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Bogan Shire Council**

**Coolabah Village Meetings**

Key discussion points and actions:-

	<b>Responsible Officer</b>	<b>Status</b>
<b>Items for Action – Previous Meetings</b>		
i. Mitchell Highway – Steep slopes along certain areas, Shire will be requesting funds from the RMS (RTA) to reinstate the road shoulders.	<b>Manager Engineering Services</b>	<b>Shire will continue to refer to RMS for consideration in their budget. RMS has advised they are currently putting funds into pavement rather than shoulders and batters.</b>
ii Upgrade of rest area – Shire will investigate what the position is with regard to the upgrade and application for funding that was done some time ago.	<b>Manager Engineering Services</b>	<b>New Grant approved for Bus Stop improvements. Programmed for May 2014.  Shire will request funds for sealing from RMS. (No funding available from RMS at present).</b>
<b>Items for action from meeting 11 April 2013</b>		



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
1. Shire requested to continue lobby for reduction in daylight savings.	<b>Mayor</b>	<b>Shire will continue to raise with NSW Government.</b>
2. Public toilets in Nyngan – review opening hours & consider other security measures such as cameras if opened overnight.	<b>Manager Engineering Services</b>	<b>Rotary Park open 24hrs / day. Davidson Park opened from 6:30/7:00 am. Shearing Shed Museum open 24hr / day.  COMPLETED.</b>
3. Minor maintenance requested for tennis court lights & memorial plaques	<b>Manager Engineering Services</b>	<b>Plaques completed.  Awaiting input from the community regarding the replacement of lights with modern LED system.</b>
4. Helipad – request to consider construction in future budgets.	<b>General Manager</b>	<b>For budget consideration.  COMPLETED</b>
<b>Items for action from meeting 8 April 2014</b>		

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
i. Bus Stop – Shire to address graffiti.	<b>Manager Engineering Services</b>	
ii. Tip – response required from the Shire on what it cost and was the plant freighted from Wilcannia.	<b>Manager Development &amp; Environmental Services</b>	
iii. Tip – the access road needs grading.	<b>Manager Engineering Services</b>	
iv. Water quality – investigate putting alum in tank drains.	<b>Manager Engineering Services</b>	
v. Burnt down house – clean up required, public safety issue.	<b>Manager Development &amp; Environmental Services</b>	

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
vi. Roads <ul style="list-style-type: none"> <li>• Brewarrina Road corner to Monkey Bridge</li> <li>• Eastern end of Monkey Bridge Road (MR4524) where Warren Shire is carting</li> </ul>	<b>Manager Engineering Services</b>	
vii. Recycling – investigate central point in Nyngan for use by all villages.	<b>Manager Development &amp; Environmental Services</b>	

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Bogan Shire Council**

**Girilambone Village Meetings**

Key discussion points and actions:

	<b>Responsible Officer</b>	<b>Status</b>
<b>Items for Action – Previous Meetings</b>		
<p>Park fence, Shire to source quotes for pool fencing, turf and watering system on behalf of the community. Costs to be met from the Village Improvement fund.</p> <p><b><u>Meeting 23/10/2012</u></b></p> <p><i>All very keen to get the park started asap – irrigation, fencing, turf. Agreed that area previously discussed with Shire staff is the area to be fenced. Request to consider levelling area between shelter and toilet to be used for parking for caravans etc.</i></p>	<p><b>Manager Engineering Services</b></p>	<p><b>\$30,000 Estimate for fence, irrigation, &amp; turf in playground area.</b></p> <p><b>Materials purchased, project on hold due to lack of rainfall.</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
<p><b><u>Meeting 03/12/2013</u></b></p> <p><i>Awaiting confirmation of funds from sale of former RSL to put these towards the purchase of playground equipment before turfing / irrigation. Shire to arrange installation of playground equipment. All playground improvements installed by Shire, funded by village fund.</i></p> <p><b><u>Meeting 08/04/2013</u></b></p> <p><i>Shire to write to RSL liquidator indicating urgent need to progress the project based on community requirements and to arrange site meeting if required.</i></p>		<p><b>Project waiting for residents to consider installation of additional playground equipment.</b></p>
<p>Tip – Shire is currently cleaning up by way of grading and installation of signage indicating where to dump metal, for example.</p> <p><b><u>Meeting 23/10/2012</u></b></p> <p><i>Major issues with full hole and indiscriminate dumping. Requested signage for separate areas (scrap metal etc).</i></p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p><b>Bulk of clean-up program now completed including new access roadway, signage, and fencing.</b></p> <p><b>Illegal asbestos dumping encapsulated and awaiting approval for removal and disposal. Program early 2014.</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
i. Murrawombie Rd – concern about condition of stock crossings, Shire to investigate and address. Request to repair flood damage to stock crossing.	<b>Manager Corporate Services</b>	<b>For consideration in 2014/15 estimates. COMPLETED</b>
ii. Tarring of village streets – Shire to investigate possibility of tarring dirt roads within the village. <b><u>Meeting 23/10/2012</u></b> <i>Dust from dirt roads in town remains a problem – to be raised with Council for consideration for inclusion in budget.</i>	<b>General Manager</b>	<b>Approx. \$25,000 per town block. For consideration in 2014/15 Estimates. COMPLETED</b>
i. Illegal scrap metal – concern about snakes, pests etc. and encroachment onto neighbouring blocks. Shire to investigate and address.	<b>Manager Development &amp; Environmental Services</b>	<b>Two premises have been identified and legal notices have been issued on owners.  Minor cleanup program has commenced on vacant adjoining land. Program in place for continue of clean up to be undertaken in 2014.</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
ii. Dogs – noise issues. Community to contact Shire offices with complaints. <u><b>Meeting 23/10/2012</b></u> <i>Recognised that action is being taken.</i> <u><b>Meeting 11/4/2013</b></u> <i>Request to continue monitoring.</i>	<b>Manager Development &amp; Environmental Services</b>	<b>Dog Audit completed by Regional Rangers. Follow-up being undertaken.</b>  <b>Council officers have inspected subject premises. Matter is ongoing.</b>  <b>COMPLETED</b>
<b>Items for action from meeting 11 April 2013</b>		
i. Replace guidepost – minor civil works required.	<b>Manager Engineering Services</b>	<b>COMPLETED</b>
ii Memorial at Park – consider upgrades / repairs once other work has been completed at park.	<b>Manager Engineering Services</b>	<b>Waiting on other work to be completed.</b>
iii. Public Toilet :- a. install directional sign from highway & sign on toilet building.	<b>Manager Engineering Services</b>	<b>Signs not installed – programmed for first ¼ 2014.</b>  <b>Public Toilet signs ordered.</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

	<b>Responsible Officer</b>	<b>Status</b>
b. requires general clean up of weeds & then ongoing grass slashing. Community to alert Shire if work is required between scheduled maintenance.		
<b>Items for action from meeting 03 December 2013</b>		
i. Concern regarding traffic on road between pub (former RSL) and park – children crossing / high speeds. Shire to investigate signage and other measures.	<b>Manager Engineering Services</b>	<b>Suggest Mother &amp; Child warning signs with playground plate attached. Confirm at next Traffic Committee Meeting.</b>
<b>Items for action from meeting 8 April 2014</b>		
i. Miles Street – repair potholes / bitumen surfacing.	<b>Manager Engineering Services</b>	
ii. Water quality – investigate potential for second tank as a desilting tank.	<b>Manager Engineering Services</b>	



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Bogan Shire Council**  
**Hermidale Village Meetings**

Key discussion points and actions:

<b>Items for Action – Previous Meetings</b>	<b>Responsible Officer</b>	<b>Status</b>
<p>i. Outstanding item for 2011 – property behind the pub. Council to address.</p>	<p><b>Manager</b> <b>Development &amp; Environmental Services</b></p>	<p><b>Communications received from owner. Vegetation cleared. Orders to demolish issued 14 March 2013. Owner has removed vegetation nuisance and discussing demolition options with Council.</b></p>
<p>ii. Tarring of village streets – Shire to investigate possibility of tarring dirt roads within the village.</p> <p><b><u>Meeting 22/10/2012</u></b></p> <p><i>Dust from dirt roads in town remains a problem – to be raised with Shire for consideration for inclusion in budget.</i></p>	<p><b>General Manager</b></p>	<p><b>Approx. \$25,000 per town block.</b></p> <p><b>For consideration in 2014/15 Estimates.</b></p> <p><b>COMPLETED</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<p>i. Nymagee Road – Is it possible to have a centre-line painted on it. Lots of traffic on the road, oncoming trucks tend to dominate.</p>	<p><b>Manager Engineering Services</b></p>	<p><b><u>UPDATE:</u> Allow in Estimates for bends. Considered in Estimates, not budgeted for. COMPLETED</b></p>
<p>ii. Village signs – Shire to design in consultation with community. A suitable “Welcome to Hermidale” sign for funding from village funds.</p>	<p><b>Manager Engineering Services</b></p>	<p><b>Not commenced. (Input from community required).</b></p>
<p><b>Items for action from meeting 8 April 2014</b></p>		
<p>i. Telephone exchange – assistance with raising priority for replacement. (down 17 times since May 2013)</p>	<p><b>General Manager</b></p>	

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **4 INTEGRATED PLANNING AND REPORTING – DELIVERY PROGRAM**

### **4.1 Introduction**

The purpose of this report is for Council to consider proposed amendments to the Delivery Program.

### **4.2 Background**

In accordance with the Integrated Planning and Reporting Framework prescribed by the New South Wales Government and implemented in 2012, Council has adopted a long-term (25 year) Community Strategic Plan and a medium-term (4 year) Delivery Program in addition to its annual Operational Plan and Budget.

Whilst the Community Strategic Plan runs until 2026, the existing Delivery Program sets out the activities that will be carried out between 2013/14 and 2016/17 towards achieving the strategies and goals specified in Council's Community Strategic Plan.

### **4.3 Discussion**

According to requirements of the Office of Local Government certain proposed amendments to the Delivery Program were discussed and noted at Council's March meeting.

These amendments may now be considered and adopted. The amended Delivery Program is required to be re-exhibited.

### **4.4 Attachment**

Draft Delivery Program amendments to strategies and activities.

### **4.5 Recommendation**

1. That the proposed amendments to the Delivery Program be adopted.
2. The amended Delivery Program 2014-2018 be advertised and exhibited for a period of 28 days.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 1.1.1**

**Continue to support and create opportunities for community festivals, events and cultural activities through planning, marketing, direct involvement and various forms of assistance.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide community events, activities and venues to celebrate Australia Day	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide administrative support and facilities to support the Bogan Day Out Festival and the Bogan River Ball	Ongoing	Ongoing	Ongoing	General Manager
iii	Provide facilities and administrative support for the Nyngan Easter Challenge	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Seek sponsorship and organise the Christmas Lights and Rural Mailbox Competitions	Ongoing	Ongoing	Ongoing	General Manager
v	Provide facilities for the Nyngan Show, Ag Expo and Duck Creek and other community events at the Nyngan Showgrounds	Ongoing	Ongoing	Ongoing	Manager Engineering Services
vi	Support community organisations to host an event to celebrate International Women's Day	Ongoing	Ongoing	Ongoing	General Manager
vii	Support a range of local community organisations	Ongoing	Ongoing	Ongoing	General Manager
viii	Support and encourage the Arts, including through the Bogan Shire Council Arts Fund.	Ongoing	Ongoing	Ongoing	General Manager
ix		-		-	

**Strategy 1.1.2**

**Support all local communities, heritage and cultural groups to reconnect to, preserve and share our Shire's heritage and social history.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to support the Nyngan Museum and Mid-State Shearing Shed Museum	Ongoing	Ongoing	Ongoing	General Manager
ii	Support groups to source funding (e.g. Heritage or Historical Buildings maintenance and repairs)	Ongoing	Ongoing	Ongoing	General Manager
iii	Conduct citizenship ceremonies	Ongoing	Ongoing	Ongoing	General Manager
iv	Identification and preservation of Aboriginal heritage items	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.1.3</b>					
<b>Identify, respect and preserve sites and items of historical significance.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
		-		-	
i	Maintain and preserve Council owned historic buildings	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Investigate opportunities for grant funding for studies and preservation of our historic buildings	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	-	-	Review the Community Heritage Study	-	Manager Development and Environmental Services

<b>Strategy 1.1.4</b>					
<b>Continue to support and promote attractions contributing to the cultural and economic development of the Shire.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Promote annual events calendar via website and council column (e.g. WSPA End of Year Concert, Deb Ball, ANZAC Day Events etc.)	Ongoing	Ongoing	Ongoing	General Manager
ii	Continue to promote the Nyngan Museum and Mid-State Shearing Shed Museum	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.1.5</b>					
<b>Develop and support volunteer groups to carry out functions and projects for the benefit of the community and the volunteer.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with volunteer groups to support their activities. (e.g. administrative support and assistance with grant applications)	Ongoing	Ongoing	Ongoing	General Manager
ii	Support Clean Up Australia Day and National Tree Day	Ongoing	Ongoing	Ongoing	General Manager
iii	Produce and update the Community Directory - both the hard copy and on Council's website	Ongoing	Ongoing	Ongoing	General Manager
iv	Support and promote National Volunteer Week	Ongoing	Ongoing	Ongoing	General Manager
v		Ongoing	Ongoing	Ongoing	General Manager
vi		Ongoing	Ongoing	Ongoing	General Manager
vii		Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 1.2.1</b>					
<b>Maintain Nyngan Pool facilities to meet community expectations and relevant regulations.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
ii	Monitor pool water, facilities and maintain to meet community expectations as well as regulated standards	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.2.2</b>					
<b>Improve and upgrade Nyngan Pool to cater for a variety of users.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i		-	-	-	Manager Development and Environmental Services
ii	Commence work on upgrades, operating within budget parameters	Ongoing	-	-	Manager Development and Environmental Services
iii	Review potential for wider usage of pool facilities outside existing user groups	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 1.2.3</b>					
<b>Maintain and improve our parks, gardens and playgrounds to promote their use and enjoyment by the whole community and our visitors.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Continue to support the Nyngan Garden Club in volunteer activities in our parks and gardens	Ongoing	Ongoing	Ongoing	General Manager
ii	Initiate a Community Street Tree Planting Program	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Construct pedestrian path connecting Rotary Park to town levee	Construct pedestrian path connecting Rotary Park to town levee	Construct pedestrian path connecting Rotary Park to town levee	-	Manager Engineering Services
iv	Consider installation of raw water irrigation system in O'Reilly Park	-	-	-	Manager Development and Environmental Services
v	Consult with Nyngan Garden Club regularly to gather suggestions for garden improvements	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi		-	-	-	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

vii	Review existing Operational Program for Maintenance	Revise Maintenance Program to reflect seasonal usage	Ongoing	Ongoing	Manager Development and Environmental Services
viii	Review existing access to O'Reilly Park playground and parking areas for travellers	Consider proposals for additional vehicle access to O'Reilly Park and playground areas	-	-	Manager Development and Environmental Services
ix	Seek grants to fund M&R Program	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
x	Continue to upgrade and enhance recreational spaces and facilities as funding permits	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
xi	Management and maintenance of the cemetery in accordance with the Plan of Management	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
xii	Develop landscaping plans for Davidson and Vanges Parks	Implement landscaping plans in conjunction with the Streetscape Plan	Implement landscaping plans in conjunction with the Streetscape Plan	-	Manager Development and Environmental Services
xii	-	Progressively conduct safety and access audits for reserves	Ongoing	Ongoing	Manager Development and Environmental Services



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 1.2.4**

**Maintain and improve our sports grounds and active recreational facilities to promote the good health and well-being of the community through the diversity of sport and recreation on offer.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Seek grant funding to improve and develop existing recreational buildings	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Seek grant funding to improve and develop existing grounds and facilities	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Maintain existing buildings and conduct audit for overall review of M&R Program	Undertake progressive M&R Program	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Maintain existing facilities and conduct audit for overall review of M&R Program	Undertake progressive M&R Program	Ongoing	Ongoing	Manager Engineering Services
v	Cemetery operations are carried out in an efficient and dignified manner by keeping accurate cemetery records and paying due respect to bereaved families	Ongoing	Ongoing	Ongoing	Manager Engineering Services
vi					
vii	Maintain smooth playing surfaces and full grass cover on all sports grounds through a planned watering and fertilising program		-	-	Manager Engineering Services
viii		-	-	-	Manager Engineering Services
ix	Liaise with stakeholders for self-funded maintenance and improvements incorporating sustainable principles	-	-	-	Manager Engineering Services
x	Develop a partnership with user groups to improve resourcing, allocation and multi-use of recreational facilities	Ongoing	Ongoing	Ongoing	Manager Engineering Services
xi	Continue to seek partnership funding for installation of floodlights for Larkin Oval	-	-	-	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 1.2.5**

**Provide well maintained community halls and other similar facilities for community use.**

	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Conduct an audit of all Shire halls and community facilities for M&R and capital works program	Develop progressive M&R program	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Seek grants to improve all Shire halls and community facilities	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Conduct a review of user groups of all Shire halls and community facilities to ascertain the number and type of users and the levels of use	-	Conduct a review of user groups of all Shire halls and community facilities to ascertain the number and type of users and the levels of use	-	Manager Development and Environmental Services
iv	Seek grants to develop and improve village facilities	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.2.6</b>					
<b>Provide well maintained Shire showground and equestrian facilities for community use.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Consult with Showground user groups on facility requirements and programming of events	Ongoing	Ongoing	Ongoing	General Manager
ii	Maintain existing Operations and Procedures for Showground buildings and facilities	Review General Maintenance program and procedures	Seek grant funding to improve existing building facilities for all user groups	Ongoing	Manager Development and Environmental Services
iii	Maintain existing Operations and Procedures for Showgrounds and equestrian grounds	Review General Maintenance program and procedures	Seek grant funding to improve existing ground facilities for all user groups	Ongoing	Manager Engineering Services
iv	Maintain racecourse track drainage, landscape areas and buildings to acceptable standard	-	-	Extend irrigation system to provide coverage of all operational areas at the showground	Manager Engineering Services

<b>Strategy 1.2.7</b>					
<b>Develop a plan of management for the Palais Theatre to support community activities.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Develop works program for renewal of seating and interior furnishings	Refurbish change rooms and toilets	Repair aged building structure and paint interior	Ongoing	Manager Development and Environmental Services
ii	Seek grants for renovation of Palais Theatre	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Develop works program for upgrading for compliance with BCA provisions	Commence progressive upgrade program for compliance with BCA provisions	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Review outdoor theatre area for usage/alternative usage	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.2.8</b>					
<b>Provide a youth centre that is maintained for recreational, educational and cultural activities.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with schools and community organisations to identify needs, opportunities and funding options for a dedicated youth centre	-	-	-	General Manager

<b>Strategy 1.3.1</b>					
<b>Create an environment and culture that allows the community to feel safe, empowered and included.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with the community, Police and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Investigate the need/interest in development of Neighbourhood Watch or similar programs	-	-	-	General Manager

<b>Strategy 1.3.2</b>					
<b>Identify and monitor the social services needs of older people and people with disabilities in the community and provide infrastructure to support assisted and independent living and social interaction.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with the community and Government agencies to understand issues, such as community transport and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 1.3.3</b>					
<b>Promote a range of recreational, sporting and other opportunities for personal development, interaction and healthy lifestyle for older people and people with a disability through education, support networks and facilities.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Investigate opportunities for funded workshops and/or events in Seniors Week	Ongoing	Ongoing	Ongoing	General Manager
iii	Sponsor and organise Senior Citizen of the Year Awards, Morning Tea and Concert in Seniors Week	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.3.4</b>					
<b>Support Community Transport (volunteer driver scheme).</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 1.4.1</b>					
<b>Provide childcare facilities, preschools, after hours care and playgroups that meet the needs of the community.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with organisations on behalf of the community to support their needs, including providing facilities for a preschool and / or after school care.	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 1.4.2</b>					
<b>Continue to provide the Bush Mobile playgroup service.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Continue to provide the BBM playgroup sessions throughout the Shire	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Review the strategic direction and operations of the BBM playgroup to ensure the optimum provision of services	-	Review the strategic direction and operations of the BBM playgroup to ensure the optimum provision of services	-	Manager Corporate Services

<b>Strategy 1.4.3</b>					
<b>Improve the education, health, employment and economic development opportunities for young people.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 1.4.4**

**Provide opportunities for young people to be actively engaged in the development, design and planning of programs, services and infrastructure in which they are a stakeholder or user group.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Incorporate consultation with young people into planning for Council programs and events wherever possible	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide facilities, equipment and administrative support to StormCo group of volunteers	Ongoing	Ongoing	Ongoing	General Manager
iii	Work with local schools to support youth events and community education and awareness programs	Ongoing	Ongoing	Ongoing	General Manager
iv	Source funding for Youth Week activities and/or events	Ongoing	Ongoing	Ongoing	General Manager
v		Seek youth input into planning proposals for recreational areas	Develop ongoing upgrade program that reflects youth input in recreational areas	-	Manager Development and Environmental Services
vi	-	-	Work with youth organisations and young people to develop strategies for delivering a range of youth programs and activities. (e.g. High School SRC, Barnardos, Nyngan LALC)	Ongoing	General Manager
vii	-	-	-	Investigate the feasibility of a local Police Citizens Youth Club	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.5.1</b>					
<b>Focus on community needs in providing and promoting quality facilities and access to printed and online information and other resources.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Provide and promote a well maintained and accessible library service	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Investigate ways to encourage greater numbers of both traditional and non-traditional library users	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Continue to provide free Wi-Fi internet services	Ongoing	Ongoing	Ongoing	Manager Corporate Services

<b>Strategy 1.5.2</b>					
<b>Maintain North Western Regional Library Service partnership.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Council to continue to carry out its obligations under the partnership agreement.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Bogan Librarian to promote the Borrow Box application.	-	-	-	Manager Corporate Services

<b>Strategy 1.6.1</b>					
<b>Identify training and skill development needs and foster a mentoring program for distance education that includes our whole community.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Assist TAFE Western Connect to engage with the community to understand its needs and deliver appropriate training programs	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 1.6.2</b>					
<b>Provide a range of high quality primary and secondary education and vocational training facilities and opportunities.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Support the schools in the Shire through website advertising of events and volunteer support	Ongoing	Ongoing	Ongoing	General Manager
ii	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
iii	Work with schools to support youth events	Ongoing	Ongoing	Ongoing	General Manager
iv	Provide scholarships to all schools at annual awards nights	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 1.6.3</b>					
<b>Provide support and encouragement for local people to complete tertiary education and to work in Bogan Shire.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 2.1.1</b>					
<b>Adopt and implement the asset management plan for all shire roads.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Identify road priorities for asset renewal to implement Transport Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services

<b>Strategy 2.1.2</b>					
<b>Maintain State Roads on behalf of RMS.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Prepare bids for submission to Roads and Maritime Services for Ordered Works component of State Roads Maintenance Contract (RMCC) and undertake work as agreed	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Review requirements to engage additional staff and purchase equipment to meet requirements of expanded RMCC	-	-	-	Manager Engineering Services

<b>Strategy 2.1.3</b>					
<b>Maintain Shire Roads in accordance with standards expressed in our asset management plan and our annual maintenance program.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Provide road grading and gravel patching of unsealed road network based on priority parameters including condition assessment and traffic volumes	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Reseal and rehabilitate sealed local roads based on condition assessment and in accordance with the Asset Management capital renewal program	Ongoing	Ongoing	Ongoing	Manager Engineering Services



## General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

Strategy 2.1.4					
Design and construct new roads to support the needs of the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Construct and seal a section of bitumen road as identified according to Council's priorities.	Construct and seal a section of bitumen road as identified according to Council's priorities.	Construct and seal a section of bitumen road as identified according to Council's priorities.	Construct and seal a section of bitumen road as identified according to Council's priorities.	Manager Engineering Services

Strategy 2.1.5					
Work with the RMS to ensure current standards of road safety are maintained and to assist in the education of the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Renew all bicycle lane marking and 'give way' holding lines in Nyngan and villages		-	-	Manager Engineering Services
ii	Construct pedestrian kerb ramps as identified in Pedestrian Access Mobility Plan subject to continuing RMS grant funding	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Update and implement Council Fleet Road Safety Policy specifying WH&S requirements	-	Review Council Fleet Road Safety Policy	-	Manager Engineering Services
iv	Work with the Traffic Committee to develop and implement a Road Safety Strategy	Identify traffic issues specific to Bogan Shire:  → Heavy Vehicle Slowdown → Road Safety Month → Driver Fatigue – coffee break point → Shared Pathway Education	Coordinate and run Road Safety Month	-	Manager Engineering Services

Strategy 2.1.6					
Maintain supporting infrastructure such as parking, kerbs and gutters, signage and street lighting to current standards.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Implement footpath repairs identified through inspection for public liability risk reduction	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Inspect street lighting and report deficiencies to Essential Energy	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Clean and maintain pipe culvert and levee drainage system once per year	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 2.1.7</b>					
<b>Encourage community feedback on road issues.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Conduct village and rural road tour with Councillors and meet with road users to resolve local issues	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 2.2.1</b>					
<b>Identify gaps and opportunities and engage with stakeholders, including local bus operators to investigate options for improved public transport.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Talk to existing operators about issues and potential strategy to address these issues	-	Talk to existing operators about issues and potential strategy to address these issues	-	General Manager

<b>Strategy 2.2.2</b>					
<b>Deliver improved public transport services within Nyngan.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Investigate mini-bus/taxi service in Nyngan	-	-	-	General Manager

<b>Strategy 2.3.1</b>					
<b>Engage with potential users, especially schools, to determine preferred bikeway routes.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Increase cyclists and drivers awareness of each other and the importance of obeying the road rules	-	-	-	Manager Engineering Services
ii	Engage with schools to determine the preferred bikeway routes	-	-	-	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 2.3.2</b>					
<b>Design and construct bikeways and footpaths incorporating tree shade cover.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Continue implementation of pedestrian access improvements	Footway improvements for disabled access	-	-	Manager Engineering Services
ii	Continue to improve the quality, number and length of walking and cycling paths, particularly to tourist sites	Identify and apply for grant funding for the installation of shared pathways	-	-	Manager Engineering Services

<b>Strategy 2.3.3</b>					
<b>Educate the community and promote use of active transport around Nyngan.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	-	Develop an educational program in consultation with schools and other community groups		-	Manager Engineering Services

<b>Strategy 2.4.1</b>					
<b>Maintain airport facilities to meet required standards</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Twice yearly weed spraying on runway and taxi way	Conduct obstacle survey and remove identified flight path hazards	Ongoing	Ongoing	Manager Engineering Services
ii	Review existing buildings M&R program and budget	Implement buildings M&R program	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 2.4.2</b>					
<b>Engage with community and existing airport users to identify opportunities for improvement</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Implement a program to protect and maintain existing infrastructure assets to support the local economy.	-	-	-	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 2.4.3</b>					
<b>Advocate for the introduction of a regular commercial air service to Nyngan</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Continue to lobby state and federal agencies to improve public transport to Nyngan	Ongoing	Ongoing	Ongoing	General Manager
	-	-		-	

<b>Strategy 2.5.1</b>					
<b>Protect, maintain and expand the existing freight rail services and infrastructure.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with the community and State Government on possible opportunities to protect, maintain and expand existing rails services and infrastructure		-	-	General Manager

