



BOGAN SHIRE COUNCIL

Business Paper

27 March 2014





Table of Contents

COUNCIL MEETING NOTICE	5
COMMITTEE MEETING MINUTES	6
1 SHOWGROUND USERS	6
REPORTS TO ORDINARY MEETING OF COUNCIL . GENERAL MANAGER'S REPORT	10
1 CHECKLIST	10
2 WATER AND SEWERAGE CHARGES	20
3 REVISION OF COUNCIL POLICY AP004 TONGLING EXCHANGE PROGRAM.....	24
4 INTEGRATED PLANNING AND REPORTING . DELIVERY PROGRAM.....	37
5 SUBMISSION IN RESPONSE TO REVITALISING LOCAL GOVERNMENT+ REPORT.....	87
REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES DEPARTMENT	92
1 BANK RECONCILIATION.....	92
2 INVESTMENTS	93
3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION	95
REPORT TO THE ORDINARY MEETING OF COUNCIL . MANAGER OF ENGINEERING SERVICES REPORT.....	97
1 OPERATIONAL REPORT	97
REPORTS TO ORDINARY MEETING OF COUNCIL . MANAGER OF DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT	101
1 DEVELOPMENT APPLICATIONS.....	101
2 OPERATIONAL REPORT . PARKS & GARDENS	102
3 OPERATIONAL REPORT . NOXIOUS WEEDS OFFICER	103
PRECIS OF CORRESPONDENCE	104
1 UNITED SERVICES UNION.....	104
2 DEPARTMENT OF AGRICULTURE.....	104
3 MARK COUTON MP FEDERAL MEMBER FOR PARKES.....	104
4 THE HON KATRINA HODGKINSON MP MINISTER FOR PRIMARY INDUSTRIES AND SMALL BUSINESS.....	105
5 THE HON MELINDA PAVEY MLC PARLIAMENTARY SECRETARY FOR REGIONAL HEALTH.....	105



6	RAMSAY'S HORSE TRANSPORT.....	105
7	ELECTORAL REDISTRIBUTION THOUGHT	106
8	ANDREW COUCHMAN	106
9	WEEKLY CIRCULARS.....	106
	GRANTS AND FUNDING.....	107

20 March 2014

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 27 March 2014 at 9.30am.

At 10.15am Mr Gary Mattau, Auditor, will address Council.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 27 February 2014
6. Manager of Development and Environmental Services Confidential Report
7. Manager of Engineering Services Confidential Report
8. Confirmation of the Minutes of the Council Meeting held on 27 February 2014
9. Committee Meeting Minutes - Showground
10. General Manager's Report incorporating reports from:-
 - Corporate Services Department
 - Manager of Engineering Services
 - Manager of Development and Environmental Services
11. Correspondence
12. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant



**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

COMMITTEE MEETING MINUTES

1 SHOWGROUND USERS

Attached are the Minutes of the Showground Users Advisory Group Meeting held on Thursday 6 March 2014.

1.1 Recommendation

That the Minutes of the Showground Users Advisory Group Meeting held on Thursday 6 March 2014 be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

**Minutes of the Showground Users Advisory Group Meeting held at Bogan Shire
Council Chambers on 6 March 2014**

The meeting opened at 5:35pm

Present: Mayor Ray Donald (Chair), Deputy Mayor Jim Hampstead, Rowan Cleaver, Phillip Gibson, Chris Elder, Louise Wass, Rodney Robb, Rob Avard, Lachlan Wallace, Kim Stokes, Derek Francis (General Manager), Graeme Bourke (Manager Engineering).

1. Apologies:

Vernette Gibson, Robyn Harris

2. Previous Minutes:

The minutes of the previous meeting were adopted.
(Moved Phillip Gibson, seconded Rowan Cleaver)

3. Matters Arising

New Skillion – structural engineer's requirements are somewhat more than original design resulting in increased cost. Shire will cover the cost of the structural engineer's fees and the General Manager will waive the Planning fees involved in the project.

Sheep Yards – a new location has been agreed on, north of the RMS shed, east of the Wye Pavillion.

4. Wye Pavillion Renovations and other improvements

Derek Francis gave an overview of possible works with total costs and an indication of how these costs could be met (attached sheet – amended to reflect final meeting decision - refers).

Chris Elder mentioned concerns regarding security of the Broadcast Box to prevent vandalism. Shire to investigate lock / other options.

Suggestions were made to investigate ceiling fans and whirlybirds in the roof to address the lack of ventilation in the Pavillion.

Rowan Cleaver indicated Duck Creek were willing to fund a concrete path from the entrance of the racecourse past the western side of the bar. Shire has

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

already laid a crusher dust path which will be evaluated before a decision on the concrete path is taken.

Following discussion about possible funding arrangements, the following was provisionally agreed on, subject to confirmation by individual user's committees:

- AG Expo – contributes \$4,200 towards the unfunded Wye Pavillion Upgrades.
- Shire to approach the Easter Football Challenge for a contribution towards the Wye Pavillion repairs.
- Show Society, Duck Creek, Pony Club / Mid Western Equestrian Club to fund the remainder of the user's contributions (maximum \$2,500) for the Wye Pavillion repairs, Secretaries Office, Broadcast Box and Arena Watering System.

Racecourse stall fencing - Rodney confirmed the specifications under consideration were acceptable to the race steward and would be pursuing other quotes in addition to the Shire's quote. Work will be jointly funded by Jockey Club and Duck Creek.

5. Other Matters

Racecourse Fence – Rodney raised safety concerns regarding kangaroos getting through the fence from the western end and frightening horses on the track. Shire to investigate and consider new fencing in forthcoming budget estimates.

Tractor on blocks – safety concerns will be addressed by Jockey Club within the next week.

Next meeting to be held following this year's events.

The meeting closed at 6:30pm.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Nyngan Showgrounds - list of potential works and estimated costs as at February 2014

	Cost	Grant	Shire	AG Expo	Other Users	Total
Wye Pavillion - External Painting	4,354	4,354				4,354
- Walls	2,460	2,460				2,460
- Roof						
Wye Pavillion - Minor External Repairs					500	500
- Roof	530	30				530
- Gutters	900	400			500	900
- Berge boards	1,200	1,200				1,200
- Birdproofing mesh	300	300				300
- Doors	200	56	144			200
- Windows	2,280		2,280			2,280
Wye Pavillion - Internal Painting						
- Pinboards	1,000		1,000			1,000
Wye Pavillion - Minor Internal Repairs						
- Pinboards	200		200			200
- Lights above sink	100		100			100
Wye Pavillion - Stands						
- Modifications	1,500	1,500				1,500
- Shelves around stands and sink	700	700				700
Wye Pavillion - Water ponding issues						
- Drainage pit southern end	650		650			650
- Downpipes to eastern end	400		400			400
Wye Pavillion - Upgrades						
- Switchboard cover	300			300		300
- Additional powerpoints (inc. switchboard upgrade)	3,400			3,400		3,400
- Mesh door on art pav	500			500		500
Secretaries Office	5,000	4,500			500	5,000
Broadcast Box	3,000	2,500			500	3,000
Arena Watering System	20,000	9,500	10,000		500	20,000
Walker Pavillion lawns watering system	5,000	4,500	500			5,000
	53,974	32,000	15,274	4,200	2,500	53,974

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

REPORTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following reports are submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	22/08/2013	338/2013	Housing Residential & Aged Care Accommodation	Construct first 6 units of 1/2 acre paddock+retirement village commencing in north west corner.	MDES	Update: Pending report to April Council Meeting.
	19/12/2013	515/2013		Expressions of interest be invited via the Nyngan Observer for tradespeople who may be available to work on the project.		Pending report to April Council Meeting.
	27/02/2014	036/2014		Extend advertising program for further 2 months .Report to April Council Meeting.		Some publicity undertaken with more planned & recommended.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
2	26/11/09	460/09	APC Improvements	Try and obtain more Government funding to complete the piping of the APC project.	GM	<u>Update:</u> Recent announcement of \$10m funding. COMPLETED
	19/12/2013	506/2013		Approach be made to Cobar Shire Council to make a joint submission for Resources for Regions funding for the proposed Nyngan water storage project intended to provide water security for Nyngan and Cobar.		<u>Update:</u> Above refers. COMPLETED
3	24/05/2012	123/2012	Vacant Block – Cnr Nymagee /Mitchell Streets	Asked John Holland to meet with Council ASAP to work towards some agreement concerning the block.	MDES	JHR require clean-up of site prior to lease approval.
	19/12/2013	507/2013		Approach John Holland to beautify site of former BP Service Station.		Email dated 7/1/2014 from John Holland Rail advising of their proposal to undertaken clean up works in 2014/2015 works program.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
4	28/06/2012	150/2012	Oxley Street Subdivision	1. Land bound by Derrybong, Oxley & Dandaloo Streets be subdivided. 2. The resulting four 20m x 45m blocks be sold for current market value. 3. Council approve the development of 4 x 2 br villas (stage 2) at a cost of \$550,000.	MDES	Project on hold pending completion of Stage 1 of AAA Project.
5	28/06/2012	179/2012	Dog Pound	Construction of the new dog pound in the location closer to the main road in the airport complex.	MDES	On hold pending outcome of RSPCA recommendations. Minor site works commenced in readiness of proposed RSPCA requirements. No formal notification received to-date.
6	26/07/2012	193/2012	Transfer of Land – Nymagee St 5,7 & 9	Council seek EOI to demolish the subject dwelling & associated structures including removal of excessive vegetation.	MDES	Transfer Completed. Once Asbestos Licence received demolition and general clean-up of site will proceed subject to budget review.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
7	25/10/2012	315/2012	Local Heritage Sites	When new VIC commences signpost heritage sites with heritage colour and erect sign with the history of each location.	ENG	Pending accreditation of new VIC.
8	13/12/2012	419/2012	Swimming Pool	Filtration plant room & associated structure.	MDES	Non-friable asbestos training completed by staff. Licence application to WorkCover submitted mid Oct 2013. Asbestos removal to filtration plant room planned for winter 2014.
9	28/02/2013	044/2013	Airport Hangars	The Nyngan Airport Management Plan be amended to reflect these changes.	MES	Amended document to be referred to Council Meeting May 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
10	13/12/2012 28/03/2013	418/2012 098/2012	Davidson Park Revitalisation Program	Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter. Establish paving pathways to the mural.	MDES	Vandalised / unsafe play equipment partly removed.
	25/07/2013	310/2013		New playground area to be located on the south eastern side of the existing toilet blocks structure.		Site works for new playground programmed for early 2014.
11	3/04/2013	18/2013	Western Rivers Veterinary Group	Council authorises GM to co-operate with Vets to establish the facility in Lawler Street.	GM	<u>Update:</u> Contracts exchanged – Council to complete agreed site works.
	25/07/2013	298/013		General Manager negotiates an interest free loan, should vets wish to purchase land.		

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
12	28/02/2013	043/2013	Waste Management – Village Waste Depot Operations	<p>Program of Works for Hermidale & Girilambone be commenced immediately.</p> <p>Coolabah works be programmed for early 2013/14.</p>	MDES	<p>Hermidale: completed.</p> <p>Girilambone: Completed with exception of asbestos clean-up to be done once Council obtains licence.</p> <p>Coolabah: Update: The existing site has been filled. The new cell has been completed and appropriately fenced. Currently waiting on the availability of a Council grader to complete the site.</p>
13	26/06/2013	258/2013	Traffic Committee Recommendations – Pre School Parking	<p>RMS to re-examine the intersection design including:</p> <ul style="list-style-type: none"> Keeping the proposed refuge island and make a no left turn for road trains from Pangee St into Moonagee St. 	Eng	<p>Refuge island is no longer proposed. (Traffic Committee recommendation refer) COMPLETED</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
	19/12/2013	530/2013		<ul style="list-style-type: none"> Installing blister on the western side of Moonagee St for %Give Way+sign. <p>Pre-School to confirm:</p> <ul style="list-style-type: none"> Signed confirmation that children are always escorted into the building by staff or parents. <p>That Council examine further speed reduction facilities in Pangee Street to improve safety and seek funding from RMS.</p>		<p>Council considering installing blister.</p> <p>Confirmation not yet received.</p> <hr/> <p><u>Update:</u> In progress.</p>
14	23/04/2013	124/2013	Insurance	Council seek clarification from the Insurance Council of Aus re: the availability of discounts or other provision on insurance pricing for towns protected against floods and whether flood insurance is mandatory.	GM	<p>Insurance Council has requested flood study information.</p> <p>Drainage structures survey data now collected and flood study expected to be completed in April.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
15	23/04/2013	124/2013	VIC	Council calls for expression of interest from volunteers willing to staff the VIC during times when the VIC Officer is not on duty.	GM	Update: Being done in conjunction with Museum volunteers. COMPLETED
16	28/11/2013	461/2013	Showground Arena Irrigation	Investigate defects in the Showground Arena irrigation system and report back to Council on remedial measures.	MES	Existing system inspected with estimates for improvements being prepared by supplier. Report to April Council Meeting.
17	28/11/2013	462/2013	Anzac Day Centenary Commemoration 2015	<p>Establish a floodlit commemorative plaque in centre of circle at Heritage Park for unveiling on Anzac Day 2015.</p> <p>Plant trees around the sandstone blocks and a Lone Pine in Heritage Park.</p> <p>Seek funding for planting trees.</p>	<p>GM</p> <p>MES</p> <p>GM</p>	<p>Included in grant application.</p> <p>Preparing design specifications. Work to be done in winter 2014.</p> <p>Update: Application completed. COMPLETED</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
18	28/11/2013	494/2013	Local Health Services	Research what services are to be cut and issue media release.	GM	Response waiting from Scott McLachlan, CEO, WNSWLHD.
19	28/11/2013	499/2013	Skate Park	Install additional appropriate signage at skate park ramps advising of potential hazards.	MDES	Appropriate signage has been ordered, delivery expected 28 February 2014 and will be installed prior to March Council Meeting.
20	19/12/2013	532/2013	Rezoning of Rural Land Outside the Nyngan Township	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.	MDES	<u>Update:</u> Planning proposal lodged with the NSW Department of Planning and Infrastructure.
21	27/02/2014	003/2014	Bottom Depot	Advertise Council's intention to lease a portion of the Bottom Depot+in Pangee Street.	GM	Advertised . no response as at 19/3/2014.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
22	27/02/2014	006/2014	Medical Services	Pursue & make enquiries into using the Nyngan Multipurpose Service Centre & waiting rooms to attract an additional Medical Officer with VMO rights	GM	Verbal report at Council Meeting.
23	27/02/2014	015/2014	APC Licence Holders	Council adopted Water Supply Contract for APC Licence Holders. Relevant groups to be advised.	Eng	To be advised by end of March 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as %Completed+be removed from the checklist.

