



BOGAN SHIRE COUNCIL

Business Paper

28 April 2016

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21 April 2016

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 28 April 2016 at 9.30am.

At 10.00am, Mr Peter Stitt (Asset Manager) and Mr Alister Lunn (Regional Maintenance Delivery Manager) RMS will address Council.

At 10.30am, Morning Tea will be held at the Nyngan Museum.

After Lunch, Councillors will visit the Bogan Shire Early Learning Centre.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Foreshadowed Motion
6. Confirmation of the Minutes of the Council Meeting held on 24 March 2016
7. Committee Meeting Minutes
8. Mayoral Minute
9. General Manager's Report incorporating reports from:-
 - Manager Corporate & Community Services
 - Manager Engineering Services
 - Acting Manager Development and Environmental Services
10. Correspondence
11. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant



**Foreshadowed Motion to the Ordinary Meeting
of Bogan Shire Council held on 28 April 2016**

FORESHADOWED MOTION

That those who pay the garbage levy in the Shire be issued with a card which allows unlimited access to the tip when it becomes manned.

Councillor Ryan



**Committee Meeting Minutes to the Ordinary Meeting
of Bogan Shire Council held on 28 April 2016**

COMMITTEE MEETING MINUTES

1 OROC BOARD MEETING

Attached are the Minutes of the OROC Board Meeting held in Cobar on 4 March 2016.

1.1 Recommendation:

That the Minutes of the OROC Board Meeting held in Cobar on 4 March 2016 be received and noted.

Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

Minutes of the OROC Board Meeting

held at
Cobar Shire Council Chambers
On Friday 4th March 2016
at 9.30 am

1. Meeting Open and apologies

Present: Clr Bill McAnally, OROC Chair and Mayor Narromine Shire; Clr Lilliane Brady, Mayor Cobar Shire; Stephen Taylor, Acting General Manager, Cobar Shire; Clr Peter Shinton, Mayor Warrumbungle Shire; Steve Loane, General Manager Warrumbungle Shire; Clr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; Clr Angelo Pippas, Mayor Brewarrina Shire; Dan Simmons, General Manager Brewarrina Shire; Don Ramsland, General Manager Walgett Shire; Clr David Lane, Mayor Walgett Shire; Clr Ray Donald, Mayor Bogan Shire; Derek Francis, General Manager Bogan Shire; Clr Doug Batten, Mayor Gilgandra Shire; Paul Mann, General Manager Gilgandra Shire; Mark Riley, General Manager Dubbo City; Clr Rex Wilson, Mayor Warren Shire Council; Ashley Wielinga, General Manager, Warren Shire; Ross Earl, General Manager Bourke Shire; Clr Andrew Lewis, Mayor Bourke Shire and Belinda Barlow OROC Executive Officer.

Guests: Clr Greg Matthews, Dubbo City Councillor and LGNSW Board Member and Clr Keith Rhoades President LGNSW; Stewart McLeod, Dubbo City and Kerrie Murphy, Narromine Shire.

Mayor of Cobar Shire Council Clr Lilliane Brady warmly welcomed the OROC Board and guests to Cobar.

Apologies: Clr Mathew Dickerson, Mayor Dubbo City; Clr Anne Jones, Mayor Wellington; Karen Roberts Acting General Manager Wellington Council; Greg Lamont, General Manager Narromine Shire; Clr Peter Abbott, Deputy Mayor Cobar Shire Council and David Swann, LMWUA Project Officer.

Motion: *That the apologies be accepted by the OROC Board.*

Moved: Clr Lilliane Brady

Seconded: Clr Paul Mann

CARRIED

1.1. Public Service Medal – Mr Paul Mann

Mr Paul Mann, General Manager of Gilgandra Shire Council has been awarded with a Public Service Medal for outstanding public service to local government in regional areas of NSW.

Motion: *That OROC congratulate Mr Paul Mann on his 2016 Public Service Medal award and his outstanding and long service to local government.*

Moved: Clr Doug Batten

Seconded: Clr Ray Donald

CARRIED

2. Lower Macquarie Water Utilities Alliance

In David Swann's absence, Stewart McLeod offered an update on the Lower Macquarie Water Utilities Alliance activities.

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- LMWUA has had a very productive year: best practice implementation has been introduced in into the new member councils, a handbook for performance monitoring reports has been published and reservoir repairs are underway in the region
- LMWUA Technical Group continues to be a very enthusiastic team and is chaired by Kerrie Murphy, Director Engineering Services, Narromine Shire Council.
- An Asset Management Standing Working Group has been established to raise the standard of asset management across all 12 member councils.
- GMAC has expressed its confidence in the work being undertaken by LMWUA and has adopted the LMWUA budget for the coming year, allowing each council to incorporate the necessary forward expenditure in their budgets.
- There is to be a review of local government involvement in water and sewerage supplies during 2016 raising concern in respect to potential corporatisation of water and sewerage by the state government.
- Local Government throughout NSW has been reporting water and sewerage performance for over 30 years and results prove that local government excels in this area of business.

Central Darling Shire Council Motion

Discussion took place in respect to inviting Central Darling Shire Council to become a member of LMWUA;

- Essential Energy owns and manages Broken Hill City Council's water and sewerage, and therefore Central Darling is not assisted by Broken Hill Council in this area of business.
- Due to its geographic location Central Darling Shire is disconnected from its larger and closest neighbouring Council, Broken Hill City.
- As a prominent water alliance, LMWUA has the leadership, expertise and knowledge to proactively support Central Darling Shire Council in the Alliance.

Motion: *That Central Darling Shire Council be formally invited to join the Lower Macquarie Water Utilities Alliance and give approval to the LMWUA Executive to accept such membership.*

Moved: *Clr Doug Batten*

Seconded: *Clr Ray Donald*

CARRIED

Motion: *That the LMWUA Project Officer's report be accepted.*

Motion: *That the LMWUA Technical Meeting minutes held on 1st December 2015 be adopted.*

Motion: *That the LMWUA Technical Meeting minutes held on 23rd February 2016 be adopted.*

Motion: *That the LMWUA budget adopted at the GMAC Meeting on held on 19th February be noted.*

Moved: *Mark Riley*

Seconded: *Clr Rex Wilson*

CARRIED

At this juncture Clr Keith Rhoades entered the meeting.

Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

3. Guests – LGNSW President Clr Keith Rhoades and LGNSW Board Member Clr Greg Matthews

LGNSW President Clr Keith Rhoades offered the OROC Board a summary of LGNSW and reform of Local Government activities:

- The reform timetable has been fragmented which has made it difficult for local government and LGNSW to respond to State Government.
- Recently LGNSW President met with the two LGNSW appointed Boundary Commissioners.
- Affected communities have come together very strongly in the argument against amalgamations.
- There has been no advice received on a change to the local government general election date (status quo remains - September 2016).
- LGNSW participated in the mid-year review of Pilot Joint Organisations, submitted feedback to the Emerging Directions Paper and a further two trial JO regions are to be announced by the State Government in the near future.
- There is still no substantial evidence provided to demonstrate that local government is being poorly managed as reported by the State Government (losing 'a\$1 million a day).
- The inconsistencies of 2015-16 allocations of NSW Rural Fighting Fund have been raised and discussed between LGNSW and NSW Rural Fire Service Commissioner Shane Fitzgibbons.
- LGNSW is alarmed by Emergency Services Property Levy that local government will collect on behalf of state government after July 2017.
- Clr Matthews is a member of the NSW Water Directorate (representing LGNSW) and LGNSW continues with a position that water and sewerage business remains with Local Government.
- Clr Matthews offered an update of a recent customer satisfaction survey of Central West Local Land Services (LLS). (Clr Matthews serves as Board Member of Central West LLS).

OROC Chair Clr Bill McAnally expressed thanks to both Keith Rhoades and Clr Greg Matthews for travelling to Cobar to meet with the OROC Board.

Action: That the OROC Executive Officer be requested to write a letter of thanks to LGNSW President Clr Keith Rhoades and LGNSW Board Member Clr Greg Matthews for their attendance at the OROC Board Meeting.

At this juncture Clr Greg Matthews, Kerrie Murphy and Stewart McLeod left the meeting.

4. Confirmation of previous OROC Board Meeting Minutes

Motion: *That the minutes of the meeting of OROC held in Lightning Ridge on 30th October 2016 be accepted as a true and accurate record of that meeting.*

Moved: Clr David Lane

Seconded: Clr Ray Donald

CARRIED

4.1 Business Arising

4.1.1 Court House Services

The OROC Board had before it information in respect to the trial period of Court House Services.

Motion: i) That such information be noted.

Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

ii) That the OROC Chair and representatives of OROC hold further discussions with The Hon Troy Grant, Minister for Justice and Police in respect to the trial period of court house services that is currently underway in various locations across the OROC region.

Moved: *Clr Ray Donald*

Seconded: *Clr Lilliane Brady*

CARRIED

4.1.2 Rural Financial Counselling Services

The OROC Board had before it information in respect to Central West Rural Financial Counselling Services funding arrangements.

Motion: *i) That such information be noted.
ii) That OROC members continue to stress to State and Federal Members their concerns as to the future of Central West Rural Financial Counselling Service and the genuine need for clients to be serviced by locally based Counsellors in rural and remote areas.*

Moved: *Clr Ray Donald*

Seconded: *Ashley Wielinga*

CARRIED

4.1.3 Fit for the Future Local Government Reform

The OROC Board had before it information in respect to Local Government Reform and proposed mergers.

Motion: *i) That such information be noted.
ii) That the OROC supports Dubbo City Council to stand alone and not merge with Wellington Council and that an appropriate media release be prepared and distributed in respect of such matter.*

Moved: *Clr Ray Donald*

Seconded: *Clr Angelo Pippas*

CARRIED

4.1.4 Meeting of Joint Organisations

The OROC Board had before it a summary of the Meeting of Joint Organisations held on 6th November 2015.

Motion: *That such information be noted.*

Moved: *Mark Riley*

Seconded: *Clr Doug Batten*

CARRIED

4.1.5 Elton Consulting/Centre for Population Health Workshop

The OROC Board had before it a summary of the Elton Consulting Workshop held in December 2015, which included NSW Health staff and OROC member councils providing input towards the development of a local government resource document for NSW Health Staff.

Motion: *That such information be noted.*

Moved: *Ashley Wielinga*

Seconded: *Clr Rex Wilson*

CARRIED

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4.1.6 Orana Infrastructure Masterplan

The OROC Board had before it a summary of the Orana Infrastructure Masterplan / Study supplied by RDA Orana.

Motion: *i) That such information be noted.*
 ii) Those OROC representatives including Clr Bill McAnally, Paul Mann and Mark Riley meet with RDA Chair John Walkom to further discuss the concerns of OROC in respect to the process undertaken in developing the Masterplan.