<b>Strategy 2.5.2</b>					
<b>Investigate opportunities for the reintroduction of regular passenger services between Dubbo and Nyngan/Bourke.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	-	-	Work with the community and State Government on possible opportunities to reintroduce regular passenger services to Nyngan	-	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.1.1</b>					
<b>Conduct periodic reviews of Council's planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
I	Monitor workability of LEP 2011 and DCP 2012	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Identify land suitable for recreational purposes		Ongoing	Ongoing	Manager Development and Environmental Services
iii	-	Define and prioritise plans of management for public land		Ongoing	Manager Development and Environmental Services
iv	-	-	Endeavour to identify and purchase parcels of Crown Land that may be of value for development		Manager Development and Environmental Services
v	-	Review LEP 2011	-	Review LEP 2011	Manager Development and Environmental Services
vi	-	Review DCP 2012	-	Review DCP 2012	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.1.2</b>					
<b>Identify opportunities to expand the availability of a range of housing options based on lifestyle choices and affordability.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Review existing subdivisions	Draft proposal to Council for re-subdividing of existing blocks	Encourage re-subdivisions of existing blocks	Ongoing	Manager Development and Environmental Services
ii	Conduct inspections of vacant premises.	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
	Work with the Community to develop a retirement complex in Nyngan.	Work with the Community to develop a retirement complex in Nyngan.	Work with the Community to develop a retirement complex in Nyngan.	Work with the Community to develop a retirement complex in Nyngan.	Manager Development and Environmental Services
iv	-				
v	-	Implement Growth Management Strategy to ensure adequate stocks of appropriately zoned land	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 3.1.3</b>					
<b>Development complies with the Local Environmental Plan legislation formed through the Regional Land Use Study Project.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Continual review and monitoring of LEP and DCP	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Ensure all future development compliance with LEP and DCP	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Incorporate sustainability controls into LEP	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Manage construction certificate process, Principal Certifying Authority process, building site service and management, and inspection and orders process	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

v	Provide quality evidence and document management	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Respond to reforms in planning process and advocate on behalf of Council	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
viii	Review and respond to State Government Infrastructure and Planning Committee on sustainable land use	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ix	Respond effectively to rezoning applications	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
x	Prepare drafts for appendix to DCP for future land usage	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
xi	Incorporate heritage controls into LEP	-	-	-	Manager Development and Environmental Services
xii	Incorporate heritage controls into DCP	-	-	-	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 3.1.4**

**Ensure our community's buildings are safe, healthy and maintained through regular inspections and compliance with the NSW Building Certification Scheme.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	All essential services measures to be inspected and certified	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Develop an essential services measures program for Council public buildings	Ongoing	Monitor and review program	Ongoing	Manager Development and Environmental Services
iii	Review existing M&R Program for Council buildings	Develop a program of progress updating of Council public buildings	Implement progressive M&R program	Ongoing	Manager Development and Environmental Services
iv	Issue planning and building certificates including effective customer service	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Provide an effective development application, assessment and determination system including pre-lodgement service and effective customer service	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Investigate concerns or complaints in relation to overgrown allotments and buildings in a state of disrepair	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vii	Discharge Council's responsibilities for the management of development and development compliance	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.1.5</b>					
<b>Develop and implement flood management plans for all urban flood plain areas.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Use Flood Management Study to determine heights for lots outside of levee bank		Monitor and review LEP and DCP for Flood Management inclusion		Manager Development and Environmental Services
ii	Maintain stormwater management infrastructure	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Review LEP and DCP for Flood Management		Ongoing	Ongoing	Manager Development and Environmental Services
iv	-	Develop, review and Implement flood risk studies and plans in accordance with NSW Government Guidelines	Ongoing	Ongoing	Manager Development and Environmental Services
v	-	Review construction requirements in flood prone areas	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.2.1</b>					
<b>Provide efficient and cost effective kerbside collection of solid and recyclable waste.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Review kerbside waste collection service	Monitor and review waste service volumes	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Monitor all kerbside waste collection service	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Investigate expanding recycling program to commercial premises	Review and monitor 240lt kerbside recycling service	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Monitor all waste and recycling programs	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Audit the effectiveness of Council's internal waste management processes	Monitor Council's internal waste management processes	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 3.2.2</b>					
<b>Operate the Nyngan Waste Depot to comply with standards and regulations, ensuring it is environmentally sound.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Develop new 2013 Waste Facility Operations Management Plan	Review 2012 Waste Facility Operations Management Plan	Monitor 2012 Waste Facility Operations Management Plan	Ongoing	Manager Development and Environmental Services
ii	Establish fire breaks to all waste facilities every 6 months	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Monitor all deposited waste for separation procedures	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.3.1</b>					
<b>Provide safe, high quality, well serviced and maintained reserves and recreational areas.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Participate in National Tree Day	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services & General Manager
ii	Provide litter and recycling bins at BBQ areas in Council parks.	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Develop progressive upgrading of playground equipment	Monitor and review program	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Seek grant funding for expansion of all recreational areas	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Seek community input into existing recreational areas	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 3.3.2</b>					
<b>Improve the amenity of the river corridor to enhance and increase utilisation for a range of recreational activities.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Support Nyngan Aboriginal Lands Council in the development of a natural lagoon area immediately downstream of the recreation weir on the Bogan River	Ongoing	Ongoing	Ongoing	General Manager
ii	Seek grant funding for Improvement of Recreational Areas	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Investigate means of reducing litter in the river	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Review all existing access points to river	Develop upgrading program to access points to river	Monitor and review annually major river recreational activity	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.3.3</b>					
<b>Provide a clean and pleasant streetscape, ensuring regular street sweeping and cleaning of public spaces.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Participate in Clean Up Australia Day	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Review existing Cleaning Program	Develop and review new Cleaning Program of public areas	Monitor new Cleaning Program of public areas	Ongoing	Manager Engineering Services
iii	Review existing street bin containers and emptying procedures	-	Review existing street bin containers and emptying procedures	-	Manager Development and Environmental Services
iv	Review Streetscape design for street bin containers	-	-	-	Manager Development and Environmental Services
v	Develop procedures in conjunction with Pangee Street program	Ongoing	Ongoing	Ongoing	Manager Engineering Services

<b>Strategy 3.3.4</b>					
<b>Implement programs which foster responsible and protective behaviours towards reducing waste and litter pollution.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Review existing methods of litter control	Develop progressive upgrade of litter collection system	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Seek community input to areas of concern of litter control	Ongoing	Implement community litter control measures	Monitor and review community litter control measures	Manager Development and Environmental Services
iii	Conduct random litter control patrols to reduce the incidence of littering	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Enforce breaches of environmental legislation	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Seek community input to waste control measures	Develop a proposal for an additional kerbside bulk collection services	Monitor and review proposal for additional bulk kerbside collection	Monitor and review proposal for additional bulk kerbside collection	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 3.3.5**  
**Protect, preserve and enhance Bogan Shire's natural environments, waterways, flora and fauna through responsible development and management.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review DA Consent Conditions: Environmental Protection	Monitor LEP and DCP provisions for Environmental Protection	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Enforce all development to comply with conditions of DA Consents	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Support the Central West CMA Catchment Action Plan and the State Plan	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Undertake regular patrols and respond to community requests for enforcement of use restrictions on public reserves	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Subject to budgeting and legislative requirements, consider the use of energy efficient technologies in our operations and when undertaking new projects and vehicles.	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Develop environmental walks program in conjunction with schools	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**Strategy 3.4.1**  
**Meet Council's obligations under the Noxious Weeds Act 1993 in respect of maintenance of noxious weeds including density and distribution.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review entire Weed Control Program, ensuring Council meets Noxious Weeds Control obligations.	Council to meet Noxious Weeds Control obligations	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Operations are in accordance with Regional Weed Control Plans	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Review Shire and weed specific Control Plans	Monitor and review entire Weed Control Program	Review entire Weed Control Program	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.4.2</b>					
<b>Ensure Council operations are in accordance with endorsed Regional Weed Control Plans.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Monitor and review Regional Weed Control Plans	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Review existing weed management program on public lands	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 3.4.3</b>					
<b>Implement the Shire's weed-specific Control Plans for targeted noxious weeds.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Conduct private property inspections under the noxious weed program	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 3.4.4</b>					
<b>Investigate the benefits of joining Castlereagh Macquarie County Council.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 3.5.1</b>					
<b>Provide a financially viable, efficient, permanent potable water supply that has sufficient capacity for current and projected growth requirements.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Examine options for replacement of existing Water Treatment Plant	-	-	-	Manager Engineering Services
ii	Continue implementation of the Strategic Business Plan for Water	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Take samples of and analyse potable water supplies	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Identify opportunities for raw water irrigation at sporting fields	Ongoing	Ongoing	Ongoing	Manager Engineering Services
v	Prepare submission for inclusion of Water Treatment Plant replacement on NSW Government Country Town Water Supply Program	-	-	-	Manager Engineering Services

<b>Strategy 3.5.2</b>					
<b>Implement an ongoing program of capital works improvements and enhancements and asset management to ensure the responsible management of water supply to the area and surrounding villages.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Continue water main replacement program	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Provide planning, investigation design and management of water management facilities	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Maintain water supply infrastructure to relevant Department of Health and Department of Primary Industries (NSW Office of Water) Standards, and in accordance with sustainability	Ongoing	Ongoing	Ongoing	Manager Engineering Services
v	Renew capital assets under the Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 3.5.3**

**Enhance the security of our water supply, ensuring long term drought management plans are developed and water losses are minimised through involvement in the Lower Macquarie Water Utilities Alliance.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Develop water loss reduction program	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Continue active involvement in Lower Macquarie Water User Alliance	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Develop regional Water Quality Improvement Plans	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Continue community education on water conservation practices	Ongoing	Ongoing	Ongoing	Manager Engineering Services
v	Commence planning for the construction of infrastructure to ensure security of Nyngan's water supply, subject to government funding.	Commence construction of infrastructure to ensure security of Nyngan's water supply, subject to government funding.	-	-	Manager Engineering Services

**Strategy 3.6.1**

**Provide a financially viable and efficient sewerage system that has sufficient capacity for current and projected growth requirements.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review operational costs to improve efficiency of system	Ongoing	Ongoing	Ongoing	Manager Engineering Services



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 3.6.2**

**Implement an ongoing program of capital works improvements and enhancements and asset management to ensure the responsible management of waste water in Nyngan.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
		-	-	-	
		-	-	-	
	-		-	-	
i	Renew capital assets under the Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	-	Make preparations for the development of a database of all sewage management systems within the Local Government Area.	Monitor and review the development of a database of all sewage management systems within the Local Government Area.	-	Manager Engineering Services

**Strategy 3.6.3**

**Ensure our compliance with the EPA license by regularly testing the waste water for treated effluent re-use and disposal.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Engage consultants for monitoring and reporting on Effluent Quality for license reporting	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**Strategy 3.6.4**

**Ensure management of liquid trade waste through comprehensive licensing practices and a charging structure that reflects costs of treatment.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue implementation of Trade Waste Policy	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 4.1.1</b>					
<b>Ensure compliance with Local Liquor Accord strategies to maximise public health and safety.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Provide information regarding new Liquor License applications, and make submissions on new applications to the State Government as required	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Provide advisory services to the Liquor Accord and assist in programs to encourage alternative transport options and responsible service of alcohol programs	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 4.1.2</b>					
<b>Conduct bi-annual inspections of food preparation businesses to ensure compliance with Safe Foods Standards.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Monitor and review food premises register	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Undertake annual food premises Inspections to ensure food handlers compliance with standards	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 4.1.3</b>					
<b>Conduct annual inspections of commercial premises to ensure compliance of the Building Code of Australia.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Monitor and review essential service register	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Implement measures to encourage owners to comply with the provisions of the BCA	Encourage owners participation in BCA upgrading	Ongoing	Ongoing	Manager Development and Environmental Services
iii	-	Undertake an audit of Commercial Buildings for BCA compliance	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 4.1.4</b>					
<b>Continue ongoing management and control of companion animals and ensure owner compliance with NSW Companion Animals Act 1998</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
ii	Improve public awareness to animal control	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Continue to develop and implement the Companion Animals Policy to control cats and dogs in accordance with the Companion Animals Act	Monitor and review dog control measures	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Data entry of lifetime registrations and fee reconciliation	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Promote the registration of companion animals	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 4.2.1</b>					
<b>Continue with the Local Emergency Management Committee to ensure appropriate response plans are in place.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Monitor and review of Disaster and Emergency Management Strategy	Ongoing	Ongoing	Ongoing	General Manager
ii	Continue to fulfil Council's statutory obligations relevant to the LEMC	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 4.2.2**

**The Local Emergency Management Committee and local State Emergency Services are adequately resourced to ensure they are equipped, trained and prepared to respond to disasters and incidents.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide a support role to the LEMC/SES	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Develop, distribute , communicate and review Flood Risk information and tools in partnership with SES	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Support volunteer agencies as required during a disaster event	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Develop Community Emergency Flood Response Plans in partnership with SES	-	Review Community Emergency Flood Response Plans biennially	-	Manager Engineering Services
v	-	Develop and implement staff training program in accordance with Disaster and Emergency Management Strategy	-	-	Manager Engineering Services

**Strategy 4.2.3**

**Regularly maintain the pumps and the levee bank surrounding Nyngan to ensure the township remains safe and secure during adverse weather conditions and potential influx of floodwaters.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Amend maintenance procedures for floodgate outlets into the Bogan River and include in the levee maintenance manual	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Grass and debris to be cleared from flood gates annually	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Review levee maintenance manual	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Monitor compliance with levee maintenance manual and perform required maintenance works	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 4.3.1**

**Work with the community and the State Government to ensure medical, dental, specialist, mental health and allied health services and facilities meet the needs of residents and visitors.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work closely with Nyngan Health Council to lobby on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager
ii	Liaise with Western LHD to resolve relevant issues	Ongoing	Ongoing	Ongoing	General Manager
iii	Review incentives to attract and retain medical professionals in Nyngan	Ongoing	Ongoing	Ongoing	General Manager
		-	-	-	

**Strategy 4.3.2**

**Provide an appropriate level of ambulance services for the community.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor availability of a 24 hour Ambulance Service for the Shire	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 4.3.3**

**Work with the community, volunteer organisations and the State Government on programs that promote health and wellbeing.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review and update the Smoke Free Outdoor Areas Policy as required	-	Review and update the Smoke Free Outdoor Areas Policy as required	-	General Manager
ii	Work with Cancer Council NSW on projects to benefit the community	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 4.4.1</b>					
<b>People and property located within the town and villages are protected from fire related incidents.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Support the activities of Fire and Rescue NSW and RFS and lobby in response to community issues and concerns	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Ensure compliance with BCA provisions to all premises	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Liaise with Fire and Rescue NSW on appropriate development of commercial premises	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 4.4.2</b>					
<b>People and property located within rural areas are protected from fire related incidents.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Support the activities of RFS and lobby in response to community issues and concerns	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Implement BCA and AS 3959 provisions to new DA Consents	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Implement hazard reduction program for villages and rural properties	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

<b>Strategy 4.5.1</b>					
<b>Provide an appropriate level of police services for the community.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Lobby NSW Police for appropriate numbers in response to community concerns	Ongoing	Ongoing	Ongoing	General Manager
ii	Support by agreement with NSW Police the recruitment of Police through provision of housing at market rental	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 4.5.2**

**Lobby NSW Police for increased policing and community safety initiatives.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 4.5.3**

**Improve community safety and maintain low crime levels.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Participate in Community Safety Precinct meetings to discuss and address any issues	Ongoing	Ongoing	Ongoing	General Manager
ii	Respond to a range of community safety issues	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 5.1.1**

**Undertake an assessment of our local business and industry, in particular the retail industry, to identify gaps and develop initiatives to actively encourage the establishment of sustainable economic growth and local employment opportunities.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with local businesses to identify issues	Ongoing	Ongoing	Ongoing	General Manager
ii	Maintain and develop relationship with Regional Development Australia (RDA) Orana	Ongoing	Ongoing	Ongoing	General Manager
iii	Industrial lots to be developed as demand presents, connecting to utility services and construction of kerb and gutter	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Work with BCTBG to understand and address issues impacting on the local economy (e.g. empty shops)	Ongoing	Ongoing	Ongoing	General Manager
v	-	Investigate the preparation of an Economic Development Plan for Bogan Shire, including a rural machinery depot.	-	-	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 5.1.2**

**Create and maintain a diverse commercial sector that is sustainable, vibrant, located in safe, well designed and visually appealing premises and which meets the needs of our community and visitors.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with local business community to ensure appropriate standards are maintained	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Investigate programs to encourage ways to improve the appearance of shop fronts in our main street	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**Strategy 5.1.3**

**Support agricultural businesses so that they have the capacity to be a significant contributor to the local, regional and national economy.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby in response to community concerns	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 5.1.4**

**Work in conjunction with the mines to obtain mutual benefit from an abundance of natural mining resources which provide our shire with opportunities for local economic growth and employment.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Develop relationships with the mines to explore opportunities for mutual benefit	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 5.1.5**

**Support and strengthen local business networks to encourage the sharing of information and resources to build the capacity of local business and industry.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to support the Bogan Community Tourism and Business Group (BCTBG)	Ongoing	Ongoing	Ongoing	General Manager
ii	Produce and update the Business Directory on council's website	Ongoing	Ongoing	Ongoing	General Manager
iv	Council to continue shopping locally for services and products where appropriate	Ongoing	Ongoing	Ongoing	General Manager



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 5.1.6</b>					
<b>Investigate opportunities to support the township of Nyngan and villages of Girilambone, Coolabah and Hermidale.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Produce and update the Bogan Shire Prospectus	Ongoing	Ongoing	Ongoing	General Manager
ii	Meet with village communities to discuss and understand issues relating to the maintenance and servicing of town and village facilities	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 5.1.7</b>					
<b>Liaise with Government Agency employers to encourage the provision of incentives for attraction and retention of essential service workers to relocate to Nyngan.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Identify requirements and discuss options with Government Agencies	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 5.2.1</b>					
<b>Adopt and implement a streetscape master plan.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Carry out improvements in line with the plan	Ongoing	-	-	Manager Engineering Services
ii	Enhance the first impressions tourists and newcomers have of Nyngan and the villages by: <ul style="list-style-type: none"> <li>→ Planting trees at town and village entrances, along main access routes, in the town centres and in parks</li> <li>→ Improving signage for Shire entry points showing destinations, accommodation etc.</li> <li>→ Upgrading shop fronts</li> <li>→ Identifying locations for rest areas along Shire roads</li> <li>→ Improving facilities at the long-haul bus stop (specifically the area behind the St Vincent de Paul shop as it is the main thoroughfare to the Davidson Park toilets)</li> </ul>	Continue to maintain landscaping at town and village entrances, replacing trees as necessary	Carry out a street tree planting project in Nyngan	Continue to improve signage for Shire entry points	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 5.2.2**

**Develop and implement a visitor strategy which includes the identification of potential opportunities for growth and new tourism products through consultation with stakeholders.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to update, produce and distribute the Official Tourist Guide to local businesses and VICs in neighbouring shires	Ongoing	Ongoing	Ongoing	General Manager
ii	Conduct photographic shoot to provide a source of up-to-date photographs for marketing and promotional material	Ongoing	-	-	General Manager
iii	Continue to advertise Nyngan and Bogan Shire (in print media and on appropriate websites)	Ongoing	Ongoing	Ongoing	General Manager
iv	Membership of Inland NSW Tourism	Ongoing	-	-	General Manager
v	Develop a Visitor Tourism Strategy in conjunction with Inland Tourism and BCTBG	Identify new tourism opportunities and initiatives	-	-	General Manager
vi	Work with Nyngan LALC on their proposal for a recreational / educational centre	Encourage the development of quality Indigenous tourism business	Ongoing	Ongoing	Manager Development and Environmental Services & General Manager
vii	-	-	Conduct a regional advertising campaign to attract visitors from within our region	-	General Manager

**Strategy 5.2.3**

**Provide and maintain a quality Visitor Information Centre which encourages and supports growth across many sectors of the local economy.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Seek accreditation for new Visitor Information Centre at Nyngan Museum	-	-	-	General Manager
ii	Investigate opportunities to distribute tourism information throughout the Shire	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 5.2.4</b>					
<b>Provide an adequate supply of visitor accommodation.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Work with Bogan Community Tourism and Business Group to analyse visitor accommodation needs	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 5.3.1</b>					
<b>Maximise the coverage and availability of telecommunications infrastructure across the shire.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Lobby service providers on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager

<b>Strategy 5.3.2</b>					
<b>Provide appropriate communications infrastructure and services including lobbying for early inclusion into the National Broadband Network.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
		-	-	-	
ii	Monitor national broadband initiatives and capacity	-	-	-	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 6.1.1**

**Facilitate meaningful engagement and consultation with the community and other stakeholders to progress the outcomes of the Community Strategic Plan.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Maintain a community consultation database (from CSP implementation)	Ongoing	Ongoing	Ongoing	General Manager
ii	Undertake community engagement regarding major Council plans and projects	-	-	-	General Manager
iii	Investigate and Implement mechanisms to enhance feedback to the community on larger community projects	-	-	-	
iv	-	-	Hold a Community Strategic Plan forum	-	General Manager
v	-	-	Devise evaluation framework to measure effectiveness of community engagement	-	General Manager

**Strategy 6.1.2**

**Provide accountability to the community by regularly reporting on Council activities through the publication of business papers, meeting minutes and general information.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide accurate and timely meeting agendas and minutes	Ongoing	Ongoing	Ongoing	General Manager
ii	Proactively release appropriate Council information e.g. Council Business Paper and Minutes through the website and council column	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 6.1.3**

**Promote accountability to the community by timely completion and publication of statutory reports.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Complete Annual Report	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Complete statutory financial accounts	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Produce Council's quarterly reports, delivery program and budget and operational plans	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Strategy 6.1.4**

**Represent the interests of the community through local Councillors.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Hold regular Council meetings	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 6.1.5**

**Maintain effective partnerships through regional and industry bodies to collaborate on matters of mutual interest and lobby collectively on behalf of the community.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Maintain partnerships with OROC, LMWUA,	Ongoing	Ongoing	Ongoing	General Manager
ii	Undertake lobbying as appropriate	Ongoing	Ongoing	Ongoing	General Manager
iii	Continue contracting alliance with RMS	Ongoing	Ongoing	Ongoing	General Manager

**Strategy 6.2.1**

**Develop and implement our Operational Plan and Budget so as to manage our financial resources responsibly.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide draft Operational Plan and Budget to Council within agreed timeframes.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Provide management accounting services including the implementation and management of a financial reporting system that draws information from Authority.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Develop and manage Council's long term financial strategy	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iv	Effectively manage Council's financial resources	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 6.2.2</b>					
<b>Maximise revenue opportunities, such as grants for achievable projects</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Coordinate grant opportunities across council	Ongoing	Ongoing	Ongoing	General Manager
ii	Establish and maintain a schedule of rental properties	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Manage prudent investment of Council's funds	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iv	Review internal charges to the Water, Sewer and Waste Funds	Ongoing	Ongoing	Ongoing	Manager Corporate Services

<b>Strategy 6.2.3</b>					
<b>Manage the recovery of all revenues raised by Council through efficient and systematic debt recovery policies.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Implement revised Debt Recovery Policy	-	Review Debt Recovery Policy	-	Manager Corporate Services
ii	Collect rates effectively and efficiently to improve the collection rate	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Carry out Council's resolution on the sale of properties for unpaid rates.	-	-	-	Manager Corporate Services

<b>Strategy 6.2.4</b>					
<b>Conduct regular reviews of policies, reporting systems and plans including asset management and risk management plans to confirm that they are fit for purpose.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Review existing Council Policies and progressively update them	Ongoing	Ongoing	Ongoing	General Manager
ii	Implement approved Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Review Asset Management Plan and amend as necessary	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Implement procurement guidelines and procedures	-	-	-	Manager Corporate Services
v	Maintain Council's corporate registers (e.g. policy, pecuniary interests and delegations register)	Ongoing	Ongoing	Ongoing	Manager Corporate Services

## General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

Strategy 6.2.5					
Conduct regular review of systems and processes to improve the effectiveness of risk management, control and governance processes.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review Staff Induction process	-	Review Staff Induction process	-	General Manager
ii	Implement recommendations identified in annual safety audits	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	-	Develop an IT Disaster Recovery Plan	Implement IT Disaster Recovery Plan	Monitor and review IT Disaster Recovery Plan	Manager Corporate Services

Strategy 6.2.6					
Develop and implement workforce plans to develop and retain a skilled and motivated workforce including aspects such as organisational structure, training plans, performance appraisals and salary systems.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Maintain current position descriptions	Ongoing	Ongoing	Ongoing	General Manager
ii	Ensure that Council's values are incorporated into our initiatives and activities	Ongoing	Ongoing	Ongoing	General Manager
iii	Develop, implement and review Council's HR guidelines	Ongoing	Ongoing	Ongoing	General Manager
iv	Develop a performance management system	-	-	-	General Manager
v	Maintain the number of apprenticeships and traineeships across the organisation	Ongoing	Ongoing	Ongoing	General Manager
vi	Develop and implement annual training plans	Ongoing	Ongoing	Ongoing	General Manager
vii	Manage Council's recruitment process and procedures	Ongoing	Ongoing	Ongoing	General Manager
viii	Manage educational assistance program	Ongoing	Ongoing	Ongoing	General Manager
ix	Conduct staff Induction and familiarisation programs	Ongoing	Ongoing	Ongoing	General Manager
x	Manage Council's payroll and leave administration function.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
xi	Manage and promote awareness and effective use of the Employee Assistance Program.	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

xii	Develop an ageing workforce strategy	Implement the ageing workforce strategy	Ongoing	Ongoing	General Manager
xiii	-	Develop and implement Recruitment and Retention Strategy	Review Recruitment and Retention Strategies in line with Workforce Plan	Ongoing	General Manager

**Strategy 6.2.7**

**Promote a culture of customer service, including supporting processes, to deliver high quality services to the community.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Council to provide information packs to new rate payers and residents	Ongoing	Ongoing	Ongoing	General Manager
ii	Develop customer service charter	Ongoing	Monitor compliance with the customer Service Charter guidelines	Ongoing	Manager Corporate Services
		-	-	-	
iv	Investigate improvements for the tracking and reporting of customer service requests and complaints	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	-	Initiate a customer service training program	Ongoing	Ongoing	General Manager

**Strategy 6.2.8**

**Identify, characterise and assess all potential risks to Workplace Health and Safety and public liability.**

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Adequate insurance coverage provided and reviewed annually	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Ensure all managers understand their responsibilities in managing risk modify job descriptions and KPI's where appropriate.	Ongoing	Ongoing	Ongoing	General Manager
iii	Ongoing compliance with Council's statutory obligations and to properly discharge Council's common law duty of care to the community when managing risks	Ongoing	Ongoing	Ongoing	General Manager
iv	Review and implement Council's WH&S plan and systems	Ongoing	Ongoing	Ongoing	Manager Corporate Services



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Strategy 6.2.9</b>					
<b>Adequately resource our IT and communications systems consistent with industry standards and technological development.</b>					
	<b>Activities 2014/15</b>	<b>Activities 2015/16</b>	<b>Activities 2016/17</b>	<b>Activities 2017/18</b>	<b>Council Lead</b>
i	Ensure the IT resource plan reflects requirements	-	-	-	Manager Corporate Services
		-		-	
		-	-	-	
iv	Manage Council's IT network and infrastructure	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	Manage and maintain a Records Management System that meets the needs of the organisation, the community and legislative requirements	Continue to capture records electronically, storing and filing them appropriately for easy and efficient access	Ongoing	Ongoing	Manager Corporate Services
vi	Fully implement Trim records management system and processes.	-	-	-	Manager Corporate Services
viii	Maintain an up to date Council website	Ongoing	Ongoing	Ongoing	Manager Corporate Services
	-		-		
	-		-		

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **5 2014/2015 RURAL FIRE FIGHTING FUND ESTIMATES**

### **5.1 Introduction**

The purpose of this report is to advise Council of receipt of the 2014/15 Rural Fire Fighting Fund Estimates from the Rural Fire Service (RFS) for acceptance.

### **5.2 Background**

As a signatory to the Bogan Rural Fire District Service Agreement, Council is required to indicate whether it accepts the Estimates prepared by the RFS for submission to the Minister for Police and Emergency Services.

### **5.3 Discussion**

Council's contribution in the current financial year towards the Bogan District Rural Fire Fighting Fund budget is \$115,261 (11.7% of \$985,137 – being the amount shown on the RFS attachment less the effect of prior year commitments).

The Estimates figure for next financial year (2014/15) is \$1,019,947 translating into a Council contribution of \$119,333 or an increase of 3.5%.