2 WATER AND SEWERAGE CHARGES

2.1 Introduction

The purpose of this report is to:-

- a) Provide background information to the establishment of Council's current water and sewerage charges in preparation for discussion at the 2014/15 Estimates Meeting.
- b) Make Councillors aware of a review that has been done of Council's Strategic Business Plan for Water and Sewerage.

2.2 Background

On 28 April 2011 Council considered and adopted a Strategic Business Plan for Water and Sewerage. In essence - quoting from the Plan's Executive Summary - it indicated the following with respect to the need to increase water and sewerage charges:-

a) Water

The financial models indicate that the current income stream is not sufficient to sustain the business, which is supported by operating losses in the past two years. Under the current billing levels, the business exhibits a progressive decline in equity as assets depreciate and insufficient investment is made in renewals. Once the water treatment upgrades proposed for 2017 are required, the business moves into an unserviceable debt position.

Under the base case, income needs to be increased by 75% plus inflation from 2010/11, to achieve a positive economic real rate of return in most years. This has been applied as \$200 steps each year. Once these increases are implemented the level of cash and investments remains steady over the modelling period. Major renewals works are debt financed, leaving the business in a position of significant net debt by 2039/40.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

The level of debt means that it is not possible for the business to service debt if typical bills are less than these levels.

b) Sewerage

The sewerage business has a reasonable level of cash reserves and an asset base that is in a reasonably good condition. The business will need to invest significantly in renewals in the latter part of the model period, consuming accumulated reserves and moving into a period of debt.

However the need to service this debt in the latter years means that typical bills need to be increased by 37% above inflation. This has been allowed for through two \$75 increases. Once this occurs the business generally achieves a very slightly positive economic real rate of return.

Tables (taken from the Strategic Business Plan for Water and Sewerage), illustrating the financial position of the funds including capital works required and the effect of the recommended increased fees are included as Appendices 1 and 2. Relevant information has been highlighted as follows for ease of reference:-

- i. Cash . highlighted in green
 - Water, cash accumulates until 2017/18 when major asset additions take place, slowly accumulates again . paying off interest on a loan . until 2031/32.
 - Sewerage, cash accumulates until 2014/15 and again until 2023/24, reduces substantially in 2027/28 and slowly from there on as a result of asset additions and debt servicing costs.
- ii. Plant . highlighted in pink
 - Water, major additions noticeable in 2017/18 and 2037/38.
 - Sewerage, major additions noticeable in 2027/28.
- iii. Loans (borrowings) . highlighted in yellow
 - Water, substantial loans in 2017/18 and 2037/38
 - Sewerage, loan in 2036/37.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Fees

Based on the decision to adopt the Strategic Plan, on 26 May 2011 as part of the 2011/12 Estimates, Council increased the water usage charge from \$0.92c / kl to \$1.60 / kl. Water access charges were increased by \$75, based on the 20mm service, however sewerage access charges were not increased that year.

Council continued this stepped approach to increases in the following year and, on 21 May 2012, again increased the 2012/13 20mm water access charge by \$75 with a corresponding increase for other size services. The 2012/13 residential sewerage access charge was also increased by \$75.

As part of the adoption of the 2012/13 Estimates the following resolution (112/2012) was passed:

"That Council investigate the separate investment of interest revenue from the water and sewerage levy and internally restricting its use to those funds".

The General Manager can confirm that interest arising from water and sewerage surplus revenue was calculated and separately accounted for in the audited 2012/13 Annual Financial Statements and is reflected as such in the special purpose Financial Statements for the water and sewerage funds. This practice will continue. It should be noted that the Local Government Act restricts revenue from water and sewerage funds to those funds only.

For 2013/14, Council increased both 20mm water access and residential sewerage charges by \$75 on 1 May 2013 as the last of the planned stepped increases required to provide the funding requirements set out in the Strategic Plan.

Capital Works

The required capital works, on which the water and sewerage fee increases were based included refurbishment and eventual replacement of the Nyngan water treatment plant, a program of mains and pump replacements, water storage renewals as well as other relatively minor items.

Major items of expenditure included \$2.9M on the water treatment plant in 2017/18 with a further \$2.9M and \$4.3M in 2037/38.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

The complete capital listing, from the Strategic Business Plan, is attached as Appendix 3.

2.3 Discussion

A review of the Strategic Business Plan for Water and Sewerage has now been done by Council's Engineering and Finance staff. The review of capital works requirements has concentrated on the next ten years in detail, identifying some changes which mainly concern a more efficient refurbishment of the water treatment plant in 2017/18 based on new information.

The financial side of the review confirmed that no further major increases in fees are required with CPI, or slightly higher, increases required depending on which assumptions are factored into the analysis.

A report on this review will be circulated as part of the Business Paper for the Extraordinary Estimates meeting scheduled for 1 May 2014 and will be available for discussion at the planned estimates information workshop for Councillors on 10 April 2014.

2.4 Attachments

Appendix 1 . Water supply

Appendix 2 . Sewerage

Appendix 3 . Appendix C Forward Capital Works Program

2.5 Recommendation

That this report be received and noted.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

3 REVISION OF COUNCIL POLICY AP004 TONGLING EXCHANGE PROGRAM

3.1 Introduction

The purpose of this report is to review Policy AP004 Tongling Exchange Program. The Policy was last reviewed on 23 February 2012 and is now due to be reviewed.

3.2 Background

Council resolved at its December 2011 meeting to formulate policy guidelines in relation to funding, interviews, programs and all other aspects for planning future Tongling delegations.

3.3 Discussion

Although the current focus of the agreement is on a schools exchange program, the original intention of the agreement was for wider community participation and the revised Policy has been worded to allow for some flexibility to cover this situation should the need arise.

The following amendments have been incorporated into the new draft policy;-

- 1.2 . Availability of school bus.
Teachers to inspect and ensure accommodation is left in appropriate condition.

3.4 Attachment

The revised Tongling Exchange Program Policy AP004
Correspondence received from Mrs Nicole Hunt, Principal NHS.

3.5 Recommendation

1. That Council adopt the revised AP004 Tongling Exchange Program and inform Nyngan High school of amendments.
2. That correspondence received from Mrs Nicole Hunt, Principal NHS be considered.



General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014

POLICY AP004

TONGLING EXCHANGE PROGRAM





**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Contents

Overview	27
Policy Statement	27
Applicability	27
Purpose	27
Authority	32
Policy Owner / Further Assistance	32
Related Information	32
Review Date	32
Revision History	32



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Overview

An agreement on establishing and developing friendly cooperation was signed by Tongling City and Bogan Shire in 2000 (refer Appendix). The original intention of the agreement was to collaborate and promote exchanges for mutual social and cultural benefit as well as economic benefit, particularly in the areas of agriculture, tourism and mining, given the similarity in our respective economies.

Since 2003 the focus of the agreement has been on a friendship and schools exchange with students and teachers from Nyngan High School and No 15 Middle School, Tongling participating in annual exchanges.

Policy Statement

Council wishes to continue and strengthen the relationship with Tongling City as participants in exchanges have derived significant social and cultural benefit from it.

Notwithstanding the current focus on schools exchange the principal local body in the relationship with Tongling City is Bogan Shire Council as signatory to the cooperation agreement.

Applicability

This policy applies to all agreements that Bogan Shire Council Councillors and staff make with external parties as well as to internal arrangements in relation to the ongoing Tongling agreement.

Purpose

The purpose of this policy is to express and clarify Council's role in managing the Tongling agreement and to set out certain principles for managing exchanges.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Principles

1 Agreement Lead

Bogan Shire Council as lead agency and signatory to the cooperation agreement with Tongling City will issue exchange invitations to Tongling City / No 15 Middle School following consultation with Nyngan High School and other stakeholders.

2 Frequency

Bogan Shire Council will support one exchange visit per year alternating, annually, between a visit to China and a visit to Australia. (In other words an Australian delegation visits China in Year 1, a Chinese delegation visits Australia in Year 2, an Australian delegation visits China in Year 3 and so on.)

Council considers that this is the optimal frequency for exchanges given the cost of exchanges and the desire to preserve the freshness of the experience and the sense of occasion for delegates and the community.

3 Composition of Delegations

Each year, Bogan Shire Council will work with Nyngan High School and other stakeholders to determine the size and composition of delegations and agree on funding strategies to meet the cost involved.

School students for the delegation shall be selected by a panel which includes two Council representatives being the Mayor and General Manager or their delegates, and the Principal and one teacher from the Nyngan High School. Council's representatives shall have input into the criteria used in the selection process.

4 Funding

To meet part of the delegation costs, currently estimated at approximately \$25,000, Bogan Shire Council will consider an allocation for the exchange program in its annual budget. For the 2014/15 financial year this allocation is \$8,500.




**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Council's allocation is to fund part or all of the following costs:-

 Delegation to China:-

- Airfares . Sydney to China return for students and teachers
- Airfares -Dubbo to Sydney return, or other alternate transport, such as coach and XPT Rail Services for students and teachers
- Visas for students and teachers
- Insurance for students and teachers
- Costs of internal China itinerary, students only, teachers pay own costs
- Gifts to . School / Council and students, main gift alternate each year, Bogan Shire Council/ Nyngan High School

 Delegation to Nyngan:-

- Cost of formal dinner
- Cost of any meals / expenses incurred by delegation
- Gifts . School / Council and students main gift alternate each year, Bogan Shire Council/ Nyngan High School
- Accommodation

With regard to the current school exchange program, Council strongly believes that no deserving school student from Years 9, 10 and 11, should be excluded from participating in the school exchange program as a result of their inability to meet the costs involved. To avoid any perception that ability to pay influences the choice of students, Council does not favour allowing ~~an~~ additional paying students to join delegations.

Tritton Mines and other service clubs have traditionally made a contribution towards the cost of the delegations and Bogan Shire Council will continue to request their support for future delegations.

Any remaining shortfall in funding for the Nyngan High School delegation will be met by fundraising activities carried out by the Nyngan High School.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

5 Coordination

A considerable amount of time and effort is required to develop and carry out a successful exchange program. Key to this is the coordination of efforts which is to be by a coordinating committee comprising:-

- Mayor, Bogan Shire Council
- General Manager, Bogan Shire Council
- Executive Assistant to the Mayor and GM, Bogan Shire Council
- Principal, Nyngan High School
- The assisting teacher who will travel with the delegation.

Depending on the composition of delegations, members representing other organisations may be brought onto the committee.

Current logistical arrangements are:

5.1 Bogan Shire will organise:-

Delegation to China:-

- Extend formal invitation to No 15 Middle School
- Liaise with No 15 Middle School
- Flights
- Visas
- Insurance
- Liaise with No 15 Middle School re internal China itinerary
- Main gift to School/ Council
- Gifts for delegations.

Delegation to Nyngan:-


- Accommodation whilst in Nyngan
- Main gift to School/ Council
- Gifts for delegations
- Formal dinner
- Media . photos.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

5.2 Nyngan High School will organise:

 Delegation to China:-

- Student delegation
- Transport . Nyngan to Dubbo return
- Main gift to School / Council
- Gifts to students
- Fund raising.

 Delegation to Nyngan:-

- Availability of school bus . transport to and from Dubbo airport / pick up and drop offs in Nyngan, if school bus not available, alternate transport
- Students to accompany bus to pick up and drop off at Dubbo airport
- Students to farewell delegation at accommodation
- Teachers to inspect and ensure accommodation is left in an appropriate condition
- Main Gift for School /Council
- Gifts for delegation
- Itinerary in Nyngan
- Fund raising.

Items for discussion when planning an exchange include:

 Delegation to China

- Delegation representatives, number of delegates
- Dates, including length of stay
- Flights (including Dubbo to Sydney return)
- Visas
- Insurance
- Passports
- Gifts
- Transport . to and from Dubbo airport.

**General Manager’s Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

✚ Delegation to Nyngan:-

- School Bus (or alternate transport if school bus not available)
- Driver for bus . forward and return journey to Dubbo airport and pickups in Nyngan
- School activities
- Gifts
- Other meals / menus, including formal meal
- Itinerary for delegation, including visits to Museum, Council etc
- Welcome parcel (fruit tray etc) at accommodation.