Moved: Paul Mann

Seconded: Clr Doug Batten

CARRIED

4.1.7 Central West Orana Regional Plan

The OROC Board had before it information in respect to the Central West Orana Regional Plan supplied by NSW Planning and Environment.

Motion: *That such information be noted.*

Moved: Clr Peter Shinton

Seconded: Steve Loane

CARRIED

4.1.8 Essential Energy

Motion: *That OROC write to Chief Executive, Essential Energy expressing the need for:*
 i) small rural communities within OROC be protected from any further job losses in order to prevent entire families leaving communities to find alternate employment and;
 ii) Essential Energy workers employed in rural and remote locations not be required to work in isolation for risk and safety reasons.

Moved: Clr Ray Donald

Seconded: Clr David Lane

CARRIED

5. Confirmation of previous GMAC Meeting Minutes

Motion: *That the minutes of the meeting of GMAC held in Dubbo on Friday 19th February 2016 be accepted as a true and accurate record of that meeting.*

Moved: Mark Riley

Seconded: Steve Loane

CARRIED

Motion: *That the 11 recommendations contained therein be adopted by the OROC Board.*

Moved: Steve Loane

Seconded: Clr Peter Shinton

CARRIED

1. That OROC congratulate Mr Paul Mann on his 2016 PSM award and his outstanding and long service to local government.
2. That OROC adopt the LMWUA 2016/17 draft budget for the activities provided in the report.

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3. That LMWUA release a press statement that indicates the value of the Alliance to its member councils.
4. That it be noted OROC and Warren Shire Council will be offering submissions to the merger inquiry of Dubbo City and Wellington Councils, noting that Dubbo City Council provides significant direction and leadership for OROC member councils and any such merger will diminish the support that Dubbo City can offer to the region.
5. That OROC provide a submission to the Phase I amendments to Local Government Act 1993 noting that: **i)** the draft document offered by the 4 Rural Councils of consisting of Bogan, Warren, Gilgandra and Coonamble will form the basis of OROC's submission and accept in respect of Item 5.2 - *the role of general manager is to be responsible for determining the balance of the organisation structure*.
6. That OROC Executive Officer pursue with NSW Minister for Primary Industries' office, the weather radar funding announced in the 2015 NSW Government's \$300 million drought package that allocated \$2.5 million towards enhanced weather radar services to NSW.
7. That the quotation supplied by Ochre Communications to facilitate a workshop for the OROC Human Resources and Learning Development team at a cost of \$1980.00 be accepted by OROC.
8. That OROC offers a submission to the NSW Container Deposit Scheme discussion paper supporting the following points: the application of a container deposit scheme that relies on a financial cash incentive in line with South Australia; seeks the installation of appropriate infrastructure that supports a container deposit scheme throughout the Orana region; containers at a minimum include: 150 mls to 2 litre containers; a container deposit scheme be established consistently across the nation; the OROC region and Dubbo to be considered as a prioritised location for a trial period or early stage rollout of such a scheme.
9. That OROC Executive Officer offer a submission to the Regional Intermodal Terminal Taskforce advising that the concern of 'last mile' of freight to ports considered the greatest importance to improve freight efficiencies in this region.
10. That Ross Earl, General Manager, Bourke Shire Council represent the region as the OROC representative to the Far West and Orana Central West Enabling Regional Adaptation Task Group (replacing Gary Woodman, Cobar Shire Council).
11. That having regard for the uncertainty of the Far West Initiative, the uncertainty of the rural council model and potential amalgamations, OROC, at this point in time not pursue participation as a Pilot Joint Organisation.

Motion: *That the 23 determinations contained therein be endorsed by the OROC Board.*

Moved: *Clr Michael Webb*

Seconded: *Don Ramsland*

CARRIED

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Determinations:

1. That the apologies be accepted.
2. That the OROC Executive Officer collates the region's Council planning contacts in each council and provide information to Ian Scott at NBN Co.
3. That OROC Executive Officer distributes information in respect to council providing a link to the NBN Co website, to keep residents, business, developers and ratepayers informed of the NBN construction and roll out phase within each community.
4. That GMAC acknowledge the LMWUA report and thank David Swann and Stewart McLeod for their achievements with LMWUA.
5. That GMAC thank Dubbo City Council for its ongoing leadership and support of LMWUA.
6. That the minutes of previous GMAC Meeting held 9th October 2015 be adopted.
7. That GMAC acknowledge the report supplied in respect to 'Fit for the Future' Local Government reform merger proposals for NSW councils, announced by the NSW Minister for Local Government on 18th December 2015.
8. That GMAC note the report on NSW Local Government Act Development.
9. That GMAC note the report and respective General Managers provide any further information to RDA Orana in respect to the list of projects.
10. That GMAC note that Project 18 proponent is Cobar Shire Council/Cobar Water Board and is not a project of Bogan Shire Council.
11. That GMAC note the report supplied in respect to Elton Consulting workshop between OROC member councils and NSW Health staff held in December 2015.
12. That GMAC note the report and presentation provided by CENTROC Executive Officer, Jenny Bennett.
13. That a letter of appreciation be sent to Jenny Bennett, Executive Officer CENTROC acknowledging Jenny for her time and presentation to GMAC.
14. That GMAC encourage Human Resource staff to attend the regional workshop on 1st March in Coonamble.
15. That GMAC notes the information supplied in the NSW Container Deposit Legislation report.
16. That GMAC note the information provided in the report.
17. That GMAC note the report supplied in respect to the NSW Meeting of Joint Organisations held on 6th November 2015.

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18. That the OROC Correspondence be accepted.
19. That the financial report for period ending 15th February 2016 be noted.
20. That the Executive Officer's report be accepted.
21. That GMAC note the Economic Development Network Team meeting minutes from the meeting held on 16th December 2015.
22. That GMAC note the report in respect to the ongoing interference with television reception in the communities of Gulgong, Narromine, Coolah, Warren and Trangie and some surrounding areas.
23. That GMAC note the report supplied by Warrumbungle Shire Council in respect to participating in a class action with other OROC member councils to recover GST paid.

6. OROC Correspondence

Motion: *That the OROC correspondence be accepted.*

Moved: *Clr David Lane* **Seconded:** *Don Ramsland* **CARRIED**

7. OROC Financial Report

Motion: *That the OROC financial report for the period ending 15th February 2016 be accepted by the OROC Board.*

Moved: *Clr Rex Wilson* **Seconded:** *Dan Simmons* **CARRIED**

8. OROC Executive Officers Report

Motion: *That OROC Chair be requested to invite the Minister for Local Government The Hon Paul Toole to attend the next OROC Board Meeting to be held on 8th July in Gilgandra.*

Moved: *Clr Lilliane Brady* **Seconded:** *Clr Doug Batten* **CARRIED**

Motion: *That the OROC Executive Officer's Report be accepted by the OROC Board.*

Moved: *Clr Lilliane Brady* **Seconded:** *Clr Doug Batten* **CARRIED**

9. OROC General Business

9.1 NSW Rural Fire Service Allocations

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The OROC Board had before it information in respect to Wellington Council's significant increase of Council contributions to the NSW Rural Fire Fighting Fund 2015-16.

In late 2015, Gilgandra Shire Council General Manager Paul Mann ascertained the level of impact of OROC member council contributions to NSW Rural Fire Service and pursued the issue with LGNSW, it was agreed that this continue to be an item for LGNSW to proceed further on behalf of the region.

Motion: *That such information be noted.*

Moved: *Clr Ray Donald*

Seconded: *Clr Rex Wilson*

CARRIED

9.1.1 Cost Shift

The impact of the local government reform process has been a significant cost, time and resource burden to elected members and council staff. LGNSW intends to establish the cost to each council as a result of the reform process.

Motion: *That such information be noted.*

Moved: *Clr Ray Donald*

Seconded: *Clr Andrew Lewis*

CARRIED

9.1.2 Murray Darling Basin Plan

In 2016 Murray Darling Basin Authority is to undertake a socio economic study of 21 communities across the Basin these include: Bourke, Brewarrina, Walgett, Gilgandra, Nyngan, Warren, Narromine and Trangie to develop land use modelling and the effects of the Basin Plan from 2001 through to 2014 identifying the variances in irrigated agricultural production – these baseline figures will develop recommendations to government to inform further policy.

Motion: *That such information be noted.*

Moved: *Ashley Wielinga*

Seconded: *Clr Rex Wilson*

CARRIED

9.1.3 Local Government Reform

It was noted that NSW Premier and Cabinet recently released 'Preparing for change guidance for Councils' and LGNSW has also released a resource titled 'Amalgamation Toolkit'.

Motion: *That such information be noted.*

Moved: *Clr Bill McAnally*

Seconded: *Ashley Wielinga*

CARRIED

10. Close / Next Meeting

Meeting closed 1.10 pm.

The next OROC Board Meeting is to be held on Friday 8th July 2016 in Gilgandra.

**Mayoral Minute to the Ordinary Meeting
of Bogan Shire Council held on 28 April 2016**

REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL REPORT

Councillors

The following report is submitted for consideration:-

1 THE LONG RIDE FOR PROSTATE CANCER AND MENS HEALTH

On Friday 8 April 2016 over two hundred bikes and their riders mustered at Nyngan to start their Long Ride for Prostate Cancer to the Margaret River in Western Australia.

Dinner was held at the RSL Civic Club and the riders stayed at the Showground and various other accommodation venues, so a fair bit of money was spent in the town.

They had already raised over \$300,000 in this current ride and after consulting with the General Manager, I donated \$500 to their cause from Bogan Shire Council.