Whilst this may be a more acceptable increase than the one previously put forward by the RFS it needs to be noted that the final allocation, as determined by the Minister, can vary considerably from this estimates figure. For example, in 2013/14 the Council signed off on estimates totalling \$713,749 whilst the final estimates approved by the Minister totalled \$985,137 (Council business paper December 2013) – an increase of 17% over the 2012/13 figure of \$838,382. According to the RFS the difference is the result of inclusion of costs allocated by Head Office such as the Volunteer State Wide Support Program. (\$294,813 in 2013/14)


### **5.4 Attachment**

2014/15 Rural Fire Fighting Fund Estimates.

### **5.5 Recommendation**

That the 2014/15 Rural Fire Fighting Fund Estimates presented by the NSW Rural Fire Service totalling \$1,019,947 be considered.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

 <b>NSW Rural Fire Fighting Fund 2014 -2015 Financial Year Bogan District Estimate Summary</b>		<b>14/15</b>	<b>13/14</b>
		<b>Operations</b>	Hazard Reduction Subsidy
	Fire Mitigation Works	\$116,393.00	\$116,393.00
	Aviation & Operational Co-ordination	\$32,656.00	\$32,656.00
	Community Engagement & Public Awareness	\$10,822.00	\$10,822.00
	Emergency Fund	\$11,938.00	\$11,938.00
<b>Infrastructure</b>	Fire Fighting Appliances & Vehicles	\$233,110.00	\$71,000.00
	Buildings & Stations	\$25,000.00	\$145,000.00
	Radio Communications	\$61,288.70	\$66,204.00
	Information Communications Technology	\$13,183.89	\$13,880.00
	Infrastructure & Engineering	\$35,806.00	\$35,806.00
	Maintenance / Repairs	\$95,782.00	\$95,782.00
	Equipment	\$50,674.10	\$50,000.00
	PPE	\$15,000.00	\$15,000.00
<b>Membership</b>	District Administration	\$173,100.00	\$176,740.00
	Insurances	\$43,840.00	\$42,562.00
	Training & Volunteer Support	\$11,542.00	\$11,542.00
<b>Support</b>	Corporate Support	\$20,162.00	\$20,162.00
	Regional Support	\$9,414.00	\$9,414.00
	Reimbursable Items (VASS)	\$22,712.00	\$22,712.00
	Previous Year Commitments	Unknown	\$62,016.00
<b>Estimated Total Budget</b>		<b>\$1,019,947.69</b>	<b>\$1,047,153.00</b>
Ledger Balance		Unknown	-\$69,136.00
<b>Estimated Council Contribution</b>		<b>\$119,333.88</b>	<b>\$115,261.00</b>

**Notes:**

VASS Reimbursements	This figure has been reducing each year estimate figure provided based on 13/14.
PY Commitments	This figure will not be known until after the end of the FY as this is the amount which has been carried over for projects to be completed.
Ledger Balance	This figure will not be known until after the end of the FY as this is the amount which has not been spent or carried over in the previous FY.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<p><b>NSW Rural Fire Fighting Fund 2014 -2015 Financial Year M &amp; R Subsidies</b></p>
--

<b>Maintenance/Repair/Running Expenses</b>	<b>Estimate</b>
Stations/Sheds	\$5,250.00
Vehicles	\$26,550.00
Pumps	\$1,220.00
Radio	\$5,950.00
Petrol/Oil	\$13,260.00
Other	\$19,997.00
<b>Subtotal (Maintenance etc.)</b>	<b>\$72,227.00</b>
Freight/Cartage	\$850.00
Telephone Charges (Rental)	\$5,500.00
(Official Phone)	\$1,775.00
Electricity Charges	\$0.00
Insurance	\$3,000.00
Other Expenditure	\$12,430.00
<b>Subtotal</b>	<b>\$23,555.00</b>
<b>Total</b>	<b>\$95,782.00</b>
<b>Hazard Reduction Subsidy</b>	<b>\$37,524.00</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<p><b>NSW Rural Fire Fighting Fund 2014 -2015 Financial Year Appliances</b></p>
---

**New Appliances**

Type	Brigade	Estimate
------	---------	----------

<b>Sub Total</b>	<b>\$0.00</b>
------------------	---------------

**Second Hand Appliances**

Type	Brigade	Estimate
Cat 1 (6-10)	Babinda	\$98,055.00
Cat 1 (6 -10)	Balgay	\$98,055.00

Referb Costs	\$37,000.00
--------------	-------------

<b>Sub Total</b>	<b>\$233,110.00</b>
------------------	---------------------

<b>Appliances Totals</b>	<b>\$233,110.00</b>
--------------------------	---------------------

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**NSW Rural Fire Fighting Fund  
2014 -2015 Financial Year  
Buildings & Stations**

<b>Brigade</b>	<b>Type</b>	<b>Estimate</b>
Nyngan Airport	Water Tank	\$20,000.00
	Site Prep	\$5,000.00
<b>Total</b>		<b>\$25,000.00</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**NSW Rural Fire Fighting Fund  
2014 -2015 Financial Year  
Equipment**

<b>Equipment</b>	<b>Estimate</b>
Pumps	\$5,000.00
Firezone/Volunteer Intranet	\$0.00
Community Education	\$1750.00
Other Equipment	\$45,000.00
AED Service	\$674.10
<b>Total Equipment</b>	<b>\$50,674.10</b>
PPE	\$15,000.00
<b>Total PPE</b>	<b>\$15,000.00</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<p><b>NSW Rural Fire Fighting Fund 2014 -2015 Financial Year District Administration</b></p>
--

Item	Estimate
Salaries and Wage	\$140,060.00
Comms Platform	\$3,247.68
New Vehicles	\$0.00
Changeover Cost	\$0.00
Vehicle Maintenance	\$18,000.00
Travel	\$2,200.00
Telephones	\$2,340.00
Equipment General/Other	\$10,500.00
Base Station Sites	\$8,000.00
Photocopying	\$2,000.00
Equipment Computers	\$1,300.00
IS	\$8,636.21
<b>Sub Total</b>	<b>\$196,283.89</b>
<hr/>	
GRN	\$31,241.70
Red Fleet Insurance	\$26,057.00
<b>Sub Total</b>	<b>\$57,298.70</b>
<hr/>	
<b>Total</b>	<b>\$253,582.59</b>
<hr/>	

**Notes:**



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<p><b>NSW Rural Fire Fighting Fund 2014 -2015 Financial Year Volunteer &amp; Statewide Support</b></p>
--

TRAINING & VOLUNTEER SUPPORT	\$11,542.00
FIRE MITIGATION WORKS	\$116,393.00
INSURANCES	\$17,783.00
RADIO COMMUNICATIONS	\$30,047.00
EMERGENCY FUND	\$11,938.00
AVIATION & OTHER OPERATIONAL	\$32,656.00
ENGINEERING & OTHER INFRASTRUCTURE	\$35,806.00
COMMUNICATIONS & PUBLIC AWARENESS	\$9,072.00
CORPORATE SUPPORT	\$20,162.00
REGIONAL SUPPORT	\$9,414.00
<b>Volunteer &amp; Statewide Support</b>	<b>\$294,813.00</b>

**Notes:**

These figures are estimates only, based on 13/14 FY

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **6 DELIVERY PROGRAM**

### **6.1 Introduction**

The purpose of this report is to provide information regarding progress with respect to the principle activities detailed in Council's adopted Delivery Program.

### **6.2 Background**

The General Manager is required under the provisions of Section 404(5) of the Local Government Act to provide Council with regular reports regarding progress with respect to the principle activities detailed in Council's Delivery Program.

Council previously resolved that these reports be provided in October and April.

### **6.3 Discussion**

The attached report mirrors the layout of Council's Delivery Program and 2013/14 Operating Plan and Budget. Managers responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity as:-

- not started
- progressing
- not progressing, or
- completed.

Where considerate appropriate, Managers have included comments.

### **6.4 Attachments**

Report on Delivery Program 2013/14 Activities – included in mailout.

### **6.5 Recommendation**

For consideration.

**Derek Francis**

**GENERAL MANAGER**

**Manager Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES  
DEPARTMENT**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 BANK RECONCILIATION**

**1.1 Introduction**

The purpose of this report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 March, 2014.

**1.2 Background**

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

<b>Bank Reconciliation for March 2014</b>		
<b>Council General Fund</b>		
Bank Statement Balance	\$	78,532.84cr
Add Deposits not yet receipted	\$	1,546.60cr
Less Unpresented Payments	\$	7,726.68dr
<b>Balance as per Council</b>	<b>\$</b>	<b>72,352.76cr</b>
<b>Represented by the following in Council Ledgers</b>		
Account		
<b>19001.8000.8000</b>	<b>\$</b>	<b>72,352.76cr</b>
<b>Difference</b>	<b>\$</b>	<b>0.00</b>

**1.3 Recommendation**

That the Bank Reconciliation report be received and noted.

**Manager Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **2 INVESTMENTS**

### **2.1 Introduction**

The purpose of this report is to outline the performance of Council's investment portfolio for March 2014.

### **2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

### **2.3 Discussion**

The Investment Report for March 2014 is shown below. At the end of March Council had \$7.2 million with no significant movement from the previous month.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Investment Movements for March 2014**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for March 2014							
REF	Source	Maturity	Days	% rate	Interest	Bal 28/02/2014	Bal 31/03/2014
904	CBA	11-Mar-14	90	3.900%	9,616	1,000,000.00	0.00
833	NAB	17-Apr-14	180	3.800%	15,158	800,000.00	800,000.00
838	NAB	06-May-14	180	3.790%	9,397	500,000.00	500,000.00
839	NAB	08-May-14	180	3.780%	18,745	1,000,000.00	1,000,000.00
840	NAB	11-Sep-14	180	3.700%	18,652		1,000,000.00
900	Westpac	16-Apr-14	180	3.800%	18,740	1,000,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	2.400%		2,535,408.51	2,941,010.54
				Variable			
	Balance securities held					6,835,408.51	7,241,010.54
	Balance Ledger 19010.8200.8200					6,835,408.51	7,241,010.54
	<b>Summary by institution</b>						
	CBA					1,000,000.00	0.00
	NAB					2,300,000.00	3,300,000.00
	Westpac					3,535,408.51	3,941,010.54
						6,835,408.51	7,241,010.54

**2.4 Recommendation**

That the Investments Report be received and noted.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

### **3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION**

#### **3.1 Introduction**

The purpose of this report is to provide a comparison of rate collections as at March 2014, with the same period last year.

#### **3.2 Discussion**

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2013/2014</b>	<b>2012/2013</b>
Arrears Prior to 01/07/2013	288,638	478,193
Third Installment Arrears as at 31/03/2014	97,767	252,179
Second Installment Arrears as at 31/03/2014	54,250	74,214
First Installment Arrears as at 31/03/2014	36,410	56,295
<b>Total Arrears</b>	<b>477,065</b>	<b>860,881</b>
<b>Total Outstanding</b>	<b>1,332,261</b>	<b>1,671,503</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	4,925,733	4,533,982
Add: Adjustments	-181,714	52,725
Less: Payments to end of February	-3,336,118	-2,834,554
Less: Rebates	-75,640	-80,650
Add: Postponed	0	0
<b>Gross Total Balance</b>	<b>1,332,261</b>	<b>1,671,503</b>
<b>Arrears of total amount levied %</b>	<b>9.7%</b>	<b>19%</b>

#### **3.3 Analysis**

Each installment amounts to approximately \$1,053,000  
(Total Rates, Waste, Water & Sewer Access Charges)

Therefore:-

Council has collected \$502,000 more than at the same time last year.

Approximately 3.5% have not yet paid their first installment.

Approximately 5.2% have not yet paid their second installment.

Approximately 9.3% have not yet paid their third installment.

#### **3.4 Recommendation**

That the rates collections report be received and noted.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**4 WRITE OFF RATES OWING ON PROPERTIES WITH NO KNOWN POSTAL  
ADDRESSES OR DECEASED OWNERS**

**4.1 Introduction**

The purpose of this report is to advise Council of a write off of rates owing on properties that have no known postal addresses and property owners are presumed deceased.

**4.2 Background**

Council has identified outstanding rates on the following properties which are unrecoverable due to unknown postal addresses with presumed deceased owners.

The details are as follows:-

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>Assessment No</b>	<b>Property Address</b>	<b>Last known Date of Payment</b>	<b>Amount</b>	<b>Reason</b>
1002191	Parish of Canonba, Nyngan	Pre 2005	\$ 3,995.96	Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.
1001129	Village of Hermidale, Hermidale	Pre 2005	\$ 4,528.03	Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.
1002573	Parish of Coreen Nyngan	Pre 2005	\$ 3017.04	Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.
1003448	Gidalambone Village Giralambone	Pre 2005	\$ 4,758.22	Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.



**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

<b>1003600</b>	<b>Gidalambone Village Girilambone</b>	<b>Pre 2005</b>	<b>\$15,121.99</b>	<b>Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.</b>
<b>1003854</b>	<b>Gidalambone Village Girilambone</b>	<b>Pre 2005</b>	<b>\$ 9,465.23</b>	<b>Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.</b>
<b>1017316</b>	<b>Parish of the Brothers Nyngan</b>	<b>Pre 2005</b>	<b>\$ 1,548.11</b>	<b>Address has been unknown for many years and owners are presumed deceased. No payments have been received since pre 2005.</b>
<b>1023383</b>	<b>Bogan Street Nyngan</b>	<b>No known payment</b>	<b>\$ 965.67</b>	<b>Only began being rated in 2010 and owner was deceased then. No payment has been made since being rated.</b>

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

### **4.3 Discussion**

The above property assessments have been levied with rates for many years without payments being received. This has resulted in Council levying rates on these properties when it could have spread the rate burden across all other assessments. Council proposes these properties be moved to a new category called Business – Unknown with a minimum rate of \$1 for any of these properties with identified unrecoverable rates.

The total amount of \$43,400.25 will be written off in the 2013/14 Financial Accounts.

These rates that have been outstanding for many years in Nyngan, Girilambone and Hermidale. Some of which may have been approved in Council resolution 327/2012. Further steps will be taken as soon as possible in accordance with the Council resolution to proceed with the sale and purchase by Council of these parcels of land.

### **4.4 Recommendation**

That Council:-

Write off the balance of assessments 1002191, 1001129, 1002573, 1003448, 1003600, 1003854, 1017316 and 1023383. Total balance of \$43,400.25.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **5 LIBRARY REPORT**

### **5.1 Introduction**

The purpose of this report is to provide Council and Councillors with information both statistical and informative in regards to the library's function.

### **5.2 Background**

Historically the Library Manager has provided this report for the information of Councillors.

### **5.3 Discussion**

#### **NSW PUBLIC LIBRARY FUNDING**

New South Wales Public Library Association has begun a campaign for more funding for NSW libraries. Public library funding was once split 50:50 between State and Local Governments. Currently State Government puts in only 7 cents of every dollar and local Councils now have to fund 93% of the cost of providing public libraries. If the State doesn't add more to public library funding there will be a risk of service cuts.

I am asking for Council's support to approve the recommendation listed below, permission to run the Petition (10,000 signatures required NSW) for community support and to follow other campaign projects to assist in reaching the goal for increased funding.

This can be achieved with support of the community and Council and was what country libraries achieved when prior to 2009, we launched a campaign for increased funding for country libraries and received \$9 million to be accessed via grants over 5 years. 2013/14 was the last year of that funding and fortunately for us we were successful in receiving \$149,320 to refurbish our library which is now into the last few stages.

#### **Recommendation**

That Council:

1. Provide support to the campaign mounted by the NSW Public Library Associations for increased State Funding to Local Government for public libraries by:-

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

- a. Making representation to the local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services;
- b. Write to the Hon. George Souris, Minister for the Arts, calling upon the Government to implement the Reforming Public Library Funding Submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries;
- c. Approving the distribution of NSW Public Library Associations campaign information in Council libraries; and
- d. Taking a lead role in activating the campaign locally.

**Report**

The NSW Public Library Funding situation is an historic issue that has been ignored by successive NSW Governments. The funding level has now reached a crisis point. The key issues are:-

- NSW receives the lowest per-capita funding for public libraries from the State Government of all states in Australia.
- State Government expenditure on public libraries has decreased as a proportion of total public library expenditure from 23% in 1980 to 7% in 2013.
- NSW Local Government Councils are currently paying 93% of the costs to operate public libraries in NSW (which are governed by State Legislation).
- The current NSW Public Library Funding Strategy includes three components:
  - Per capita subsidy (legislated at \$1.85 per NSW resident) - \$13,503,243 in 2012-13.
  - Disability & Geographic Adjustment (DGA) - includes a component of population-based payments and a proportion of payments based on five disability factors developed by the NSW Local Government Grants Commission (pre-school children; people over 65; people from a NESB; population distribution; isolation) - \$6,551,966.
  - Library Development Grants - \$549,996 (this amount has reduced from \$3.3m in 2005-06).

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

- The NSW Public Library Funding Strategy is not indexed to population growth or the consumer price index (CPI). This means that:-
  - Funds have been taken from the Library Development Grant pool over a number of years to meet the increased per capita subsidy costs (and the per-capita component of the Disability and Geographic Adjustment fund) as the NSW population increases each year. If the Government had not provided an “additional” \$2m to maintain the Country Public Libraries Fund contribution in 2013-14, there would be no funding left for Library Development Grants; and
  - If the current funding situation is not addressed urgently, NSW Councils will suffer a reduction in their Disability and Geographic Adjustment payments to meet the increase in legislated per-capita subsidy costs for additional NSW population.

**Action to date**

During the 2011 Election Campaign, the current NSW State Government made a pre-election commitment to undertake a comprehensive review of the quantum and allocation of funding for NSW Public Libraries. To date there has been no significant action by the Government to meet this commitment.

In the absence of any Government action the Library Council of NSW used the Government's pre-election commitment as a trigger to convene a committee of representatives from the Public Libraries NSW Association (representing regional and rural Councils and libraries), the NSW Metropolitan Public Libraries Association (representing metropolitan Councils and libraries), and the State Library of NSW, to develop an evidence-based submission about Public Library Funding.

The Library Council of NSW then provided a submission to the State Government called *Reforming Public Library Funding* in October 2012. The evidence-based submission recommended a fairer, simplified and more transparent method for the distribution of funds.

The following principles for a new approach were recommended:-

- Establish a base level of funding for Councils with populations below 20,000 people (a safety net for small Councils);
- Grant a modest increase in per capita allocations for all Councils to recognise cost movements since 1994;
- Address disadvantage transparently through the application of appropriate disability factors;

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

- Phase out anomalies in current allocations due to former Council amalgamations;
- Ensure sustainability by providing that no Council receives less recurrent funding than 2012/13; and
- Build and maintain infrastructure via a substantial capital fund, entitled the *Building Library Infrastructure Program*.

The Library Council recommended that recurrent public library funding to Councils be adjusted from the current \$26.5m to \$30m per annum from 2013/14 and indexed from the following year. This would be allocated as follows: 68% (\$20.4m in 2013/14) to Councils by population with a base level of funding for Councils with fewer than 20,000 residents; 17% (\$5.1m) to Councils by NSW Local Government Grants Commission (LGGC) disability factors to explicitly address disadvantage and 15% (\$4.5m) applied to Statewide Programs.

In addition, a *Building Library Infrastructure Program* of \$30m per annum for building and maintaining infrastructure was recommended to replace the now defunct provision of grants from operating funds. This program would enable Councils to renew library buildings, systems, collections and equipment in regional, urban and growth areas. It was proposed that this be phased in, rising to \$30m over the 4 years from 2013/14 and indexed thereafter.

Many NSW Councils wrote to Hon. George Souris, Minister for the Arts during 2012, urging the State Government to adopt *the Reforming Public Library Funding* strategy. Despite a high level of expectation that the State Government would fulfil its pre-election undertaking to review and increase its funding allocation to NSW public libraries, this did not eventuate in the 2013 state budget.

### **Campaign**

The NSW Public Library Associations (NSWPLA), representing country and metropolitan libraries, are now co-ordinating a targeted campaign to bring the situation to the attention of politicians and funding decision makers to address the problem.

Local Government NSW (LGNSW) and the Australian Library and Information Association (ALIA) are assisting NSWPLA in this campaign and information will be provided to Councils and public libraries on an ongoing basis from these bodies throughout the campaign.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

In addition, local supporters of public libraries including Friends of the Library groups and library users will be engaged in the campaign to lobby State Members.

Given that 44% of the state's population are library users, it is anticipated that there will be strong support for the campaign in the community. Research also highlights the high value placed on public libraries by users and non-users alike. There will be high level media engagement and local and national champions of public libraries will be advocating for funding reform.

#### **5.4 Conclusion**

There is currently a high degree of uncertainty as to the level of ongoing funding for public libraries in NSW from the State Government. The intent of the NSW Library Act in 1939 was for equal funding from State and Local Governments to provide library services. Since that time Local Government has increasingly carried the funding burden and the situation has deteriorated significantly over the past few decades. Without urgent action from Local Government and NSW Public Library Associations, this situation will continue and local Councils will once again be forced to pick up the funding shortfall.

#### **Library Refurbishment Update**

The Library has now been painted internally and a date set for furniture and shelving to arrive being 12 May. Prior to that date we need to close the library to be able to pack up, clear the library, remove existing carpet, lay new carpet tiles, bring in new furnishings and shelving then restock. I suggest closing from 29<sup>April</sup> through to 20 May which is 3 weeks duration.

#### **Library Statistics**

Statistics for the past quarter dating from 1.01.14 to 31.03.14 are as follows with a comparison of the previous year figures for the same period

The Borrow Box Eaudio and Ebooks report for past 3 months for North Western Library:-

Loans:-	eAudio books 148	eBooks 376
	Total users 410	
	Active users 143	

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

Our loan statistics have declined however we have people using our ebooks and eaudio as well as more inquiries, IT Help and more computer Internet and WiFi users. This takes a lot of staff time to manage, (that is more staff help to customers ). We also provide faxing, scanning, photocopying and laminating services.

**JAN 1 – MARCH 31 2013**

**JAN 1 – MARCH 31 2014**

<b>Adult Fiction</b>	<b>1151</b>	<b>Adult Fiction</b>	<b>841</b>
<b>Western Fiction</b>	<b>58</b>	<b>Western fiction</b>	<b>82</b>
<b>Large Print</b>	<b>541</b>	<b>Large Print</b>	<b>521</b>
<b>Magazines</b>	<b>170</b>	<b>Magazines</b>	<b>202</b>
<b>Adult Non Fiction</b>	<b>130</b>	<b>Adult Non Fiction</b>	<b>88</b>
<b>Talking Books</b>	<b>122</b>	<b>Talking Books</b>	<b>58</b>
<b>CD's</b>	<b>33</b>	<b>CD's</b>	<b>21</b>
<b>Junior Fiction</b>	<b>335</b>	<b>Junior Fiction</b>	<b>214</b>
<b>Junior Non Fiction</b>	<b>62</b>	<b>Junior Non Fiction</b>	<b>60</b>
<b>Easy &amp; Easy2, Reading Res.</b>	<b>661</b>	<b>Easy &amp; Easy 2 &amp; Reading Res.</b>	<b>508</b>
<b>Junior Talking Books</b>	<b>13</b>	<b>Junior Talking Books</b>	<b>5</b>
<b>Young Adult Fiction</b>	<b>64</b>	<b>Young Adult Fiction</b>	<b>42</b>
<b>Toys</b>	<b>57</b>	<b>Toys</b>	<b>18</b>
<b>Equipment</b>	<b>2</b>	<b>Equipment</b>	
<b>DVD's</b>	<b>831</b>	<b>DVD's</b>	<b>540</b>
<b>TOTAL ISSUES</b>	<b>4231</b>	<b>TOTAL ISSUES</b>	<b>3219</b>
<b>TOTAL MEMBERS</b>	<b>2251</b>	<b>TOTAL MEMBERS</b>	<b>2337</b>
<b>New Members</b>	<b>34</b>	<b>New Members</b>	<b>29</b>
<b>Internet usage</b>	<b>1514</b>	<b>Internet Usage</b>	<b>2568</b>
<b>People Counter</b>	<b>5730</b>	<b>People Counter</b>	<b>3979</b>
		<b>WIFI</b>	<b>160</b>
		<b>It Help</b>	<b>68</b>
		<b>Reference/inquiries</b>	<b>161</b>





**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

As this report demonstrates the Bogan Shire Library provides many services to our community and the community is keen to use the Library for their various needs.

**5.5 Recommendation**

That the Library Report be received and noted.

**Luke Taberner**

**MANAGER CORPORATE SERVICES**

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF  
ENGINEERING SERVICES REPORT**

**Mayor and Councillors**

I submit the following report for consideration:-

**1 OPERATIONAL REPORT**

**1.1 Civil Works**

The work undertaken between the reporting period 17 March 2014 to 11 April 2014 by Civil Works consisted of the following:-

- Building maintenance work on the town library including painting of the interior.
- Repairs to the Show Secretary's office in the Walker Pavilion.
- Removing and cleaning up after the Pangee Street dental surgery awning collapsed during recent heavy rainfall.
- Repairs and maintenance to the shopfront between the Overlander Hotel and Gumnut Patch, Pangee Street to enable it to be used for display purposes.
- Commencing repairs under an insurance claim to the Rugby Union Clubhouse at Larkin Oval.
- Repairs and maintenance at the Nyngan Cemetery.
- Repairs and maintenance to the Museum in Pangee Street.
- Covering the cricket pitch at Larkin Oval.
- Assisting Council tree lopping contractor with the maintenance of town trees.

**1.2 Community Facilities**

The work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation of the ovals and sporting fields.
- Preparation of Larkin Oval and the showground for the Nyngan RSL Easter Challenge.
- Cleaning and sweeping of the Nyngan CBD.
- Preparation of the Town hall for StormCo.
- General maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Preparation for funerals – delivering and set up chairs and shelters.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**1.3 Roads**

The work undertaken during this reporting period by Works Crews consisted of the following:-

<b>No.</b>	<b>Name</b>	<b>Comments</b>
92	Colane Road	Maintenance grade completed.
21	Gongolgon Road	Maintenance grading continuing.
39	Hickey's Road	R2R Re-sheeting commenced.
MR.57	Tottenham Road	Shoulder repairs completed.
	East Nyngan Road	Maintenance grade completed.
51	Currans Road	Maintenance grading continuing.
MR228	Hermidale/Nymagee Road	Construction of 2.2km completed.
HW7	Mitchell Highway	Resealing of segments completed.
HW7	Mitchell Highway	Rehabilitation of 2.72km continuing.
78	Okeh Road	Remove cattle grid.
8	Bobadah Road	Repairs to large holes on road shoulder.

Due to the recent wet weather the rural works crew were in town for extended periods and completed the following work:-

- Cutting trees to improve sight distance for motorist at intersections in town.
- Repairing or replacing street and directional signage on rural roads.
- Moving shed from behind old ambulance station to the Council works depot in Nymagee Street.
- Cleaning up rubbish along the Canonba Road out to the town waste depot.
- Tree maintenance on nature strips.
- Cleaned up rubbish and debris from town kerb and gutter.
- Cut and removed trees growing on the batters on Tottenham Road, Cockies Road and Bobadah Road.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

The jet patcher during this reporting period has carried out routine maintenance on the following roads:-

- Mitchell Highway
- Town Streets
- Mulla Road
- Barrier Highway
- Colane Road

The works program for the remainder of April and May includes but is not limited to the following:-

- Completing the rehabilitation of 2.4 Km of the Mitchell Highway near Illyria.
- Maintenance grading rural roads including Booramugga Road, Currans Road, Bourkes Road, Eulo Glenn Road and Pangee Road.
- Re-sheeting of Pangee Road, Hickey's Road, Currans Road, Bourkes Road Colane Road.
- Town kerb and gutter replacement including the construction of a new culvert at the corner of Moonagee Street and Cobar Street.
- Construction of a new traffic claiming device at the western end of the Pangee Street CBD.

#### **1.4 Recommendation**

That the Operational Report be received and noted.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **2 RURAL ADDRESSING**

### **2.1 Introduction**

The purpose of this report is to update Council on the introduction of rural addressing within Bogan Shire.

### **2.2 Background**

Rural addressing is a collaborative community project administered by Land and Property Information and Council. It is a simple, straightforward means to identify and locate rural properties throughout Australia.

A property's rural address is an individual number assigned to that property based on the distance from the start of the road with odd numbers on the left and even numbers on the right.