Authority

Council Resolution No. 23 dated 23 February 2012.

Policy Owner / Further Assistance

General Manager

Related Information

- Tongling Agreement (attached)

Review Date

February 2013

Revision History

Date	Description of Change	Sections Affected
23/02/2012	New policy drafted and adopted	All
27/03/2014	Revised policy drafted	All

**Agreement on Establishing and Developing Friendly
Cooperation between Tongling City, Anhui Province,
PR.China and Bogan Shire of NSW, Australia**

At the invitation of Mr. Ray Donald, mayor of Bogan Shire, NSW, Australia, a five-member delegation from Tongling City, Anhui Province, PR.China, headed by Mr. Shu Qingtao, vice mayor of Tongling, and acting as the plenipotentiary of Mr. Chen Songlin, mayor of Tongling City, pay a friendly visit to Nyngan from May 19th to May 23rd, 2000. Mr. Shu Qingtao, representing Tongling Municipal Government, and Mr. Ray Donald, representing Bogan Shire Council, after an in-depth talk, expressed the common wish of forming a formal friendly link between Tongling and Nyngan, an agreement was reached as follows:

1. The economies of Tongling & Nyngan are remarkably similar, given the abundant resources of mining, agriculture and tourism in both and a strong complementarity in products mix exists, therefore, a progressive exchange and collaboration in such fields is rather conducive to mutual economic growth and friendly partnership.
2. Apart from the intended exchange and cooperation, both agree to further their relations for the social & cultural benefit of residents of both their areas, and to deepen their mutual understanding and friendship, leading to a formal twinning arrangement.
3. Bogan Shire agrees to pay a reciprocal visit to Tongling in the year 2001, renewing the friendly relationship between Tongling & Nyngan, and carrying out the agreed cooperative items.
4. For daily liaison and future projects, it is decided that acting as the liaison officer of each authority, Mr. Zhang Shanglian, director of Tongling Foreign Affairs Office, and Mr. Paul Wearne, general manager of Bogan Shire Council, shall continue to execute them accordingly. It is also agreed that



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

(Faint, illegible text)

both authorities will retain their contacts through Australian Consulate General in Shanghai and the Chinese Consulate General in Sydney.

5. This agreement is produced in Chinese & English and signed on 19th, May 2000 in Bogan Shire, each side retaining one original.

For

For

Representative of Bogan Shire

Representative of Tongling City

A handwritten signature in black ink, appearing to read "Ray Donald", written over a horizontal line.

Councillor.Ray Donald

Mr. Shu Qingtao

A handwritten signature in black ink, written in Chinese characters, appearing to read "舒庆涛", written over a horizontal line.

Mayor of Bogan Shire Council

Plenipotentiary of mayor of Tongling



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

19th March 2013

Dear Mr Francis and Councillors,

Re: Nyngan Delegation to Tongling 2014

It is pleasing to report that the profile of the inter-city visits between Tongling and Nyngan is raising with Nyngan High School students. It is anticipated that there will be a good number of students apply to travel to Tongling in 2014. Many of the students in the current years 9, 10 and 11 are highly suitable representatives of the school and Nyngan. As one of the people on the panel to select students, I have been considering the calibre of students we have and how the panel will distinguish as I think it will be a very hard decision.

Previously, Chad Bliss sent two groups of students in consecutive years. It is my understanding that the motive behind this was due to the large number of suitable students applying who were not able to attend due the maximum at the time being 6 students.

I do not support the trip being taken in consecutive years, as per the policy. I would, however, like to suggest that the council base the number of students who attend on the number of high quality applicants, rather than having a limit (if this is in fact the way the delegation was decided previously). In the Bogan Shire Policy AP004 (Tongling Exchange Program) on page 4 it states "Each year, Bogan Shire Council will work with Nyngan High School and other stakeholders to determine the size and composition of delegates and agree on funding strategies to meet the cost involved". I'd like to propose that the panel interviewing the students determines the number of eligible students to attend based on the quality of the candidates who apply.

I understand that cost is an issue for all involved. I have spoken to some parents who prefer to fund raise and some who prefer to pay their child's way. If the council was to commit the amount that they can afford and this was distributed evenly amongst those attending, the remaining funds could be paid by a combination of fund raising and user pays.

Nyngan High School has a policy of supporting equitable outcomes for all students. This regularly includes the school paying up front for excursions or opportunities and parents repaying at a rate they can afford. In a few cases this includes full payment being made by the school. No student at Nyngan High School is disadvantaged based on their personal financial circumstance.

During the 2013 visit by Tongling to Nyngan, our local translator Wendy Yao proved herself to be an invaluable resource. I'd like to propose that Wendy be invited to attend the trip to Tongling to assist the group in communicating with our colleagues in China. Wendy has already offered to work with Nyngan High School students to teach them how to speak some Chinese language in her own time.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

I look forward to receiving a response in relation to these points. If you would like clarify anything, please contact me on 6832 1004 or Nicole.hunt@det.nsw.edu.au.

Kind regards,

Mrs Nicole Hunt
Principal

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

4 INTEGRATED PLANNING AND REPORTING – DELIVERY PROGRAM

4.1 Introduction

The purpose of this report is to advise Council of proposed amendments to the Delivery Program.

4.2 Background

In accordance with the Integrated Planning and Reporting Framework prescribed by the New South Wales Government and implemented in 2012, Council has adopted a long-term (25 year) Community Strategic Plan and a medium-term (4 year) Delivery Program in addition to its annual Operational Plan and Budget.

Whilst the Community Strategic Plan runs until 2026, the existing Delivery Program sets out the activities that will be carried out between 2013/14 and 2016/17 towards achieving the strategies and goals specified in Council's Community Strategic Plan.

The following is a summary of Delivery Program requirements contained in Section 404 of the Local Government Act

- A Council must have a Delivery Program, detailing the principle activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy.
- The Delivery Program must include a method of assessment to determine the effectiveness of each principle activity detailed in the Delivery Program in achieving the objectives at which the activity is directed.
- A Council must prepare a new Delivery Program after each ordinary election of Councillors to cover the principle activities of the Council for the 4 year period commencing on 1 July following the election.

4.3 Discussion

The Operational Plan is prepared alongside the Budget Estimates and will be presented to Council for consideration on 1 May 2014.

However, as Operational Plan activities for any particular year are derived from the Delivery Program, it is necessary to complete a review of the Delivery Program before compiling the Operational Plan.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

As Council's Integrated Planning and Reporting processes mature, staff are recommending changes to the Delivery Program which are also based on updated information and circumstances.

The Office of Local Government's requirements for amendments to an existing Delivery Program are as follows:-

- *Where an amendment to the Delivery Program is proposed, it must be included in a Council Business Paper which outlines the reasons for the amendment and be tabled and resolved to be noted at that meeting and considered by the Council at its next meeting.*
- *Where significant amendments are proposed, the Program must be re-exhibited for 28 days.*

4.4 Attachment

Revised draft Delivery Program strategies and activities.

4.5 Recommendation

1. That the proposed amendments to the Delivery Program be noted.
2. That subject to any further amendments, the draft Delivery Program 2014-2018 be considered by Council at the April meeting for approval and exhibition.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.1.1
Continue to support and create opportunities for community festivals, events and cultural activities through planning, marketing, direct involvement and various forms of assistance.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide community events, activities and venues to celebrate Australia Day	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide administrative support and facilities to support the Bogan Day Out Festival and the Bogan River Ball	Ongoing	Ongoing	Ongoing	General Manager
iii	Provide facilities and administrative support for the Nyngan Easter Challenge	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Seek sponsorship and organise the <u>Nyngan Christmas Lights and Rural Mailbox Competitions</u>	Ongoing	Ongoing	Ongoing	General Manager
v	Provide facilities for the Nyngan Show, Ag Expo and Duck Creek and other community events at the Nyngan Showgrounds	Ongoing	Ongoing	Ongoing	Manager Engineering Services
vi	Support community organisations to host an event to celebrate International Women's Day	Ongoing	Ongoing	Ongoing	General Manager
vii	Support a range of local community organisations	Ongoing	Ongoing	Ongoing	General Manager
viii	Support and encourage the Arts, including through the Bogan Shire Council Arts Fund.	Ongoing	Ongoing	Ongoing	General Manager
ix	<u>Examine opportunities for public art/murals on existing council amenities</u>	-	<u>Examine opportunities for public art/murals on existing council amenities</u>	-	<u>General Manager</u>

Strategy 1.1.2
Support all local communities, heritage and cultural groups to reconnect to, preserve and share our Shire's heritage and social history.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to support the Nyngan Museum and Mid-State Shearing Shed Museum	Ongoing	Ongoing	Ongoing	General Manager
ii	Support groups to source funding (e.g. Heritage or Historical Buildings maintenance and repairs)	Ongoing	Ongoing	Ongoing	General Manager
iii	Conduct citizenship ceremonies	Ongoing	Ongoing	Ongoing	General Manager
iv	Identification and preservation of Aboriginal heritage items	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.1.3					
Identify, respect and preserve sites and items of historical significance.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
		-		-	
i	Maintain and preserve Council owned historic buildings	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Investigate opportunities for grant funding for studies and preservation of our historic buildings	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	-	-	Review the Community Heritage Study	-	Manager Development and Environmental Services

Strategy 1.1.4					
Continue to support and promote attractions contributing to the cultural and economic development of the Shire.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Promote annual events calendar via website and council column (e.g. WSPA End of Year Concert, Deb Ball, ANZAC Day Events etc.)	Ongoing	Ongoing	Ongoing	General Manager
ii	Continue to promote the Nyngan Museum and Mid-State Shearing Shed Museum	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.1.5					
Develop and support volunteer groups to carry out functions and projects for the benefit of the community and the volunteer.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with volunteer groups to support their activities. (e.g. administrative support and assistance with grant applications)	Ongoing	Ongoing	Ongoing	General Manager
ii	Support Clean Up Australia Day and National Tree Day	Ongoing	Ongoing	Ongoing	General Manager
iii	Produce and update the Community Directory - both the hard copy and on Council's website	Ongoing	Ongoing	Ongoing	General Manager
iv	Support and promote National Volunteer Week	Ongoing	Ongoing	Ongoing	General Manager
v	Develop and maintain a volunteer database	Ongoing	Ongoing	Ongoing	General Manager
vi	Provide and promote widely accessible information on support services	Ongoing	Ongoing	Ongoing	General Manager
vii	Provide a range of information to families on children's services and childcare within the Bogan Shire	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.2.1					
Maintain Nyngan Pool facilities to meet community expectations and relevant regulations.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Annually review patronage	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Monitor pool water, and facilities and maintain to meet community expectations as well as regulated standards	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.2.2					
Improve and upgrade Nyngan Pool to cater for a variety of users.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Improve operational contract period to suit seasonal conditions	-	-	-	Manager Development and Environmental Services
ii	Commence work on upgrades, operating within budget parameters	Ongoing	-	-	Manager Development and Environmental Services
iii	Review potential for wider usage of pool facilities outside existing user groups	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 1.2.3					
Maintain and improve our parks, gardens and playgrounds to promote their use and enjoyment by the whole community and our visitors.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to support the Nyngan Garden Club in volunteer activities in our parks and gardens	Ongoing	Ongoing	Ongoing	General Manager
ii	Initiate a Community Street Tree Planting Program	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Construct pedestrian path connecting Rotary Park to town levee	Construct pedestrian path connecting Rotary Park to town levee	Construct pedestrian path connecting Rotary Park to town levee	-	Manager Engineering Services
iv	Installation of raw water irrigation system in O'Reilly Park	-	-	-	Manager Development and Environmental Services
v	Consult with Nyngan Garden Club regularly to gather suggestions for garden improvements	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Renew lawn planting of Rotary Park areas damaged by floodwater	-	-	-	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

vii	Review existing Operational Program for Maintenance	Revise Maintenance Program to reflect seasonal usage	Ongoing	Ongoing	Manager Development and Environmental Services
viii	Review existing access to O'Reilly Park playground and parking areas for travellers	Consider proposals for additional vehicle access to O'Reilly Park and playground areas	-	-	Manager Development and Environmental Services
ix	Seek grants to fund M&R Program	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
x	Continue to upgrade and enhance recreational spaces and facilities as funding permits	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
xi	Management and maintenance of the cemetery in accordance with the Plan of Management	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
xii	Develop landscaping plans for Davidson and Vanges Parks	Implement landscaping plans in conjunction with the Streetscape Plan	Implement landscaping plans in conjunction with the Streetscape Plan	-	Manager Development and Environmental Services
xii	-	Progressively conduct safety and access audits for reserves	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.2.4					
Maintain and improve our sports grounds and active recreational facilities to promote the good health and well-being of the community through the diversity of sport and recreation on offer.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Seek grant funding to improve and develop existing recreational buildings	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Seek grant funding to improve and develop existing grounds and facilities	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Maintain existing buildings and conduct audit for overall review of M&R Program	Undertake progressive M&R Program	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Maintain existing facilities and conduct audit for overall review of M&R Program	Undertake progressive M&R Program	Ongoing	Ongoing	Manager Engineering Services
v	Cemetery operations are carried out in an efficient and dignified manner by keeping accurate cemetery records and paying due respect to bereaved families	Ongoing	Ongoing	Ongoing	Manager Engineering Services
vi	Maintenance improvements to Junior Rugby League change rooms	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vii	Maintain smooth playing surfaces and full grass cover on all sports grounds through a planned watering and fertilising program	Replace irrigation system at Frank Smith Oval	-	-	Manager Engineering Services
viii	Extend Showground irrigation system to Cemetery	-	-	-	Manager Engineering Services
ix	Liaise with stakeholders for self-funded maintenance and improvements incorporating sustainable principles	-	-	-	Manager Engineering Services
x	Develop a partnership with user groups to improve resourcing, allocation and multi-use of recreational facilities	Ongoing	Ongoing	Ongoing	Manager Engineering Services
xi	Continue to seek partnership funding for installation of floodlights for Larkin Oval	-	-	-	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.2.5					
Provide well maintained community halls and other similar facilities for community use.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Conduct an audit of all Shire halls and community facilities for M&R and capital works program	Develop progressive M&R program	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Seek grants to improve all Shire halls and community facilities	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Conduct a review of user groups of all Shire halls and community facilities to ascertain the number and type of users and the levels of use	-	Conduct a review of user groups of all Shire halls and community facilities to ascertain the number and type of users and the levels of use	-	Manager Development and Environmental Services
iv	Seek grants to develop and improve village facilities	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Promote the utilisation of community buildings	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.2.6					
Provide well maintained Shire showground and equestrian facilities for community use.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Consult with Showground user groups on facility requirements and programming of events	Ongoing	Ongoing	Ongoing	General Manager
ii	Maintain existing Operations and Procedures for Showground buildings and facilities	Review General Maintenance program and procedures	Seek grant funding to improve existing building facilities for all user groups	Ongoing	Manager Development and Environmental Services
iii	Maintain existing Operations and Procedures for Showgrounds and equestrian grounds	Review General Maintenance program and procedures	Seek grant funding to improve existing ground facilities for all user groups	Ongoing	Manager Engineering Services
iv	Maintain racecourse track drainage, landscape areas and buildings to acceptable standard	-	-	Extend irrigation system to provide coverage of all operational areas at the showground	Manager Engineering Services