1.1 Recommendation: That Council endorse the \$500 donation to the Long Ride Appeal for Prostate Cancer.

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	25/10/2012	315/2012	Local Heritage Sites	When new VIC commences, signpost heritage sites with heritage colour and erect sign with the history of each location.	GM	VIC accreditation approved. Design of signs underway.
2	13/12/2012 28/03/2013	418/2012 098/2013	Davidson Park Revitalisation Program	Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter. Establish paving pathways to the mural.	MDES	Most works completed. Due to completing priorities and need to incorporate Medical Centre planning, majority of remaining works to be reprogrammed. Remaining works to be completed in conjunction with Landscaping of Medical Centre.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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3	19/12/2013	532/2013	Rezoning of Rural Land Outside the Nyngan Township	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal	MDES	Deadline for completion of Planning Proposal is August 2016. Following meeting with Council's Flood Engineer contractor in February 2016 on the flooding issues, Planning Proposal is required to be modified and a further report to Council required.
4	24/09/2015	342/2015	Teamster Rest Area	Invite NHS to make suggestions for internal & external painting that the school could undertake.	MDES	UPDATE: Contact made with NHS. Currently not in a position to undertake painting – hope to be able to do so in 3 to 4 months' time.
				Dump point be relocated to Flood Memorial Car Park.	MDES	Further report detailing options and costings to re-locate the dump point will be presented to Council.
5	22/06/2014	209/2014	Tourist Information Bay	On commencement of project, Council advise owners/apparent owners of existing highway signage that existing signs to be removed & may be replaced by signs on the Information Bays. Council charge an annual fee and an initial fee.	GM / ENG	Construction Completed. UPDATE: Information Map design underway.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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6	26/09/2014	362/2014	Nyngan Waste Management & Resource Facility	Cost analysis be presented to Council to compare costs of providing additional staff to man the facility against awarding a contract to an external party.	MDES	<u>UPDATE:</u> Staff recruitment completed for 12 month contract. Due to risk involved and availability of suitable local contractors it is not recommended that contractors are employed.
	25/02/2016	032/2016		Prepare a report to March Council Meeting containing a detailed implementation plan for the proposed measures, including proposed implementation dates & a communication / public strategy for consideration by Council prior to their implementation, including use of care & vouchers.		<u>UPDATE:</u> Report presented for consideration.
						COMPLETED
						COMPLETED

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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7	26/09/2014	363/2014	Fire Safety Audit Program	Further report on progress of compliance with Program.	MDES	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners/Board of Directors.
	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary.
8	26/02/2015	024/2015	Bogan Shire Early Learning Centre	Loan be raised for Council's contribution to the project.	MC&CS	Will be raised towards the end of 2015/16 financial year.
	24/09/2015	337/2015		Subject to checking the LG Act, Council proceed with constructing the project itself.	MDES	Site works commenced Monday 26 November. COMPLETED
	25/02/2016	031/2016		Establish a date for the opening & invite the Federal & Local members.	MC&CS	Date suggested Mid-May.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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9	26/02/2015	042/2015	Chinese Portion – Nyngan Cemetery	Repairs to the burner be carried out in the current year's program.	MDES	Three quotes received and preferred consultant to be selected based on budget and inclusions within quotation.	
	25/06/2015	224/2015		Other upgrading matters be considered in 2015/16 estimates.		A Heritage Conservation & Management Report be prepared by a selected Consultant within the allocated budget.	All quotes exceed budget allocation. Grant funding sought from Heritage Office for Emergency Works to the State Heritage Item.
				Send a copy of the MDES report & recommendations from the Heritage Conservation & Management Report to Mr White.		Send a letter to the Chinese Embassy with a copy of the Heritage Conservation & Management Report.	Action pending completion of report.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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10	23/07/2015	269/2015	O'Reilly Park Toilet Facility Upgrade	Upgrades to toilet facility, an access way, ramp and handrail.	MDES	Works underway.
11	24/09/2015	377/2015	Baby Change Tables	Baby Change Tables be made available in O'Reilly Park & Davidson Park.	MDES	Works scheduled in conjunction with above. <u>UPDATE:</u> Baby Change Stations have been ordered. Awaiting delivery.
12	24/03/2016	406/2015	Maintenance Grading of Logans Road	Advise affected owners to seek legal advice regarding placement of locked gates on a public gate. <hr/> Matter to be raised at the Community Safety Precinct Meeting 13/4/16.	ENG	<u>UPDATE:</u> Letters written to owners, advising to seek legal advice. <hr/> COMPLETED

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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13	26/11/2015	436/2015	Showground	<p>Remove fence to the north of the Pavilion & repair trackside fence in that area.</p> <hr/> <p>Duck Creek be required to advise Council by end of March 2016 on what crowd control measure they plan to have in place for stage access at the annual race meeting.</p>	ENG	<p>COMPLETED</p> <hr/> <p>Duck Creek advised.</p> <p><u>UPDATE:</u></p> <p>No response received to date.</p>
14	26/11/2015	440/2015	Show Day	<p>Joint approach from Nyngan Combined Schools & Council be made to the Dept of Education for schools to have a full day holiday.</p>	GM	<p>Discussions held with schools and Local Member, awaiting feedback prior to sending another letter.</p>
15	26/11/2015	441/2015	Lions Park	<p>Council consults with community, including Local Aboriginal Land Council & Bogan Aboriginal Corporation & submits a Social Housing Community Improvement Fund Grant Application for recreational facilities in Lions Park.</p>	GM	<p><u>UPDATE:</u></p> <p>Council has received advice a grant of \$34,000 has been successful.</p> <p>COMPLETED</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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16	26/11/2015	457/2015	Sports Insurance	Council write to Minister for Sport & Minister for Health concerning inadequate reply to Council's enquiry on what local sports insurance fees are spent on.	MCCS	Letters sent. COMPLETED
17	26/11/2015	454/2015	Tree Risk Assessment – Town Streets	33 trees (excluding any figs) be progressively removed over the next 2 to 3 years and replanted with appropriate mature species, subject to the necessary budget being approved each year. Fig trees be selectively pruned / shaped, with bracing systems installed and stumps grinded, as appropriate by a qualified AQF Level 2 Arborist, subject to the necessary budget being approved each year.	MDES	Ongoing as budget permits.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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				<p>Council has a qualified Arborist attend in 24 months to reassess those trees which have been retained.</p> <hr/> <p>Manager Development & Environmental Services prepares a street tree planting program, including a diagram of the assessed trees within the next 12 months, ensuring that appropriate mature replacement tree species are included within the future program for Council's consideration.</p>	
18	17/12/2015	500/2015	Aged Care Accommodation Retirement Village	Contact John Holland Rail & Dept Planning & Environment regarding zoning & usage of land:- between RSL & Hoskins Street Railway Crossing; & between State Rail Offices & Alamo Motel.	<p><u>UPDATE:</u></p> <p>Other site options in Pangee Street/ Nymagee Street being considered. Application submitted to JHR for option to purchase land and brief has been prepared to Transport for NSW by JHR. Presently awaiting advice from JHR.</p>



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	25/02/2016	008/2016	Aged Care Accommodation Retirement Village	Council investigate cost & practicality of rezoning the area from the former RSL Bowling Green to Hoskins Street to allow aged care units for a rental scheme to be constructed onsite.	MDES	<p>To hold discussion with Department of Planning and Environment about rezoning and costing.</p> <p><u>UPDATE:</u></p> <p>Planning proposal and application would need to be prepared and submitted to Department for gateway determination if land is still sought by Council. JHR have noted the need for the former Caltex site to have further environmental assessments and contamination clearance undertaken prior to lease extinguishment. This would also be one requirement for the rezoning. Costs are dependent on the number of specialist studies required to be prepared following issue of the gateway determination by the Department.</p>
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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	24/03/2016	056/2016		Approach the Nyngan RSL to support the construction of units.	GM	UPDATE: Response in Precis. COMPLETED
				Council do some financial modelling on the cost implications to Council & the community for an aged care unit development.	MC&CS	Not yet done.
				Apply for funding from Resources for Region Program.	GM	UPDATE: Application submitted. COMPLETED
19	25/02/2016	021/2016	Library	Investigate the possibility of a Mobile Library.	MC&CS	Not yet done.
20	25/02/2016	022/2016	Bogan Bush Mobile	Director of Children's Services prepare an email to Federal member, Mark Coulton to ensure the continuation of the Budget Based Funded Service, to avoid the severe impact of the rural families.	MC&CS	Email sent 29 February 2016. Reply received from Mark Coulton that he is aware and will take on as an issue. COMPLETED

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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				Copy of the correspondence to other Children Services in electorate.		Director has had discussions with Contact Incorporated & MCSA (Peak Bodies) & has spoken to other services in area regarding how they may best advocate their needs & concerns to Mark Coulton.
				Delegation is planned to meet with Minister.	GM	COMPLETED
						UPDATE: Awaiting notification from Mark Coulton regarding suitable date.
21	24/03/2016	058/2016	Dob in a Druggie Campaign	Make available at a number of locations in town, boxes that people can anonymously leave information, about:- suspected drug dealers & information about any dogs.	GM	UPDATE: To be done in liaison with Darling River Command Campaign.
22	24/03/2016	078/2016	Bicentennial Wall & Ceramic Mural	Be reinstated.	MDES	UPDATE: Awaiting response from contractor's insurance company – onsite meeting scheduled for 20/4/2016.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 VILLAGE TOURS 2016

Summary:-

- *This report is to record matters raised during the 2016 Village Tour as well as progress made with items raised in previous meetings with community representatives.*

2.1 Introduction

The purpose of this report is to record matters raised during the 2016 Village Tour as well as progress made with items raised in previous meetings with community representatives.

2.2 Background

Councillors and Management Staff met with representatives of Coolabah, Girilambone and Hermidale on Tuesday, 12 April 2016 as part of Council's regular annual meeting program with village communities.

2.3 Discussion

A report-back on previous issues was provided and the following new matters were raised by community members present. (Council comments in italics where appropriate).

Coolabah

- Silt tank - needs clearing;
- Scrap metal- needs to be removed (*Price of scrap metal currently very low – contractors not available to remove*); and
- Road works – Tubbavilla Road needs attention (*On current program*).

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Girilambone

- Village Signs – proposal to erect uniform village signs at entrance to each village;
- Sprinklers in park – blocking and not working effectively (*To be monitored*);
- Road works - maintenance required on road to village tanks;
- Water orange and unpleasant odour (*Overhead tank due to be cleaned out*);
and
- Pathology services not available at Hospital – (*Under consideration for Medical Centre*).

Hermidale

- Village Signs – proposal to erect uniform village signs at entrance to each village;
- Widening of sealed section of Hermidale – Nymagee Road (*No current funding*);
- Water tower – large pothole needs filling; and
- Park – please clean up for Anzac Day

2.4 Recommendation

That Village Report for April 2016 be received and noted.

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3 DELIVERY PROGRAM REPORT

Summary:-

- *This report is to provide information regarding progress with respect to the principal activities detailed in Council's adopted Delivery Program.*

3.1 Introduction

The purpose of this report is to provide information regarding progress with respect to the principal activities detailed in Council's adopted Delivery Program.

3.2 Background

The General Manager is required under the provisions of Section 404(5) of the Local Government Act to provide Council with regular reports regarding progress with respect to the principal activities detailed in Council's Delivery Program.

Council previously resolved that these reports be provided in October and April.

3.3 Discussion

A full Delivery Program Report listing each strategy and activity in the Delivery Program is available on request from the General Manager. Attached to this report, however, is an extract of the full Delivery Program Report showing those activities which are marked as:-

- Not started
- Not progressing
- Progressing with issues

All other activities are marked as "Progressing – No Issues" or "Completed".

The Report mirrors the layout of Council's Delivery Program and 2015/16 Operating Plan and Budget. Managers responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity and, where appropriate, have included comments.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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3.4 Attachments

Extract of Delivery Program Report - 2015/16 Activities.

3.5 Recommendation

That the Delivery Program Report – 2015/16 Activities be received and noted.