### **2.3 Discussion**

Currently, the task of locating a rural property to those unfamiliar with local area can be difficult with varying definitions, descriptions, and directions. This can make it extremely difficult for emergency services to locate some properties quickly.

Rural addressing provides a standardised means of locating rural properties (Australia Wide) with a system that is accurate, easy to understand and easy to apply.

Council staff previously collected data in the field to determine a rural address for each property. This data was then sent to Land and Property Information to be verified. The data has been returned to Council with some modifications and can now be rechecked by Council staff to update property owners before implementation.

The implementation process will involve updating the current address data with changes in property owners, update Council records with the new addresses, notifying property owners and explain the adoption of their new address, and purchase and install number plates at the entrance to each property. It is proposed to complete the implementation process during the 2014/15 financial year.

### **2.4 Recommendation**

That Council continue with the implementation of rural addressing and consider allowing \$15,000 in the 2014/15 budget for the purchase and installation of address number plates.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

### **3 LIQUID TRADE WASTE**

#### **3.1 Introduction**

The purpose of this report is to update Council on the implementation of a Trade Waste Policy and to adopt fees and charges for the 2014/15 financial year.

#### **3.2 Background**

Council engaged consultant David Swan from Swan Environmental to conduct inspections of all businesses in Nyngan who potentially discharge liquid trade waste into the sewer system. 47 businesses were inspected, 6 were classified as *Classification A – exempt*, 26 were classified as *Classification A*, 3 were *Classification B*, 2 were *Classification S* dischargers. No businesses were identified as *Classification C* (high risk) dischargers and 10 were considered to be not discharging liquid trade waste to Council's sewerage system.

#### **3.3 Discussion**

*Classification A – exempt* dischargers are low risk with low volume and are not required to apply for approval to discharge to the sewer.

*Classification A* dischargers are low risk with low volume, require standard non-complex pre-treatment, and no more than two pre-treatment devices are required.

*Classification B* dischargers are medium risk with higher volume. This classification also includes any property where more than four *Classifications A* activities occur on site.

*Classification S* dischargers include pan contents, septic tank pump-outs, and chemical toilet waste.

Compliance with the Liquid Trade Waste Policy for businesses in Nyngan require sewer discharge modifications of a relatively minor nature. Requirements for compliance include the installation of sink screens, dry basket arrestors, washing machine lint filters, and grease arrestors.

Liquid trade waste dischargers are divided into the following two charging categories.

**Category 1** liquid trade waste dischargers are those conducting an activity deemed by Council as requiring nil or minimal pre-treatment equipment and whose effluent is well defined and of relatively low risk to the sewerage system.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

**Category 2** liquid trade waste dischargers are those conducting an activity deemed by Council as requiring a prescribed type of pre-treatment equipment and whose effluent is well characterised.

**Adopted Liquid Trade Waste Fees & Charges 2013/14**

<b>Annual Trade Waste Fee</b>	
Category 1 Discharger	\$82.70
Category 2 Discharger	\$165.00
Re-Inspection Fee (minimum)	\$82.70
<b>Trade Waste Usage Charge</b>	
Category 1 Discharger with appropriate equipment	Nil
Category 1 Discharger <b>without</b> appropriate pre-treatment	\$1.55/kL
Category 2 Discharger <b>without</b> appropriate pre –treatment	\$14.70kL

The next step in the implementation of the Liquid Trade Waste Policy is to write to the Nyngan businesses and provide them with a copy of their individual inspection report stating the requirements for compliance and the current fees adopted by Council.

**3.4 Recommendation**

That Council advise the Nyngan businesses that the Trade Waste Policy will be implemented from 1<sup>st</sup> July 2014 with the applicable fees, compliance inspections will be carried out after a six month implementation period, and non-compliance charges will apply from 1<sup>st</sup> January 2014.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**

## **4 WATERING OF RESERVE LOT 2 DP708802**

### **4.1 Introduction**

The purpose of this report is to review the watering of trees and lawn on the crown reserve adjacent to Lot 2 DP708802.

### **4.2 Background**

A report was presented to Council in March 2013 after a letter was received from a resident requesting Council to reduce the quantity of water being used on the crown reserve in Nyngan Street.

Council then requested the adjoining property owner to reduce the water consumption on the reserve by not watering the lawn and reduce the watering of the mature trees. Another letter has been received by a resident with the same request to reduce watering of the trees after another hot dry summer when water was in short supply throughout the shire.

### **4.3 Discussion**

At the time of writing the report last year, the average water consumption for the previous six years was 2,430 kL per annum. The consumption for the last 12 months is higher than the average at 2,791 kL. At the current price of water, Council is spending an average of \$4,744.70 per year in water on this block.

Most of the trees on the reserve are large mature trees but it is possible that they will struggle to survive in dry conditions if the existing water service is disconnected and they are no longer watered constantly.

### **4.4 Attachment**

Aerial Photo of the Crown Reserve

### **4.5 Recommendation**

For Council's consideration.

**Graeme Bourke**

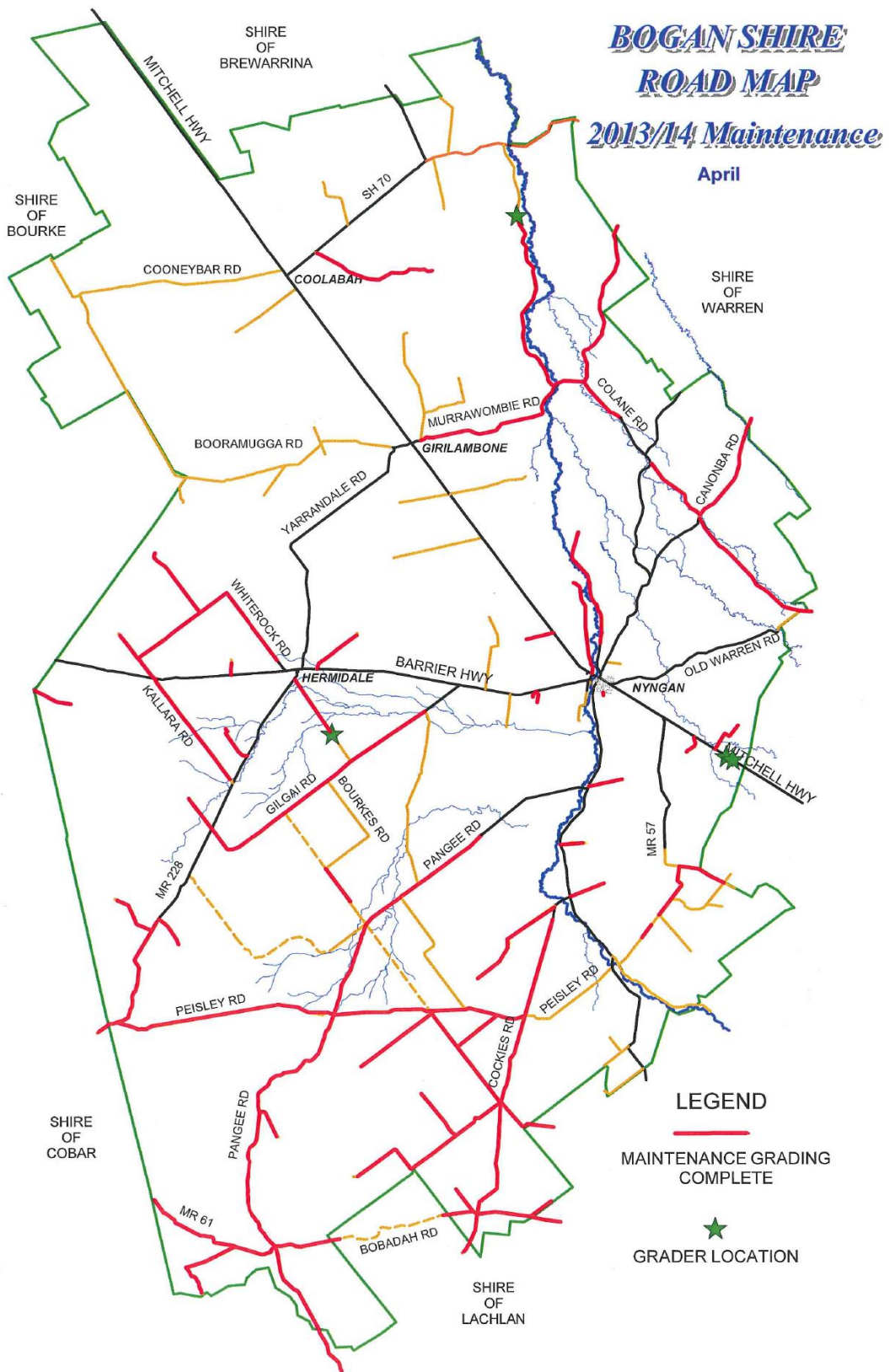
**MANAGER ENGINEERING SERVICES**



Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014



**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014**



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

**REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF  
DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 DEVELOPMENT APPLICATIONS**

**1.1 Introduction**

One (1) Development Application and one (1) Comply Development Application have been approved.

<b>DA NUMBER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>	<b>PROGRESS</b>
2013/012	Ian & Sara Drain	6 Cathundril Street NYNGAN	Dwelling extension	40,000	Awaiting additional information as of 16/05/2013
2013/014	Grant MacAlpine	Coolabah	Subdivision		Approved 7/4/2014
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	Awaiting additional information as of 10/2/2014
2014/004	Mr Ian Bennett	Mitchell Highway, NYNGAN	Transport Depot	25,000	Referred to the RMS as of 24/3/2014
2014/005	Mr Heath & Mrs Laura Boland & Mr Darren Boland	"The Pines" Gongolgon Road, Nyngan	Irrigation pump	5,000	Referred to the Office of Water as of 27/3/2014
2014/006	Mr Andrew & Mrs Kirsty Burley	115 Bogan Street, NYNGAN	Swimming Pool	30,000	Approved 11/4/2014

**1.2 Recommendation**

That the report be received and noted.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

## **2 OPERATIONAL REPORT – PARKS AND GARDENS**

### **2.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's March 2014 meeting by the Parks and Gardens team.

### **2.2 Discussion**

Key works undertaken consisted of the following:-

- The Parks and Gardens team planted a variety of species in the front garden of Davidson Park. A tree removal contractor was also engaged to remove four large trees from Davidson Park which included the stumps being ground.
  
- The existing fencing around the old playground area within Davidson Park has been removed and the ground levelled.
  
- Due to climatic conditions street tree pruning under the supervision of the Parks and Gardens Team Leader continued from the previous month.
  
- The Parks and Gardens Team Leader and Manager Development and Environmental Services attended the monthly Garden Club meeting held in March.
  
- No complaints have been received regarding Parks and Gardens areas of responsibilities.
  
- Completed routine maintenance tasks.

### **2.3 Recommendation**

That the report be received and noted.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

### **3 OPERATIONAL REPORT – NOXIOUS WEEDS OFFICER**

#### **3.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's March 2014 meeting by the Noxious Weeds Officer.

#### **3.2 Discussion**

Key works undertaken consisted of the following:-

- A number of areas were sprayed in Nyngan including street kerb and gutters, footpaths including hand weeding in Pangee Street, Nyngan Tennis Courts, Nyngan Showground and the Nyngan Public School.
- Road inspections of Pangee and Cockies Road (148 km).
- A new motor was fitted to the truck spray rig.
- Due to significant rainfall coupled with other departmental staff either being sick or on annual leave the Noxious Weeds Officer conducted various other tasks since Council's March 2014 meeting. Tasks included significant time spent at the Nyngan Waste Management and Resource Facility with routine maintenance as well as conducting Ranger duties.

#### **3.3 Recommendation**

That the report be received and noted.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

## **4 BOGAN SHIRE COUNCIL DEVELOPMENT CONTROL PLAN 2012 PROPOSED AMENDMENTS**

### **4.1 Introduction**

The purpose of this report is to outline proposed amendments to the Bogan Shire Council Development Control Plan 2012 (Bogan DCP 2012). These amendments have been proposed to allow for a more fluent assessment of development applications.

### **4.2 Discussion**

The Bogan DCP 2012 was adopted at Council's June 2012 Meeting. Since the introduction of the Bogan DCP development department staff have identified an opportunity to amend outbuilding sizes in R1 (General Residential) and R5 (Large Lot Residential) zones to improve the development assessment process. The Nyngan Aerodrome hangar area has also been altered since the introduction of the Bogan DCP 2012 and new site specific controls are proposed to accommodate these changes.

#### **Proposed Changes to R1 (General Residential) and R5 (Large Lot Residential) Zones**

During the past 22 months it has been apparent during the development assessment process that the maximum size for outbuildings in R1 (General Residential) and R5 (Large Lot Residential) zones as a part of the 'deemed to satisfy' process could be increased.

The purpose of the 'deemed to satisfy' processes is to provide a simpler, faster approval pathway. Development applications that meet the 'deemed to satisfy' criteria are 'fast tracked' which allows for a less complex and more rapid approval.

It has become evident that in land zoned R1 (General Residential) with larger lot areas that significant larger outbuilding could be approved with negligible impact on the surrounding amenity. It is believed this increase in outbuilding size will aid in achieving a quicker development assessment process.

The proposed change is to create a subcategory within the R1 (General Residential) zone for lots equal to or greater than 2,000m<sup>2</sup>. The proposed outbuilding size is 160m<sup>2</sup> and cumulative outbuildings increased to 235m<sup>2</sup> with the setback to remain the same.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

It is also proposed that the minimum size for outbuilding and an R5 (Large Lot Residential) zone is increased. Given these parcels of land are significantly larger it is proposed the minimal size of an outbuilding is increased to 200m<sup>2</sup> and cumulative outbuildings increased to 300m<sup>2</sup> with the setbacks also to remain the same. These changes are shown in the below tables.

**Current Bogan DCP 2012 'deemed to satisfy' standards**

Zone	Street	Side / Rear	Outbuildings	
			Size	Cumulative Outbuildings
R1	6m	BCA	100m <sup>2</sup>	175m <sup>2</sup>
R5	10m	1.5m	125m <sup>2</sup>	150m <sup>2</sup>
RU1	20m	10m	Not specified	
RU5	6m	BCA	100m <sup>2</sup>	175m <sup>2</sup>

**Proposed amendments to the Bogan DCP 2012 'deemed to satisfy' standards**

Zone	Street	Side / Rear	Outbuildings	
			Size	Cumulative Outbuildings
R1	6m	BCA	100m <sup>2</sup>	175m <sup>2</sup>
R1 (>2000 m <sup>2</sup> )	6m	BCA	160m <sup>2</sup>	235m <sup>2</sup>
R5	10m	1.5m	200m <sup>2</sup>	300m <sup>2</sup>
RU1	20m	10m	Not specified	
RU5	6m	BCA	100m <sup>2</sup>	175m <sup>2</sup>

**Proposed Addition of Site Specific Controls for the Nyngan Aerodrome Hangar Area**

The development control criteria for the Nyngan Aerodrome are proposed within the site specific section of the Bogan DCP 2012. The format is consistent with the existing document. The site specific section as with the entire document details development controls relevant to the 'deemed to satisfy' standards. Development that doesn't meet the standards will require justification in response to relevant discretionary development standards and the Nyngan Aerodrome Manual. Please refer to attachment for the 'deemed to satisfy' standards.

**4.3 Attachments**

Bogan Shire Council Development Control Plan 2012.



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

**4.4 Recommendation**

1. That the report be received and noted.
2. Changes proposed for R1 (General Residential) and R5 (Large Lot Residential) zones be accepted and incorporated within the Bogan DCP 2012.
3. Site specific development controls for the Nyngan Aerodrome are accepted and incorporated within the Bogan DCP 2012.
4. That the Bogan DCP 2012 be placed on exhibition for a period of 28 days.

**Timothy Riley**

**MANAGER OF ENVIRONMENTAL SERVICES**



# **Bogan Shire Council Development Control Plan 2012**



Adopted: June 2012 minute No. 176/2012



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

This page is intentionally left blank

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

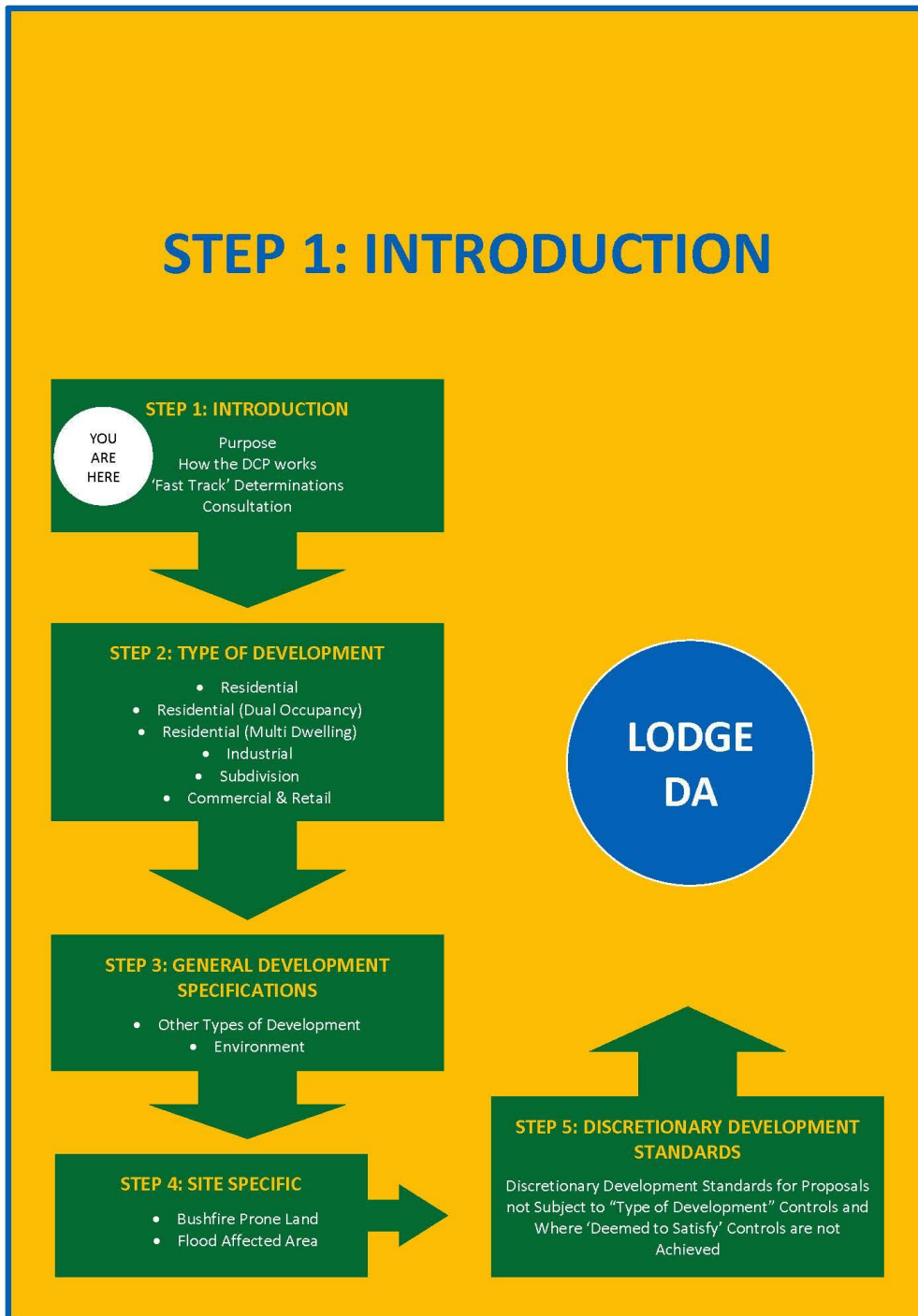
**Table of Contents**

1.1 Purpose of the Plan .....	6
1.2 Aim of the Plan .....	6
1.3 How the plan works.....	6
1.4 Fast Track Determinations .....	7
1.5 Don't meet the 'deemed to satisfy' standards?.....	8
1.6 Relationship to other plans .....	8
1.7 Developer Contributions .....	8
1.7A Currency of Guidelines .....	8
1.8 Community Consultation .....	9
<b>RESIDENTIAL STANDARDS .....</b>	<b>32</b>
1.1 Building setbacks .....	32
1.2 Building Height .....	32
1.3 Site Coverage.....	32
1.4 Solar Access .....	32
1.5 Privacy .....	32
1.6 Parking.....	32
1.7 Landscaping.....	33
1.8 Open Space.....	33
1.9 Corner lots .....	33
1.10 Fencing .....	33
1.11 Infrastructure .....	33
1.12 Outbuildings .....	33
1.13 Access .....	33
1.14 Relocated Dwellings .....	33
1.15 Adaptability .....	34
1.16 Design Principles .....	34

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

<b>INDUSTRIAL STANDARDS .....</b>	<b>35</b>
1.17 Design .....	35
1.18 Setbacks.....	35
1.19 Landscaping.....	35
1.20 Parking and Access .....	35
<b>COMMERCIAL / RETAIL STANDARDS.....</b>	<b>37</b>
1.21 Design Principles .....	37
1.22 Post supported veranda's and balconies .....	37
1.23 Health consulting rooms .....	37
1.24 Parking and Access .....	37
<b>SUBDIVISION STANDARDS .....</b>	<b>38</b>
1.25 Design Principles .....	38
1.26 Lot size and Dimensions .....	38
1.27 Lot orientation.....	39
1.28 Stormwater Drainage.....	39
1.29 Road Network.....	39
<b>OTHER DEVELOPMENT STANDARDS .....</b>	<b>40</b>
1.30 Outdoor Lighting .....	40
1.31 Outdoor Advertising Signage.....	40
1.32 Brothels and Restricted Premises .....	41
<b>STANDARDS FOR FLOOD AFFECTED LAND.....</b>	<b>42</b>
1.33 General Development Requirements.....	42
1.34 Access .....	42
1.35 Industrial development .....	42
1.36 Non-residential rural buildings.....	42
<b>ENVIRONMENTAL STANDARDS .....</b>	<b>42</b>
1.37 Vegetation .....	42
<b>APPENDIX A – PARKING REQUIREMENTS SCHEDULE.....</b>	<b>43</b>
<b>APPENDIX B - FLOOD PROOFING GUIDELINES.....</b>	<b>49</b>

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014



### Bogan Shire Council Development Control Plan 2012

#### STEP 1: INTRODUCTION

#### 1.1 Purpose of the Plan

This Plan contains more detailed guidelines for development to complement the provisions contained in the Bogan Shire Council Local Environmental Plan 2011 which applies to all land within Bogan Shire Local Government Area (LGA).

#### 1.2 Aim of the Plan

The aims of this Plan are to:

- Define development standards that deliver the outcomes desired by the community and Council;
- Provide clear and concise development guidelines for various forms of development;
- Encourage innovation in design and development by not over-specifying development controls;
- Expedite development approvals by providing clear direction on Council's intent and criteria; and
- Provide certainty of development outcomes for developers and the community.

#### 1.3 How the plan works

This development control plan (DCP) provides the key criteria for specific types of development that commonly occur in the Bogan Shire Local Government Area. Development controls are also provided for specific locations within the region. Development controls are broken into four separate components – **STEP 2: Type of Development, STEP 3: General Development Specifications, STEP 4: Site Specific Requirements and STEP 5: Discretionary Development Standards.**

Under section 79C of the *Environmental Planning and Assessment Act 1979* (EP&A Act), Council is required to consider a range of issues in the evaluation of a development application including the DCP. Therefore compliance with this DCP does not guarantee development approval will be issued.

However, in relation to the nominated types of development, Council has adopted 'non-discretionary' development controls that establish a 'deemed to satisfy' standard of development. Where this standard is achieved, Council **MAY NOT**:

- (a) give further consideration to those standards in determining the development application, or
- (b) give weight to objections received relating to those standards, or
- (c) refuse the application on the ground that the development does not comply with those standards, or
- (d) impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards.

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

Where the standard is not achieved, the application cannot be 'fast tracked', and the application must provide justification in line with the **Discretionary Development Standards**.

In the absence of specific controls in the DCP for a development type, **Step 3: General Development Specifications** identifies matters that are relevant to all forms of development and will be considered as part of Council's merit-based assessment, applying best practice planning standards.

### 1.4 Fast Track Determinations

This plan identifies 'non-discretionary' development standards that reflect achievement of the underlying objectives of the DCP for specific types of development. Where a proponent certifies that the minimum standards are met, determination should be issued within 21 days of lodgement where advertising and/or notification is required, or 14 days where no consultation is undertaken.

This new '**deemed to satisfy**' process is a simpler, faster approval pathway. Still merit-based, the process streamlines the assessment of common forms of development that can be clearly quantified as achieving the outcomes sought by the community, the development industry and Council.

The following types of development may be 'fast tracked' where the proponent certifies that the development complies with the minimum DCP controls:

- ✓ **Residential (General Housing) including ancillary structures such as pools and car ports**
- ✓ **Residential (Dual Occupancy)**
- ✓ **Residential (Multi-dwelling)**
- ✓ **Industrial**

<p>Fast track determination does not apply to:</p> <ul style="list-style-type: none"> <li>× subdivision</li> <li>× commercial and retail</li> <li>× unspecified forms of development</li> <li>× flood affected land</li> <li>× heritage items identified in the local environmental plan</li> <li>× bushfire prone land</li> <li>× proposals that are integrated or designated.</li> </ul>
--

Development applications lodged under the fast track process will need to be accompanied by signed certification. Council has prepared a checklist for each type of "fast-track" development.

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

Council will accept applications certified by suitably qualified persons (such as planners, architects, engineer, draftsman and surveyors). Where plans are subsequently found to not meet a standard, the application will be removed from the fast track stream and the person who provided the certification will not be eligible to claim fast track determinations for a period of at least six months.

### 1.5 Don't meet the 'deemed to satisfy' standards?

If your proposal does not meet the 'deemed to satisfy' standards, your application must provide justification in response to **STEP 5: Discretionary Development Standards**.

Applications that do not meet the 'deemed to satisfy' criteria will not be processed under the 'fast track' stream.

### 1.6 Relationship to other plans

This DCP is only one of the matters that must be considered by Council in determining a development application.

The proposal must also be considered with regard to the other matters contained in Section 79C of the Environmental Planning & Assessment Act 1979, including relevant environmental planning instruments, the likely environmental effects, and suitability of the site, any submissions received and the public interest.

Further, other State or Commonwealth legislative requirements may apply, depending on the location and characteristics of the site.

### 1.7 Developer Contributions

As a consequence of development it is likely that an increase in the demand for public amenities and services (such as cycle ways, community facilities, local open space etc.) will occur. In this regard, a contribution under Section 94 of the *Environmental Planning and Assessment Act 1979* may be required as a condition of the development consent.

Council requires developers to contribute towards the augmentation of water, sewerage and stormwater works to meet the additional demands of the new development. In this regard, approval must be sought from Council under the *Water Management Act 2000* (water, sewer) and *Local Government Act 1993* (stormwater) to determine the required contributions.

Rates are reviewed annually in the management plan and can be viewed on Council's website.

#### 1.7A Currency of Guidelines

The Guidelines will be reviewed as required.

To ensure you are using the most current version, you may either contact Council by phone or check the web-site. This will also alert you to any amendments on exhibition.



## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### 1.8 Community Consultation

#### Advertised Local Development

The following kinds of development will be **advertised**:

- Demolition of a building identified as a heritage item in Schedule 5 to the Bogan Shire Council Environmental Plan 2011;
- Use of a heritage item for a purpose prohibited within the zone, as provided for by clause 5.10 of the Bogan Shire Council Environmental Plan 2011;
- Major Council projects (not including utility service infrastructure) with a value exceeding \$1,000,000, or likely to be of significant community interest;
- Non-residential uses in or adjacent to the R1 General Residential, R5 Large Lot Residential, or, RU5 Village Land use Zones;
- Subdivisions creating 5 or more allotments;
- Within the R1 General Residential, R5 Large Lot Residential or, RU5 Village Land use Zones, development applications for the purposes of: semi-detached dwellings; dual occupancies; attached dwellings; multi dwelling housing; residential flat buildings; seniors housing; hostels; boarding houses; group homes; tourist and visitor accommodation; boarding houses; caravan parks; exhibition homes; exhibition villages.