Strategy 1.2.7					
Develop a plan of management for the Palais Theatre to support community activities.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Develop works program for renewal of seating and interior furnishings	Refurbish change rooms and toilets	Repair aged building structure and paint interior	Ongoing	Manager Development and Environmental Services
ii	Seek grants for redevelopment renovation of Palais Theatre	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Develop works program for upgrading for compliance with BCA provisions	Commence progressive upgrade program for compliance with BCA provisions	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Review outdoor theatre area for usage/alternative usage	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.2.8					
Provide a youth centre that is maintained for recreational, educational and cultural activities.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with schools and community organisations to identify needs, opportunities and funding options for a dedicated youth centre	-	-	-	General Manager

Strategy 1.3.1					
Create an environment and culture that allows the community to feel safe, empowered and included.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Investigate the need/interest in development of Neighbourhood Watch or similar programs	-	-	-	General Manager

Strategy 1.3.2					
Identify and monitor the social services needs of older people and people with disabilities in the community and provide infrastructure to support assisted and independent living and social interaction.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with the community and Government agencies to understand issues, such as community transport and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.3.3					
Promote a range of recreational, sporting and other opportunities for personal development, interaction and healthy lifestyle for older people and people with a disability through education, support networks and facilities.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Investigate opportunities for funded workshops and/or events in Seniors Week	Ongoing	Ongoing	Ongoing	General Manager
iii	Sponsor and organise Senior Citizen of the Year Awards, Morning Tea and Concert in Seniors Week	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.3.4					
Support Community Transport (volunteer driver scheme).					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.4.1					
Provide childcare facilities, preschools, after hours care and playgroups that meet the needs of the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with organisations on behalf of the community to support their needs, including providing facilities for a preschool <u>and / or after school care.</u>	Ongoing	Ongoing	Ongoing	General Manager
ii	<u>Provide a range of information on children's services and childcare</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>General Manager</u>

Strategy 1.4.2					
Continue to provide the Bush Mobile playgroup service.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to provide the BBM playgroup sessions throughout the Shire	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Review the strategic direction and operations of the BBM playgroup to ensure the optimum provision of services	-	Review the strategic direction and operations of the BBM playgroup to ensure the optimum provision of services	-	Manager Corporate Services

Strategy 1.4.3					
Improve the education, health, employment and economic development opportunities for young people.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.4.4					
Provide opportunities for young people to be actively engaged in the development, design and planning of programs, services and infrastructure in which they are a stakeholder or user group.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Incorporate consultation with young people into planning for Council programs and events wherever possible	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide facilities, equipment and administrative support to StormCo group of volunteers	Ongoing	Ongoing	Ongoing	General Manager
iii	Work with local schools to support youth events and community education and awareness programs	Ongoing	Ongoing	Ongoing	General Manager
iv	Source funding for Youth Week activities and/or events	Ongoing	Ongoing	Ongoing	General Manager
v	Develop and facilitate a community based youth organisation focussed on recreational needs	Seek youth input into planning proposals for recreational areas	Develop ongoing upgrade program that reflects youth input in recreational areas	-	Manager Development and Environmental Services
vi	-	-	Work with youth organisations and young people to develop strategies for delivering a range of youth programs and activities. (e.g. High School SRC, Barnardos, Nyngan LALC)	Ongoing	General Manager
vii	-	-	-	Investigate the feasibility of a local Police Citizens Youth Club	General Manager
Strategy 1.5.1					
Focus on community needs in providing and promoting quality facilities and access to printed and online information and other resources.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide and promote a well maintained and accessible library service	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Investigate ways to encourage greater numbers of both traditional and non-traditional library users	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Continue to provide free Wi-Fi internet services	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 1.5.2					
Maintain North Western Regional Library Service partnership.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Council to continue to carry out its obligations under the partnership agreement.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Bogan Librarian to promote the Borrow Box application.	-	-	-	Manager Corporate Services

Strategy 1.6.1					
Identify training and skill development needs and foster a mentoring program for distance education that includes our whole community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Assist TAFE Western Connect to engage with the community to understand its needs and deliver appropriate training programs	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.6.2					
Provide a range of high quality primary and secondary education and vocational training facilities and opportunities.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Support the schools in the Shire through website advertising of events and volunteer support	Ongoing	Ongoing	Ongoing	General Manager
ii	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
iii	Work with schools to support youth events	Ongoing	Ongoing	Ongoing	General Manager
iv	Provide scholarships to all schools at annual awards nights	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.6.3					
Provide support and encouragement for local people to complete tertiary education and to work in Bogan Shire.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 2.1.1					
Adopt and implement the asset management plan for all shire roads.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Identify road priorities for asset renewal to implement Transport Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services

Strategy 2.1.2					
Maintain State Roads on behalf of RMS.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Prepare bids for submission to Roads and Maritime Services for Ordered Works component of State Roads Maintenance Contract (RMCC) and undertake work as agreed	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Review requirements to engage additional staff and purchase equipment to meet requirements of expanded RMCC	-	-	-	Manager Engineering Services

Strategy 2.1.3					
Maintain Shire Roads in accordance with standards expressed in our asset management plan and our annual maintenance program.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide road grading and gravel patching of unsealed road network based on priority parameters including condition assessment and traffic volumes	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Reseal and rehabilitate sealed local roads based on condition assessment and in accordance with the Asset Management capital renewal program	Ongoing	Ongoing	Ongoing	Manager Engineering Services

Strategy 2.1.4					
Design and construct new roads to support the needs of the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Construct and seal a 2 kilometre section of Coffills Lane commencing at the Pangee Road intersection	Construct and bitumen seal a 2 kilometre section of Colane Road extending from the end of the existing bitumen seal	Construct and bitumen seal a 2 kilometre section of Murrawombie Road extending from the end of the existing bitumen seal	Construct and bitumen seal a 2 kilometre section of	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 2.1.5					
Work with the RMS to ensure current standards of road safety are maintained and to assist in the education of the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Renew all bicycle lane marking and 'give way' holding lines in Nyngan and villages		-	-	Manager Engineering Services
ii	Construct pedestrian kerb ramps as identified in Pedestrian Access Mobility Plan subject to continuing RMS grant funding	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Update and implement Council Fleet Road Safety Policy specifying WH&S requirements	-	Review Council Fleet Road Safety Policy	-	Manager Engineering Services
iv	Work with the Traffic Committee to develop and implement a Road Safety Strategy	Identify traffic issues specific to Bogan Shire: → Heavy Vehicle Slowdown → Road Safety Month → Driver Fatigue – coffee break point → Shared Pathway Education	Coordinate and run Road Safety Month	-	Manager Engineering Services

Strategy 2.1.6					
Maintain supporting infrastructure such as parking, kerbs and gutters, signage and street lighting to current standards.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Implement footpath repairs identified through inspection for public liability risk reduction	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Inspect street lighting and report deficiencies to Essential Energy	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Clean and maintain pipe culvert and levee drainage system once per year	Ongoing	Ongoing	Ongoing	Manager Engineering Services

Strategy 2.1.7					
Encourage community feedback on road issues.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Conduct village and rural road tour with Councillors and meet with road users to resolve local issues	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 2.2.1					
Identify gaps and opportunities and engage with stakeholders, including local bus operators to investigate options for improved public transport.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Talk to existing operators about issues and potential strategy to address these issues	-	Talk to existing operators about issues and potential strategy to address these issues	-	General Manager

Strategy 2.2.2					
Deliver improved public transport services within Nyngan.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Investigate mini-bus/taxi service in Nyngan	-	-	-	General Manager

Strategy 2.3.1					
Engage with potential users, especially schools, to determine preferred bikeway routes.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Increase cyclists and drivers awareness of each other and the importance of obeying the road rules	-	-	-	Manager Engineering Services
ii	Engage with schools to determine the preferred bikeway routes	-	-	-	Manager Engineering Services

Strategy 2.3.2					
Design and construct bikeways and footpaths incorporating tree shade cover.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue implementation of pedestrian access improvements	Footway improvements for disabled access	-	-	Manager Engineering Services
ii	Continue to improve the quality, number and length of walking and cycling paths, particularly to tourist sites	Identify and apply for grant funding for the installation of shared pathways	-	-	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 2.3.3					
Educate the community and promote use of active transport around Nyngan.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	-	Develop an educational program in consultation with schools and other community groups		-	Manager Engineering Services

Strategy 2.4.1					
Maintain airport facilities to meet required standards					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Twice yearly weed spraying on runway and taxi way	Conduct obstacle survey and remove identified flight path hazards	Ongoing	Ongoing	Manager Engineering Services
ii	Review existing buildings M&R program and budget	Implement buildings M&R program	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 2.4.2					
Engage with community and existing airport users to identify opportunities for improvement					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Implement a program to protect and maintain existing infrastructure assets to support the local economy.	-	-	-	Manager Engineering Services

Strategy 2.4.3					
Advocate for the introduction of a regular commercial air service to Nyngan					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to lobby state and federal agencies to improve public transport to Nyngan	Ongoing	Ongoing	Ongoing	General Manager
ii	-	-	Advocate for the introduction of a regular commercial air service to Nyngan	-	General Manager

**General Manager’s Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 2.5.1					
Protect, maintain and expand the existing freight rail services and infrastructure.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with the community and State Government on possible opportunities to protect, maintain and expand existing rails services and infrastructure		-	-	General Manager

Strategy 2.5.2					
Investigate opportunities for the reintroduction of regular passenger services between Dubbo and Nyngan/Bourke.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	-	-	Work with the community and State Government on possible opportunities to reintroduce regular passenger services to Nyngan	-	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.1.1					
Conduct periodic reviews of Council's planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
I	Monitor workability of LEP 2011 and DCP 2012	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Identify land suitable for recreational purposes		Ongoing	Ongoing	Manager Development and Environmental Services
iii	-	Define and prioritise plans of management for public land		Ongoing	Manager Development and Environmental Services
iv	-	-	Endeavour to identify and purchase parcels of Crown Land that may be of value for development		Manager Development and Environmental Services
v	-	Review LEP 2011	-	Review LEP 2011	Manager Development and Environmental Services
vi	-	Review DCP 2012	-	Review DCP 2012	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.1.2					
Identify opportunities to expand the availability of a range of housing options based on lifestyle choices and affordability.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review existing subdivisions	Draft proposal to Council for re-subdividing of existing blocks	Encourage re-subdivisions of existing blocks	Ongoing	Manager Development and Environmental Services
ii	Conduct inspections of vacant premises.	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Review alternative solutions to housing designs	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	-	Undertake audit of private residences for BCA compliance	Ensure private residences are fit for occupation	Ongoing	Manager Development and Environmental Services
v	-	Implement Growth Management Strategy to ensure adequate stocks of appropriately zoned land	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 3.1.3					
Development complies with the Local Environmental Plan legislation formed through the Regional Land Use Study Project.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continual review and monitoring of LEP and DCP	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Ensure all future development compliance with LEP and DCP	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Incorporate sustainability controls into LEP	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