**Derek Francis
General Manager**

General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

Strategy	Action	Status	Comment
1.2 Community Facilities Outcome: We have attractive and well managed community facilities that are regularly used and provide for valued recreational, sporting and cultural programs for our community and visitors.			
Develop a plan of management for the Palais Theatre to support community activities.	Review outdoor theatre area for usage/alternative usage	Not Started	No resources identified - to be considered for 2016/17.
Maintain and improve our parks, gardens and playgrounds to promote their use and enjoyment by the whole community and our visitors.	Consider proposals for additional vehicle access to O'Reilly Park and playground areas	Not Started	New irrigation installed per 15/16 budget, potential additional vehicle access to be investigated for 2016/2017.
Develop a plan of management for the Palais Theatre to support community activities.	Develop works program for renewal of seating and interior furnishings	Progressing - With Issues	Inspection undertaken. No resources identified - to be considered for 2016/17.
Develop a plan of management for the Palais Theatre to support community activities.	Seek grants for renovation of Palais Theatre	Progressing - With Issues	To date, Council has not been able to identify suitable grants.
Maintain and improve our parks, gardens and playgrounds to promote their use and enjoyment by the whole community and our visitors.	Construct pedestrian path connecting Rotary Park to town levee	Progressing - With Issues	2015/16 construction delayed due to other civil works priorities.

General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

1.3 Ageing and Disability Support Outcome: Older people and people with disabilities feel safe, secure, valued, included and are able to actively participate in community life.			
Promote a range of recreational, sporting and other opportunities for personal development, interaction and healthy lifestyle for older people and people with a disability through education, support networks and facilities.	Investigate opportunities for funding workshops and/or events in Seniors Week	Progressing - With Issues	Grant application unsuccessful. Events wholly funded by council.
3.1 Built Environment Outcome: The character, liveability and prosperity of our Shire are enhanced through sound urban planning processes and facilitation of developments in accordance with the Bogan Local Environmental Plan.			
Development complies with the Local Environmental Plan legislation formed through the Regional Land Use Study Project.	Prepare drafts for appendix to DCP for future land usage	Not Started	No resources identified - to be considered for 2016/17.
Identify opportunities to expand the availability of a range of housing options based on lifestyle choices and affordability.	Implement Growth Management Strategy to ensure adequate stocks of appropriately zoned land	Not Started	No resources identified - to be considered for 2016/17.
Conduct periodic reviews of Council's planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.	Define and prioritise plans of management for public land	Not Started	No resources identified - to be considered for 2016/17.
Develop and implement flood management plans for all urban flood plain areas.	Review construction requirements in flood prone areas	Progressing - With Issues	Currently being undertaken in conjunction with Planning Proposal for rezoning outside the levee and Flood Risk Management Plan.

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Ensure our community's buildings are safe, healthy and maintained through regular inspections and compliance with the NSW Building Certification Scheme.	Investigate concerns or complaints in relation to overgrown allotments and buildings in a state of disrepair	Progressing - With Issues	Relevant Notices issued in accordance with legislation.
3.2 Waste Management Outcome: Our waste stream is effectively managed, reducing waste to landfill and maximising resource recovery through recycling			
Provide efficient and cost effective kerbside collection of solid and recyclable waste.	Monitor and review waste service volumes	Progressing - With Issues	Ongoing monitoring in place, issues on contaminated recycling observed.
3.3 Natural Environment Outcome: Our reserves and other public places are clean, litter-free and appropriately managed, preserving their valued use, biodiversity and visual amenity whilst protecting our environment from waste and litter pollution.			
Provide safe, high quality, well serviced and maintained reserves and recreational areas.	Seek community input into existing recreational areas	Not Started	No resources identified - to be considered for 2016/17.
Protect, preserve and enhance Bogan Shire's natural environments, waterways, flora and fauna through responsible development and management.	Develop environmental walks program in conjunction with schools	Not Started	Not started due to a lack of resources.
Implement programs which foster responsible and protective behaviours towards reducing waste and litter pollution.	Seek community input to waste control measures	Progressing - With Issues	Surveys completed. Community consultation to be undertaken in development of new waste facility.

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4.4 Fire Services Outcome: Our fire services provide effective and efficient services to the community to protect property and the safety of our community.			
People and property located within the town and villages are protected from fire related incidents.	Ensure compliance with BCA provisions to all premises	Progressing - With Issues	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners/Board of Directors. Efforts still being made to have owners upgrade buildings voluntarily.
5.1 Local Industries and Business Outcome: Local industries, including tourism, and the business that support them continue to grow and prosper.			
Create and maintain a diverse commercial sector that is sustainable, vibrant, located in safe, well designed and visually appealing premises and which meets the needs of our community and visitors.	Investigate programs to encourage ways to improve the appearance of shop fronts in our main street	Not Started	No resources identified - to be considered for 2016/17.
Undertake an assessment of our local business and industry, in particular the retail industry, to identify gaps and develop initiatives to actively encourage the establishment of sustainable economic growth and local employment opportunities.	Investigate the preparation of an Economic Development Plan for Bogan Shire, including a rural machinery depot	Not Started	No resources identified - to be considered for 2016/17.

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5.2 Tourism Outcome: Bogan Shire is regarded as a welcoming and attractive place for people to visit, providing services, cultural experiences and recreational opportunities for our visitors.			
Develop and implement a visitor strategy which includes the identification of potential opportunities for growth and new tourism products through consultation with stakeholders.	Membership of Inland NSW Tourism	Not Progressing	Inland Tourism has been placed in voluntary administration.
6.2 Managing our Business Outcome: Our business is resourced with a competent and motivated workforce and is effectively managed through sound procedures and financial practices to enable us to build and deliver community services and infrastructure both now and into the future.			
Manage the recovery of all revenues raised by Council through efficient and systematic debt recovery policies.	Carry out Council's resolution on the sale of properties for unpaid rates	Not Progressing	Deemed to be not worth the cost. Will be re-examined in 2016/17 and a report prepared for Council.
Promote a culture of customer service, including supporting processes, to deliver high quality services to the community.	Initiate a customer service training program	Not Started	Prioritised for 2016/17 following introduction of new processes.
Promote a culture of customer service, including supporting processes, to deliver high quality services to the community.	Develop customer service charter	Not Started	Prioritised for 2016/17 following introduction of new processes.
Develop and implement workforce plans to develop and retain a skilled and motivated workforce including aspects such as organisational structure, training plans, performance appraisals and salary systems.	Develop an ageing workforce strategy	Not Started	Prioritised for 2016/17.
Adequately resource our IT and communications systems consistent with industry standards and technological development.	Ensure the IT resource plan reflects requirements	Not Started	Not started due to lack of resources



Manager of Corporate and Community Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 28 April 2016

REPORT TO ORDINARY MEETING OF COUNCIL – MANAGER CORPORATE & COMMUNITY SERVICES

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 March 2016.

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31 March 2016.

1.2 Background

The presentation of the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for March 2016

Council General Fund

Bank Statement Balance	\$	20,944.65cr
Add Deposits not yet receipted	\$	26,409.23cr
Less Unpresented Payments	\$	42,004.59dr

Balance as per Council \$ **5,349.29cr**

Represented by the following in Council Ledgers

Account		
19001.8000.8000	\$	5,349.29cr

Difference \$ 0.00

1.3 Recommendation

That the Bank Reconciliation Report as at 31 March 2016 be received and noted.

2 INVESTMENTS March 2016

Summary:-

The report to is to outline the performance of Council's Investment Portfolio for the month of March 2016.

At the 31 March 2016 Council had \$8.8 million invested. There has been a decrease to Council's investments since the February 2016 report due to the Early Learning Centre, Medical Centre and R2R and RMCC invoices being paid.

2.1 Introduction

The purpose of this report to is to outline the performance of Council's investment portfolio for the month of March 2016.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for March 2016 is shown below. At the 31st March 2016 Council had \$8.8 million invested. There has been a decrease to Council's investments since the February 2016 report due to the Long Day Care Centre, Medical Centre Carpark, R2R and RMCC invoices being paid.

All money has been invested in accordance with Council's investment policy.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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Investment Movements for March 2016

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for March 2016							
REF	Source	Maturity	Days	% rate	Interest	Bal 29/02/2016	Bal 31/03/2016
4493	CBA	11-Feb-16	365	3.250%	32,500	0.00	0.00
6784	NAB	06-May-16	180	2.830%	7,309	500,000.00	500,000.00
5189	NAB	08-May-16	180	2.860%	14,619	1,000,000.00	1,000,000.00
3204	NAB	11-Mar-16	180	2.900%	14,460	1,000,000.00	1,000,000.00
1203	NAB	17-Mar-16	180	2.950%	14,943	1,000,000.00	1,000,000.00
7202	NAB	17-Aug-16	180	3.030%	12,206	800,000.00	807,900.87
4608	NAB	01-Sep-16	180	3.050%	30,249	2,000,000.00	2,000,000.00
	BankWest	10-Aug-16	180	3.000%	14,795	1,000,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	Variable		1,878,188.08	1,560,187.01
	Balance securities held					9,178,188.08	8,868,087.88
	Ledger Balance					9,178,188.08	8,868,087.88
	Summary by institution						
	BankWest					1,000,000.00	1,000,000.00
	NAB					6,300,000.00	6,307,900.87
	Westpac					1,878,188.08	1,560,187.01
						9,178,188.08	8,868,087.88

2.4 Recommendation

That the Investments Report as at 31 March 2016 be received and noted.

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

- *The report is to provide a comparison of rate collections as at 31 March 2016 with the same period last year.*
- *Total arrears have decreased from \$375,892 at the 31 March 2015 to \$364,565 as at 31 March this year.*

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31 March, 2016, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2015-2016	2014-2015
Arrears Prior to 01/07/2015	218,092	222,917
First Instalment Outstanding as at 31/03/2016	23,280	28,790
Second Instalment Outstanding as at 31/03/2016	38,502	39,313
Third Instalment Outstanding as at 31/03/2016	84,691	84,872
Fourth Instalment Outstanding as at 31/03/2016	899,460	893,614
Total Arrears	364,565	375,892
Total Outstanding	1,263,908	1,269,507
Monthly Transactions		
Amount Levied & B/Fwd	4,955,755	4,758,566
Add: Adjustments	11,986	50,115
Less: Payments to end of March	-3,623,720	-3,464,742
Less: Rebates	-83,174	-77,443
Add: Postponed	3061	3,011
Gross Total Balance	1,263,908	1,269,507
Arrears of total amount levied %	7%	8%

Total arrears have decreased from \$375,892 at the 31 March 2015 to \$364,565 as at 31 March this year.



**Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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Each instalment amounts to approximately \$1,240,000.

(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$158,978 more than at the same time last year.

1.8% of Ratepayers are in arrears for their first instalment.

3.1% of Ratepayers are in arrears for their second instalment.

6.8% of Ratepayers are in arrears for their third instalment.