**NOTE: Applications for residential forms of development lodged under "Fast Track Determination" pathway will not be advertised.**

- Any development identified by Senior Council staff that should be advertised in the public interest.

These developments will be advertised by:

1. Notice of the development in a local Newspaper, containing the same information as is required to be given in the written notice;
2. Written notice of the proposal to be given to all adjoining landowners;
3. Period of exhibition to comprise a minimum of 14 days from the date notice is published (plus an additional 7 days of exhibition where the period of exhibition coincides with Public School Holidays, or additional day/s for a Public Holiday).

#### Notified Development Applications

Apart from the exceptions listed below, all other development applications that involve alteration to the external configuration of a building, the erection of a new building, or variation to an adopted building line will be notified to adjoining land owners in accordance with this chapter. The kinds of development that will **not automatically be notified** comprise:

- Single storey dwelling house;
- Single storey additions to a house;
- Minor dwelling additions such as: open car port, pergola, veranda;
- Private swimming pool;
- Detached garage or shed associated with a dwelling;
- Any building on land within RU1 Primary Production, RU3 Forestry, which has an area of greater than 2 hectares;
- Commercial or industrial development within a business or industrial zone;

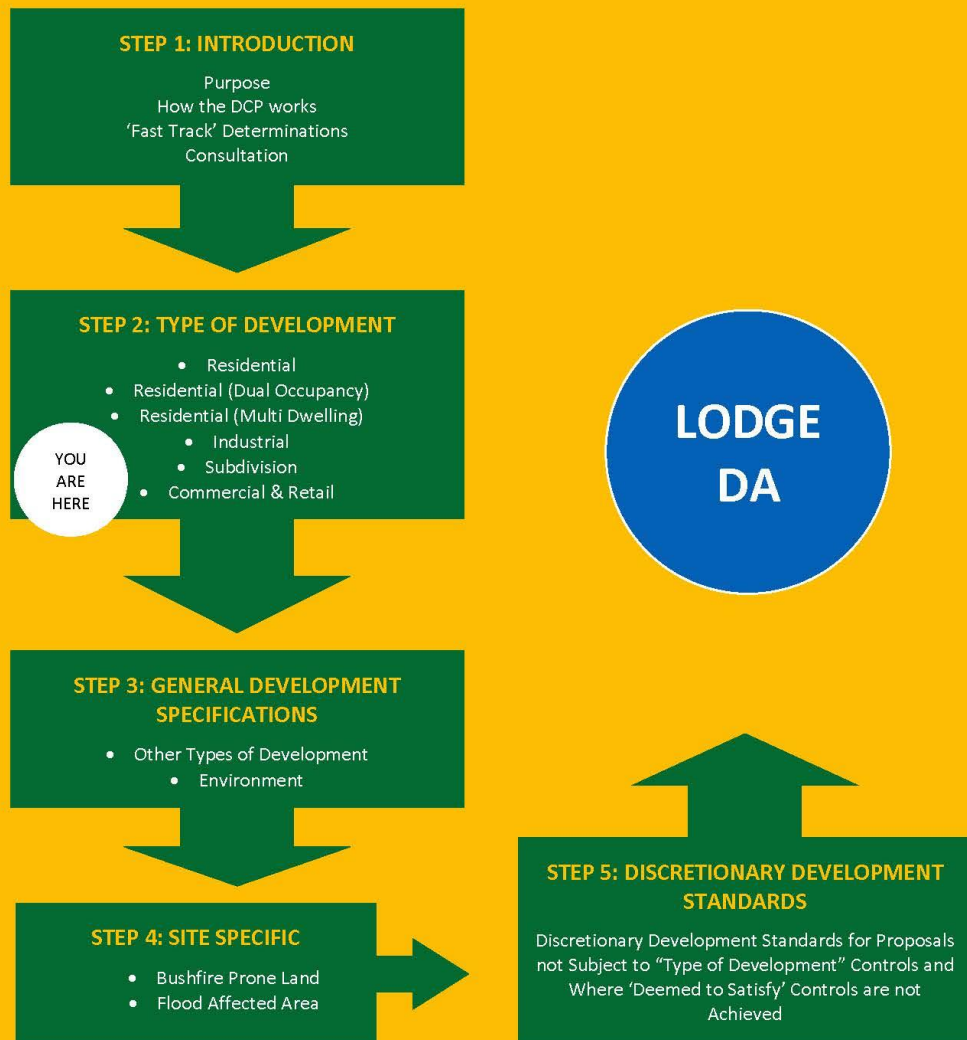
Despite the above exclusions, following site inspection of the site, and consideration of such factors as the character of the existing development, slope of the site and local amenity, Council may determine that notification should occur and the adopted fee will apply.

Written notice to adjoining landowners shall contain the following minimum information:

1. Real property description and address of the land;
2. Applicant's name;
3. Description of the proposal for which consent is sought;
4. The period in which submissions must be made;
5. A notification plan.

\*Adjoining land generally means land which shares a common boundary with the development site or is separated only by a pathway, driveway, laneway or public road; or is the closest land not owned by the developer.

## STEP 2: TYPE OF DEVELOPMENT



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 2: TYPE OF DEVELOPMENT**

**General Housing & Ancillary Structures Development Controls**

**Building Setbacks**

Zone	Street	Side / Rear	Outbuildings	
			Size	Cumulative Outbuildings
R1	6m	BCA	100m <sup>2</sup>	175m <sup>2</sup>
R1 (>2000 m <sup>2</sup> )	6m	BCA	160m <sup>2</sup>	235m <sup>2</sup>
R5	10m	1.5m	200m <sup>2</sup>	300m <sup>2</sup>
RU1	20m	10m	Not specified	
RU5	6m	BCA	100m <sup>2</sup>	175m <sup>2</sup>

- In Zone R5, setbacks vary dependent upon the intended use.
- In Zone R1, where a lot has frontage to more than one street, the setback to the secondary frontage is permitted at 4 metres for part of the dwelling, comprising a maximum of 20% of the overall length of the building, and should contain a living room area window or entry door, and must protrude from the main wall by at least 1.5 metres.
- Where the shape of the lot or site constraints affect the placement of a dwelling, encroachment to the building lines in the above table will be permitted, to a maximum of 5% of the specified setback and for a maximum of 10% of the length of the wall.
- Within "The Peak" a setback of 2 metres is permitted to verandas, being open-style elements of the building façade.

**Building Height**

- Measured from natural ground level to:
- Topmost ceiling: maximum 6.5m
  - Top of the ridge: maximum 8.5m

**Privacy**

- Single storey development meeting setbacks do not require specific privacy controls.
- Development of more than one storey should locate and size windows to habitable rooms to avoid facing onto windows, balconies or courtyards of adjoining dwellings.

**Design**

- No windowless facades at the street frontage(s).
- Street elevations are to include at least 5% of openings, including windows and doors.
- For corner lots, dwellings shall be designed to present to and have vehicle access from alternate frontages, unless, one street is a collector road or greater, where both shall be accessed from the lesser street classification.
- Garage/s shall not exceed 60% of the street elevation.

**Site Coverage**

- Stormwater runoff must not exceed infrastructure capacity.

Zone	Cumulative site coverage
R1	60%
R5	25%
RU1	Not specified
RU5	60% sewerer 40% un-sewerer

NB – Includes all hardstand areas.

**Parking**

- Provision for parking of two vehicles behind the building line.

**Utilities**

- Buildings and structures are to be located clear of utility infrastructure.
- For sewer mains, structures are to be located a minimum of one metre plus the equivalent invert depth from the centreline of the main. See Council Policy for further detail.
- Details of water supply are to be provided.
  - If available, connect to reticulated supply;
  - Where trickle supply is available, connection shall be in accordance with Council Policy "Low Flow (Trickle Feed) Water Supply";
  - Where no water supply is available, minimum tank storage of 60,000 litres is required, of which a minimum of 10,000 litres is retained for fire fighting purposes (this can increase in bushfire prone areas).

**Fencing**

- Street fencing shall be open or combination of open panels and masonry columns to a maximum height of 1.8 metres above natural ground level or to finished nature-strip level.
- Where a street fence is proposed, the section of side boundary fencing located in front of the building setback shall be open or combination of open panels and masonry columns to match front fence.
- Street fencing details are required with DA for dwelling.
- Not permitted in R1, RU5 zones.
- Written evidence that finance is available for erection of the proposed permanent dwelling within a period not exceeding 12 months.
- Maximum period of occupation is 12 months.
- Cannot be situated in front of the proposed dwelling.

**Temporary Accommodation (during dwelling construction)**

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- |  |   |
|--|---|
| <b>Outbuildings,<br/>Carports and<br/>Detached<br/>Garages</b> | <ul style="list-style-type: none"> <li>• Not within building setback.</li> <li>• Not in front of main dwelling if &lt;4,000m<sup>2</sup> lot.</li> <li>• If in front of main dwelling, must:             <ul style="list-style-type: none"> <li>○ Same construction,</li> <li>○ Matching roof pitch, and</li> <li>○ Appear like part of the habitable dwelling.</li> </ul> </li> <li>• Vehicle access to detached carports, garages, storage sheds from the laneway shall be setback a minimum of 4m from that laneway.</li> <li>• Maximum height of 3.2m to eave, 3.6m to peak of roof or match house roof pitch (for R1, R5 or RU5)</li> <li>• Footings of main dwelling must be constructed and inspected before occupation of temporary accommodation.</li> <li>• Occupation by the owner and immediate family only.</li> </ul> |
| <b>Resited dwellings</b>                                       | <ul style="list-style-type: none"> <li>• Dwelling not to be moved onto site before development consent issued and no work is to commence on the re-erection of the dwelling until the Construction Certificate is approved by Council or the Principal Certifying Authority.</li> <li>• The DA must include:             <ul style="list-style-type: none"> <li>○ A comprehensive report prepared by an accredited Building Surveyor or Structural Engineer certifying the soundness of the building; and</li> <li>○ Photographic evidence of the dwelling supported by a description of its condition.</li> </ul> </li> </ul>  |
| <b>Access</b>  | <ul style="list-style-type: none"> <li>• All weather 2WD access is required to the dwelling for a B99 vehicle under AS2890.1.</li> <li>• Driveways to be located a minimum of 6 metres from an intersection.</li> </ul>   |
| <b>Pools</b>   | <ul style="list-style-type: none"> <li>• Are to be positioned, including fencing, behind the building line.</li> <li>• Where visible from a public place or road, details of screening are to be supplied.</li> <li>• Any associated retaining walls or decks are not to exceed 1.0 metres above natural surface level.</li> <li>• No raised decking is permitted between any aboveground swimming pool and any adjacent common dividing fence.</li> <li>• Pool pump enclosure to be placed greater than 15 metres from a habitable room in a dwelling on adjoining property or within a sound-proof enclosure.</li> </ul>  |
| <b>Water tanks</b>   | <ul style="list-style-type: none"> <li>• Located behind the street setback of the existing dwelling (unless placed below ground).</li> <li>• Maximum height of 3.2 metres.</li> <li>• Suitably screened where visible from a public place or street.</li> </ul>   |

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 2: TYPE OF DEVELOPMENT**

**Residential (Dual Occupancy) Development Controls**

**Building Setbacks**

Zone	Single Storey		> 2 storey	
	Front	Side / rear	Front	Side / rear
R1	6m	BCA	6m	2m
RU5	6m		6m	{1125m <sup>2</sup> }
B2	BCA	BCA	BCA	BA

\* roof eaves, sunhoods, gutters, downpipes, chimney flues, light fittings, electricity and gas metres, and aerials.

- In Zone R1, where a lot has frontage to more than one street, the setback to the secondary frontage is permitted at 4 metres for part of the dwelling, comprising a maximum of 20% of the overall length of the building, and must contain a living room area window or entry door, and must protrude from the main wall by at least 1.5 metres.

**Design**

- For corner lots, dwellings shall be designed to present to and have vehicle access from alternate frontages, unless one street is a collector road or greater, where both shall be accessed from the lesser street classification.
- Garage/s shall not exceed 60% of the street elevation.

**Utilities**

- Servicing strategy required to demonstrate the availability and feasibility of providing water, sewer and stormwater services appropriate for the scale of development.
- Buildings and structures are to be located clear of utility infrastructure.
- For sewer mains, structures are to be located a minimum of one metre plus the equivalent invert depth from the centreline of the main. See Council Policy for further detail.
- Dual occupancy not permitted on unsewered land.
- Stormwater arrangements shall be designed to a gravity system. Alternatives are not acceptable.
- Details of any stormwater detention systems shall be provided.

**Building Height**

- Measured from natural ground level to:
- Topmost ceiling: maximum 6.5m
  - Top of the ridge: maximum 8.5m

**Site Coverage**

- Residential zones: Maximum site coverage of 75% (includes all hardstand areas).
- Commercial zones: Refer to LEP.

**Solar Access**

- Shadow diagrams are required for developments of  $\geq 2$  storeys and need to demonstrate habitable rooms of adjoining dwellings and major part of their landscaped open space to retain a minimum of 4hrs sunlight between 9am-3pm on 21<sup>st</sup> June (winter solstice).

**Privacy**

- In this regard, "habitable" refers to rooms capable of occupation and does not include laundry, bathroom or garages.
- Development of more than one storey must locate and size windows to habitable rooms to avoid facing onto windows, balconies or courtyards of adjoining dwellings.

**Parking**

- Rooms capable of occupation as a bedroom (e.g. study) are treated as a bedroom for the purpose of calculating parking requirements.
- Parking requirements are specified for each dwelling as:-
  - A single garage PLUS garage setback a minimum of 6.5 metres (to allow domestic stack parking) PLUS kerb-side parking of a minimum of 6 metres length; OR
  - As specified in the table below PLUS 1 visitor space must be provided onsite where on-street kerb-side parking of a minimum of 6 metres length is not available to the property's street frontage

Number of b/r in each dwelling	Parking spaces per dwelling
1	1 (1 enclosed)
2	1 (1 enclosed)
3	2 (both enclosed)
$\geq 4$	2 (both enclosed)

**Landscaping**

- Minimum of 125m<sup>2</sup> of landscaping for each dwelling

**Private Open Space**

- Private open space (POS) must be provided in accordance with the following table in relation to its position relative to the dwelling for solar access.

POS Location	Minimum Amount	Minimum Dimension
North	35m <sup>2</sup>	5m
East	50m <sup>2</sup>	6m
South	60m <sup>2</sup>	6m
West	45m <sup>2</sup>	6m

- Must be directly accessible from a living area.
- Area calculation does not contain intrusions e.g. drying areas, electricity substation, water tanks, hot water systems, retaining walls.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- Access**
- Dimensions to meet *AS2890.1 Parking Facilities*.
  - All parking and manoeuvring areas to be hardstand (pavers or concrete).
  - Onsite turning areas must be provided where fronting a road classification of collector or greater.
  - Driveways to be located a minimum of 6 metres from an intersection.
- Density**
- | Zone | Min. Site Area per Dwelling |
|------|-----------------------------|
| R1   | 300m <sup>2</sup>           |
| RU5  | 300m <sup>2</sup> sewered   |
| B2   | -                           |
- Facilities**
- Letterboxes to be provided at the front property boundary in accordance with Australia Post requirements. Strata developments require an additional letter box for the Owners Corporation.
  - Clothes drying facilities required free of access ways. Clothes lines and hoists shall be located at the rear of development and adequately screened from adjoining roads.
- Future Subdivision**
- Dual occupancy development must consider potential future subdivision and locate buildings with adequate access to and clearance from utilities.
- Water Tanks**
- Water storage tanks are to be located below ground or behind the buildings in the development.
- Attached Dual Occupancy**
- Where the land use of "Dual Occupancy (Attached)" is relied upon for permissibility in Rural zones, the general criteria (such as landscaping, visitor parking, etc.) will not apply.
  - Details of the method of effluent disposal and the capacity and suitability of any existing facility being relied upon shall be provided.
  - Location of area suitable for parking of vehicles associated with the dual occupancy shall be indicated.
  - The two dwellings are to be physically attached. A maximum separation of 6 metres containing a structure such as a carport of ancillary building is permitted.
  - Vehicle access to detached carports, garages, storage sheds from the laneway shall be setback a minimum of 4m from that laneway.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 2: TYPE OF DEVELOPMENT**

**Residential (Multi Dwelling) Development Controls**

**Building Setbacks**

Zone	Single Storey		≥ 2 storey	
	Front	Side / rear	Front	Side / rear
R1	6m	BCA	6m	2m
RU5	6m		6m	(1125m <sup>2</sup> )
B2	BCA	BCA	BCA	BCA

\*roof eaves, sunhoods, gutters, downpipes, chimney flues, light fittings, electricity and gas metres, and aerials.

- No concession to secondary frontage.

**Density**

Zone	Min. Site Area per Dwelling
R1	300m <sup>2</sup>
RU5	300m <sup>2</sup> seweraged
B2	-

**Design**

- For corner lots, dwellings be designed to present to and have vehicle access from alternate frontages, unless one street is a collector road or greater, where access shall be obtained from the lesser street classification.
- Garage/s shall not exceed 60% of the street elevation.

**Utilities**

- Servicing strategy required to demonstrate the availability and feasibility of providing water, sewer and stormwater services appropriate for the scale of development.
- Buildings and structures are to be located clear of utility infrastructure.
- For sewer mains, structures are to be located a minimum of one metre or the equivalent invert depth from the centreline of the main.
- Multiple dwellings not permitted on unsewered land.
- Stormwater arrangements shall be designed to a gravity system. Alternatives are not acceptable.
- Details of any stormwater detention systems shall be provided.

**Building Height**

- Measured from natural ground level to:
- Topmost ceiling: maximum 6.5m
  - Top of the ridge: maximum 8.5m

**Site Coverage**

- Residential zones: Maximum site coverage of 75% (includes all hardstand areas).
- Commercial zones: Refer to LEP.

**Privacy**

- Multi-storey development must locate and size windows to habitable rooms to avoid facing onto windows, balconies or courtyards of adjoining dwellings.

**Solar Access**

- Shadow diagram are required for developments of ≥ 2 storeys and need to demonstrate habitable rooms of adjoining dwellings and major part of their landscaped open space to retain a minimum of 4hrs sunlight between 9am-3pm on 21<sup>st</sup> June (winter solstice).
- In this regard, "habitable" refers to rooms capable of occupation and does not include laundry, bathroom or garages.

**Parking**

Number of b/r in each dwelling	Parking spaces per dwelling	Visitor spaces
1	1 (1 enclosed)	1 per 5 dwellings
2	2 (1 enclosed)	
3	2 (both enclosed)	1 per 3 dwellings
≥4	2 (both enclosed)	1 per 2 dwellings

**Access**

- Dimensions to meet *AS2890.1 Parking Facilities*.
- Stack parking is not deemed to satisfy parking requirements
- All parking and manoeuvring areas to be hardstand (pavers or concrete).
- Driveways to be located a minimum of 6 metres from an intersection.
- Developments requiring ≥4 car spaces are to provide adequate turning dimensions to allow all vehicles to enter and leave the site in a forward direction.

**Private Open Space**

- Private open space (POS) must be provided at the following rate in relation to its orientation for solar access.

POS Location	Minimum Amount	Minimum Dimension
North	35m <sup>2</sup>	4m
East	50m <sup>2</sup>	4m
South	60m <sup>2</sup>	4m
West	45m <sup>2</sup>	4m

- Must be directly accessible from a living area.
- Area calculation does not contain intrusions such as drying areas, electricity substation, water tanks, hot water systems, retaining walls.
- If located on street side of dwelling, details of fencing must be supplied.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- |                             |  |
|-----------------------------|--|
| <b>Land<br/>scaping</b>     | <ul style="list-style-type: none"> <li>• Landscaping shall be provided on the basis of 100m<sup>2</sup> per dwelling for the development site.</li> <li>• Location and grouping of plant types shall be multi-functional providing privacy, security, shading and recreation functions.</li> <li>• Landscaping shall comprise only drought and frost tolerant species.</li> <li>• Landscaping shall allow solar access to windows, solar collectors, living areas and drying areas in winter and shade to buildings and outdoor spaces in summer.</li> <li>• Minimum width of 2m required for all landscaped areas.</li> </ul> |
| <b>Outdoor<br/>Lighting</b> | <ul style="list-style-type: none"> <li>• Must provide certification of compliance with <i>AS4282 Control of Obtrusive Effects of Outdoor Lighting</i> if &gt;10 dwellings proposed.</li> </ul>   |
| <b>Adaptability</b>         | <ul style="list-style-type: none"> <li>• Development of ≥5 units must provide 1 in 5 units capable of conversion to adaptable housing in accordance with AS4299, Class C level.</li> </ul>   |
| <b>Facilities</b>           | <ul style="list-style-type: none"> <li>• Screened garbage storage required inside front property boundary, at the rear of each unit or within garages. Storage locations to be included in landscape plan.</li> <li>• Letterboxes provided at the front property boundary in accordance with Australia Post requirements. Strata developments require an additional letter box for the Body Corporate.</li> <li>• Clothes drying facilities required free of access ways. Clothes lines and hoists shall be located at the rear of development and adequately screened from adjoining roads.</li> </ul>                        |
| <b>Storage</b>              | <ul style="list-style-type: none"> <li>• Must provide a minimum of 5m<sup>3</sup> of dedicated storage area per dwelling in addition to the standard internal storage provision (e.g. wardrobes, kitchen cupboards, pantry, linen press).</li> </ul>   |
| <b>Water<br/>Tanks</b>      | <ul style="list-style-type: none"> <li>• Water storage tanks are to be located below ground or behind the buildings in the development.</li> </ul>   |



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 2: TYPE OF DEVELOPMENT**

**Industrial Development Controls**

- |                               |   |                           |  |
|-------------------------------|---|---------------------------|--|
| <b>Building Setbacks</b>      | <ul style="list-style-type: none"> <li>• Street setback must be a minimum of 5m.</li> <li>• No concession for secondary frontage.</li> <li>• Street setback must be landscaped.</li> <li>• A reduced landscaped setback, to a minimum of 3 metres, is permitted where car parking is provided immediately behind the landscaped area.</li> <li>• Side and rear setbacks to meet BCA requirements.</li> </ul>  | <b>Fencing</b>            | <ul style="list-style-type: none"> <li>• Landscaping or shade structures shall be provided in outdoor car parking areas where &gt;10 spaces are required, to provide shading and soften the visual impact of large hard surfaces.</li> <li>• Landscaping shall comprise only low maintenance, drought and frost tolerant species.</li> <li>• Open work or storage areas visible from a public place or street must be fenced by masonry materials or pre-coloured metal cladding of minimum 2m height. Fencing to be located behind the building setback.</li> <li>• Security fencing must be also located behind the building setback area except when of a decorative nature to be integrated in the landscaped area.</li> </ul>   |
| <b>Design</b>                 | <ul style="list-style-type: none"> <li>• Building elevations to the street frontage or where visible from a public road, reserve, railway or adjoining residential area are to incorporate variations in façade treatments, roof lines and building materials.</li> <li>• Low scale building elements such as display areas, offices, staff amenities are to be located at the front of premises and constructed in brick or finished concrete.</li> <li>• Roofing materials should be non-reflective where roof pitch is greater than 17 degrees or not visible from a public road.</li> </ul>   | <b>Traffic and Access</b> | <ul style="list-style-type: none"> <li>• The Traffic Assessment is required to demonstrate the adequacy of:               <ul style="list-style-type: none"> <li>○ road network,</li> <li>○ geometric design for intersections, including pavement impacts,</li> <li>○ site access,</li> <li>○ loading/unloading facilities, and</li> <li>○ safe on-site manoeuvring for largest design vehicle</li> <li>○ wearing surfaces for access driveways, parking areas, loading/unloading facilities and associated vehicle manoeuvring areas relative to the design vehicle.</li> </ul> </li> <li>• Unsealed vehicle movement areas are not acceptable due to environmental management impacts.</li> <li>• All vehicles must be able to enter and exit the site in forward direction.</li> <li>• Site access not permitted:               <ul style="list-style-type: none"> <li>○ Close to traffic signals, intersection or roundabouts with inadequate sight distances;</li> <li>○ Opposite other large developments without a median island;</li> <li>○ Where there is heavy and constant pedestrian movement on the footpath;</li> <li>○ Where right turning traffic entering the site may obstruct through traffic.</li> </ul> </li> <li>• Separate signposted entrance and exit driveways are required for developments requiring more than 50 parking spaces or where development generates a high turnover of traffic.</li> <li>• The number of access points from a site to any one street frontage is limited to 1 ingress and 1 egress.</li> <li>• Driveways must be provided in accordance with AS2890.1 <i>Parking Facilities</i>.</li> </ul> |
| <b>Utilities and Services</b> | <ul style="list-style-type: none"> <li>• Servicing strategy required to demonstrate the availability and feasibility of providing water, sewer and stormwater services appropriate for the scale and nature of development.</li> <li>• Applications must demonstrate adequate provision for storage and handling of solid wastes.</li> <li>• Liquid Trade Waste Application and facilities are required where liquid wastes (excluding domestic waste from a hand wash basin, shower, bath or toilet) are to be discharged to Council's sewerage system.</li> <li>• Onsite stormwater capture and reuse shall be provided for maintenance of landscaping. Storage tanks shall be appropriately located and screened.<br/><b>NB</b> – reuse facilities shall not form part of stormwater calculations.</li> <li>• Buildings and structures are to be located clear of utility infrastructure.</li> <li>• For sewer mains, structures are to be located a minimum of one metre plus the equivalent invert depth from the centreline of the main.</li> </ul> |                           |  |
| <b>Landscaping</b>            | <ul style="list-style-type: none"> <li>• Landscaping is required:               <ul style="list-style-type: none"> <li>○ in the front 5m of street setback;</li> <li>○ side and rear setbacks where visible from public place or adjoining residential area; and</li> <li>○ areas adjacent to building entrances and customer access points.</li> </ul> </li> </ul>   |                           |  |

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

**Parking**

Land Use	Parking
Industrial Retail	1 per 45m <sup>2</sup> GFA
Industrial	1 per 75m <sup>2</sup> GFA OR 1 space per 2 employees WHICHEVER IS GREATER
Transport / Truck Depot	Space for each vehicle present at peak time onsite and driver parking.
Vehicle Body Repair Workshop or Repair Station	1 per 40m <sup>2</sup> GFA OR 3 spaces per workshop bay WHICHEVER IS GREATER
Warehouses	1 per 300m <sup>2</sup> GFA OR 1 space per employee WHICHEVER IS GREATER
Other	Based on predicted peak vehicle use.

- Portion of customer parking to be provided convenient to the public entrance.

**Loading / unloading Facilities**

- Adequate space and facilities are required to be provided wholly within the site.
- Loading and delivery bays must be designed to allow vehicles to enter and exit the site in a forward direction.
- Loading bay(s) must be sited to avoid use for other purposes such as customer parking or materials storage and be linemarked and signposted.

**Outdoor Signage**

- Single occupant industrial site:
  - one free standing advertisement within the 5m landscaped setback; and
  - one advertisement integrated within the facade of the building, but no higher than the building roof line.
- Multiple unit industrial site:
  - one index board near site entrance or within the 5m landscaped setback; and
  - one advertisement integrated within the facade of each unit, but no higher than the building roof line.
- Signage must comply with *SEPP 64 – Advertising and Signage Schedule 1 Assessment Criteria*.

**Outdoor lighting**

- Must comply with *AS4282 Control of Obtrusive Effects of Outdoor Lighting*.