iv	Manage construction certificate process, Principal Certifying Authority process, building site service and management, and inspection and orders process	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Provide quality evidence and document management	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Respond to reforms in planning process and advocate on behalf of Council	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
viii	Review and respond to State Government Infrastructure and Planning Committee on sustainable land use	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ix	Respond effectively to rezoning applications	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
x	Prepare drafts for appendix to DCP for future land usage	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
xi	Incorporate heritage controls into LEP	-	-	-	Manager Development and Environmental Services
xii	Incorporate heritage controls into DCP	-	-	-	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.1.4					
Ensure our community's buildings are safe, healthy and maintained through regular inspections and compliance with the NSW Building Certification Scheme.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	All essential services measures to be inspected and certified	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Develop an essential services measures program for Council public buildings	Ongoing	Monitor and review program	Ongoing	Manager Development and Environmental Services
iii	Review existing M&R Program for Council buildings	Develop a program of progress updating of Council public buildings	Implement progressive M&R program	Ongoing	Manager Development and Environmental Services
iv	Issue planning and building certificates including effective customer service	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Provide an effective development application, assessment and determination system including pre-lodgement service and effective customer service	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Investigate concerns or complaints in relation to overgrown allotments and buildings in a state of disrepair	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vii	Discharge Council's responsibilities for the management of development and development compliance	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.1.5					
Develop and implement flood management plans for all urban flood plain areas.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Use Flood Management Study to determine heights for lots outside of levee bank	Develop progressive AHDRL's to areas outside levee bank	Monitor and review LEP and DCP for Flood Management inclusion	Ongoing	Manager Development and Environmental Services
ii	Maintain stormwater management infrastructure	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Review LEP and DCP for Flood Management		Ongoing	Ongoing	Manager Development and Environmental Services
iv	-	Develop, review and Implement flood risk studies and plans in accordance with NSW Government Guidelines	Ongoing	Ongoing	Manager Development and Environmental Services
v	-	Review construction requirements in flood prone areas	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.2.1					
Provide efficient and cost effective kerbside collection of solid and recyclable waste.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review kerbside waste collection service	Monitor and review waste service volumes	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Monitor all kerbside waste collection service	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Investigate <u>Expand</u> recycling program to commercial premises	Review and monitor 240lt kerbside recycling service	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Monitor all waste and recycling programs	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Audit the effectiveness of Council's internal waste management processes	Monitor Council's internal waste management processes	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 3.2.2					
Operate the Nyngan Waste Depot to comply with standards and regulations, ensuring it is environmentally sound.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Develop new 2013 Waste Facility Operations Management Plan	Review 2012 Waste Facility Operations Management Plan	Monitor 2012 Waste Facility Operations Management Plan	Ongoing	Manager Development and Environmental Services
ii	Establish fire breaks to all waste facilities every 6 months	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Monitor all deposited waste for separation procedures	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.3.1					
Provide safe, high quality, well serviced and maintained reserves and recreational areas.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Participate in National Tree Day	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services & General Manager
ii	Provide litter and recycling bins at BBQ areas in Rotary Park	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Develop progressive upgrading of playground equipment	Monitor and review program	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Seek grant funding for expansion of all recreational areas	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Seek community input into existing recreational areas	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.3.2					
Improve the amenity of the river corridor to enhance and increase utilisation for a range of recreational activities.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Support Nyngan Aboriginal Lands Council in the development of a natural lagoon area immediately downstream of the recreation weir on the Bogan River	Ongoing	Ongoing	Ongoing	General Manager
ii	Seek grant funding for Improvement of Recreational Areas	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Investigate means of reducing litter in the river	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Review all existing access points to river	Develop upgrading program to access points to river	Monitor and review annually major river recreational activity	Ongoing	Manager Development and Environmental Services

Strategy 3.3.3					
Provide a clean and pleasant streetscape, ensuring regular street sweeping and cleaning of public spaces.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Participate in Clean Up Australia Day	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Review existing Cleaning Program	Develop and review new Cleaning Program of public areas	Monitor new Cleaning Program of public areas	Ongoing	Manager Engineering Services
iii	Review existing street bin containers and emptying procedures	-	Review existing street bin containers and emptying procedures	-	Manager Development and Environmental Services
iv	Review Streetscape design for street bin containers	-	-	-	Manager Development and Environmental Services
v	Develop procedures in conjunction with Pangee Street program	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager’s Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.3.4					
Implement programs which foster responsible and protective behaviours towards reducing waste and litter pollution.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review existing methods of litter control	Develop progressive upgrade of litter collection system	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Seek community input to areas of concern of litter control	Ongoing	Implement community litter control measures	Monitor and review community litter control measures	Manager Development and Environmental Services
iii	Conduct random litter control patrols to reduce the incidence of littering	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Enforce breaches of environmental legislation	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Seek community input to waste control measures	Develop a proposal for an additional kerbside bulk collection services	Monitor and review proposal for additional bulk kerbside collection	Monitor and review proposal for additional bulk kerbside collection	Manager Development and Environmental Services

**General Manager’s Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.3.5					
Protect, preserve and enhance Bogan Shire’s natural environments, waterways, flora and fauna through responsible development and management.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review DA Consent Conditions: Environmental Protection	Monitor LEP and DCP provisions for Environmental Protection	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Enforce all development to comply with conditions of DA Consents	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Support the Central West CMA Catchment Action Plan and the State Plan	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Undertake regular patrols and respond to community requests for enforcement of use restrictions on public reserves	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Subject to budgeting and legislative requirements, consider the use of energy efficient technologies in our operations and when undertaking new projects and vehicles.	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
vi	Develop environmental walks program in conjunction with schools	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.4.1					
Meet Council's obligations under the Noxious Weeds Act 1993 in respect of maintenance of noxious weeds including density and distribution.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review entire Weed Control Program, ensuring Council meets Noxious Weeds Control obligations.	Council to meet Noxious Weeds Control obligations	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Operations are in accordance with Regional Weed Control Plans	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Review Shire and weed specific Control Plans	Monitor and review entire Weed Control Program	Review entire Weed Control Program	Ongoing	Manager Development and Environmental Services

Strategy 3.4.2					
Ensure Council operations are in accordance with endorsed Regional Weed Control Plans.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review Regional Weed Control Plans	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Review existing weed management program on public lands	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 3.4.3					
Implement the Shire's weed-specific Control Plans for targeted noxious weeds.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Conduct private property inspections under the noxious weed program	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.4.4					
Investigate the benefits of joining Castlereagh Macquarie County Council.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
4	-	Investigate the benefits of joining Castlereagh Macquarie County Council.	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.5.1					
Provide a financially viable, efficient, permanent potable water supply that has sufficient capacity for current and projected growth requirements.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Examine options for replacement of existing Water Treatment Plant	-	-	-	Manager Engineering Services
ii	Continue implementation of the Strategic Business Plan for Water	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Take samples of and analyse potable water supplies	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Identify opportunities for raw water irrigation at sporting fields	Ongoing	Ongoing	Ongoing	Manager Engineering Services
v	Prepare submission for inclusion of Water Treatment Plant replacement on NSW Government Country Town Water Supply Program	-	-	-	Manager Engineering Services

Strategy 3.5.2					
Implement an ongoing program of capital works improvements and enhancements and asset management to ensure the responsible management of water supply to the area and surrounding villages.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue water main replacement program	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Replace chemical feeders; reline filter bed walls, re-lad alum shed and replace turbidity meter at Water Treatment Plant.	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Provide planning, investigation design and management of water management facilities	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Maintain water supply infrastructure to relevant Department of Health and Department of Primary Industries (NSW Office of Water) Standards, and in accordance with sustainability	Ongoing	Ongoing	Ongoing	Manager Engineering Services
v	Renew capital assets under the Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.5.3
Enhance the security of our water supply, ensuring long term drought management plans are developed and water losses are minimised through involvement in the Lower Macquarie Water Utilities Alliance.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Develop water loss reduction program	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Continue active involvement in Lower Macquarie Water User Alliance	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Develop regional Water Quality Improvement Plans	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Continue community education on water conservation practices	Ongoing	Ongoing	Ongoing	Manager Engineering Services

Strategy 3.6.1
Provide a financially viable and efficient sewerage system that has sufficient capacity for current and projected growth requirements.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review operational costs to improve efficiency of system	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 3.6.2					
Implement an ongoing program of capital works improvements and enhancements and asset management to ensure the responsible management of waste water in Nyngan.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	<u>Replace gantry at Sewer Pump Station No. 1</u>	-	-	-	Manager Engineering Services
ii	<u>Construct shed for Sewage Treatment Works</u>	-	-	-	Manager Engineering Services
iii	-	<u>Purchase closed-circuit TV camera and sewer main tree root cutter</u>	-	-	Manager Engineering Services
i	<u>Renew capital assets under the Asset Management Plan</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Manager Engineering Services</u>
ii	-	Make preparations for the development of a database of all sewage management systems within the Local Government Area.	Monitor and review the development of a database of all sewage management systems within the Local Government Area.	-	Manager Engineering Services

Strategy 3.6.3					
Ensure our compliance with the EPA license by regularly testing the waste water for treated effluent re-use and disposal.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Engage consultants for monitoring and reporting on Effluent Quality for license reporting	Ongoing	Ongoing	Ongoing	Manager Engineering Services

Strategy 3.6.4					
Ensure management of liquid trade waste through comprehensive licensing practices and a charging structure that reflects costs of treatment.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue implementation of Trade Waste Policy	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 4.1.1					
Ensure compliance with Local Liquor Accord strategies to maximise public health and safety.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide information regarding new Liquor License applications, and make submissions on new applications to the State Government as required	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Provide advisory services to the Liquor Accord and assist in programs to encourage alternative transport options and responsible service of alcohol programs	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 4.1.2					
Conduct bi-annual inspections of food preparation businesses to ensure compliance with Safe Foods Standards.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review food premises register	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Undertake bi-annual food premises Inspections to ensure food handlers compliance with standards	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 4.1.3					
Conduct annual inspections of commercial premises to ensure compliance of the Building Code of Australia.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review essential service register	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Implement measures to encourage owners to comply with the provisions of the BCA	Encourage owners participation in BCA upgrading	Ongoing	Ongoing	Manager Development and Environmental Services
iii	-	Undertake an audit of Commercial Buildings for BCA compliance	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 4.1.4					
Continue ongoing management and control of companion animals and ensure owner compliance with NSW Companion Animals Act 1998					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review the Animal Control Management Plan and develop appropriate policies and procedures.	Monitor and review Animal Control Management Plan	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Improve public awareness to animal control	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Continue to develop and implement the Companion Animals Policy to control cats and dogs in accordance with the Companion Animals Act	Monitor and review dog control measures	Ongoing	Ongoing	Manager Development and Environmental Services
iv	Data entry of lifetime registrations and fee reconciliation	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
v	Promote the registration of companion animals	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 4.2.1					
Continue with the Local Emergency Management Committee to ensure appropriate response plans are in place.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor and review of Disaster and Emergency Management Strategy	Ongoing	Ongoing	Ongoing	General Manager
ii	Continue to fulfil Council's statutory obligations relevant to the LEMC	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 4.2.2

The Local Emergency Management Committee and local State Emergency Services are adequately resourced to ensure they are equipped, trained and prepared to respond to disasters and incidents.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide a support role to the LEMC/SES	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Develop, distribute, communicate and review Flood Risk information and tools in partnership with SES	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Support volunteer agencies as required during a disaster event	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Develop Community Emergency Flood Response Plans in partnership with SES	-	Review Community Emergency Flood Response Plans biennially	-	Manager Engineering Services
v	-	Develop and implement staff training program in accordance with Disaster and Emergency Management Strategy	-	-	Manager Engineering Services

Strategy 4.2.3

Regularly maintain the pumps and the levee bank surrounding Nyngan to ensure the township remains safe and secure during adverse weather conditions and potential influx of floodwaters.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Amend maintenance procedures for floodgate outlets into the Bogan River and include in the levee maintenance manual	Ongoing	Ongoing	Ongoing	Manager Engineering Services
ii	Grass and debris to be cleared from flood gates annually	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Review levee maintenance manual	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Monitor compliance with levee maintenance manual and perform required maintenance works	Ongoing	Ongoing	Ongoing	Manager Engineering Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 4.3.1					
Work with the community and the State Government to ensure medical, dental, specialist, mental health and allied health services and facilities meet the needs of residents and visitors.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work closely with Nyngan Health Council to lobby on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager
ii	Liaise with Western LHD to resolve relevant issues	Ongoing	Ongoing	Ongoing	General Manager
iii	Review incentives to attract and retain medical professionals in Nyngan	Ongoing	Ongoing	Ongoing	General Manager
iv	Investigate possibility of integrated medical centre.	-	-	-	General Manager

Strategy 4.3.2					
Provide an appropriate level of ambulance services for the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Monitor availability of a 24 hour Ambulance Service for the Shire	Ongoing	Ongoing	Ongoing	General Manager

Strategy 4.3.3					
Work with the community, volunteer organisations and the State Government on programs that promote health and wellbeing.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review and update the Smoke Free Outdoor Areas Policy as required	-	Review and update the Smoke Free Outdoor Areas Policy as required	-	General Manager
ii	Work with Cancer Council NSW on projects to benefit the community	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 4.4.1					
People and property located within the town and villages are protected from fire related incidents.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Support the activities of Fire and Rescue NSW and RFS and lobby in response to community issues and concerns	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Ensure compliance with BCA provisions to all premises	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Liaise with Fire and Rescue NSW on appropriate development of commercial premises	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 4.4.2					
People and property located within rural areas are protected from fire related incidents.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Support the activities of RFS and lobby in response to community issues and concerns	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Implement BCA and AS 3959 provisions to new DA Consents	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
iii	Implement hazard reduction program for villages and rural properties	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 4.5.1					
Provide an appropriate level of police services for the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby NSW Police for appropriate numbers in response to community concerns	Ongoing	Ongoing	Ongoing	General Manager
ii	Support by agreement with NSW Police the recruitment of Police through provision of housing at market rental	Ongoing	Ongoing	Ongoing	General Manager