3.3 Recommendation

That the Rates and Annual Charges Collection Report as at 31 March 2016 be received and noted.

4 LOAN FUNDING FOR CAPITAL WORKS

Summary:-

- *Council will need to borrow approx \$2.8 million to fund its 2015/16 and 2016/17 Capital works Program.*
- *The most favourable option to raise these funds is through a loan from NSW Treasury*
- *The loan will be at a floating rate expected to be around 3.7% and the term is expected to be 20 years*
- *Repayments will amount to approx \$208,000 per annum.*

4.1 Introduction

The purpose of this report is to inform Council of its options for funding Capital Works for the 2016/17 financial year.

4.2 Background

Council must fund capital projects to the value of \$1,129,000 in the coming financial year and \$1,675,000 for the 2015/16 financial year. That is a total of \$2.8 million in borrowings.

The fact that Council has not yet committed to borrowing for its 2015/16 projects has proven to be a prudent decision. It has had adequate cash-flow to fund its projects until now and it allows Council to consider using the NSW Government Treasury facility known as TCorp which is now available through the Fit for the Future program.

4.3 Discussion

Council needs to keep an adequate cash-flow in order to run its operations and have flexibility to undertake the projects it deems necessary. As at 30 June 2015 Council had a consolidated cash balance of \$8.6 million. Council's projected cash balance at 30 June 2016 is \$7.5 million, about \$3.8 million of this will be in the General Fund.

Council has several options to fund its Capital Works programs. They are as follows:-

1. Not borrow at all and fund from existing cash

Council has just under \$2 million in unrestricted cash and \$2.4 million in internal (voluntary) restrictions which are reserves for items such as Plant Replacement, Carry Over Capital Works, Building Reserves and unpaid employee leave. Council would be dipping into these internal restrictions to fund its works. The Pros and Cons of this course of action are as follows:-

Pros

- No interest expense
- No administration time
- No financial commitments

Cons

- Low cash balances
- Reduces flexibility

2. Bank Loan

Council has taken out bank loans on many occasions before. Banks generally don't like to commit to a rate for longer than five years.

Pros

- We have done it before
- Supporting local banks

Cons

Interest expense is the highest of the options examined. Initially about \$160,000 per annum.

3. Internal Loan from Sewer Fund

Given that Council has some capacity in the Sewer and Water funds, Council can choose to do an internal loan from these funds to the General Fund. As a consolidated entity Council would therefore be holding no external debt.

Pros

Cheaper interest rate than banks

Sewer fund would receive a better return on its investment

Efficient use of cash as a consolidated entity

Some control over what rate we set

The cheapest option as a consolidated entity

Cons

Lower cash balance for Council overall

Restricts options should we wish to do unforeseen Water or Sewer works

4. Loan through the NSW Treasury Corporation (TCorp)

A new borrowing facility has been established by the NSW Government for those Councils that have been deemed Fit for the Future.

Pros

Lower interest rate. Indicative fixed rate for 20 year amortising loan and semi-annual instalments. Rate on date of report 3.62%pa.

Can be drawn down as needed up to a period of 12 months with no fees for not drawing down.

Suitable for long term loans

No fees

**Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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Cons

Nil.

When considering all of the options it is recommended that option 4 is the most suitable as it gives Council the most flexibility by allowing access to cash at a very cheap rate.

It is anticipated that the loan would be drawn down as needed from soon after 1 July 2016.

Repayment Amounts

A loan of \$2.8 million would require approximately \$208,000 per annum in repayments assuming a term of 20 years at an interest rate of 3.7% (currently 3.62%). This calculation is shown below:

**Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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Indicative Repayment Schedule					
Loan amount	\$2,800,000				
Loan Term:	20				
Loan Funding Date:	1-Jul-16				
Final Repayment Date:	1-Jan-36				
Fixed rate (%pa):	3.700%				
Cost per Annum	\$ 208,000				
Payment Frequency (pa)	2				
Total No Instalments	40				
Repayment Amount	\$104,000				
Date	Principal	Reduction	Interest	Total	Days
1-Jul-16	2,800,000				
1-Jan-17	2,800,000	51,774	52,226	104,000	184
1-Jul-17	2,748,226	52,626	51,374	104,000	181
1-Jan-18	2,695,600	52,740	51,260	104,000	184
1-Jul-18	2,642,860	54,541	49,459	104,000	181
1-Jan-19	2,588,319	54,705	49,295	104,000	184
1-Jul-19	2,533,614	56,510	47,490	104,000	181
1-Jan-20	2,477,104	56,743	47,257	104,000	184
1-Jul-20	2,420,361	58,299	45,701	104,000	182
1-Jan-21	2,362,062	58,855	45,145	104,000	184
1-Jul-21	2,303,207	60,661	43,339	104,000	181
1-Jan-22	2,242,546	61,040	42,960	104,000	184
1-Jul-22	2,181,505	62,854	41,146	104,000	181
1-Jan-23	2,118,651	63,310	40,690	104,000	184
1-Jul-23	2,055,341	65,127	38,873	104,000	181
1-Jan-24	1,990,214	65,664	38,336	104,000	184
1-Jul-24	1,924,550	67,282	36,718	104,000	182
1-Jan-25	1,857,268	68,103	35,897	104,000	184
1-Jul-25	1,789,165	69,923	34,077	104,000	181
1-Jan-26	1,719,242	70,628	33,372	104,000	184
1-Jul-26	1,648,613	72,455	31,545	104,000	181
1-Jan-27	1,576,158	73,250	30,750	104,000	184
1-Jul-27	1,502,908	75,081	28,919	104,000	181
1-Jan-28	1,427,827	75,968	28,032	104,000	184
1-Jul-28	1,351,860	77,658	26,342	104,000	182
1-Jan-29	1,274,202	78,785	25,215	104,000	184
1-Jul-29	1,195,417	80,621	23,379	104,000	181
1-Jan-30	1,114,796	81,703	22,297	104,000	184
1-Jul-30	1,033,093	83,546	20,454	104,000	181
1-Jan-31	949,547	84,731	19,269	104,000	184
1-Jul-31	864,817	86,578	17,422	104,000	181
1-Jan-32	778,239	87,869	16,131	104,000	184
1-Jul-32	690,369	89,642	14,358	104,000	182
1-Jan-33	600,727	91,123	12,877	104,000	184
1-Jul-33	509,604	92,978	11,022	104,000	181
1-Jan-34	416,626	94,495	9,505	104,000	184
1-Jul-34	322,131	96,356	7,644	104,000	181
1-Jan-35	225,776	97,992	6,008	104,000	184
1-Jul-35	127,784	99,857	4,143	104,000	181
1-Jan-36	27,927	101,617	2,383	104,000	184



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In the first year on only one repayment of \$104,000 would be due, and this would be less if, as expected, the full balance is not drawn down.

Funding the Repayments

Repaying \$208,000 per annum creates an issue in future years, where Council will need to make hard decisions either by increasing revenue or reducing expenditure to fund these repayments. It would mean a special rate increase of about 8%.

If these repayments are too high Council could use some unrestricted cash to fund the Capital works.

Council's debt servicing ratio will increase to approximately 1.6%, which is well within the Fit for the Future Benchmark.

Cheapest Option

As a consolidated entity the internal loan is the cheapest as the Council is using its own money for which it is only earning approx 2.9% per annum, while it would be paying about 3.7% to TCorp, this differential amounts to about \$13,000 per annum. However, as mentioned above, it does place some pressure on cash-flow.

4.4 Recommendation

That Council borrow \$2.8 million over 20 years from the NSW Treasury Arm TCorp to be drawn down progressively as needed during the 2016/17 financial year.

5 THIRD QUARTER 2015/2016 BUDGET REVIEW

Summary:-

- *Council remains in a sound financial position and is broadly on budget.*
- *The Cash Balance is strong although decreasing as expected due to large capital projects currently being undertaken.*
- *Third quarter adjustments to the year-end position show a nett amount of \$1,100,178 favourable.*
- *Favourable adjustments of \$871,358 to the Capital Budget are due to removal of projects that will not be completed this financial year.*
- *The Early Learning Centre has gone \$150,000 over budget to date after costs of set-up and the yard. This has been offset by savings in the operational budget.*
- *Modifications to the Medical Centre Site are another \$100,000 over budget.*

5.1 Introduction

The purpose of this report is twofold:-

1. To review actual performance against budget for the first nine months of the 2015/16 financial year up to 31 March 2016.
2. To adjust the budget in response to changes in the financial landscape and changes to Council's corporate goals.

5.2 Background

Clause 203 (1) of the Local Government (General) Regulation 2005 requires that Council complete a budget review within 2 months of the end of each quarter. More importantly the review should be completed to enable good financial management of Council's resources.

The Projected Year End Result has been adjusted to allow for carry forward items, first quarter adjustments, second quarter adjustments and third quarter adjustments. These changes have been shown in the Recommended Changes Column. The items to be carried forward, the first and second quarter changes have already been approved by Council at previous meetings. The third quarter changes are shown in a separate column and discussed below and need to be approved at this meeting.

The figures in the Projected Year End Result Column are the estimate of income/spending at the end of the financial year. It is the sum of the originally adopted budget for 15/16, plus items carried forward from 14/15, plus or minus adjustments made at the first, second and third quarterly reviews.

5.3 Discussion

Performance Against Budget

Third quarter adjustments to the budget have resulted in a favourable nett result of \$1,100,178. The main reason for this favourable variance is the removal of Capital Projects from the Capital Budget. These projects are not expected to be completed this year and have been added to the 2016/2017 budget as carry-forwards.

The General Fund has favourable nett adjustments for the quarter of \$562,520 due to the removal of Capital Projects. Favourable variations in the operating budget are offset against overspending in the Capital Budget on the Early Learning Centre.

The recommended changes and variances to budget are illustrated in the Budget Review Statement shown on Attachment A.

The breakup of changes to the Budget for the March quarter for the individual funds is as follows:

Fund	Operating \$000's	Capital \$000's	Total \$000's
General	229(F)	333 (F)	562 (F)
Water	0(F)	538 (F)	538 (F)
Sewer	0(F)	0 (F)	0 (F)
Total	229(F)	871 (F)	1,100 (F)

Budget Review Statement

The third quarter adjustments are divided into Pros and Cons and explained below:-

Pros are where Council has either found that it is going to get more income than budgeted or expects to spend less than originally budgeted. These items are marked (F) for favourable. Meaning that the respective program is going to turn out better than originally budgeted. The budget is therefore adjusted accordingly.

Cons are the reverse. These are where the program is going to cost more than originally budgeted or income is going to be less. These items are marked (U) for unfavourable. The budget is therefore adjusted so that more money is allocated to that particular program.



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Operating

Pros

Community Facilities **71,449 (F)**

A grant for the Floating Pontoon amounting to \$24,099 was budgeted for in 2014/15 but received in this financial year.

\$31,600 in community donations for the Liberty Swing.