**Noise**

- Windows, doors and other wall openings shall be arranged to minimise noise impacts on residences where proposed within 400m of a residential zone.
- External plant (generators, air conditioning plant etc.) shall be enclosed to minimise noise nuisance where adjoining residential area.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 2: TYPE OF DEVELOPMENT**

**Subdivision Development Controls**

- |                            |   |                            |  |
|----------------------------|---|----------------------------|--|
| <b>Servicing Strategy</b>  | <ul style="list-style-type: none"> <li>All development applications shall provide a servicing strategy (water, sewer, stormwater, telecommunications and electricity) to demonstrate that it is feasible for the subdivision to be serviced in accordance with the requirements of AUS-SPEC Specifications.</li> <li>The strategy shall include evidence that the developer has consulted with Bogan Shire Council in relation to the availability and capacity of the existing water and sewer networks consistent with the likely future use of the land.</li> <li>The strategy shall include evidence that the developer has consulted with Bogan Shire Council to obtain available information in relation to stormwater catchments, capacities and preferred solutions.</li> <li>For new estates this shall include nomination of a maximum number of equivalent tenements that will be serviced by the infrastructure.</li> </ul> |                            | <ul style="list-style-type: none"> <li>Minor flows are to be designed to a 1 in 5 year ARI.</li> <li>Locations of major flows are to be defined to a designated overland flow path up to a 1 in 100 year ARI. Where the path traverses private property, it shall be dedicated as a drainage reserve UNLESS a natural drainage line (as indicated by blue line on the topographic map).</li> <li>Measures to control stormwater flow and water quality are required.</li> <li>Detention basins are not a preferred solution.</li> <li>Where drainage is required to the rear of the lot, inter-allotment drainage shall be located in easements in favour of the upstream properties benefitted by the easement.</li> <li>Lot layout and easements are to be established so that no future development will rely upon pump-out, infiltration systems or any other method other than connection to the gravity piped system.</li> </ul> |
| <b>Sewer</b>               | <ul style="list-style-type: none"> <li>The servicing strategy shall identify the method of providing sewer to the proposed lots in accordance with AUS-SPEC Specifications.</li> <li>Residential lots are to be serviced by gravity sewer. Detail of any lot filling required to achieve minimum grade shall be provided.</li> <li>The area within proposed lots shall be capable of being serviced by gravity sewer (unless located within an estate where an alternate sewer system is established).</li> <li>Reticulated sewer is required where the Lot Size Map specifies a minimum lot size of up to and including 4000m<sup>2</sup>.</li> <li>On-site sewer management facilities will be required when developing lots where the Lot Size Map specifies a minimum area of 1 hectare or greater.</li> </ul>  | <b>Tele communications</b> | <ul style="list-style-type: none"> <li>Telecommunications are to be provided underground.</li> </ul>   |
| <b>Water</b>               | <ul style="list-style-type: none"> <li>The Servicing Strategy shall identify the method of providing water to the proposed lots in accordance with AUS-SPEC Specifications</li> <li>On-site water storage requirements will be applied when future development occurs on lots where the Lot Size Map specifies a minimum area of 4000m<sup>2</sup> or greater.</li> </ul>   | <b>Electricity</b>         | <ul style="list-style-type: none"> <li>The subdivision is to be serviced by underground electricity where the Lot Size Map specifies a minimum lot size of up to and including 4000m<sup>2</sup>.</li> <li>For subdivision of land where the Lot Size map specifies a minimum lot size of greater than 4000m<sup>2</sup> and less than 600 hectares, electricity supply is required and may be overhead. In the event of subdivision for the purpose of Primary Production in which dwelling entitlement is prohibited electricity supply is not specified.</li> <li>For subdivision of land where the Lot Size Map specifies a minimum lot size of 600 hectares or greater, no connection to electricity is specified.</li> </ul>   |
| <b>Stormwater Drainage</b> | <ul style="list-style-type: none"> <li>The servicing strategy shall include consideration of flows up to the 1 in 100 year ARI for existing natural flow, existing developed flow and post developed flow.</li> </ul>   | <b>Lot size</b>            | <ul style="list-style-type: none"> <li>"Lot size map" and Clause 4.1 of Bogan Shire Council LEP 2011 prescribe the minimum lot sizes for all new allotments.</li> <li>Minimum lot sizes do not apply to Strata and Community Title Subdivisions.</li> <li>Residential lots must be able to accommodate a rectangle suitable for building purposes measuring 10m x 15m behind the street setback (note there is no concession to a second street frontage for setbacks).</li> <li>Easements are not to encumber more than 10% of the total area of the lot where the</li> </ul>   |

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

<b>Battle-axe shaped lots</b>	<p>Lot Size Map specifies a minimum lot size of up to and including 4000m<sup>2</sup>.</p> <ul style="list-style-type: none"> <li>• Minimum area for battle-axe shaped lot is 800m<sup>2</sup> excluding the access corridor.</li> <li>• Access handles shall be of a minimum width of 4.5 metres, of which 3 metres is to be constructed and sealed with reinforced concrete, asphaltic concrete or interlocking pavers at the time of subdivision.</li> <li>• The topography of the site may require installation of kerbing to manage overland stormwater.</li> <li>• Battle-axe lots must also share a common boundary with a public reserve of at least 15 metres in length where the Lot Size Map specifies a minimum lot size of up to and including 5 hectares.</li> <li>• No more than two Torrens title lots shall share a battle-axe handle access.</li> </ul>	<p>Lot Size Map specifies a minimum lot size of up to and including 5 hectares. Note: environmental circumstances such as dust nuisance and drainage may require sealed pavement where the Lot Size Map specifies a minimum lot size of greater than 5 hectares.</p> <ul style="list-style-type: none"> <li>• A road within a residential subdivision servicing 5 lots or more must include a constructed pedestrian footpath.</li> <li>• Subdivision layouts shall make provision for road connection to adjoining undeveloped land.</li> <li>• Subdivision design shall ensure that individual allotments are within 400 metres walking distance of a collector road.</li> <li>• Roads to be designed having regard to both the topography of the site and the requirements of stormwater overland flow paths.</li> </ul>
<b>Industrial Lots</b>	<ul style="list-style-type: none"> <li>• Industrial lots shall have a minimum street frontage and square width of 24m and an area of 1,000m<sup>2</sup>. (NB – this size is specified to facilitate subdivision for lease purposes and does not generally reflect a suitable configuration for industrial lots, which should be sized to accommodate development, storage areas and vehicle delivery and manoeuvring requirements).</li> <li>• Industrial subdivision cannot be serviced by cul-de-sac road formation.</li> </ul>	<b>Staged Subdivision</b>
<b>Road Network Design</b>	<ul style="list-style-type: none"> <li>• A Traffic Impact Assessment is to include an assessment of the proposed subdivision and its impacts on the adjacent existing road network.</li> <li>• The road hierarchy shall be defined.</li> <li>• Road network design should include consideration of vehicular, pedestrian and cyclist safety. This should include the restricted/controlled use of four-way intersections, the standards for staggered-T intersections, and the speed environment created by the road network and the risk to safety created by the design.</li> <li>• Residential subdivision must incorporate appropriate facilities and opportunities for pedestrian and bicycle movement.</li> <li>• The alignment, width and design standard for all roads shall be in accordance with the expected traffic volume, type of traffic and desired speed in accordance with AUS-SPEC Specifications. A summary table of requirements is provided at the end of this section.</li> <li>• Kerb and gutter is required for subdivision where the Lot Size Map specifies a minimum lot size of up to and including 2000m<sup>2</sup>.</li> <li>• The road pavement requirement will be determined based on vehicle movements (both current and future) and with consideration to the existing development and character of the locality. Generally, sealed pavement will be required where the</li> </ul>	<ul style="list-style-type: none"> <li>• Where subdivision is proposed to be carried out in a number of stages, these shall be identified, and information supplied as to the manner in which staging of all infrastructure will occur (roads, water, sewer and stormwater drainage).</li> </ul>
		<b>Cul-de-sac</b>
		<ul style="list-style-type: none"> <li>• Radius of a cul-de-sac bowl is a residential subdivision shall not be less than 10 metres.</li> <li>• Design must accommodate stormwater drainage overland flow paths.</li> <li>• Alternate cul-de-sac configuration is not permitted, e.g. “hammer-head” or “Y” shapes.</li> </ul>
		<b>Landscaping</b>
		<ul style="list-style-type: none"> <li>• Subdivision involving new road construction shall include street tree planting of suitable species.</li> <li>• Landscape plans shall be provided for all dual use drainage reserves to enhance recreational opportunities and visual amenity without compromising drainage function.</li> </ul>
		<b>Site Access</b>
		<ul style="list-style-type: none"> <li>• Public road access is required to all lots.</li> <li>• No direct access to arterial or sub-arterial roads shall be permitted where alternatives are available.</li> </ul>
		<b>Lot Orientation</b>
		<ul style="list-style-type: none"> <li>• Where residential subdivision involves a road running north-south, allotments are to be designed to provide solar access for future development.</li> <li>• Orientation shall minimise potential overshadowing impacts of existing and future buildings.</li> </ul>
		<b>Open Space</b>
		<ul style="list-style-type: none"> <li>• Open space provision within residential subdivision will be determined compliance with the provisions of the Section 94 Plan or Site Specific Design Criteria.</li> <li>• Where required, subdivision design must provide open space achieving the following criteria:</li> </ul>

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- Minimum area of 0.5ha;
  - Buffered from main roads and identified hazards for improved safety;
  - Safely accessible by pedestrian and cycleway links;
  - Connectivity maximised between open space;
  - Walkable access to highest number of the population;
  - High passive surveillance opportunities;
  - Minimum slope; and
  - Provide complimentary uses of open space (drainage, conservation, cycleways etc.) that ensures ongoing usability.
- Vegetation**
- The design shall accommodate the retention of any significant trees and vegetation.
- Garbage collection**
- Road design must accommodate the legal movement of garbage collection vehicles.
  - Allotments are to allow for placement of garbage receptacles for collection within the alignment of that lot.
  - Temporary turning facilities shall be provided to facilitate garbage collection services.
- Community Title Subdivision**
- Community title subdivision must include community facilities that are shared between the residents of the development. It is not appropriate that this form of development be used as an alternative to strata title where the only shared component is a driveway.
- Contamination**
- All subdivision development applications are to include consideration of potential land contamination.
- Road Widths**
- Road widths are specified in the Engineering Design Guidelines for Subdivision and Development.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 2: TYPE OF DEVELOPMENT**

**Commercial & Retail Development Controls**

<b>Building Setbacks</b>	<ul style="list-style-type: none"> <li>• No minimum setbacks are specified.</li> <li>• Side and rear setbacks must meet BCA requirements.</li> </ul>	<b>Utilities and Services</b>	<ul style="list-style-type: none"> <li>• Servicing strategy required to demonstrate the availability and feasibility of providing water, sewer and stormwater services appropriate for the scale and nature of development. Evidence of consultation with the Water Supply Authority and Roads Authority is to be provided.</li> <li>• Applications must demonstrate adequate provision for storage and handling of solid wastes.</li> <li>• Liquid Trade Waste Application and facilities are required where liquid wastes (excluding domestic waste from a hand wash basin, shower, bath or toilet) are to be discharged to Council's sewerage system.</li> <li>• Buildings and structures are to be located clear of utility infrastructure.</li> <li>• For sewer mains, structures are to be located a minimum of one metre plus the equivalent invert depth, whichever is greater, from the centreline of the main. See Council Policy "Excavating/Filling or Building Adjacent to or Over Existing Sewer Mains" for further detail.</li> </ul>
<b>Height</b>	<ul style="list-style-type: none"> <li>• No height restrictions. Refer LEP for Floor Space Ratio.</li> </ul>	<b>Traffic and Access</b>	<ul style="list-style-type: none"> <li>• The verge for the frontage of the development is to be constructed of hardstand materials to facilitate safe, low-maintenance pedestrian access. Details to accompany the development application.</li> <li>• All vehicles must be able to exit the site in a forward direction.</li> <li>• Deliveries to from laneway access where applicable.</li> <li>• Design must demonstrate no conflict between pedestrian, customer vehicles and delivery vehicles.</li> <li>• Wearing surfaces for access driveways, parking areas, loading/unloading facilities and associated vehicle manoeuvring areas relative to the design vehicle.</li> <li>• Unsealed vehicle movement areas are not acceptable due to environmental management impacts.</li> <li>• Loading bay(s) must be sited to avoid use for other purposes such as customer parking or materials storage and be linemarked and signposted.</li> <li>• Site access not permitted:             <ul style="list-style-type: none"> <li>○ Close to traffic signals, intersection or roundabouts with inadequate sight distances;</li> <li>○ Opposite other large developments without a median island;</li> <li>○ Where there is heavy and constant pedestrian movement on the footpath;</li> <li>○ Where right turning traffic entering the</li> </ul> </li> </ul>
<b>Outdoor Lighting</b>	<ul style="list-style-type: none"> <li>• Demonstrate compliance with <i>AS/NZS 11583.1 Pedestrian Area (Category P) Lighting and AS4282 Control of Obtrusive Effects of Outdoor Lighting.</i></li> </ul>		
<b>Outdoor Signage</b>	<ul style="list-style-type: none"> <li>• A single business premises is permitted to have:             <ul style="list-style-type: none"> <li>○ one under awning sign,</li> <li>○ one top hamper sign, and</li> <li>○ one fascia sign,</li> </ul>             that do not project above or beyond that to which it is attached. One of which may be illuminated, but not flashing, moving or floodlit.           </li> <li>• Design and location of signage must be shown on plans with DA.</li> <li>• Where there is potential for light spill from signage to adjoining properties, all illuminated signage shall be fitted with a timer switch to dim or turn off the light by 11pm each night.</li> <li>• Signage must comply with SEPP 64 – Advertising and Signage Schedule 1 Assessment Criteria.</li> </ul>		
<b>Design</b>	<ul style="list-style-type: none"> <li>• Building facades shall be articulated by use of colour, arrangement of elements or by varying materials.</li> <li>• Large expansive blank walls not permitted unless abutting a building on an adjoining allotment.</li> <li>• Plans must show the location of all external infrastructure (including air conditioning units, plant rooms, ducting) and demonstrate how it will be screened from view from a public place or road.</li> <li>• Development on corner sites shall incorporate splays, curves, building entries and other architectural elements to reinforce the corner as land mark feature of the street.</li> </ul>		
<b>Post supported verandas and balconies</b>	<ul style="list-style-type: none"> <li>• Set back a minimum of 1m from the back of the kerb.</li> <li>• Must complement the style, materials and character of the building being altered.</li> <li>• Public liability insurance to Council requirements and a Council license is required for veranda or balcony awning over the public footpath.</li> <li>• Not to interfere with operation of or access to utility infrastructure.</li> </ul>		

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- site may obstruct through traffic.
- Separate, signposted entrance and exit driveways are required for developments requiring more than 50 parking spaces or where development generates a high turnover of traffic.
- The number of access points from a site to any one street frontage is limited to 1 ingress and 1 egress.
- Driveways must be provided in accordance with AS 2890.1 Parking Facilities.

**Parking**

Land Use	Parking
Bulky Goods	1 space per 45m <sup>2</sup> GFA
Business	1 space per 35m <sup>2</sup> GLFA
Brothels	1 space per staff working at any one time PLUS 1 space per room where sexual services are provided.
Child care centre	1 space for every 5 children (based on maximum allowed)
Drive-in takeaway food shop	1 space per 8.5m <sup>2</sup> GFA PLUS 1 space per 3 seats
Health consulting rooms	3 spaces per practitioner PLUS 1 space per employee
Hotel	1 space per hotel unit PLUS 1 space per 6.5m <sup>2</sup> licensed public floor area  OR  1 space per 3 seats  WHICHEVER IS GREATER
Major Retail Premises	Refer RTA Guidelines for formulas
Medical Centres	1 space per 25m <sup>2</sup> GFA OR 3 spaces per practitioner PLUS 1 space per employee WHICHEVER IS GREATER
Motel	1 space per accommodation unit PLUS 1 space per 2 employees
Restricted premises	1 space per 23m <sup>2</sup> GLFA

Retail Premises (a) Shops < 1000m <sup>2</sup> GFA	1 space per 25 m2 GLFA
(b) Shops > 1000m <sup>2</sup> GFA	1 space per 16 m2 GLFA
(c) Video Stores	1 space per 16 m2 GLFA
Restaurant	1 space per 6.5m2 GFA OR 1 space per 3 seats WHICHEVER IS GREATER
Roadside Stall	Minimum of 4 off-street parking spaces
Vehicle sales or hire	0.75 spaces per 100m <sup>2</sup> of site area.

NB. Other land use requirements are provided in Parking Schedule of the Discretionary Development Standards

**Health Consulting Rooms and Medical Centres on land zoned R1**

- The proposed site for "health consulting rooms" or a "medical centre" shall not be within 400 metres of the areas.
- The proposed site for a "medical centre" should be within 400m of a Hospital or adjoining a B2 Neighbourhood Centre.

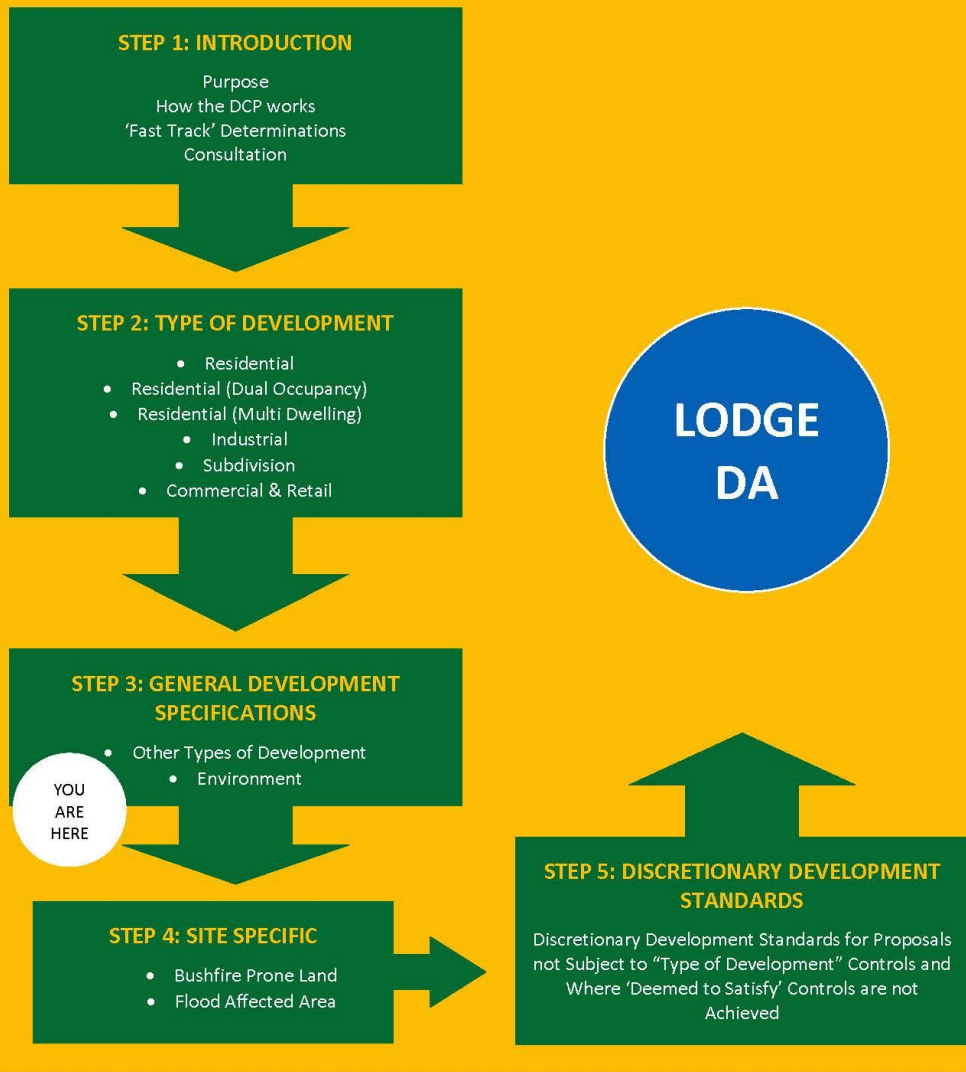
**Brothels and Restricted Premises**

- Must be located at least 300m from any of the following:
  - Existing dwelling;
  - Residential zone;
  - Place of worship;
  - Any place designated for and utilised by children (e.g. child care centre, community facility, educational establishment, entertainment facility, recreation area/facility);
  - Any other sex services premises.

**Landscaping**

- Landscaping or shade structures shall be provided in outdoor car parking areas where >10 spaces are required, to provide shading and soften the visual impact of large hard surfaces.
- Edging to be provided to retain mulch and protect the landscaping from damage from vehicles.
- Landscaping shall comprise only low maintenance, drought and frost tolerant species.

## STEP 3: GENERAL DEVELOPMENT SPECIFICATIONS





**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 3: GENERAL DEVELOPMENT SPECIFICATIONS**

**Other types of Development Controls**

These are the environmental controls relating to all developments. Please note, additional site specific requirements may also apply to your development, see STEP 4: SITE SPECIFIC.

**Parking**

- Parking must be provided as per the Schedule in Appendix 1.
- Where calculation of parking spaces required results in a fraction of a space, the total required number of spaces will be the next highest whole number.
- Parking and traffic requirements will be based on consideration of:
  - likely peak usage times;
  - the availability of public transport;
  - likely demand for off street parking generated by the development;
  - existing traffic volumes on the surrounding street network; and
  - efficiency of existing parking provision in the location.
- Comply with AS2890.1 *Parking Facilities*.
- Where existing premises are being redeveloped or their use changed, the following method of calculation shall apply:-
  - (a) Determine the parking requirements of the previous or existing premises in accordance with Appendix A;
  - (b) Determine the parking requirement of the proposed development in accordance with Appendix A;
  - (c) Subtract the number of spaces determined in (a) from the number of spaces calculated in (b);
  - (d) The difference calculated in (c) represents the total number of parking spaces to be provided either in addition to the existing on-site car parking or as a cash-in-lieu contribution to Council where applicable.

**Landscaping**

- Location and grouping of plant types shall be multi-functional providing privacy, security, shading and recreation functions.
- Landscaping or shade structures shall be provided in outdoor car parking areas where >10 spaces are required, to provide shading and soften the visual impact of large hard surfaces.
- Landscaping shall comprise low maintenance, drought and frost tolerant species.
- All developments shall demonstrate compliance with AS4282 *Control of Obtrusive Effects of Outdoor Lighting*.
- Sweeping lasers or searchlights or similar high intensity light for outdoor advertising or

**Outdoor Lighting**

entertainment, when projected above the horizontal is prohibited.

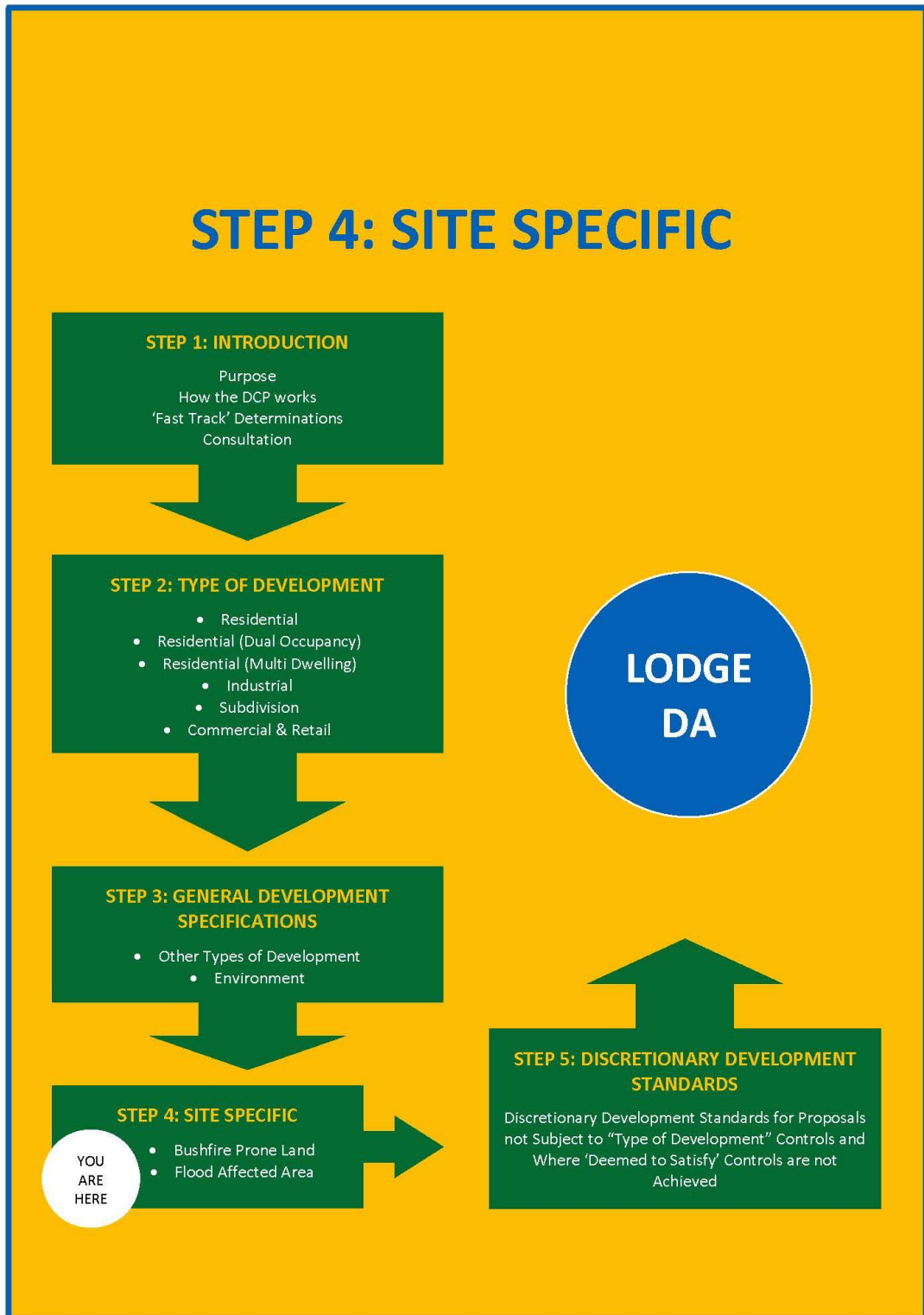
**Outdoor Advertising/ Signage**

- Illuminated advertising signs should be extinguished outside of operating hours, or 11pm, whichever is earlier.
- Where there is potential for light spill to adjoining properties, all illuminated signage shall be fitted with a timer switch to dim or turn off by 11pm each night.
- Signage must comply with SEPP 64 – *Advertising and Signage Schedule 1* Assessment Criteria.
- Advertising in rural zones may only:
  - advertise a facility, activity or service located on the land; or
  - direct travelling public to a tourist facility or building or place of scientific, historical or scenic interest within the area. Cannot include names of proprietary products or services or sponsoring businesses. Each sign must be sited a minimum distance of 1km from each other.
- External illumination to signs must be top mounted and directed downwards.
- The following types of signs are not acceptable:
  - Portable signs on public footways and road reserves including A Frame and Sandwich Boards;
  - Electronic trailer mounted road signs used for promotional or advertising purposes;
  - Outdoor furniture (including chairs, bollards and umbrellas) advertising products such as coffee, alcohol or soft drink;
  - A roof sign or wall sign projecting above the roof or wall to which it is affixed;
  - Flashing or intermittently illuminated signs;
  - Advertisements on parked motor vehicles or trailers (whether or not registered) for which the principal purpose is for advertising;
  - Signs fixed to trees, lights, telephone or power poles;
  - Signs which could reduce road safety by adversely interfering with the operation of traffic lights or authorized road signs;

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- Any sign which would in the opinion of Council, be unsightly, objectionable or injurious to the amenity of the locality, any natural landscape, public reserve or public place;
  - Numerous small signs and advertisements carrying duplicate information; and
  - Overhead banners and bunting, except in the form of temporary advertisement.
- Environmental effects**
- The application documentation shall identify any potential environmental impacts of the development and demonstrate how they will be mitigated. These impacts may relate to:
    - Traffic
    - Flood liability
    - Slope
    - Construction impacts
    - Solid and Liquid Waste
    - Air quality (odour and pollution)
    - Noise emissions
    - Water quality
    - Sustainability
- Soil and Erosion Control**
- Runoff shall be managed to prevent any land degradation including offsite sedimentation.
  - Reference shall be made to the NSW Governments *Managing urban stormwater: soils and construction, Volume 1* (available from Landcom), commonly referred to as "The Blue Book".
  - Cut and fill will be minimised and the site stabilised during and after construction.
  - Arrangements in place to prompt revegetation of earthworks to minimise erosion.
- Vegetation**
- Development design shall accommodate the retention of any significant trees and vegetation.
- Waste Management**
- General waste storage and collection arrangements shall be specified.
- Noise**
- Where relevant, applications are to contain information about likely noise generation and the method of mitigation.
- Geology**
- The design process must give consideration to the potential impact of erosive soils, saline soils, soils of low wet strength, highly reactive soils and steep slopes and document how these constraints are addressed.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**



**Bogan Shire Council Development Control Plan 2012**

**STEP 4: SITE SPECIFIC**

**Development on Flood Affected Land**

These are the development controls relating to development on flood control lots. Please note, **Step 2 – Type of Development** requirements may also apply to your development.