Strategy 4.5.2					
Lobby NSW Police for increased policing and community safety initiatives.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager

Strategy 4.5.3					
Improve community safety and maintain low crime levels.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Participate in Community Safety Precinct meetings to discuss and address any issues	Ongoing	Ongoing	Ongoing	General Manager
ii	Respond to a range of community safety issues	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 5.1.1

Undertake an assessment of our local business and industry, in particular the retail industry, to identify gaps and develop initiatives to actively encourage the establishment of sustainable economic growth and local employment opportunities.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with local businesses to identify issues	Ongoing	Ongoing	Ongoing	General Manager
ii	Maintain and develop relationship with Regional Development Australia (RDA) Orana	Ongoing	Ongoing	Ongoing	General Manager
iii	Industrial lots to be developed as demand presents, connecting to utility services and construction of kerb and gutter	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Work with BCTBG to understand and address issues impacting on the local economy (e.g. empty shops)	Ongoing	Ongoing	Ongoing	General Manager
v	-	Investigate the preparation of an Economic Development Plan for Bogan Shire	-	-	General Manager

Strategy 5.1.2

Create and maintain a diverse commercial sector that is sustainable, vibrant, located in safe, well designed and visually appealing premises and which meets the needs of our community and visitors.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with local business community to ensure appropriate standards are maintained	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services
ii	Investigate programs to encourage ways to improve the appearance of shop fronts in our main street	Ongoing	Ongoing	Ongoing	Manager Development and Environmental Services

Strategy 5.1.3

Support agricultural businesses so that they have the capacity to be a significant contributor to the local, regional and national economy.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby in response to community concerns	Ongoing	Ongoing	Ongoing	General Manager

General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 27 March 2014

Strategy 5.1.4					
Work in conjunction with the mines to obtain mutual benefit from an abundance of natural mining resources which provide our shire with opportunities for local economic growth and employment.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Develop relationships with the mines to explore opportunities for mutual benefit	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.1.5					
Support and strengthen local business networks to encourage the sharing of information and resources to build the capacity of local business and industry.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to support the Bogan Community Tourism and Business Group (BCTBG)	Ongoing	Ongoing	Ongoing	General Manager
ii	Produce and update the Business Directory on council's website	Ongoing	Ongoing	Ongoing	General Manager
iii	Maintain and develop relationships with RDA Orana	Ongoing	Ongoing	Ongoing	General Manager
iv	Council to continue shopping locally for services and products where appropriate	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.1.6					
Investigate opportunities to support the township of Nyngan and villages of Girilambone, Coolabah and Hermidale.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Produce and update the Bogan Shire Prospectus	Ongoing	Ongoing	Ongoing	General Manager
ii	Meet with village communities to discuss and understand issues relating to the maintenance and servicing of town and village facilities	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.1.7					
Liaise with Government Agency employers to encourage the provision of incentives for attraction and retention of essential service workers to relocate to Nyngan.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Identify requirements and discuss options with Government Agencies	Ongoing	Ongoing	Ongoing	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 5.2.1					
Adopt and implement a streetscape master plan.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Carry out improvements in line with the plan	Ongoing	-	-	Manager Engineering Services
ii	Enhance the first impressions tourists and newcomers have of Nyngan and the villages by: <ul style="list-style-type: none"> → Planting trees at town and village entrances, along main access routes, in the town centres and in parks → Improving signage for Shire entry points showing destinations, accommodation etc. → Upgrading shop fronts → Identifying locations for rest areas along Shire roads → Improving facilities at the long-haul bus stop (specifically the area behind the St Vincent de Paul shop as it is the main thoroughfare to the Davidson Park toilets) 	Continue to maintain landscaping at town and village entrances, replacing trees as necessary	Carry out a street tree planting project in Nyngan	Continue to improve signage for Shire entry points	Manager Engineering Services

Strategy 5.2.2					
Develop and implement a visitor strategy which includes the identification of potential opportunities for growth and new tourism products through consultation with stakeholders.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Continue to update, produce and distribute the Official Tourist Guide to local businesses and VICs in neighbouring shires	Ongoing	Ongoing	Ongoing	General Manager
ii	Conduct photographic shoot to provide a source of up-to-date photographs for marketing and promotional material	Ongoing	-	-	General Manager
iii	Continue to advertise Nyngan and Bogan Shire (in print media and on appropriate websites)	Ongoing	Ongoing	Ongoing	General Manager
iv	Membership of Inland NSW Tourism	Ongoing	-	-	General Manager
v	Develop a Visitor Tourism Strategy in conjunction with Inland Tourism and BCTBG	Identify new tourism opportunities and initiatives	-	-	General Manager
vi	Work with Nyngan LALC on their proposal for a recreational / educational centre	Encourage the development of quality Indigenous tourism business	Ongoing	Ongoing	Manager Development and Environmental Services & General Manager
vii	-	-	Conduct a regional advertising campaign to attract visitors from within our region	-	General Manager

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 5.2.3					
Provide and maintain a quality Visitor Information Centre which encourages and supports growth across many sectors of the local economy.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Seek accreditation for new Visitor Information Centre at Nyngan Museum	-	-	-	General Manager
ii	Investigate opportunities to distribute tourism information throughout the Shire	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.2.4					
Provide an adequate supply of visitor accommodation.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Work with Bogan Community Tourism and Business Group to analyse visitor accommodation needs	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.3.1					
Maximise the coverage and availability of telecommunications infrastructure across the shire.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby service providers on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.3.2					
Provide appropriate communications infrastructure and services including lobbying for early inclusion into the National Broadband Network.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Lobby for early inclusion into the National Broadband Network	-	-	-	General Manager
ii	Monitor national broadband initiatives and capacity	-	-	-	General Manager



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 6.1.1					
Facilitate meaningful engagement and consultation with the community and other stakeholders to progress the outcomes of the Community Strategic Plan.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Maintain a community consultation database (from CSP implementation)	Ongoing	Ongoing	Ongoing	General Manager
ii	Undertake community engagement regarding major Council plans and projects	-	-	-	General Manager
iii	Investigate and Implement mechanisms to enhance feedback to the community on larger community projects	-	-	-	
iv	-	-	Hold a Community Strategic Plan forum	-	General Manager
v	-	-	Devise evaluation framework to measure effectiveness of community engagement	-	General Manager

Strategy 6.1.2					
Provide accountability to the community by regularly reporting on Council activities through the publication of business papers, meeting minutes and general information.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide accurate and timely meeting agendas and minutes	Ongoing	Ongoing	Ongoing	General Manager
ii	Proactively release appropriate Council information e.g. Council Business Paper and Minutes through the website and council column	Ongoing	Ongoing	Ongoing	General Manager

Strategy 6.1.3					
Promote accountability to the community by timely completion and publication of statutory reports.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Complete Annual Report	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Complete statutory financial accounts	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Produce Council's quarterly reports, delivery program and budget and operational plans	Ongoing	Ongoing	Ongoing	Manager Corporate Services

General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 27 March 2014

Strategy 6.1.4					
Represent the interests of the community through local Councillors.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Hold regular Council meetings	Ongoing	Ongoing	Ongoing	General Manager

Strategy 6.1.5					
Maintain effective partnerships through regional and industry bodies to collaborate on matters of mutual interest and lobby collectively on behalf of the community.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Maintain partnerships with OROC, LMWUA, C Division, LGSA, Western Division	Ongoing	Ongoing	Ongoing	General Manager
ii	Undertake lobbying as appropriate	Ongoing	Ongoing	Ongoing	General Manager
iii	Continue contracting alliance with RMS	Ongoing	Ongoing	Ongoing	General Manager

Strategy 6.2.1					
Develop and implement our Operational Plan and Budget so as to manage our financial resources responsibly.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Provide draft Operational Plan and Budget to Council within agreed timeframes.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Provide management accounting services including the implementation and management of a financial reporting system that draws information from Authority.	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Provide effective investment of Council's funds	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Provide effective investment of Council's insurance	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iiiv	Develop and manage Council's long term financial strategy	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	Provide financial accounting services	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ivv i	Effectively manage Council's financial services resources	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 6.2.2					
Maximise revenue opportunities, such as grants for achievable projects					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Coordinate grant opportunities across council	Ongoing	Ongoing	Ongoing	General Manager
ii	<u>Establish and maintain a schedule of rental properties</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Manager Corporate Services</u>
iii	<u>Manage prudent investment of Council's funds</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Manager Corporate Services</u>
iv	<u>Review internal charges to the Water, Sewer and Waste Funds</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Manager Corporate Services</u>

Strategy 6.2.3					
Manage the recovery of all revenues raised by Council through efficient and systematic debt recovery policies.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Implement revised Debt Recovery Policy	-	Review Debt Recovery Policy	-	Manager Corporate Services
ii	<u>Collect rates effectively and efficiently to improve the collection rate</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Manager Corporate Services</u>
iii	<u>Carry out Council's resolution on the sale of properties for unpaid rates.</u>	-	-	-	<u>Manager Corporate Services</u>

Strategy 6.2.4					
Conduct regular reviews of policies, reporting systems and plans including asset management and risk management plans to confirm that they are fit for purpose.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review existing Council Policies and progressively update them	Ongoing	Ongoing	Ongoing	General Manager
ii	Implement approved Asset Management Plan	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iii	Review Asset Management Plan and amend as necessary	Ongoing	Ongoing	Ongoing	Manager Engineering Services
iv	Implement procurement guidelines and procedures	-	-	-	Manager Corporate Services
v	Maintain Council's corporate registers (e.g. policy, pecuniary interests and delegations register)	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 6.2.5					
Conduct regular review of systems and processes to improve the effectiveness of risk management, control and governance processes.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Review Staff Induction process	-	Review Staff Induction process	-	General Manager
ii	Implement recommendations identified in annual safety audits	Ongoing	Ongoing	Ongoing	Manager Corporate Services
iii	Review risk management programs, systems and processes and establish strategies to monitor and evaluate their performance	Develop options for continuous improvement plans	Implement processes for continuous improvement	Review risk management programs, systems and processes	Manager Corporate Services
iv	Engage insurance providers to facilitate training and education awareness programs regarding risk management (e.g. specific advice, workshops, free initiatives etc.)	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	-	Develop an IT Disaster Recovery Plan	Implement IT Disaster Recovery Plan	Monitor and review IT Disaster Recovery Plan	Manager Corporate Services

Strategy 6.2.6					
Develop and implement workforce plans to develop and retain a skilled and motivated workforce including aspects such as organisational structure, training plans, performance appraisals and salary systems.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Maintain current position descriptions	Ongoing	Ongoing	Ongoing	General Manager
ii	Ensure that Council's values are incorporated into our initiatives and activities	Ongoing	Ongoing	Ongoing	General Manager
iii	Develop, implement and review Council's HR guidelines	Ongoing	Ongoing	Ongoing	General Manager
iv	Develop a performance management system	-	-	-	General Manager
v	Maintain the number of apprenticeships and traineeships across the organisation	Ongoing	Ongoing	Ongoing	General Manager
vi	Develop and implement annual training plans	Ongoing	Ongoing	Ongoing	General Manager
vii	Manage Council's recruitment process and procedures	Ongoing	Ongoing	Ongoing	General Manager
viii	Manage educational assistance program	Ongoing	Ongoing	Ongoing	General Manager
ix	Conduct staff Induction and familiarisation programs	Ongoing	Ongoing	Ongoing	General Manager
x	Manage Council's payroll and leave administration function.	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

xi	Manage and promote awareness and effective use of the Employee Assistance Program.	Ongoing	Ongoing	Ongoing	General Manager
xii	Develop an ageing workforce strategy	Implement the ageing workforce strategy	Ongoing	Ongoing	General Manager
xiii	-	Develop and implement Recruitment and Retention Strategy	Review Recruitment and Retention Strategies in line with Workforce Plan	Ongoing	General Manager

Strategy 6.2.7

Promote a culture of customer service, including supporting processes, to deliver high quality services to the community.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Council to provide information packs to new rate payers <u>and residents</u>	Ongoing	Ongoing	Ongoing	General Manager
ii	Develop customer service charter	Ongoing	Monitor compliance with the customer Service Charter guidelines	Ongoing	Manager Corporate Services
iii	<u>Review the possibility of increasing council business transactions online</u>	-	-	-	<u>Manager Corporate Services</u>
iv	Investigate <u>improvements for the tracking and reporting</u> of customer service requests and complaints <u>via Council's website</u>	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	-	Initiate a customer service training program	Ongoing	Ongoing	General Manager

Strategy6.2.8

Identify, characterise and asses all potential risks to Workplace Health and Safety and public liability.