\$15,750 donation from the Nyngan Amateur Swimming Club for the Clubhouse at the Nyngan Pool.

Engineering Administration **113,821 (F)**

\$113,821 in additional overheads were recovered in Engineering due to extra costs being charged out because of additional work completed compared to the original budgeted overheads.

Labour Overheads **23,550 (F)**

Budget adjusted for on-costs on staff wages for Early Learning Centre project.

Council Owned Buildings **20,000 (F)**

Council had underbudgeted leases on Council properties based on the 2014/15 year. It is now estimated that Council will have \$20,000 in additional revenue in this area.

Capital **873,192 (F)**

Parks and Gardens **(nett) 72,687 (F)**

Removal of several projects from 2015/2016 Capital Budget due to other building projects being carried out by Council staff. These projects are not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

In addition to the above, \$36,000 has been added to the Liberty Swing to account for the donations provided by the community. \$13,197 has been added to the floating pontoon costs but is offset by the Grant Received in operating.

Davidson Park - Garden Bed	-15,000
Rotary Park - Extension of Irrigation	- 6,000
Rotary Park - Erect pool shade to River Bank Section	-12,000
Rotary Park - New fence & works to Mitchell Hwy Frontage	- 5,600
Davidson Park - Tiling Amenities Block	-16,800
Davidson Park - Repaint Amenities Block Inside	- 4,000
Davidson Park - Install 3 New Toilets	- 1,500
Davidson Park - Extend Irrigation & Repairs & Remove Excess Pavers	-15,794

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Flood Memorial Car Park - Irrigation \$5000 Tree Planting \$5000	-10,000
Teamsters Rest Shade Shelter	-11,000
Rotary Park (Double Up in Original Budget)	-24,190
Liberty Swing (Additional Budget offset by donations in operating)	36,000
Floating Pontoon (Offset by Grant received in operating)	13,197

Sport and Recreational Facilities (nett) 50,000 (F)

The nett amount of the refurbishment of Larkin Oval change rooms from 2015/2016 Capital Budget due to other building projects being carried out by Council staff. These projects are not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

Cemeteries 21,263 (F)

Removal of several projects from 2015/2016 Capital Budget due to other building projects being carried out by Council staff these projects are not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

Nyngan Cemetery - Commence Tree Replacement Program	-6,000
Nyngan Cemetery - Shade Tree Establishment Program	-3,000
Nyngan Cemetery - Trees & Irrigation Lawn Cemetery	-10,000
Nyngan - Chinese burner black coloured pitch roof	- 2,263

Swimming Pool 15,750 (U)

The addition of expenditure in the capital budget for the completion of the Clubhouse room. This expenditure was offset by a donation from the Nyngan Amatuer Swimming Club.

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Halls, Museums, Theatre and Historic Buildings 195,000 (F)

Removal of several projects from 2015/2016 Capital Budget due to other building projects being carried out by Council staff. These projects are not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

Town Hall - Male & Female Toilets including disabled	-162,000
Coolabah Hall - New Exit Signs & Emergency Lights	-6,000
Pangee St (Lease Opposite BP) - Irrigation to Pangee St frontage	-12,000
Palais Theatre - New Stage Curtains	- 15,000

Children and Young People Support 450,000 (U)

Budget moved to Council owned buildings to line up with expenditure.

Library 6,500 (F)

Removal of projects from 2015/2016 Capital Budget due to other building projects being carried out by Council staff these projects are not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

Library - New Concrete kerbing to front garden	-3,500
Library - Reuse council chambers fencing to rear of library	-3,000

Connecting Our Community (nett) 25,000 (F)

Removal of several projects from 2015/2016 Capital Budget due to other building projects being carried out by Council staff these projects are not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

In addition to the above, \$100,000 has been added to the Medical Centre Carpark this has been offset by reducing the income from the loan for the Medical Centre.

Carpark at Medical Centre (additional expenditure)	100,000
Erect Shed Frame at Depot (from old Ambulance Building)	-5,000
Rural Addressing	-15,000
Fuel Storage (Airport)	-25,000
Pipe Culvert Renewals Rural roads	-20,000
Pangee Road Culverts	-40,000
Bridge Repair Program	-20,000



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Council Owned Buildings

(nett) 419,000 (F)

The Early Learning Centre has had additional expenditure above budget of \$150,000 this has been offset from the extra oncosts recovered in Engineering Administration as well as the additional income received from the leasing of Council Buildings and on-costs recovered on the Capital Project.

Removal of the Council Chamber's Project from 2015/2016 Capital Budget due to other building projects being carried out by Council staff this project will not be able to be commenced in this current year but are earmarked for carry forward to 2016/17.

Early Learning Centre	150,000
Early Learning Centre (Grant Moved from Children & Young People)	-450,000
Pangee Street Medical Centre	-100,000
Council Chambers - Car Parking, Fencing & Sealing portion of laneway	-19,000

Water

537,658 (F)

The \$587,658 favourable variance is due to the removal of several Capital Projects from the budget.

The Belaringar Creek Syphon for \$138,889. Preliminary investigative spending of \$16,111 was on consultants. It has been advised by Engineering Department that Council remove this project from the Capital Budget until the outcome of the Piping of the Channel is known as this project will be completed as part of that project if it goes ahead and could save Council considerable funds.

Another project of \$50,000 was for improvement of the flouride system and was going to be funded by a grant. This has had a Nil affect as both the expenditure and the grant have been removed.

The figure has been revised to \$145,000 in the 2016/2017 Capital budget for the supply and installation of an Online Flouride Analyser that will be funded by grant funds and will take place next year.

There are other projects that are not expected to be completed this year for various reasons but still need to be carried out. These have been removed from 2015/2016 Budget and put in the carry forwards for 2016/2017.

- Switchboard Upgrade and Providing Scada	\$323,769
- Replace Pump and Walkway at Girilambone	\$ 40,000
- Depot Improvements	\$ 10,000
- Paint Girilambone Overhead Tank	\$ 25,000

Storm Water Drainage

\$10,000 (F)

Removal of this project from 2015/2016 Capital Budget due to other projects being carried out by Council staff this project is not expected to be commenced in this current year but are earmarked for carry forward to 2016/17.

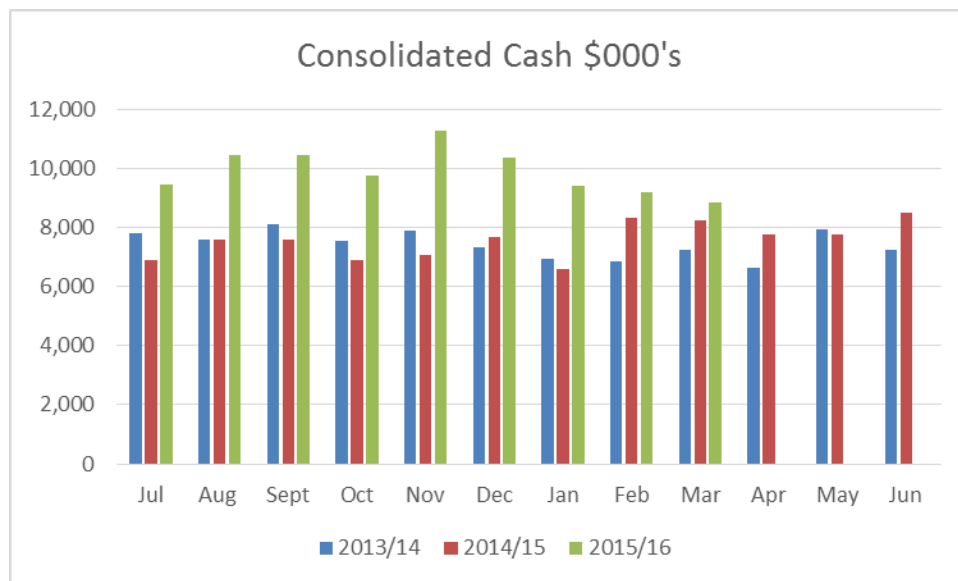
Graincorp Stormwater Drainage Repair -10,000

Cash

The graph below shows consolidated cash position for the last two years and nine months. Council's cash balance as at 31 March 2016 was \$8.8 million. Cashflow is cyclical based on the timing of rates payments, Financial Assistance Grants, RMS and Roads to Recovery payments and the timing of Capital Works spending.

Council's cash is higher this year than in previous years but is expected to fall over the next few months as cash outflows occur due to spending on the Medical Centre and the road program.

By 30 June 2016, Council's cash balance is predicted to be \$7.5 million.



Consulting and Legal Expenses

A review of Council's consulting and legal fees has been conducted as at 31st March 2016:

CONSULTING & LEGAL EXPENSES			
Expense	Budget	Expenditure YTD	Revised
	\$	\$	
Consultancies	307,172	194,596	307,172
Legal	39,500	4,560	39,500

The major expenditure items in the consultancy area have been spent IT Specialists and our Specialist Rates Officer who has been assisting in rectifying issues associated with rates and revenue collection. Spending on this consultant will continue but will be offset in savings on salaries through the vacancy in the revenue accountant position pending recruitment. Consultant costs have also increased due to the restructure of both the Engineering and Corporate Services Departments.

5.4 Summary

Year to Date figures for the first nine months of the financial year show that Council is tracking well against expenditure.

5.5 Attachment

Budget Review Statement

5.4 Recommendation

That Council:

1. Note the Report on Actual compared to Budget for the quarter ended 31 March 2016.
2. Adopt the Third Quarter Adjustments to the 2015/2016 Budget as shown above on the Budget Review Statement.



**Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended 31/03/2016 indicates that Council's projected financial position at 30/6/16 will be *satisfactory* at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____ date: 15/04/2016

Luke Taberner

Responsible Accounting Officer, Bogan Shire Council

**Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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Outcome	Full Year Original Budget	2015/16 Sep Approved Changes	September Revised Budget	2015/16 Dec Approved Changes	December Revised Budget	2015/16 Mar Recommended Changes	2015/16 Mar Projected Year End Result	YTD Actuals
Grand Total	2,619,309	2,216,143	4,835,452	119,822	4,955,274	-1,100,178	3,855,096	1,363,551
Operating	297,609	81,715	379,324	-85,747	293,577	-228,820	64,757	-1,406,976
Building Our Community	1,013,661	1,028	1,014,689	20,250	1,034,939	-71,449	963,490	748,030
Cultural & Social	132,369	3,652	136,021	250	136,271	0	136,271	92,046
Community Facilities	721,605	-6,624	714,981	0	714,981	-71,449	643,532	518,246
Children & Young People Support	0	0	0	20,000	20,000	0	20,000	1,769
Library	159,687	4,000	163,687	0	163,687	0	163,687	135,970
Connecting our Community	2,238,925	-10,500	2,228,425	0	2,228,425	-113,821	2,114,604	1,584,843
Road Networks	2,500,761	-10,500	2,490,261	0	2,490,261	-113,821	2,376,440	1,833,414
Active Transport	80,472	0	80,472	0	80,472	0	80,472	75,837
Air Services	74,728	0	74,728	0	74,728	0	74,728	55,226
Plant System	-417,036	0	-417,036	0	-417,036	0	-417,036	-379,635
Managing Our Environment	500,593	4,000	504,593	-13,321	491,272	-20,000	471,272	51,128
Built Environment	1,021,052	4,000	1,025,052	-20,000	1,005,052	-20,000	985,052	752,863
Waste Management	-11,500	0	-11,500	0	-11,500	0	-11,500	-150,478
Noxious Weeds	41,014	0	41,014	6,679	47,693	0	47,693	33,375
Water	-368,637	0	-368,637	0	-368,637	0	-368,637	-459,715
Sewer	-181,336	0	-181,336	0	-181,336	0	-181,336	-124,917
Our Health & safety	211,681	0	211,681	-63,164	148,517	0	148,517	66,186
Environment Health	93,691	0	93,691	0	93,691	0	93,691	102,300
Disaster Management	5,000	0	5,000	0	5,000	0	5,000	5,077
Public Health	-4,550	0	-4,550	0	-4,550	0	-4,550	-4,292
Fire Services	117,540	0	117,540	-63,164	54,376	0	54,376	-36,900
Developing Our Economy	72,351	0	72,351	0	72,351	0	72,351	66,509
Local Industries and Business	41,100	0	41,100	0	41,100	0	41,100	40,783
Tourism	31,251	0	31,251	0	31,251	0	31,251	25,726
Responsible Local Government	-3,739,602	62,424	-3,677,179	-26,628	-3,703,807	0	-3,703,807	-3,758,113
Leadership, Advocacy & Governance	448,109	22,001	470,110	1,000	471,110	0	471,110	330,804
Managing Our Business	-4,187,711	40,423	-4,147,289	-27,628	-4,174,917	0	-4,174,917	-4,088,917
Labour Overheads	0	24,763	24,763	-2,884	21,879	-23,550	-1,671	-165,559
Labour Overheads System	0	24,763	24,763	-2,884	21,879	-23,550	-1,671	-165,559
Capital	2,321,700	2,134,428	4,456,128	205,569	4,661,697	-871,358	3,790,339	2,770,527
Building Our Community	688,300	-372,296	316,004	22,000	338,004	120,300	458,304	244,266
Community Facilities	403,300	350,549	753,849	22,000	775,849	-323,200	452,649	238,718
Children & Young People Support	285,000	-735,000	-450,000	0	-450,000	450,000	0	0
Library	0	12,155	12,155	0	12,155	-6,500	5,655	5,548
Connecting our Community	1,223,500	1,006,663	2,230,163	180,405	2,410,568	-25,000	2,385,568	1,378,970
Road Networks	297,000	523,470	820,470	180,405	1,000,875	5,000	1,005,875	369,844
Active Transport	49,000	44,132	93,132	0	93,132	-5,000	88,132	36,957
Air Services	110,000	0	110,000	0	110,000	-25,000	85,000	20,557
Plant System	767,500	439,061	1,206,561	0	1,206,561	0	1,206,561	951,612
Managing Our Environment	1,693,670	1,369,185	3,062,855	210,000	3,272,855	-956,658	2,316,197	997,660
Built Environment	600,000	885,785	1,485,785	210,000	1,695,785	-419,000	1,276,785	709,331
Waste Management	460,000	0	460,000	0	460,000	0	460,000	34,293
Water	600,670	373,400	974,070	0	974,070	-537,658	436,412	238,621
Sewer	33,000	110,000	143,000	0	143,000	0	143,000	15,414
Our Health & safety	10,000	85,000	95,000	63,164	158,164	-10,000	148,164	98,058
Environment Health	10,000	10,000	20,000	0	20,000	-10,000	10,000	161
Disaster Management	0	75,000	75,000	0	75,000	0	75,000	7,614
Fire Services	0	0	0	63,164	63,164	0	63,164	90,283
Developing Our Economy	51,000	56,106	107,106	0	107,106	0	107,106	40,833
Local Industries and Business	24,000	29,106	53,106	0	53,106	0	53,106	15,561
Tourism	27,000	27,000	54,000	0	54,000	0	54,000	25,272
Responsible Local Government	-1,344,770	-10,230	-1,355,000	-270,000	-1,625,000	0	-1,625,000	10,740
Managing Our Business	-1,344,770	-10,230	-1,355,000	-270,000	-1,625,000	0	-1,625,000	10,740



Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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6 REGISTRATION OF THE BIG BOGAN TRADEMARK

Summary:-

- *The Big Bogan Trademark has been accepted by IP Australia.*
- *The cost of registration will be \$3,000 which will last for ten years.*
- *Registration allows Council to control and profit from the image.*

6.1 Introduction

The purpose of this report is to inform Council of its options relating to the trademarking of the Big Bogan.

6.2 Background

The Big Bogan was designed by the Manager of Engineering Services and erected in Pongee Street in November 2015. It has been a popular tourist site since then and a large number of merchandise has been produced and sold.

6.3 Discussion

Given the popularity and potential of the Big Bogan, the Finance Department decided to register the Big Bogan as a trademark.

Council has received correspondence from IP Australia (attached below) informing it that the Big Bogan trademark has been accepted. It was advertised in the Australian Official Journal of Trademarks on 24 March 2016. People have until 24 May 2016 to oppose the trademark, or, if not registered by this date, until it is registered.

Council must now decide if it wants to pay \$3,000 to register the trademark for the next ten years. The due date for payment is 24 Sept 2016. If payment is not received on or prior to this date the trademark will lapse. However payment should be made as soon as possible because opposition to the trademark can be lodged at any time prior to registration.



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Why should Council Trademark the Big Bogan?

Trademarking gives Council control of the image from which the following advantages accrue:-

- Council can use the image for promotion, whereas if someone else trademarks it Council would need permission, and probably have to pay, to use the image.
- Council can control the use of the image so that it is not used inappropriately.
- Council can require parties to pay to use the image and therefore creating a new revenue stream.

6.4 Attachment

Correspondence from IP Australia.

6.5 Recommendation

That:

1. Council register the Big Bogan Trademark with IP Australia at a cost of \$3,000 for ten years.
2. The funding for this be paid out of Legal Expenses in the General Manager's Department Budget.



Australian Government
IP Australia



ABN 38 113 072 755

P 1300 651 010

Int +61 2 6283 2999

www.ipaustralia.gov.au

11 March 2016

BOGAN SHIRE COUNCIL
PO BOX 221
NYNGAN NSW 2825
AUSTRALIA

Trade Mark Application – Notice of Acceptance

Trade Mark Number: 1730792
Applicant Name: BOGAN SHIRE COUNCIL
Your Ref: The Big Bogan

Trade Mark:



Your Trade Mark Application No. 1730792 has passed the examination stage of the registration process. It will now be advertised in the Australian Official Journal of Trade Marks on 24 March 2016. Other people have 2 months from the advertisement date within which to oppose registration of your trade mark. Information on the opposition process and costs is available on our website. It should be noted that in an opposition proceeding, liability for costs begins from the date the Notice of Opposition is filed at IP Australia. For opposition proceedings commenced on or after 15 April 2013, the liability for costs begins from the date the Notice of Intention to Oppose is filed at IP Australia.

REGISTRATION FEE IS NOW DUE

As of the date of this Notice, the current fee to register your trade mark is \$3000 and must be paid within 6 months of the advertisement date. GST does not apply to this fee.

IMPORTANT: The final date for payment is 24 September 2016.

If payment is not received on or before this date your trade mark will lapse. If your trade mark does lapse and you wish to have it revived you must apply for an Extension of Time under S224 to pay the registration fee and pay extension of time fees of \$100 per month or part month past the final date for payment above.

If you delay paying you should be aware of the following: Firstly, opposition can be lodged at any time until your trade mark is registered. Secondly, if IP Australia raises fees in the interim, the new fee will be payable.



Delivering a world leading IP system



**Manager of Corporate and Community Services' Report to the Ordinary Meeting of
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IP Australia will register your trade mark within 10 working days after the opposition period has expired, provided no-one has opposed your application and any applicable fees have been paid. If your trade mark is successfully opposed your registration fee will be refunded on request.

HOW DO YOU PAY?

Via our eServices portal at www.ipaustralia.gov.au. From the My Payments menu select Trade Mark registrations.

IMPORTANT: Your trade mark details are enclosed. You should ensure the details are recorded correctly as these are the details that will appear on your Certificate of Registration should your trade mark proceed to registration.

You should also be aware that trade mark owners may receive correspondence from unsolicited IP Services such as invoices for registration of a trade mark, offers of a monitoring service or to register a trade mark in an international register. Before paying a fee for any IP-related service, we recommend that you carefully consider what, if any, protection, promotion or other value the service will provide. Further details can be found on our website under Unsolicited IP services.

Details of this Trade Mark can be viewed in ATMOS on our website at www.ipaustralia.gov.au

If you need any further information please contact 1300 651 010. Alternatively, please visit us at www.ipaustralia.gov.au

Yours faithfully

Trade Marks and Designs Administration

Page 2 of 5

Bibliographic Details

Trade Mark Number: 1730792
Filed on: 28 October 2015
Your Reference: The Big Bogan
Class(es): 6, 9, 16, 18, 19, 21, 24, 25, 27, 28
Type of Mark: Standard Trade Mark

Owner Name and Address (as it will appear on certificate/s):

BOGAN SHIRE COUNCIL
PO BOX 221
NYNGAN NSW 2825
AUSTRALIA

Address for Service:

BOGAN SHIRE COUNCIL
PO BOX 221
NYNGAN NSW 2825
AUSTRALIA

Goods and Services:

- Class: 6** Articles of metal for use in the garden
- Class: 9** Carriers adapted for mobile phones; Cases adapted for mobile phones; Downloadable ring tones for mobile phones; Electronic ornaments for mobile phones to indicate incoming calls; Holders adapted for mobile phones; Mobile phone cases; Mobile phone covers; Mobile phone sets; Mobile phone straps; Mobile phones; Mobile phones for use in vehicles; Protective films adapted for mobile phone screens; Computer programs relating to the creation of graphic images; Computer programs relating to the creation of photographic images; Computer programs relating to the manipulation of graphic images; Computer programs relating to the manipulation of photographic images; Digitally stored images; Physical representations of graphic images stored electronically for electronic enhancement
- Class: 16** School supplies (stationery); Stationery; Stationery cases; Stationery goods; Stationery paper; Stencils (stationery); Stickers (stationery); Wrappers (stationery)
- Class: 18** Backpacks; School bags; Covers (not shaped) for golf clubs
- Class: 19** Garden ornaments being non-metallic building structures; Garden ornaments of concrete; Garden ornaments of marble; Garden ornaments of stone
- Class: 21** Disposable drinking vessels in paper; Disposable drinking vessels in plastic; Disposable drinking vessels in polystyrene; Disposable plastic drinking vessels; Drinking bottles for sports; Drinking containers; Drinking cups; Drinking flasks; Drinking glass holders; Drinking glasses; Drinking glasses made of plastics; Drinking goblets; Drinking horns; Drinking mugs made of earthenware; Drinking mugs made of porcelain; Drinking receptacles; Drinking straws; Drinking troughs; Drinking troughs for animals; Drinking