<b>Is land flood affected?</b>	<p>The flood planning level adopted in the Bogan Local Environmental Plan 2011 is defined as the level of a 1: 100 ARI (average recurrent interval) flood event plus 0.5 metres freeboard.</p> <p>Council has adopted the 1% Flood as its Flood Planning Level. Land below the Flood Planning Level is referred to as "flood affected land".</p> <p>Council currently has not completed the necessary studies to accurately determine Flood affected land outside the perimeter of the ring levee. Council will amend this section of the DCP once the necessary investigations have been completed.</p>		<ul style="list-style-type: none"> <li>• finished ground levels, and finished floor levels, flood levels and location of existing/proposed buildings and safe evacuation path on the site relative to AHD.</li> <li>• All materials used in construction shall be flood compatible.</li> <li>• Development must be designed in accordance with the Flood Proofing Guidelines (refer Discretionary Development Standards).</li> </ul>
<b>Land Behind Levees</b>	<ul style="list-style-type: none"> <li>• Development on land protected by the urban levee system is to include consideration of inundation resulting from a levee breach (failure of overtopping) or stormwater ponding when the river system is in flood.</li> </ul>	<b>Residential Development</b>	<ul style="list-style-type: none"> <li>• Floor levels of all habitable rooms or rooms with connection to sewer infrastructure shall not be less than 500mm (freeboard) above the 1% ARI flood level.</li> <li>• Upon completion and prior to the occupation (where relevant), a certificate by a registered surveyor showing the finished ground and floor levels conform to approved design levels shall be submitted to Council.</li> <li>• Additions to existing buildings will be only be permitted, with limitations, as follows:             <ul style="list-style-type: none"> <li>○ where the floor level of the proposed addition is located below the flood standard the maximum increase in floor area is not to exceed 10% of the floor area of the existing dwelling; or</li> <li>○ where the floor level of the proposed addition is located above the flood standards the maximum increase in habitable floor space shall not exceed 100m<sup>2</sup>.</li> </ul> </li> <li>• Where additions are below the 500mm "freeboard" Council must be satisfied that the addition will not increase risk to inhabitant in the event of a flood.</li> <li>• Rebuilding part of a dwelling may be permitted provided the building maintains the same dimensions which result in the same impact on flood behaviour.</li> </ul>
<b>Access</b>	<ul style="list-style-type: none"> <li>• Flood free vehicle access is required for all lots created by subdivision.</li> <li>• For development of existing lots, where flood free vehicle access is not possible, the development must be able to achieve safe wading criteria as specified in Figure L1 of the Flood Planning Manual.</li> </ul>	<b>Commercial/ Retail/ Industrial Development</b>	<ul style="list-style-type: none"> <li>• Development shall incorporate measures to seal or flood proof buildings, to avoid activities or fittings susceptible to flood damage, or to store the contents of buildings above the 1% ARI level.</li> </ul>
<b>On-site Sewer Management</b>	<ul style="list-style-type: none"> <li>• Onsite sewer management facilities must be sited and designed to withstand flooding conditions (including consideration of structural adequacy, avoidance of inundation, and flushing/leaking into flowing flood waters). Tank and trench style of systems are not permitted on land affected by the Flood Planning Level.</li> <li>• All sewer fixtures must be located above the 1% Flood.</li> </ul>	<b>Subdivision</b>	<ul style="list-style-type: none"> <li>• Residential subdivision will not be permitted where any lot to be created will be fully inundated by a 1% ARI event and the creation of such lot will create the potential for increased intensity of development on flood liable land.</li> </ul>
<b>General Development Requirements</b>	<ul style="list-style-type: none"> <li>• No building or work (including land filling, fencing, and excavation) shall be permitted on flood affected land where in the opinion of Council, such building or work will obstruct the movement of floodwater or cause concentration or diversion of floodwaters.</li> <li>• DA must demonstrate the building or structure can withstand the force of flowing floodwaters, including debris and buoyancy forces as appropriate.</li> <li>• A survey plan prepared by a registered surveyor showing existing ground levels,</li> </ul>		

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- Landfilling**
- Land filling proposals are to demonstrate consideration of AS3798.
  - Survey plan prepared by a registered surveyor is required, showing the contour levels of natural surface, any existing fill and the designed contour levels for the finished work.
  - A report certified by a consulting engineer is required to detail the impact of the proposed fill on adjoining properties and, where levee banks are proposed, and the methods of internal drainage.
  - Applications shall be accompanied by a construction management plan to show
    - source of fill, including contamination assessment
    - an assessment of the impact of haulage vehicles on roads
    - precondition report of all haulage routes
    - details of method of compaction of fill and associated impacts: control of dust, sedimentation, water quality impacts, noise and vibration
    - contingency for containment of fill in the event of a flood during placement
- Non-residential rural buildings**
- Not permitted in "floodways".
  - Floor areas shall be located above the 1% ARI.

**Definitions are as per the Flood Plain Management Manual  
(NSW Government)**

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

**Bogan Shire Council Development Control Plan 2012**



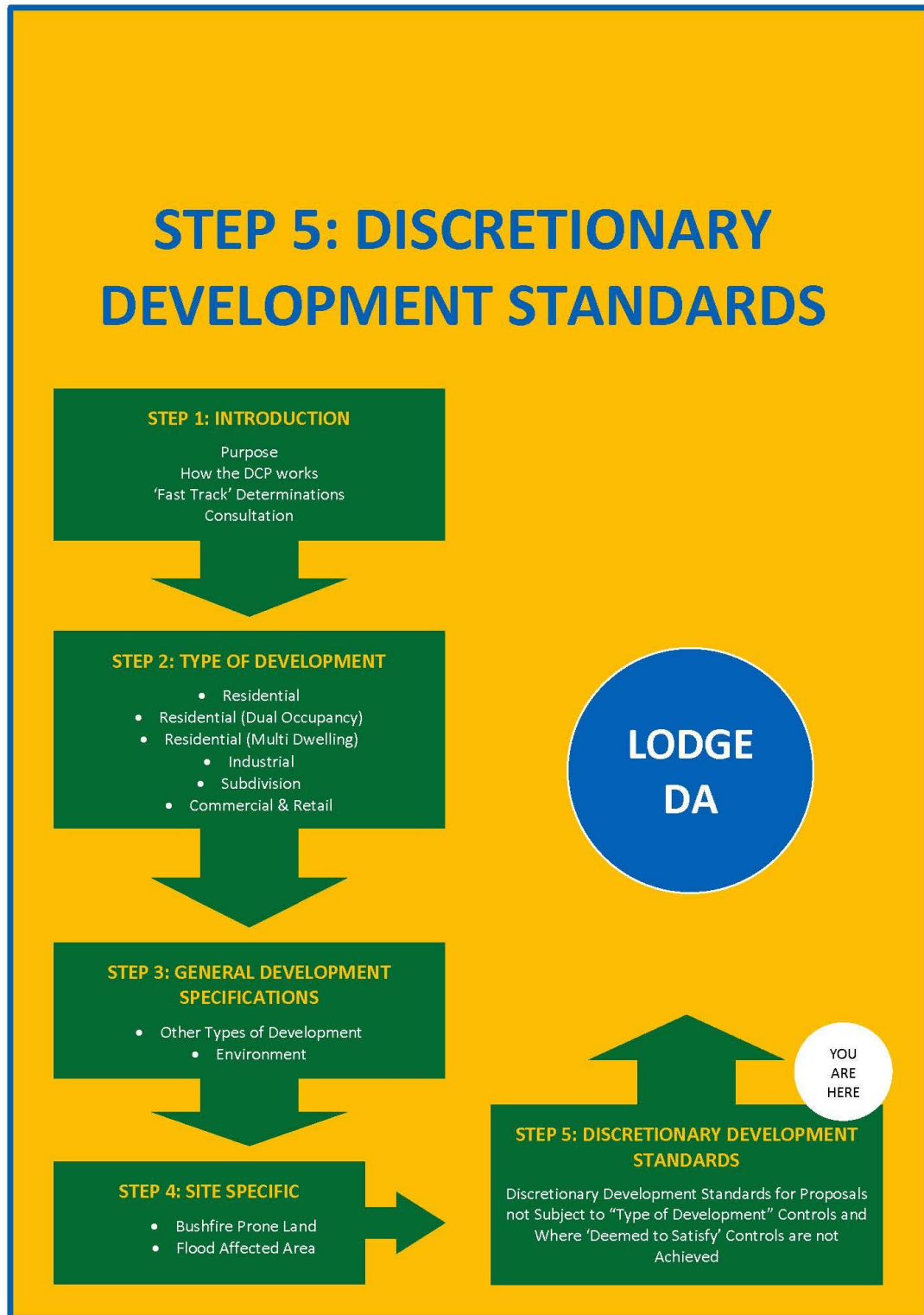
**STEP 4: SITE SPECIFIC**

**Nyngan Aerodrome**

These are the development controls relating to development on flood control lots. Please note, **Step 2 – Type of Development** requirements may also apply to your development.

<b>Building Setbacks</b>	<ul style="list-style-type: none"> <li>Hangar Taxiway setback must be a minimum of 9m.</li> <li>Side setback must be a minimum of 3m.</li> <li>Rear setback must be a minimum of 3m. (refer to appendix C)</li> </ul>	<ul style="list-style-type: none"> <li>Signage must comply with SEPP 64 – Advertising and Signage Schedule 1 Assessment Criteria.</li> <li>Advertising in rural zones may only advertise a facility, activity or service located on the land</li> <li>External illumination to signs must be top mounted and directed downwards.</li> <li>The following types of signs are not permitted:             <ul style="list-style-type: none"> <li>Portable signs on public footways and road reserves including A Frame and Sandwich Boards;</li> <li>Electronic trailer mounted road signs used for promotional or advertising purposes;</li> <li>A roof sign or wall sign projecting above the roof or wall to which it is affixed;</li> <li>Flashing or intermittently illuminated signs;</li> <li>Advertisements on parked motor vehicles or trailers (whether or not registered) for which the principal purpose is for advertising;</li> <li>Signs fixed to trees, lights, telephone or power poles;</li> <li>Any sign which would in the opinion of Council, be unsightly, objectionable or injurious to the amenity of the locality, any natural landscape, public reserve or public place;</li> <li>Numerous small signs and advertisements carrying duplicate information; and</li> <li>Overhead banners and bunting, except in the form of temporary advertisement.</li> </ul> </li> </ul>
<b>Access</b>	<ul style="list-style-type: none"> <li>Authorised vehicles (Lessee/Licensee vehicle) access shall be restricted to the rear of all hangar lots, or alternatively maybe be parked inside the hangar whilst any aircraft is in use.</li> <li>Visitor parking shall be restricted to the designated parking area.</li> <li>The Lessee/ Licensee shall ensure that all contractor vehicles are not parked in the CASA restricted area (refer to the Nyngan Aerodrome Manual ).</li> </ul>	
<b>On-site Sewer Management</b>	<ul style="list-style-type: none"> <li>Sewer management facilities are not permitted.</li> </ul>	
<b>General Development Requirements</b>	<ul style="list-style-type: none"> <li>FFL is to be at hangar Taxiway crown.</li> <li>The Lessee/ Licensee shall maintain the provided diversion drains within the hangar plot so as to drain surface water away from hangar.</li> <li>Alterations to the finished surface levels must not impede or divert natural surface water runoff, so as to cause a nuisance to adjoining Lessee/ Licensee holders.</li> <li>All roof water is to be connected to an approved 100mm dia PVC stormwater drainage line, as to discharge to an approved 450mm x 450mm grated pit.</li> <li>Approved 450mm x 450mm grated pit is to be located adjacent to the rear (western) elevation diversion drain.</li> <li>Optional water storage tanks are to be installed with the appropriate overflow fittings to Council satisfaction.</li> </ul>	<p><b>Fencing</b></p> <ul style="list-style-type: none"> <li>Fencing is not permitted.</li> </ul> <p><b>Use of Structure</b></p> <ul style="list-style-type: none"> <li>The hangar shall not be used for any human habitation.</li> <li>The hangar shall be used solely for the storage of aircraft and associated activities.</li> <li>The perimeter of the hangar shall be kept clear at all times. Storage of any materials or items, including excess building materials, or non-aircraft related items/equipment is prohibited outside the hangar perimeter.</li> </ul>
<b>Water Tanks</b>	<ul style="list-style-type: none"> <li>Optional water storage tanks are to be located behind the building line and not to impede surface water run-off.</li> </ul>	
<b>Landscaping</b>	<p>Landscaping shall be comprised of maintained low maintenance, drought and frost tolerant grass species.</p>	
<b>Outdoor Advertising/ Signage</b>	<ul style="list-style-type: none"> <li>Where there is potential for light spill to adjoining properties, all illuminated signage shall be fitted with a timer switch to dim or turn off by 11pm each night.</li> </ul>	

## STEP 5: DISCRETIONARY DEVELOPMENT STANDARDS



## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### RESIDENTIAL STANDARDS

#### 1.1 Building setbacks

- a) Setbacks must be compatible with the existing and/or future desired streetscape.
- b) Side or rear building setbacks are to demonstrate no unreasonable adverse impact on the privacy or solar access of adjoining properties.

#### 1.2 Building Height

- a) Elevated housing developments must minimise the impact on areas of predominately single storey housing.
- b) Building height must ensure that adjacent properties are not overlooked or overshadowed.

#### 1.3 Site Coverage

- a) Stormwater runoff must not exceed infrastructure capacity.
- b) Development must be an appropriate bulk and scale for the existing residential surrounds.

#### 1.4 Solar Access

- a) Development must have reasonable access to sunlight and must not unduly impede solar access of neighbouring dwellings.
- b) Dwellings are to be positioned to maximise solar access to living areas.
- c) Shadow diagram must include:
  - o Location, size, height and windows openings of buildings on adjoining properties;
  - o Existing shadow-casting structures such as fences, carports, hedges, trees etc.; and
  - o Topographical details, including sectional elevations where land has any significant slope.
- d) Living areas and gardens should be orientated to the north to maximise solar access to these areas.
- e) North-facing pitched roofs should be incorporated where possible to provide opportunity for solar energy collectors.
- f) Solar access should be controlled within buildings to allow warm winter sun to penetrate rooms while excluding hot summer sun by:
  - o Using horizontal projecting screens such as balconies, awnings, veranda roofs, pergolas and wide eaves; and
  - o Use of ceiling insulation.

#### 1.5 Privacy

- a) Development must ensure that reasonable privacy is achieved for new dwellings and existing adjoining residences and private open space.

#### 1.6 Parking

- a) Development must provide adequate off-street parking to maintain the existing levels of service and safety on the road network.
- b) Parking areas and access driveways must be functional in design.



## **Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014**

- c) Parking areas should be visually attractive and constructed, designed and situated so as to encourage their safe use.
- d) The number of spaces is determined based on the occupation potential. Note: rooms capable for use as a bedroom, e.g. 'study' are counted as a bedroom.
- e) Any vehicle entering or leaving the driveway must be visible to approaching vehicles and pedestrians.
- f) Driveway access to a major road should be avoided where possible.

### **1.7 Landscaping**

- a) Landscaping must enhance the quality of the built environment.
- b) Species selection and location should improve energy efficiency through reducing heat gain through windows and deflecting winter winds.
- c) Plants with low maintenance and water requirements should be selected.

### **1.8 Open Space**

- a) Sufficient open space must be provided for the use and enjoyment of the residents.
- b) A plan shall be submitted which demonstrates that the dimensions of the open space provides for functional space, including placement of outdoor furniture.
- c) Open space areas provided must be suitably located and landscaped to obtain adequate sunlight and protection from prevailing winds.

### **1.9 Corner lots**

- a) Development must address both street frontages.

### **1.10 Fencing**

- a) Fencing must avoid extensive lengths of colourbond as it presents a barrier to the street.
- b) Solid fencing of a length greater than 30% may be permitted where landscaping is provided to soften the visual impact on the streetscape.

### **1.11 Infrastructure**

- a) Surface infrastructure (e.g. tanks, clotheslines) must not be located within front setback.
- b) Surface infrastructure must not be visible from the street.
- c) Garbage storage locations must be included in landscape plan and show how they will be screened.

### **1.12 Outbuildings**

- a) Outbuildings must not negatively affect the amenity of the streetscape.

### **1.13 Access**

- a) All weather vehicle access is required to ensure that emergency services (fire, ambulance, and police) are able to access the dwelling at all times.

### **1.14 Relocated Dwellings**

- a) Dwellings proposed to be re-sited must be of a suitable standard both aesthetically and structurally.

## **Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014**

### **1.15 Adaptability**

- a) Adaptable housing design must incorporate practical and flexible features to meet the changing needs of residents of different ages and abilities over time. For example, hobless shower area, space for wheelchair access, height of light switches, arrangement and size of rooms,

### **1.16 Design Principles**

- a) Design should maximise surveillance with clear sightlines between public and private places, effective lighting of public places and landscaping that makes places.
- b) Physical and symbolic barriers should be used to attract, channel or restrict the movement of people to minimise opportunities for crime and increase the effort required to commit crime.
- c) All multi-dwelling developments must incorporate the design principles of SEPP 65.
- d) Must be sympathetic with existing adjoining and surrounding developments in relation to bulk and height.
- e) Well-proportioned building form that contributes to the streetscape and amenity.
- f) Density appropriate to the regional context, availability of infrastructure, public transport, community facilities and environmental quality.
- g) Design must demonstrate efficient use of natural resources, energy and water throughout its full life cycle, including construction.
- h) Landscape design should optimise useability, privacy and social opportunity, equitable access and respect for neighbours' amenity, and provide for practical establishment and long term management.
- i) Optimise amenity (e.g. appropriate room dimensions and shapes, access to sunlight, natural ventilation, visual and acoustic privacy, storage, indoor and outdoor space, efficient layouts and service areas, outlook and ease of access for all age groups and degrees of mobility).
- j) Optimise safety and security, both internal to the development and for the public domain.
- k) Design must demonstrate response to the social context and needs of the local community in terms of lifestyles, affordability, and access to social facilities.

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### INDUSTRIAL STANDARDS

#### 1.17 Design

- a) Industrial development should enhance the character and appearance of Nyngan's Industrial areas by ensuring each development has an attractive appearance to the street with provision for landscaping.
- b) Careful site planning and the provision of adequate environmental safeguards are required to minimise impacts of industrial development.
- c) Industrial development proposed in close proximity to non-industrial uses must be compatible on both visual and operational grounds.
- d) Buildings should be designed to be energy efficient through the use of insulation, correct orientation on the site, passive solar design and other energy saving technologies.

#### 1.18 Setbacks

- a) To ensure that adequate area is available at the front of buildings to accommodate satisfactory landscaping, access, parking and manoeuvring of vehicles.
- b) To reduce the visual impact of development on the streetscape.
- c) The optimum setback from the street frontage must be determined having regard to the following factors:
  - I. provision of landscaped area generally a minimum depth of 5m;
  - II. provision of car parking facilities, particularly for customers in a visible location;
  - III. building height, bulk and layout;
  - IV. the nature and needs of the industrial activity; and
  - V. the general streetscape.

#### 1.19 Landscaping

- a) Landscaping should improve the visual quality and amenity of Nyngan's industrial areas through low maintenance landscape treatment of development sites.
- b) A natural buffer should be provided between development in industrial land and adjoining or adjacent non-industrial land uses.
- c) Planting must be provided in scale with the height and bulk of the building.
- d) Landscaping must be provided on side and rear setbacks where visible from a public place or adjoining residential area.

#### 1.20 Parking and Access

- a) Adequate off-street parking must be provided to maintain the existing levels of service and safety on the road network.
- b) Parking areas, loading bays and access driveways must be functional in design.
- c) Parking areas should be visually attractive and constructed, designed and situated so as to encourage their safe use.
- d) Kerb, gutter and road shoulder between the lip of the gutter and the edge of the existing bitumen seal, footway formation and paving and associated road drainage must be constructed for the full frontage of the site

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- e) Access driveways across the footpath should be hard sealed, consisting of either concrete, asphaltic concrete, paving blocks or other approved material.
- f) Access and parking arrangements must comply with the

	Type	Entry Width (m)	Exit Width (m)	Minimum separation of driveways (m)	Splay at kerblines	Kerb Return Turnout Radius (m)
Light vehicles	1	3-6	Combined	NA	0.5	-
	2	6-9	Combined	NA	1	-
	3	6	4-6	1-3	1	2.9
	4	6-8	6-8	1-3	1	2.9
	5	Direct feed from a controlled intersection via a dedicated public roadway.				
Heavy vehicles	6	8-10	8-10	3	1	2-9
	7	10-12	10-12	3	1	2-9

- g) Loading areas must be designed to ensure that standard design vehicles can manoeuvre into and out of all loading areas without causing conflict to the movement of traffic or pedestrian safety.
- h) Any vehicle entering or leaving the driveway must be visible to approaching vehicles and pedestrians.
- i) Driveway access to a major road should be avoided where possible.

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### COMMERCIAL / RETAIL STANDARDS

#### 1.21 Design Principles

- a) Development must enhance the quality and character of the business precinct through the use of suitable colours, textures, material and building form.
- b) Development should provide visual interest and variation while relating to adjacent buildings.

#### 1.22 Post supported veranda's and balconies

- a) A building owner is to provide public liability insurance to the value of \$20 million indemnifying Council against claims for damages arising from the construction of a veranda or balcony awning over the public footpath.
- c) The landowner shall enter into a Licence agreement with Council for the "air space" defined within the first floor veranda over the public footpath. An annual licence payment is required and will be reviewed annually.

#### 1.23 Health consulting rooms

- a) Development must preserve the existing amenity of residential areas.

#### 1.24 Parking and Access

- a) Adequate off-street parking must be provided to maintain the existing levels of service and safety on the road network.
- b) Parking areas, loading bays and access driveways must be functional in design.
- c) Parking areas should be visually attractive and constructed, designed and situated so as to encourage their safe use.
- d) Loading areas must be designed to ensure that standard design vehicles can manoeuvre into and out of all loading areas without causing conflict to the movement of traffic or pedestrian safety.
- e) Any vehicle entering or leaving the driveway must be visible to approaching vehicles and pedestrians.
- f) Driveway access to arterial and sub-arterial roads should be avoided where possible.

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### SUBDIVISION STANDARDS

#### 1.25 Design Principles

- a) Subdivision design requires careful appraisal and systematic analysis of the site with consideration of all the natural and man-made constraints to ensure that its best qualities are used in the most effective way.
- b) In determining a development application for subdivision, Council will consider all the matters specified under Section 79C(1) of the EP&A Act having particular regard to the following:
  - slope and orientation of the land;
  - environmental constraints such as soil stability, flooding, contaminants and erosion;
  - design of roads and individual site access;
  - retention of special qualities or features such as views and trees;
  - availability and adequacy of services;
  - provision of adequate site drainage, including consideration of downstream capacity and the overall catchment;
  - provision of public open space;
  - character of adjoining subdivision;
  - relationship of the subdivision layout to adjacent land suitable for subdivision;
  - the application of Council's engineering policies/standards.

#### 1.26 Lot size and Dimensions

- a) Lot dimensions should encourage a variety and choice in housing forms by providing lots suitable for a broad range of dwelling sizes.
- b) Residential lots should provide sufficient size and dimensions to enable the construction of dwellings and convenient on-site parking.
- c) Industrial and business lots shall provide adequate area and dimensions to enable the siting and construction of building development, the parking of vehicles and the provision of appropriate loading and servicing facilities.
- d) Subdivision must restrict urban sprawl and ribbon development within the rural environment.
- e) Subdivision must protect productive agricultural land and the prominent ridgeline in environmental protection areas.
- f) Subdivision will not be supported where it alienates and fragments "englobo" land required for future urban development.

## **Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014**

### **1.27 Lot orientation**

- a) Lot orientation should maximise access to daylight and sunlight for both occupiers and neighbours.
- b) Development should take advantage of any views or outlook.
- c) Development must promote energy efficiency and sustainable development through optimising solar access and shading.

### **1.28 Stormwater Drainage**

- a) Stormwater drainage systems must be designed to prevent stormwater damage to the built and natural environment and ensure acceptable levels of health, safety and amenity.
- b) The stormwater drainage system must reduce nuisance flows to a level which is acceptable to the community.
- c) The stormwater drainage system should be easily accessed and economically maintained.
- d) The stormwater drainage system should utilise open space in a manner compatible with other uses.
- e) The stormwater drainage system must control flooding and provide escape routes for overland flows for high frequency storm occurrences.
- f) Council will only consider alternative forms of drainage including methods of on-site disposal such as retention and/or detention basins where it can be demonstrated that there is no other practical solution available. In assessing the suitability of such systems, Council will take into account ease of maintenance, public safety risk, proven functionality and cost liability for Council.

### **1.29 Road Network**

- a) Development shall provide acceptable levels of access, safety and convenience for all road users in residential areas, while ensuring a high level of amenity and protection from the impact of traffic.
- b) Road network should separate externally-generated through-traffic flows from local access traffic and pedestrian activity in order to reduce vehicle speed, noise and pollution.
- c) Development should ensure convenient vehicular access to properties for residents, visitors and service and emergency vehicles.
- d) Road layout should accommodate public transport services that are accessible to all lots and efficient to operate.

## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### OTHER DEVELOPMENT STANDARDS

#### 1.30 Outdoor Lighting

- a) Temporary lighting for a period not exceeding 28 days in one calendar year may receive exemption from the controls.
- b) Search lights, laser source lights or any similar high-intensity light will only be permitted in emergencies by police and fire personnel or at their direction, or for meteorological data gathering purposes.
- c) Lighting selection and location should improve safety and reduce crime and fear.

#### 1.31 Outdoor Advertising Signage

- a) New buildings are to integrate designated signage areas within the building form.
- b) Size, colour and design compatible with the building to which they relate and its streetscape.
- c) Signage should be clear, simple and concise. In some instances, graphic symbols may be more effective than words.
- d) Where more than one shop or business within a building, signs should be coordinated in height, shape, size and colour.
- e) Signs should not dominate their surroundings.
- f) Advertisements should be designed and located so that they do not obscure driver's views of other cars, trains, pedestrians, traffic signals and traffic signs.
- g) Advertisements should not resemble road signs in colour, shape, layout to wording in any way that may confuse motorists.
- h) Awning sign must:
  - o erected horizontal to the ground and at no point less than 2.6m from the ground;
  - o not project beyond the awning;
  - o securely fixed by metal supports.
- i) Fascia sign must not:
  - o project above or below the fascia or return end of the awning to which it is attached;
  - o not to extend more than 300mm from the fascia or return end of the awning.
- j) External light source must be at least 2.6m above the ground if the sign projects over a public road.
- k) Flush wall sign:
  - o the area of the sign shall not exceed 20% of the area of the wall on which it is fixed or painted;
  - o not project above or beyond the wall to which it is attached;
  - o face of the sign must be parallel to the wall on which it is attached.
- l) Pole or pylon sign must be a minimum of 2.6m above the ground.



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

- m) Projecting wall sign must be:
  - o minimum height of 2.6m above the ground;
  - o erected at right angles to the wall of the building to which it is attached.
- n) Top hamper sign must not:
  - o extend more than 200mm beyond any building alignment;
  - o extend below the head of the doorway or window to which it is attached.

**1.32 Brothels and Restricted Premises**

- a) A brothel must be sited so that arrivals/departures of staff and clients late at night will not cause the disruption to the amenity of the neighbourhood.
- b) Any advertising shall be discrete.
- c) Adequate car parking shall be provided for staff and clients.