	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Adequate insurance coverage provided and reviewed annually	Ongoing	Ongoing	Ongoing	Manager Corporate Services
ii	Ensure all managers understand their responsibilities in managing risk modify job descriptions and KPI's where appropriate.	Ongoing	Ongoing	Ongoing	General Manager
iii	Ongoing compliance with Council's statutory obligations and to properly discharge Council's common law duty of care to the community when managing risks	Ongoing	Ongoing	Ongoing	General Manager
iv	Review and implement Council's WH&S plan and systems	Ongoing	Ongoing	Ongoing	Manager Corporate Services

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Strategy 6.2.9					
Adequately resource our IT and communications systems consistent with industry standards and technological development.					
	Activities 2014/15	Activities 2015/16	Activities 2016/17	Activities 2017/18	Council Lead
i	Ensure the IT resource plan reflects requirements	-	-	-	Manager Corporate Services
ii	Conduct a staff survey on systems use/problems undertaken biannually	-	Conduct a staff survey on systems use/problems undertaken biannually	-	Manager Corporate Services
iii	Conduct an initial audit of all existing information management systems for consistency	-	-	-	Manager Corporate Services
iv	Manage Council's IT network and infrastructure	Ongoing	Ongoing	Ongoing	Manager Corporate Services
v	Manage and maintain a Records Management System that meets the needs of the organisation, the community and legislative requirements	Continue to capture records electronically, storing and filing them appropriately for easy and efficient access	Ongoing	Ongoing	Manager Corporate Services
vi	Fully implement Trim records management system and processes.	-	-	-	Manager Corporate Services
viii	Maintain an up to date Council website	Ongoing	Ongoing	Ongoing	Manager Corporate Services
vii	-	Conduct a biennial audit of systems to evaluate their capability to respond to future business requirements	-	Conduct a biennial audit of systems to evaluate their capability to respond to future business requirements	Manager Corporate Services
viii	-	Review and update all Council's procedures regarding Council's information systems and infrastructure e.g. networks, backups	-	Review and update all Council's procedures regarding Council's information systems and infrastructure e.g. networks, backups	Manager Corporate Services



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

5 SUBMISSION IN RESPONSE TO "REVITALISING LOCAL GOVERNMENT" REPORT

5.1 Introduction

The purpose of this report is for Council to consider a draft submission in response to the Independent Local Government Review Panel's final report, entitled "Revitalising Local Government".

5.2 Background

The NSW Government released the NSW Independent Local Government Review Panel's final report entitled "Revitalising Local Government" in January 2014. A copy of this report has been circulated to all Councillors.

Council formulated a policy position in regard to the report at its recent February meeting and requested the General Manager to prepare a submission to the NSW Government based on this policy position for consideration at the March Council meeting.

The Government has allowed until 4 April 2014 for submissions in response to the Report.

5.3 Discussion

Council's policy position as set out in the Minutes of its February meeting have been incorporated into the attached submission for Council's consideration.

5.4 Attachment

Council's Submission.

5.5 Recommendation

1. That, subject to any amendments, the attached submission in response to the "Revitalising Local Government" Report be forwarded to the NSW Government as Council's response to the Report.
2. That a copy of Council's response be forwarded to all NSW Cabinet Ministers.

Derek Francis

General Manager



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Response to ~~the~~ Revitalising Local Government Report

Introduction

Bogan Shire Council services a thriving community located around Nyngan in central New South Wales approximately 2 hours drive from Dubbo, our recognised regional centre. The Shire was created in 1971 from the former Nyngan Municipal Council and surrounding Bogan Shire and has a proud record of financial sustainability and service delivery to our community over many years including periods of severe flood and drought.

Nyngan is widely seen as an attractive and safe small rural town with a functioning, supportive, community that has access to a range of local services including schools and medical facilities, making it a desirable place to live for both long-term residents and for those who come from elsewhere to staff the schools, Shire Council and mines. The Shire's economy, based on agriculture, mining and tourism, also benefits from its strategic location at the junction of the highways linking Sydney, Adelaide and Western Queensland.

These factors, no doubt, influence our population statistics that, contrary to the view of the Independent Panel, showed a small but significant population increase between the 2006 and 2011 censuses over a period when the population of many rural communities declined and there is no reason to suggest that this will change over the medium / long term.

Recommendations supported

This Council supports and welcomes the many positive recommendations in the Report, such as rates reform, centralised borrowing facilities and the redistribution of Federal grants to Councils such as ours.

We believe that the NSW Government needs to allow a period of time, say 3 years, following the implementation of such positive recommendations for them to bed down so that all Councils can start to experience the benefit of these reforms.

Following this period of adjustment, using appropriate performance measures and benchmarks developed in consultation with local government, the NSW Government can then determine the success of these positive reforms and work with any Council deemed to be financially unviable to determine the most appropriate remedial action *for their specific circumstances* including, but not limited to, amalgamation.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Recommendations not supported:-

We strongly oppose the following recommendations:-

- i. That this Council amalgamates with either Warren or Cobar Shire Councils. These proposed amalgamations would merely serve to weaken local representation, service provision and identity. In a small rural community the Shire is an important and integral part of the community which generally interacts with Councillors and staff more often, more personally and on different levels to larger communities. Residents, rightly so, have a sense of ownership in the Shire.

Local Government is about being close to your local community to represent their interests and to service their needs. It would take over 90 minutes at 110km/h to travel through an amalgamated Warren and Bogan Shire or over 2 hours through an amalgamated Cobar and Bogan Shire . this is Regional Government, not Local Government. Let's keep the Local in Local Government.

Additionally, Bogan Shire Council is financially viable, with no significant borrowings and has, over several years, achieved a balanced budget based on positive cash flows, whilst making substantial contributions to asset creation and maintenance. In addition the Council is well staffed having attracted well qualified and experienced local government professionals from Queensland, Victoria and Sydney to its Council management positions . as well as similarly experienced and qualified Nyngan locals.

Importantly, the Independent Panel has not been able to provide any empirical evidence that Bigger is Better when it comes to viability of Councils or service delivery and we can see no demonstrated benefits for the community we represent.

- ii. That this Council becomes a Rural Council. Any such move would seriously diminish local decision making and, once again, we can see no demonstrated benefits for this community.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Whilst, on the face of it, the option of becoming a Rural Council may seem attractive from the perspective of %simplified regulatory, compliance and reporting requirements+as promoted by the Independent Panel, the flip side of this coin is that Council has %reduced responsibilities+(Report page 92). It is significant that the Panel is suggesting that Rural Councils meet less than six times a year . this is because there will be no meaningful decisions for them to make on behalf of their community.

Bogan Shire Council has a full complement of experienced, dedicated and community-minded Councillors who take the task of representing their community seriously, having managed this Council's business well over many years. Council is fully prepared to accept the requirements of the Local Government Act as they relate to %all+Councils . and the responsibilities that go with that.

Recommendations supported with qualification

Recommendations surrounding the establishment of new Joint Organisations are supported with qualification. Council supports the concept of %statutory regional entities established by individual proclamations that specify their area and functions, as well as various aspects of governance and operations.+ (Report page 81), provided this means:

- i. That Councils in the existing Orana ROC have significant, meaningful, input into the content of any proclamation so that the resulting structure and functions of the Joint Organisation reflect the needs, budgets and issues of this region. What suits Councils in other regions of NSW as a model for a JO may not suit the Orana Region.
- ii. Following on from the previous point, that the organisation and staffing of a new Orana JO does not get transformed into a bloated bureaucracy based in Dubbo that drains the financial resources of its member Councils. The OROC model works well for us with one employee, an executive officer based at one of the member Councils, and the ability to buy in specialists for specific projects / functions as required.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

- iii. That the proposed JO does become another layer of government for us to deal with, duplicates our functions or assumes a 'big brother' role . but continues to play a role, such as OROC does, in helping Orana councils work together collaboratively to address common issues and share resources and expertise.

We do see the benefits of closer collaboration with other Orana Councils in a regional organisation and can testify to the effectiveness of these - our Lower Macquarie Water Utilities Alliance was announced in 2013 as a winner in the National Local Government Awards under the category '*Regional Collaborations in small Councils*'.

In conclusion, the key to our ongoing success and viability as a Council has always been a responsible approach to financial discipline - translating into living within our means - whilst providing appropriate services and being responsive to the needs of our community through being accessible and close to them. There is no reason why this should change in the future so that we can continue to function as a sustainable, independent Council servicing our local community effectively.

Yours sincerely



Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014

**REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES
DEPARTMENT**

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 28 February 2014.

1.1 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for February 2014	
Council General Fund	
Bank Statement Balance	\$ 1,083,172.55cr
Add Deposits not yet receipted	\$ 40,407.52cr
Less Unpresented Payments	\$ 302,649.82dr
Balance as per Council	\$ 820,930.25 cr
Represented by the following in Council Ledgers	
Account	
19001.8000.8000	\$ 820,930.25 cr
Difference	\$ 0.00

1.2 Recommendation

That the Bank Reconciliation Report be received and noted.



**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

2 INVESTMENTS

2.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for February 2014.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for February 2014 is shown below. At the end of February Council had \$6.8 million with no significant movement from the previous month.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Investment Movements for February 2014

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for February 2014							
REF	Source	Maturity	Days	% rate	Interest	Bal 31/01/2014	Bal 28/02/2014
904	CBA	11-Mar-14	90	3.900%	9,616	1,000,000.00	1,000,000.00
833	NAB	17-Apr-14	180	3.800%	15,158	800,000.00	800,000.00
838	NAB	06-May-14	180	3.790%	9,397	500,000.00	500,000.00
839	NAB	08-May-14	180	3.780%	18,745	1,000,000.00	1,000,000.00
900	Westpac	16-Apr-14	180	3.800%	18,740	1,000,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	2.400%		2,630,670.40	2,535,408.51
				Variable			
	Balance securities held					6,930,670.40	6,835,408.51
	Balance Ledger 19010.8200.8200					6,930,670.40	6,835,408.51
	Summary by institution						
	CBA					1,000,000.00	1,000,000.00
	NAB					2,300,000.00	2,300,000.00
	Westpac					3,630,670.40	3,535,408.51
						6,930,670.40	6,835,408.51

2.4 Recommendation

That the Investments Report be received and noted.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at February 2014, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2013-2014	2012-2013
Arrears Prior to 01/07/2013	380,946	486,620
Third Installment Arrears as at 28/02/2014	167,631	314,493
Second Installment Arrears as at 28/02/2014	71,100	85,568
First Installment Arrears as at 28/02/2014	43,575	59,786
Total Arrears	663,252	946,467
Total Outstanding	1,526,804	1,761,697
Monthly Transactions		
Amount Levied & B/Fwd	4,925,733	4,533,982
Add: Adjustments	-104,575	45,999
Less: Payments to end of February	-3,218,713	-2,737,634
Less: Rebates	-75,640	-80,650
Add: Postponed	0	0
Gross Total Balance	1,526,804	1,761,697
Arrears of total amount levied %	13.5%	20.9%

3.3 Analysis

Each installment amounts to approximately \$1,053,000
(Total Rates, Waste, Water & Sewer Access Charges)

Therefore:

Council has collected \$481,000 more than at the same time last year.

Approximately 4.2% have not yet paid their first installment.

Approximately 6.7% have not yet paid their second installment.

Approximately 16% have not yet paid their third installment.



**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

Long term arrears have declined 22% or \$106,000 compared to 2013.

3.4 Recommendation

That the rates collections report be received and noted.

Luke Taberner

MANAGER CORPORATE SERVICES

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 27 March 2014**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF
ENGINEERING SERVICES REPORT**

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

The work undertaken between the reporting period 14 February 2014 to 14 March 2014 by Civil Works consisted of the following:-

- Construction of a new fence in between Ambulance Station and Library .
- Removed grass compound No.1 Oval.
- Painting Arts & Crafts Pavilion at Showground.
- Installing a new stormwater pipes and pit at the Wye Pavilion.
- Replacing the broken windows with Lazerlite at the Wye Pavilion.
- Painting the pin boards at the Wye Pavilion.
- Repairing fascia, box gutter, and cleaning gutters and roof at the Wye Pavilion.
- Continuing with repairs to old Ambulance Station- planning doors, removing Ambulance sign from front, repairing back gate, doors and changing locks.
- Repairing Announcers Box at showground including replacing bench top and painting the inside and outside.
- Forming a gravel path from toilets to the bar at the racecourse
- Repairing (Council residence 8A Dandaloo St) . including installing new locks on doors, painting bedroom wall, cleaning of air conditioner vents and repairing weather stripped door.
- Replaced door and locks on toilet at Davidson Park.

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held on 27 March 2014

1.2 Community Facilities

The work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Cleaned up play area at Davidson Park.
- Preparation of the ovals and sporting fields.
- Cleaning and sweeping of the Nyngan CBD.
- General maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.

1.3 Roads

The work undertaken during this reporting period by Works Crews consisted of the following:-

No.	Name	Comments
92	Colane Road	Maintenance grade continuing.
2	Priors Road	Maintenance grade completed.
10	Pangee Road	Maintenance grade completed.
7	Warrah Road	Maintenance grade completed.
7514	Cockies Road	Maintenance grade completed.
32	Simpsons Road	Maintenance grade completed.
MR228	Hermidale/Nymagee Road	Construction of 2.2km continuing.
28	Singletons Road	Maintenance grade completed.
89	Ski Lane	Maintenance grade completed.
	Weir Lane	Maintenance grade completed.
HW7	Mitchell Highway	Resealing of segments commenced.
57	Tottenham Road	Shoulder repair completed.
20	Murrawombie Road	Maintenance grading completed.
20	Murrawombie Road	Resheeting R2R completed.
HW7	Mitchell Highway	Rehabilitation of 2.7km commenced.

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held on 27 March 2014

The jet patcher this reporting period has carried out routine maintenance on the following roads:-

- ~ Mitchell Highway . Shoulder widening on reseal segments.
- ~ Tottenham Road Edge Repair.
- ~ Yarrandale Road.
- ~ Colane Road.
- ~ Canonba Road.
- ~ Old Warren Road.
- ~ Nyngan town streets.
- ~ Rotary Park.
- ~ Buckingham Road.

The works program for the remainder of March and April includes but is not limited to the following:-

- ~ Completing construction and sealing of 2.2km of the Hermidale/Nymagee Road under the Regional Roads Repair Grant.
- ~ Maintenance grading rural roads.
- ~ Re-sheeting of Pangee Road, Hickies Road, Currans Road, Bourkes Road Colane Road.
- ~ Completing the rehabilitation of approximately 2.7 km of the Mitchell Highway near Albyriaq
- ~ Town kerb and gutter replacement including the construction of a new culvert at the corner of Moonagee Street and Cobar Street.
- ~ Commencing footpath replacement program to repair identified problem areas.

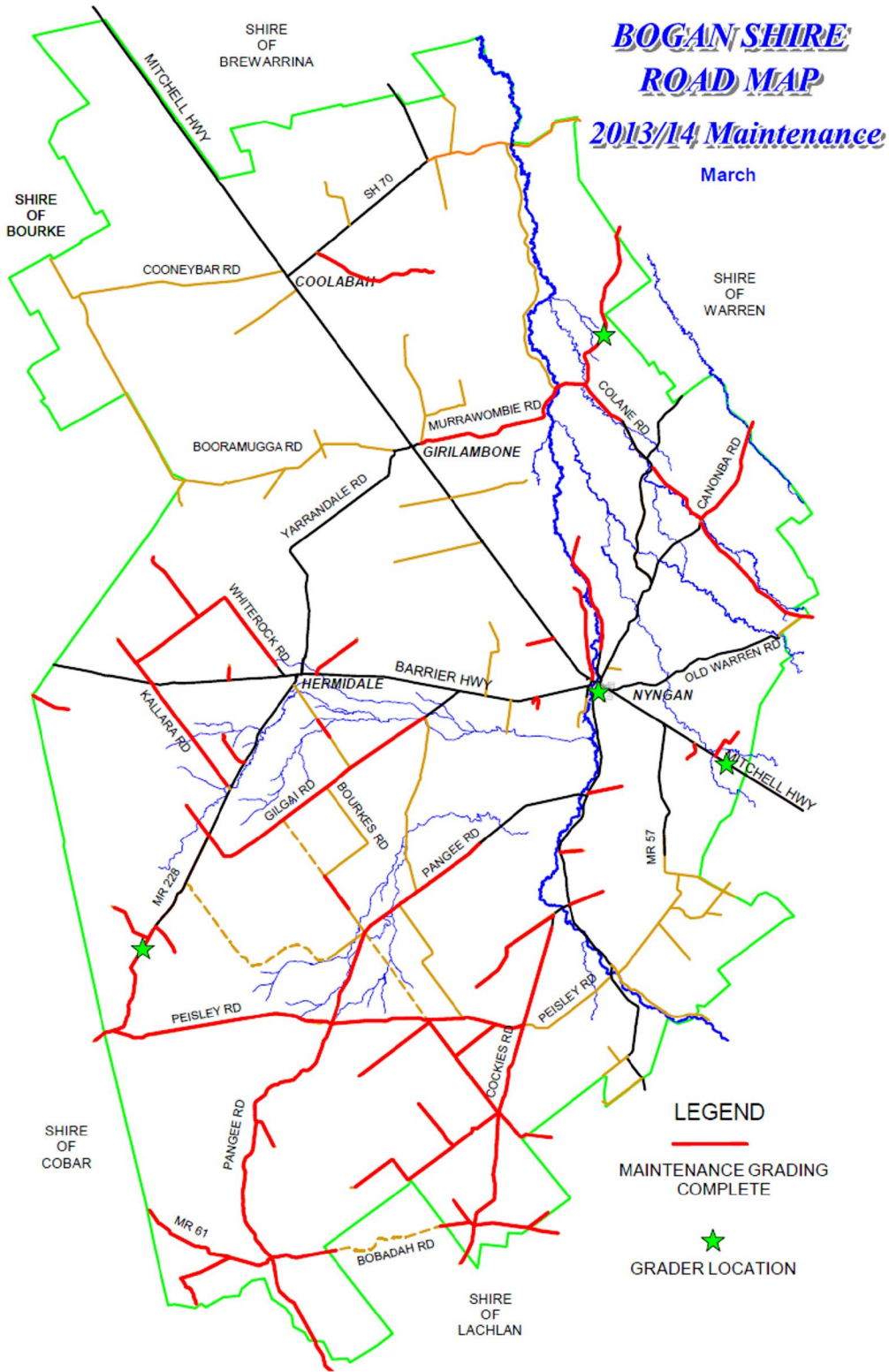
1.4 Recommendation

That the Operational Report be received and noted.

Graeme Bourke

MANAGER ENGINEERING SERVICES

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held on 27 March 2014



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 27 March 2014**

**REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF
DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT**

Mayor and Councillors

The following reports are submitted for consideration:-

1 DEVELOPMENT APPLICATIONS

1.3 Introduction

Three (3) Development Applications and one (1) Modified Development Application have been approved.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2013/012	Ian & Sara Drain	6 Cathundril Street NYNGAN	Dwelling extension	40,000	Awaiting additional information as of 16/05/2013
2013/014	Grant MacAlpine	Coolabah	Subdivision		Awaiting additional information as of 12/06/2013
2013/015	Bogan Shire Council	Cannonbar Road NYNGAN	New Waste Management Facility	80,000	Approved 27/2/2014
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	Awaiting additional information as of 10/2/2014
2014/002	Mr Gregory Herbert	66 Cannonbar Street NYNGAN	Carport	13,000	Approved 12/2/2014
2014/003	Mr Paul Carter	42 Hoskins Street NYNGAN	Shed	21,000	Approved 27/2/2014
2013/019	First Solar Australia Pty Ltd	Corner Hospital Road & Merilba Street NYNGAN	Modification . Shade Structure	N/A	Approved 14/3/2014

1.4 Recommendation

That the report be received and noted.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 27 March 2014**

2 OPERATIONAL REPORT – PARKS & GARDENS

2.1 Introduction

The purpose of this report is to outline the key work undertaken since Council's February 2014 meeting by the Parks and Gardens team.

2.2 Discussion

Key work undertaken consisted of the following:-

- Due to climatic conditions a number of street trees were pruned under the supervision of the Parks and Gardens Team Leader;
- Significant time was allocated to preparation of Rotary Park for the annual carp muster;
- A site clean-up was conducted at Council owned building 8a Dandaloo Street. This was required as the existing tenants vacated the site and the Manager of Corporate Services moved in;
- Other non-routine tasks included irrigation system maintenance Davidson and O'Reilly Parks and the removal of a dead tree in Pangee Street;
- The Parks and Gardens Team Leader and Manager Development and Environmental Services did not attend the Monthly Garden Club meeting in February as it was not held, the March meeting will be attended;
- No complaints have been received regarding Parks and Gardens areas of responsibilities; and
- Completed routine maintenance tasks.

2.3 Recommendation

The report be received and noted.

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 27 March 2014**

3 OPERATIONAL REPORT – NOXIOUS WEEDS OFFICER

3.1 Introduction

The purpose of this report is to outline the key work undertaken since Council's February 2014 meeting by the Noxious Weeds Officer.

3.2 Discussion

Key work undertaken consisted of the following:-

- Roads and Maritime Services highway work included;
 - Spraying the edge breaks along Mitchell Highway; and
 - Removal of Coolatai grass along the Mitchell Highway;
- The Noxious Weeds Officer attended the Macquarie Valley Weeds Advisory meeting held in Orange;
- A number of road inspections were completed, notable State and Regional roads included:-
 - Hermidale . Nymagee Road;
 - Pangee Road; and
 - Cockies Road;
- Significant time was allocated to town spraying which included Council owned buildings, town streets and recreational areas.

3.3 Recommendation

That the report be received and noted.

Timothy Riley

MANAGER OF ENVIRONMENTAL SERVICES

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

PRECIS OF CORRESPONDENCE

1 UNITED SERVICES UNION

Attached is a copy of correspondence received from the USU referring to the report of the Local Government Review Panel, *Revitalising Local Government*. The Union has commissioned the following in response to the Panel's report:-

- (i) A Critical Evaluation of Revitalising Local Government, an independent report by Brian Dollery; and
- (ii) The USU's itemised response to Revitalising Local Government.

General Manager's Note: A copy of the Critical Evaluation of Revitalising Local Government will be available at the Council Meeting.

1.1 Recommendation: That the United Services Union response to the Local Government Review Panel, *Revitalising Local Government* be received.

2 DEPARTMENT OF AGRICULTURE

Attached is a copy of correspondence received from the Australian Government Department of Agriculture advising of the drought support for farmers.

2.1 Recommendation: That the correspondence received from the Australian Government Department of Agriculture advising of the drought support for farmers be received.

3 MARK COUTON MP FEDERAL MEMBER FOR PARKES

Attached is a copy of correspondence received from Mark Coulton MP advising that Council's application for the Anzac Centenary Local Grants Program is currently under consideration by the Committee.

General Manager's Note: Council's application for the grant of \$10,500 included:-

- a plaque commemorating the Anzac Centenary;
- a grove of trees (6) surrounding the sandstone blocks commemorating the major battles fought in WW1 ;
- planting of a Lone Pine to commemorate the Gallipoli campaign; and
- 12 banners for Pangee Street

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

3.1 Recommendation: That the correspondence received from Mark Coulton MP regarding Council's application for the Anzac Centenary Local Grants Program be received

4 THE HON KATRINA HODGKINSON MP MINISTER FOR PRIMARY INDUSTRIES AND SMALL BUSINESS

Attached is a copy of correspondence received from the Minister in reply to Council's letter regarding the drought conditions and request for assistance. The Minister in her letter advises of the assistance and packages which are available to the Local Government areas.

4.1 Recommendation: That the correspondence received from The Hon Katrina Hodgkinson Mp Minister for Primary Industries and Small Business regarding the drought conditions and request for assistance be received.

5 THE HON MELINDA PAVEY MLC PARLIAMENTARY SECRETARY FOR REGIONAL HEALTH

Attached is a copy of correspondence received from the Parliamentary Secretary in reply to Council letter concerning Nyngan Health Services. The Secretary has advised Mr Scott McLachlan, CE, Western NSW Local Health District is implementing the initial stages of its Strategic Plan that will ensure more equitable access to services throughout western NSW. The Secretary has also made mention of the meeting with Mr McLachlan.

5.1 Recommendation: That the correspondence received from The Hon Melinda Pavey MCL Parliamentary Secretary for Regional Health concerning Nyngan Health Services be received.

6 RAMSAY'S HORSE TRANSPORT

Attached is a copy of correspondence received from Ramsay's Horse Transport, WA, complimenting Council on the showground facility.

6.1 Recommendation: That the correspondence received from Ramsay's Horse Transport be received and the staff involved with the showground facility be advised of the letter.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 March 2014**

7 ELECTORAL REDISTRIBUTION THOUGHT

Attached is a copy of correspondence received from a 60 year retired school teacher expressing his thoughts on Federal redistributions.

7.1 Recommendation: That the correspondence be noted.

8 ANDREW COUCHMAN

Attached is a copy of correspondence received from Andrew Couchman requesting Council assist in formalising an access roads to the property of %W/irrilah+. The reason for the request is self explanatory in the correspondence.

8.1 Recommendation: For Council's Consideration.

9 WEEKLY CIRCULARS

Weekly Circulars 07/14 to 10/14 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

9.1 Recommendation: That the Local Government Weekly Circulars be noted.

GRANTS AND FUNDING

LG Weekly 07/14 – 21 February 2014

Applications Now Open for NSW Crown Reserve Funding

The NSW Government is inviting applications from Managers of NSW's public reserves for targeted funding for weed and pest control and showground maintenance under the Public Reserves.

LG Weekly 08/14 – 28 February 2014

Australian Government Announces Drought Relief Package

On Thursday 27 February, the Australian Government announced a package of measures offering financial, social and mental health support to farming families, farm businesses and rural communities suffering from drought.

Infrastructure Funding to Improve Regional Water Security

On Tuesday 25 February, the NSW Government announced \$40 million in new funding for regional water security infrastructure projects under a new program, *Water Security for Regions*.

Business Advisory Services Grants Program – Now Open

The first round of grants under a \$35 million program to support business recycling is now open for applications. The \$11.1 million Business Advisory Services Grants are part of the NSW Government's Waste Less, Recycle More initiative.

LG Weekly 09/14 – 7 March 2014

Apply Now for Funds to Improve Reserves on Crown Land

Applications are invited for Round 1 of the Public Reserve Management Fund (PRMF) 2014/15 program.

NSW Recreational Fishing Trusts Funding

The next round of funding applications from the NSW Government's Recreational Fishing Trusts opened on Monday 3 March 2014.

LG Weekly 10/14 – 14 March 2014

2013/14 ClubGRANTS Category 3 Funding Round Applications Open

Applications are now open for the 2013/14 ClubGRANTS Category 3 Funding Round through the Office of Liquor, Gaming and Racing.

2014 NRMA Community Grants – now Open

The NRMA Insurance Community Grants program recognises and showcases the work that grassroots organisations undertake in local communities each year.

Cancer Institute NSW – Evidence to Practice Grants

Expressions of Interest for Skin Cancer Prevention Grants of up to \$100,000 are now open.