## **Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014**

### **STANDARDS FOR FLOOD AFFECTED LAND**

#### **1.33 General Development Requirements**

- a) Development should be consistent with the principles and standards of the Flood Plain Management Manual (NSW Government).
- b) Development must ensure safety to life and property.
- c) Development on flood affected land must be structurally capable of withstanding the effects of flowing floodwaters including debris and buoyancy forces.
- d) Development must not increase the risk or implications of flooding to existing areas.
- e) Development on flood affected land must incorporate the Flood Proofing Guidelines in Appendix B.

#### **1.34 Access**

- a) If flood free access is not possible, the development must be able to achieve safe wading criteria as specified in Figure L1 of the FPM.

#### **1.35 Industrial development**

- a) Variation to the design flood planning level may be approved where Council considers strict adherence to the designed floor level to be unreasonable or unnecessary.
- b) Council may require that all electrical installations and wiring be above the flood standard and that building materials and services are in accordance with the Flood Proofing Guidelines.

#### **1.36 Non-residential rural buildings**

- a) Where it is not practical to locate floor levels above the 1% flood level, materials used in construction must be capable of withstanding inundation by floodwaters.

### **ENVIRONMENTAL STANDARDS**

#### **1.37 Vegetation**

- a) Existing trees may be removed from the proposed building footprint where it can be shown there is no acceptable alternative design.
- b) All trees removed must be replaced by comparable native and mature trees.
- c) Non-native plants may be used where they are shown to be non-invasive and pivotal to the overall amenity of the development.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

**APPENDIX A – PARKING REQUIREMENTS SCHEDULE**

**Schedule of Parking Requirements**

LAND USE	PARKING	COMMENTS
<b>Bulky Goods Premises</b> <b>Industrial Retail Premises</b>  <b>Vehicle sales or hire premises</b>	1 space per 45 m2 GFA  0.75 spaces per 100 m2 of site area	Parking must be provided to satisfy the peak cumulative parking requirements of the development as a whole. A comparison survey of similar development should be provided with the development application. Calculations will be refined according to the specific characteristics of the proposed development. Customer parking spaces should be readily accessible and should not be used for the display of vehicles or other merchandise or for loading/unloading of trucks. Where vehicle servicing facilities are provided, additional on-site car parking must be provided in accordance with the rate required in this Plan for a "Vehicle Repair Station".
<b>Camp or Caravan Site</b>	1 space per site PLUS 1 space per 10 sites for visitor car parking.	The visitor parking area should be appropriately located and signposted.
<b>Child Care Centre</b>	1 space for every 5 children based on the maximum number of children at the centre.	This calculation includes staff parking.
<b>Business Premises</b> <i>(Office premises, financial institutions, hairdressers, real estate agents, etc.)</i>	1 space per 35 m2 GLFA	Provision should be made for the movement and on-site loading/unloading of service vehicles as appropriate.
<b>Drive-In Take-Away Food Shop</b>	1 space per 8.5 m2 GFA PLUS 1 space per 3 seats	An exclusive area for queuing of cars for a drive through facility is required (queue length of 5 to 12 cars measured from pick-up point). There should also be a minimum of 4 car spaces for cars queued from ordering point.
<b>Dual Occupancy</b>	1 enclosed space per dwelling for dwellings with 1 or 2 bedrooms and 2 enclosed spaces per dwelling for dwellings having 3 or more bedrooms	For the purposes of this calculation "bedrooms" will include rooms capable as being occupied as a bedroom, included a study, craft room and the like.
<b>Dwelling House</b>	2 spaces per dwelling	These spaces shall be located behind the building line as set by Council.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

LAND USE	PARKING	COMMENTS
<b>Educational Establishment</b>	1 space per 2 staff PLUS 1 space per 30 students over 17 years for high schools and 1 space per 5 students for higher education establishments	Where required by Council, provision shall be made for the access and parking of buses.
<b>Group Home</b>	1 space per employee	The provisions of State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 apply to this type of development.
<b>Health Consulting Rooms</b>	3 space per practitioner PLUS 1 space per employee	The 3 spaces per practitioner include 2 patient parks. If it can be shown that not all surgeries will be in concurrent operation, consideration may be given to reducing the parking provision for patients. Parking areas for patients are to be located at the front of the development or in a location which will encourage patients to use the parking area rather than the adjoining street.
<b>Home Activity</b>	1 space in addition to dwelling requirements	This requirement may be either waived or increased by Council depending on the characteristics of the home activity and the number of persons involved.
<b>Hotel</b>	1 space per hotel unit  PLUS  1 space per 6.5m <sup>2</sup> licensed public floor area OR  1 space per 3 seats  WHICHEVER IS GREATER	Proposed hotel development will be compared to similar existing developments, noting the existing supply of, and demand for parking in the area and of the peak parking periods of individual facilities within the hotel. If a function room/nightclub is included, parking will be required to meet peak demands.
<b>Housing for Seniors</b> <i>(a) Self-contained units (subsidised)</i>	1 space per 10 units (residents) PLUS 1 space per 10 units (visitors)	This parking provision is only to be used where it can be clearly demonstrated that low car ownership levels will prevail.
<i>(b) Self-contained units (resident funded developments)</i>	2 spaces per 3 units (residents) PLUS 1 space per 5 units (visitors)	
<i>(c) Hostel, Nursing and Convalescent Home</i>	1 space per 10 beds (visitor parking) PLUS 1 space per 2 employees PLUS 1 space per ambulance	Resident funded developments tend to have a higher per unit cost and attract residents with higher financial resources. More importantly, car ownership levels are likely to be higher than in subsidised developments
<b>Industry ( includes light industry and heavy</b>	1 space per 75m <sup>2</sup> GFA	This requirement may increase when retailing is permitted on-site or the office space component is

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

LAND USE	PARKING	COMMENTS
industry)	OR 1 space per 2 employees  WHICHEVER IS GREATER	in excess of 20% of the floor area. On-site truck parking spaces should be provided for each vehicle present at any one time excluding those vehicles in loading docks. Under no circumstances is the parking of trucks on public streets acceptable.
Manufactured Home Estate	1 space per site PLUS 1 space per 10 sites for visitor car parking	The visitor parking area should be appropriately located and signposted.
Medical Centre	1 space per 25m <sup>2</sup> GFA  OR 3 spaces per practitioner PLUS 1 space per employee  WHICHEVER IS GREATER	The 3 spaces per practitioner include 2 patient parks.
Motel (including serviced apartments)  Parking for backpackers' and bed and breakfast accommodation will be assessed according to parking demand and overall availability of existing parking.	1 space per accommodation unit PLUS 1 space per 2 employees	If a restaurant and/or function room is to be included, additional parking will be required at the adopted rate for such facilities. Council is willing to review this requirement if it can be demonstrated that the time of peak demand for parking at each facility does not coincide or if the facilities will primarily serve motel customers.
Multi Dwelling Housing	1 enclosed space per 1 bedroom dwelling PLUS 1 visitor space per 5 dwellings (or part)  2 spaces (1 enclosed) per 2 bedroom PLUS 1 visitor space per 3 dwellings(or part)  2 enclosed spaces per 3 bedroom dwelling PLUS 1 visitor space per 2 dwellings (or part)	Turning facilities should be provided on site so that vehicles always leave the site in a forward direction across the footpath. Of the resident parking spaces, one space per unit should be dedicated to specific units. Visitor parking spaces must be clearly designated and readily accessible. Appropriate signposting should be provided at the entrance to the site.
Place of Public Worship	1 space per 10 seats  OR 1 space per 15m <sup>2</sup> of main assembly area  WHICHEVER IS GREATER	
Recreation Facility <i>Squash Courts</i>	3 spaces per court	Where various facilities are provided within one development, Council may consider relaxing the parking requirements where peak usage times do

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

LAND USE	PARKING	COMMENTS
<i>Tennis Courts</i> <i>Bowling Alleys</i> <i>Bowling Greens</i> <i>Gymnasiums</i>	3 spaces per court 3 spaces per court 30 spaces for the first green and 15 spaces for each additional green 1 space per 15m <sup>2</sup> GFA	not coincide or where dual and complementary usage of the common off-street parking area is anticipated.
<b>Registered Club</b>	1 space per 4m <sup>2</sup> of public or licensed floor area (bar, lounge, dining room, games room, etc.)	Parking must be provided to satisfy the peak cumulative parking requirements of the development as a whole. Council may consider relaxing this requirement depending on the characteristics of the proposed development. For this purpose, a comparison survey of clubs in similar localities should be provided with the development application.
<b>Restaurants and Function Centres</b>	1 space per 6.5m <sup>2</sup> GFA OR 1 space per 3 seats WHICHEVER IS GREATER	The parking requirement may be reduced where the development is located in a business zone in close proximity to a public off-street parking area and it can be demonstrated that peak demand for the restaurant will not coincide with peak demand for the public parking area. Consideration will also be given to reducing the rate for certain development (e.g. coffee shops, cafes, milk bars, etc.) which primarily operate during 9:00am to 5:00pm on weekdays and Saturday mornings, where peak demand for the restaurant will be ancillary to the parking demand generated by surrounding business premises or shops. A food outlet which provides no seating will be assessed as a "shop".
<b>Retail Plant Nursery including landscape and garden supplies.</b>	1 space per 130m <sup>2</sup> gross display area	Adequate on-site loading/unloading facilities for service vehicles must be provided for all retail development. Separate driveways and circulation systems should be provided for service and customer vehicles wherever possible.
<b>Roadside Stall</b>	Minimum of 4 off-street parking spaces	
<b>Transport Depot / Truck Depot</b>	Space for each vehicle present at the time of peak vehicle accumulation on the site	Provision should be made for fleet vehicles, visitor and employee vehicles and contract/operator vehicles. Under no circumstances is the parking of trucks on a public street acceptable. Driveways should be designed in accordance with the type of road frontage, the number of parking spaces and service bays served and the type of vehicles that will enter the terminal. Consideration should also be given to providing adequate access, parking and

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

LAND USE	PARKING	COMMENTS
		manoeuvring space for B-Doubles.
<b>Service Station</b>	6 spaces per work bay PLUS 1 space per 20m <sup>2</sup> GFA of a convenience store PLUS 1 space per 6.5m <sup>2</sup> GFA  OR  1 space per 3 seats if a restaurant facility is provided  WHICHEVER IS GREATER	These additional requirements should be cumulative but may be reduced where it can be demonstrated that the times of peak demand for the various facilities do not coincide. All parking should be clearly designated and located so as not to obstruct the normal sale of petrol and should minimise the potential for vehicular/pedestrian conflict. Consideration should be given to providing adequate manoeuvring space for caravans and B-Doubles.
<b>Retail Premises (not including Industrial Retail Premises)</b>		Where it can be demonstrated that the time of peak demand for parking associated with the proposed shopping centre and the existing adjacent land uses do not coincide, or where common usage reduces total demand, a lower level of parking provision might apply. If the proposed development is an extension of an existing retail development, additional parking demand could be less than proportional to the increase in floor area. A lower level of parking provision may apply where it can be demonstrated that the times of peak demand for parking coincide or where common usage reduces total demand. Council may also rely on the RTA's <i>Guide to Traffic Generating Developments</i> for calculation of parking for specifically identified development types, such as drive-in take-away "fast food" outlets.
<b>Major Retail Premises, Neighbourhood Shops, Food and Drink Premises</b>		
<i>(a) Shops &lt; 1000m<sup>2</sup> GFA</i>	1 space per 25m <sup>2</sup> GLFA	
<i>(b) Shops &gt; 1000m<sup>2</sup> GFA (includes supermarkets, department stores, regional shopping complexes, etc)</i>	1 space per 16m <sup>2</sup> GLFA	
<i>(c) Video Stores</i>	1 space per 16m <sup>2</sup> GLFA	
<i>(d) Major Retail Premises</i>	Refer RTA Guidelines	
<b>Vehicle Repair Station</b>	1 space per 40m <sup>2</sup> GFA  OR  3 spaces per workshop bay  WHICHEVER IS GREATER	

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

LAND USE	PARKING	COMMENTS
<b>Veterinary Hospital</b>	3 spaces per practitioner PLUS 1 space per employee	If it can be shown that not all surgeries will be in concurrent operation, consideration may be given to reducing the parking provision for patients. Parking areas for patients are to be located at the front of the development or in a location which will encourage patients to use the parking area rather than the adjoining street.
<b>Warehouses or Distribution Centre Freight Transport facility</b>	1 space per 300m <sup>2</sup> GFA OR 1 space per employee WHICHEVER IS GREATER	Adequate provision should be made for the manoeuvring, loading and unloading of vehicles on site.

Where there are no specific rates listed above, refer to RTA Guidelines or demonstrate requirement for parking will be met based on a Traffic Assessment Report, prepared by a suitably-qualified consultant.



## Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 24 April 2014

### APPENDIX B - FLOOD PROOFING GUIDELINES

#### Flood Proofing Code

Adequate flood proofing of buildings in flood liable areas is an effective and equitable means of reducing flood damage to the structure or buildings. It is essential that flood proofing be a condition of both compatible and conditional developments in flood liable areas.

A draft flood proofing code is incorporated in Table 10. This code is based on the Australian Department of Housing and Construction "Housing in Flood Prone Areas 1975". It is included as an example of the type of information and conditions that should be required for buildings on flood liable land. Action is currently being taken by the Australian Standards Association to produce an official flood proofing code.

##### *F1 Construction Methods and Materials*

Construction methods and materials are graded into four classes according to their resistance to floodwaters.

**Suitable** – the materials or products which are relatively unaffected by submersion and unmitigated flood exposure and are the best available for the particular application.

**Mild effects** – where the most suitable materials or products are unavailable or economic considerations prohibit their use, these materials or products are considered the next best choice to minimise the damage caused by flooding.

**Marked effects** – as for "2<sup>nd</sup>" preference" but considered to be more liable to damage under flood conditions.

**Severe effects** – the materials or products listed here are seriously affected by floodwaters and in general have to be replaced if submerged.

##### *F2 Electrical and Mechanical Equipment*

For dwellings constructed on flood liable land, the electrical and mechanical materials, equipment and installation should conform to the following requirements.

**Main power supply** – subject to the approval of the relevant county council, the incoming main commercial power service equipment, including all metering equipment, shall be located above the DFL. Means shall be available to easily disconnect the dwelling from the main power supply.

**Wiring** – all wiring, power outlets, switches, etc should, to the maximum extent possible, be located above the DFL. All electrical wiring installed below the DFL should be suitable for continuous submergence in water and should contain no fibrous components. Only submersible-type splices should be used below the DFL. All conduits located below the DFL should be so installed that they will be self-draining if subjected to flooding.

**Equipment** – all equipment installed below or partially below the DFL should be capable of disconnection by a single plug and socket assembly.

**Reconnection** – should any electrical device and/or part of the wiring be flooded it should be thoroughly cleaned or replaced and checked by an approved electrical contractor before reconnection.

##### *F3 Heating and Air Conditioning Systems*

Heating and air conditioning systems should, to the maximum extent possible, be installed in areas and spaces of the house above the DFL. When this is not feasible every precaution should be taken to minimise the damage caused by submersion according to the following guidelines.

**Fuel** – heating systems using gas or oil as a fuel should have a manually operated valve located in the fuel supply line to enable fuel cut-off.

**Installation** – the heating equipment and fuel storage tanks should be mounted on and securely anchored to a foundation pad of sufficient mass to overcome buoyancy and prevent movement that could damage the fuel supply line. All storage tanks should be vented to an elevation of 600 millimetres above the DFL.

**Ducting** – all ductwork located below the DFL should be provided with openings for drainage and cleaning. Self draining may be achieved by constructing the ductwork on a suitable grade. Where ductwork must pass through a water-tight wall or floor below the DFL, the ductwork should be protected by a closure assembly operated from above the DFL.

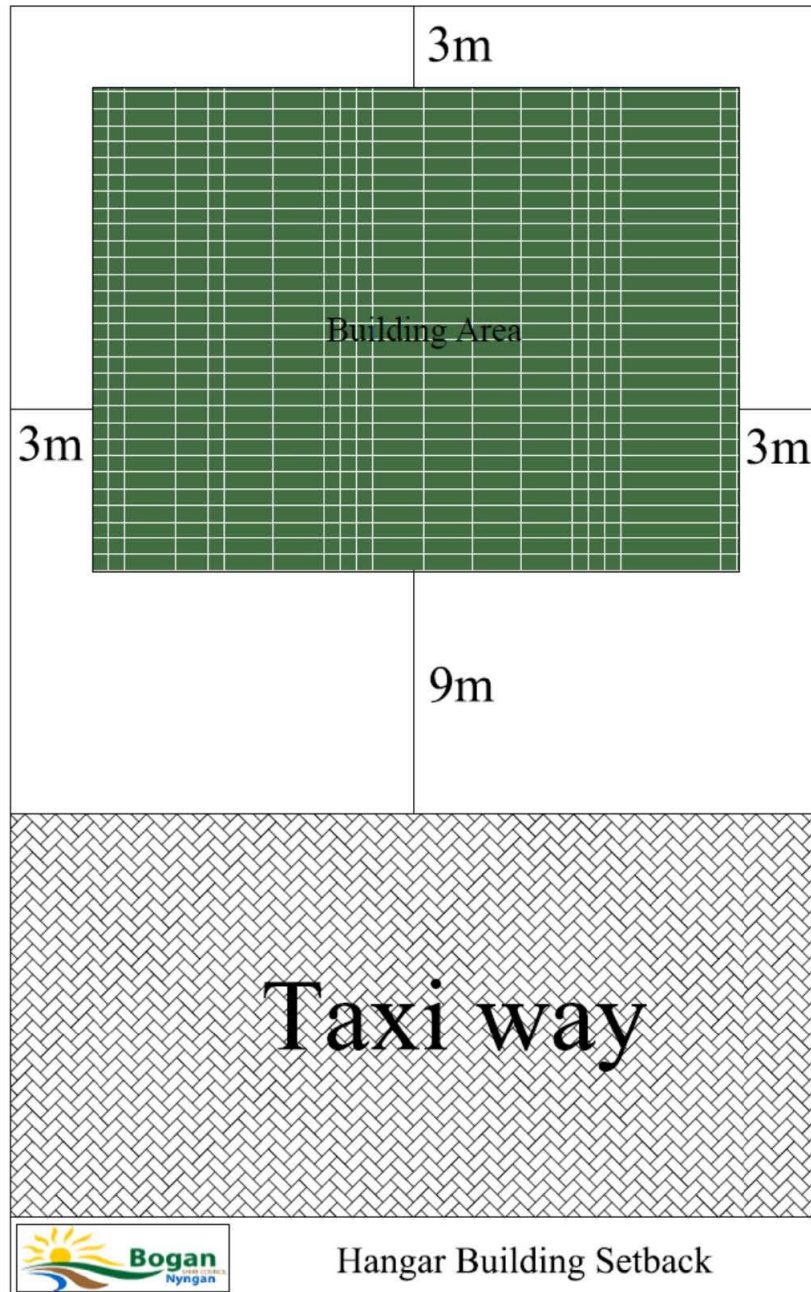
**Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014**

**Flood Proofing Code**

component	order of preference suitable	mild effects	marked effects	severe effects
flooring and sub-floor structure	<ul style="list-style-type: none"> <li>concrete slab-on-ground monolith construction</li> <li>note: clay filling is not permitted beneath slab-on-ground construction, which could be inundated</li> <li>suspension reinforced concrete slab</li> </ul>	<ul style="list-style-type: none"> <li>timber floor (T &amp; G boarding, marine plywood) full epoxy sealed joints</li> </ul>	<ul style="list-style-type: none"> <li>timber floor (T &amp; G boarding, marine plywood) with ends only epoxy sealed on joints and provision of side clearance for-board swelling</li> </ul>	<ul style="list-style-type: none"> <li>timber close to ground with surrounding base</li> <li>timber flooring with ceilings or soffit linings</li> <li>timber flooring with seal on top only</li> </ul>
floor covering	<ul style="list-style-type: none"> <li>clay tiles</li> <li>concrete, precast or in situ</li> <li>concrete tiles</li> <li>epoxy, formed-in-place</li> <li>masic flooring, formed-in-place</li> <li>rubber sheets or tiles with chemical-set adhesives</li> <li>silicone floors</li> <li>vinyl sheets or tiles with chemical-set adhesive</li> <li>ceramic tiles, fixed with mortar or chemical-set adhesive</li> <li>asphalt tiles, fixed with water resistant adhesive</li> </ul>	<ul style="list-style-type: none"> <li>cement/balumenous formed-in-place</li> <li>cement/latex formed-in-place</li> <li>rubber tiles, with chemical-set adhesive</li> <li>terrazzo</li> <li>vinyl tile</li> <li>vinyl sheets or tiles with chemical-set adhesive</li> <li>vinyl-asbestos tiles</li> <li>asphaltic adhesives</li> <li>loose rugs</li> <li>ceramic tiles with acid and alkali-resistant grout</li> </ul>	<ul style="list-style-type: none"> <li>asphalt tiles with asphaltic adhesive</li> <li>loose fit nylon or acrylic carpet with closed cell rubber underlay</li> </ul>	<ul style="list-style-type: none"> <li>carpeting, glue-down type or fixed with smooth edge on jute felts</li> <li>chipboard (particle board)</li> <li>cork</li> <li>linoleum</li> <li>PVA emulsion cements</li> <li>vinyl sheets or tiles coated on cork or wood backings</li> <li>fibre matting (sea-grass matting)</li> </ul>
wall structure (up to the DFL)	<ul style="list-style-type: none"> <li>solid brickwork, blockwork, reinforced, concrete or mass concrete</li> </ul>	<ul style="list-style-type: none"> <li>two skins of brickwork or blockwork with inspection openings</li> </ul>	<ul style="list-style-type: none"> <li>brick or blockwork veneer construction with inspection openings</li> </ul>	<ul style="list-style-type: none"> <li>inaccessible cavities</li> <li>large window openings</li> </ul>
roofing structure (for situations where DFL is above the ceiling)	<ul style="list-style-type: none"> <li>reinforced concrete construction</li> <li>galvanised metal construction</li> </ul>	<ul style="list-style-type: none"> <li>timber trusses with galvanised fittings</li> </ul>	<ul style="list-style-type: none"> <li>traditional timber roof construction</li> </ul>	<ul style="list-style-type: none"> <li>inaccessible flat roof construction</li> <li>ungalvanised steel work e.g. lintels, arch bars, tie rods, beams etc.</li> <li>unsecured roof tiles</li> </ul>

Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 24 April 2014

**APPENDIX C – HANGAR SETBACK REQUIREMENTS**



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014

## PRECIS OF CORRESPONDENCE

### 1 THE HON. DUNCAN GAY MLC

Attached is a copy of correspondence received from The Hon. Duncan Gay, Minister for Roads and Ports inviting Council to participate in the revised Local Government Road Safety Program (LGRSP), commencing 1 July 2014. The program provides a three year funding commitment for local Council Road Safety Officer (RSO) positions and local road safety projects. The program will be administered by Roads and Maritime Services' regional offices.

**1.1 Recommendation:** For Council's Consideration.

### 2 THE COBAR WATER BOARD

Attached are two copies of correspondence received from the Cobar Water Board:-

1. Nyngan Storage Facility - Thanking Council for allowing Bogan Shire Council Officers to attend the Cobar Water Board Asset Inspection Tour on Thursday 13 March 2014 to show relevant sections of the Albert Priest Channel and the proposed location of the Nyngan Storage Facility. The Board has resolved to commence discussions with BSC in regard to the required consultation for the investigation, design and construction of the Facility. It has been suggested that an appropriate Steering Committee be set up with representatives of Bogan and Cobar Shire Councils and Cobar Water Board.
2. Albert Priest Channel Water Delivery Contract – in reply to Council's correspondence concerning the Contract. The Board advises of a resolution from its meeting on 13 March 2014 *that the Cobar Water Board continue to work with Bogan Shire Council to determine how the Bogan Shire Council Water Delivery Agreement will allow for changes of use levels of the Albert Priest Channel by the Cobar Water Board and different estimates costs each year, payback if required, further clarification of the costs split and proof of expenditure of actual costs for a year.*

**2.1 Recommendation:** For Council's Consideration.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014

### **3 WESTERN DIVISION COUNCILS OF NSW**

Attached is a copy of correspondence received from The President of the Western Division Councils of NSW, Councillor John Medcalf in reply to Council's letter of resignation from the Western Division. The letter was tabled at the Conference and resolved that Bogan be asked to reconsider this action before the communication is adopted.

**General Manager's Note:** See Motion 18/14 of the attached Minutes of the Conference.

**3.1 Recommendation:** For Council's Consideration.

### **4 NYNGAN RSL SWIMMING CLUB**

Attached is a copy of correspondence received from the Nyngan RSL Swimming Club advising Council that the Club is interested in organising a 4 x 50 metre swimming relay team event to help celebrate Australia Day 2015.

**4.1 Recommendation:** For Council's Consideration.

### **5 AUSTRALIAN DEFENCE FORCE**

Attached is a copy of an email received from Major Tony Harvey on behalf of the Australian Defence Force advising of their support to raise community awareness and to raise funds for Prostate Cancer Research, by organising the "Long Ride" 2014 from Sydney to Uluru and return. The riders will be in Nyngan on the night of Thursday 9 October 2014 and invite Council and community members to attend a meet and community barbecue that night. Council is also requested to provide use of the showground for camping and a list of Nyngan contacts.

**5.1 Recommendation:** For Council's Consideration.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 24 April 2014

## 6 TRADE & INVESTMENT CROWN LANDS

Attached is a copy of correspondence received from Executive General Manager Crown Lands advising the NSW Government has released the Crown Lands Legislation White Paper for public comment. The Paper lists recommendations. Interest to local Councils is the proposal to introduce greater flexibility into how land is managed by Local Government on the behalf of local communities. NSW Trade and Investment has begun consultation with Local Government NSW for further consultation on the proposals. Closing date for comments is Friday 20 June 2014.

**General Manager's Note:** A copy of the Crown Lands Legislation White Paper will be available at the Council meeting.

**6.1 Recommendation:** For Council's Consideration.

## 7 ANDREW AND CARMEL WALSH

Attached is a copy of an email received from Andrew and Carmel Walsh with concerns of the Murrawombie Road. Mr & Mrs Walsh apologised for being unable to attend the village meeting.

**7.1 Recommendation:** For Council's Consideration.

## 8 PANGEE LANE

Council sent letters to residents of Pangee Lane – Moonagee Street to Mudall Street advising of the proposal to make the lane one way. Council asked for comments to the proposal. Two replies have been received and copies are attached.

1. Nyngan Pre-School
2. Mr Ray Thompson

**8.1 Recommendation:** For Noting and Council's Consideration.

## 9 WEEKLY CIRCULARS

Weekly Circulars 11/14 to 14/14 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**9.1 Recommendation:** That the Local Government Weekly Circulars be noted.

## **GRANTS AND FUNDING**

### **LG Weekly 11/14 – 21 March 2014**

#### **NSW Environmental Trust Funding Open**

Applications are now open for the 'Environmental Education', Protecting our Places and 'Eco Schools and Food Gardens in Schools' funding programs.

### **LG Weekly 12/14 – 28 March 2014**

#### **Call for 2014-15 Floodplain Management Grants**

The Office of Environment and Heritage is inviting grant applications under the Floodplain Management Program for the 2014-15 financial year.

#### **Funding Announced for Council Online Planning Software**

The Minister for Planning and Infrastructure NSW, the Hon Brad Hazzard MP, this week announced \$1 million in grants for Councils to bring planning online.

### **LG Weekly 14/14 – 11 April 2014**

#### **Extension for Cr Pat Dixon Support Training Program**

The application closing date for LGNSW's 2014 Cr Pat Dixon support Training Program has been extended to Friday 25 2014.

#### **Funding Support for NDIS Transition**

Minister for Disability Services, the Hon John Ajaka MLC, has announced a \$2.8 million NSW Government Fund to assist disability services providers' transition to the National Disability Insurance scheme (NDIS). The Organisation Transition Fund is outside of the Industry Development Fund (IDF) but has the same goals, principles and guidelines. Council can apply to access these funds.