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vessels; Glasses (drinking vessels); Holders for drinking vessels; Infants' drinking cups (other than bottles); Straws for drinking; Tumblers (drinking vessels); Stubby holders; Ceramic ornaments; China ornaments; Crystal ornaments; Decorative objects (ornaments) made of china; Decorative objects (ornaments) made of earthenware; Decorative objects (ornaments) made of glass; Decorative objects (ornaments) made of porcelain; Glass ornaments; Model figures (ornaments) made of earthenware; Model figures (ornaments) made of glass; Model figures (ornaments) made of porcelain; Model figures (ornaments) made of terracotta; Models (ornaments) made of china; Models (ornaments) made of earthenware; Models (ornaments) made of glass; Models (ornaments) made of porcelain; Models (ornaments) made of terracotta; Ornaments (statues) made of ceramics; Ornaments (statues) made of china; Ornaments (statues) made of crystal; Ornaments (statues) made of earthenware; Ornaments (statues) made of glass; Ornaments (statues) made of porcelain; Ornaments in miniature form made of ceramic powder; Ornaments made of ceramics; Ornaments made of china; Ornaments made of crystal; Ornaments made of earthenware; Ornaments made of glass; Ornaments made of porcelain; Table centrepieces (ornaments) made of glass

Class: 24 Bath linen (except clothing); Fabric for use in the manufacture of clothing; Fabric linings for clothing; Materials for making into clothing; Tags of textile for attachment to clothing; Textile fabrics for making into clothing; Textile labels for identifying clothing; Textile labels for marking clothing; Textile piece goods for clothing; Textile piece goods for making into clothing; Woven fabrics for making up into articles of clothing; Bath sheets (towels); Bath towels; Beach towels; Disposable drying towels; Face towels of textile; Glass-cloth (towels); Golf towels; Hand towels of textile; Hooded towels; Kitchen towels (textile); Make-up removal towels (textile) other than impregnated with cosmetics; Make-up removal towels (textile) other than impregnated with toilet preparations; Tea towels; Terry towels; Textile fabrics for use in the manufacture of towels; Towels (textile); Towels (textile) for kitchen use; Towels (textile) for medical use; Towels (textile) for use in connection with babies; Towels (textile) for use in connection with toddlers; Towels of textile; Towels of textile sold in pack form; Turkish towels; Sleeping bag liners; Sleeping bag sheet liners

Class: 25 Apparel (clothing, footwear, headgear); Aprons (clothing); Beach clothing; Clothing; Cyclists' clothing

Class: 27 Door mats

Class: 28 Articles of clothing for dolls; Articles of clothing for teddy bears; Articles of clothing for toys; Clothing for dolls; Clothing for teddy bears; Clothing for toy figures; Dolls' clothing; Dolls' clothing accessories; Sporting articles for use in playing football (other than clothing or articles for protective purposes); Apparatus for use in golfing; Apparatus for use in the game of golf; Articles for playing golf; Articles for use in playing golf; Bag stands for golf bags; Caddie bags for golf clubs; Covers for golf club heads; Divot repair tools (golf accessories); Golf apparatus; Golf bag carts; Golf bag travel covers; Golf bag trolleys; Golf bags, with or without wheels; Golf ball markers; Golf ball retrievers; Golf ball spotters; Golf balls; Golf buggies (hand propelled); Golf club bags; Golf club covers; Golf club grips; Golf club head covers; Golf club heads; Golf club shafts; Golf clubs; Golf games; Golf gloves; Golf irons; Golf mats; Golf practice apparatus; Golf putters; Golf swing alignment apparatus; Golf tee bags; Golf tees; Golf training aids; Golfing apparatus; Grips for golf clubs; Handles for golf clubs; Head covers for golf clubs; Heads of golf iron

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sets; Nets for practising golf; Pitch mark repair tools (golf accessories);
Portable golf driving ranges; Shafts for golf clubs; Shaped covers for golf
bags; Shaped covers for golf clubs; Sporting articles for playing the game of
golf; Stands for golf bags; Trolley bags for golf equipment

Trade Mark:



7 LIBRARY REPORT

Summary:-

- This report is to provide Council and Councillors with information both statistical and informative in regards to the Library's function.
- The Bogan Shire Library provides many services to our community and the community is keen to use the Library for their various needs.

7.1 Introduction

The purpose of this report is to provide Council and Councillors with information both statistical and informative in regards to the library's function.

7.2 Background

Historically the Library Manager has provided this report for the information of Councillors.

7.3 Issues

In mid-January the Library hosted the Australia Day Poster Making Competition for primary aged children funded by Australian Red Cross and the Bogan Shire Council. The Art Workshop was part of a Fun Holiday Workshop for Kids in Nyngan provided by Australian Government Drought Assistance Program, Interrelate, and House with No Steps. Over 60 children participated with a session in Dance, Art and Drumming. There were 3 art sessions held during the day.

The Summer Reading Club Presentation was held Wednesday 3 February with most participants attending. All children received certificates and book prizes for participating. Rubi-Lee Hicks, Chelsey Fitzalan and Grace Williams received Pendo Pad Tablets for their enthusiasm for reading. Everyone then enjoyed a celebration party.

The Library celebrated Library Lovers Week from Friday 5 to Saturday 13 February. Borrowers were eligible for a ticket to win the "Chocolate Hamper" in celebration of our Library Lovers Campaign which was drawn on Friday 12 February.



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The North Western Library introduced new charges as of Tuesday 1 March to try to curb losses and long late returns. New overdue charges will be 10c per item per day and there is an introduction of a \$6.00 fee per item for Inter Library Loans to cover costs of postage. Clients are permitted to renew items on or before the due date should they require more time however there is a limit of 2 renewals per item.

I attended the North Western Library Librarians Meeting at Warren on 17 March. Our Spydus Library System has been updated to a web based program which is still being developed as we use the modules which have been upgraded. This will mean that all upgrades will be done through the web rather than using discs or downloading from Spydus website.

The Library will be holding a Cancer Morning Tea on Thursday 26 May. All Bogan Shire Councillors and Staff are invited to come along for this worthy cause.

Library Statistics

Statistics for the past quarter dating from 1.01.16 to 31.03.16 are as follows with a comparison of the previous year figures for the same period

The Borrow Box Eaudio and Ebooks report for past 3 months for all North Western Library: -

Loans: -	Eaudio 580
	Ebooks 587
Total users	1145
Active users	264

Our loan statistics have increased slightly and also people using our Borrow Box for Ebooks and Eaudio. We also provide faxing, scanning, photocopying and laminating services.



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1 January to 31 March 2016

1 January 2015 to 31 March 2015

Adult Fiction	935	Adult Fiction	844
Western Fiction	192	Western fiction	64
Large Print	549	Large Print	412
Magazines	191	Magazines	132
Adult Non Fiction	93	Adult Non Fiction	65
Talking Books	40	Talking Books	86
Junior Fiction	317	Junior Fiction	214
Junior Non Fiction	23	Junior Non Fiction	31
Easy & Easy2, Reading Resources	452	Easy & Easy 2 & Reading res.	334
Junior Talking Books	7	Junior Talking Books	5
Young Adult Fiction	127	Young Adult Fiction	46
Toys	17	Toys	8
Equipment	1	Equipment	3
DVD's	372	DVD's	341
TOTAL ISSUES	3316	TOTAL ISSUES	2585
TOTAL MEMBERS	2493	TOTAL MEMBERS	2422
New Members	18	New Members	27
Internet usage	2122	Internet Usage	3215
People Counter	3442	People Counter	5054
WIFI	81	WIFI	190
IT HELP	113	It Help	99
Reference/Inquiries	106	Reference/inquiries	147

7.4 Conclusion

As this report demonstrates the Bogan Shire Library provides many services to our community and the community is keen to use the Library for their various needs.

7.5 Recommendation

That the Library Report for the report period 1 January 2016 to 31 March 2016 be received and noted.

Luke Taberner

MANAGER CORPORATE & COMMUNITY SERVICES

REPORT TO ORDINARY MEETING OF COUNCIL – MANAGER ENGINEERING SERVICES

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

Work undertaken between the reporting period from the 14 March 2016 to 15 April 2016 consisted of the following:-

- Assisting with the continuing construction of the Early Learning Centre;
- Completed construction of headwalls on a culvert on the Mitchell Highway (HW7);
- Installation of bus shelters at Coolabah under the Country Passengers Transport Scheme;
- Commenced construction of a plant storage shed at the Nyngan Airport;
- Repairs and maintenance to the Council offices in Cobar Street;
- Repairs to the Town Hall in conjunction with the painting of its façade;
- Installing signs at Teamster's Rest;
- Painting the photography display room in the Wye Pavilion;
- Repairs and maintenance to the Coffee Shop doors in Pangee Street; and
- Repairs and maintenance to the racecourse and showground.

1.2 Community Facilities

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation for the Annual Easter Rugby League Carnival;
- Preparation for the Anzac Day Races;
- Preparation for the Nyngan Show;
- Mowing and maintenance of ovals and reserves;
- Cleaning of town facilities;
- Cleaning and sweeping of the Nyngan CBD;
- Preparing for private functions;
- Prepared for StormCo activities week;
- Cleaning and maintenance of town streets and nature strips;
- Cleaning of town streets gutters and culverts; and
- Digging and backfilling of graves.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
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1.3 Roads

The work undertaken during this reporting period by Works Crews consisted of the following:-

No.	Name	Comments
1	Dandaloo Road	Maintenance grading commenced.
19	Cooneybar Road	Maintenance grading completed.
92	Colane Road	1.25km of rehabilitation commenced.
24	Canonba Road	800m of rehabilitation commenced.
5	Peisley Road	R2R Re-sheeting completed.
10	Pangee Road	Maintenance grading completed.
HW8	Barrier Highway	Shoulder grading completed.
60	Whiterock Road	Re-sheeting completed.
HW7	Mitchell Highway	Shoulder grading commenced.
HW7	Mitchell Highway	Adavale rehabilitation completed.
15	Kallara Road	Re-sheeting continuing.
84	Budgery Road	Re-sheeting continuing.

Council's Jet-Patcher during this reporting period has carried out routine maintenance on the following roads:-

- Colane Road.
- Mitchell Highway.
- Nyngan town streets.
- Barrier Highway.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
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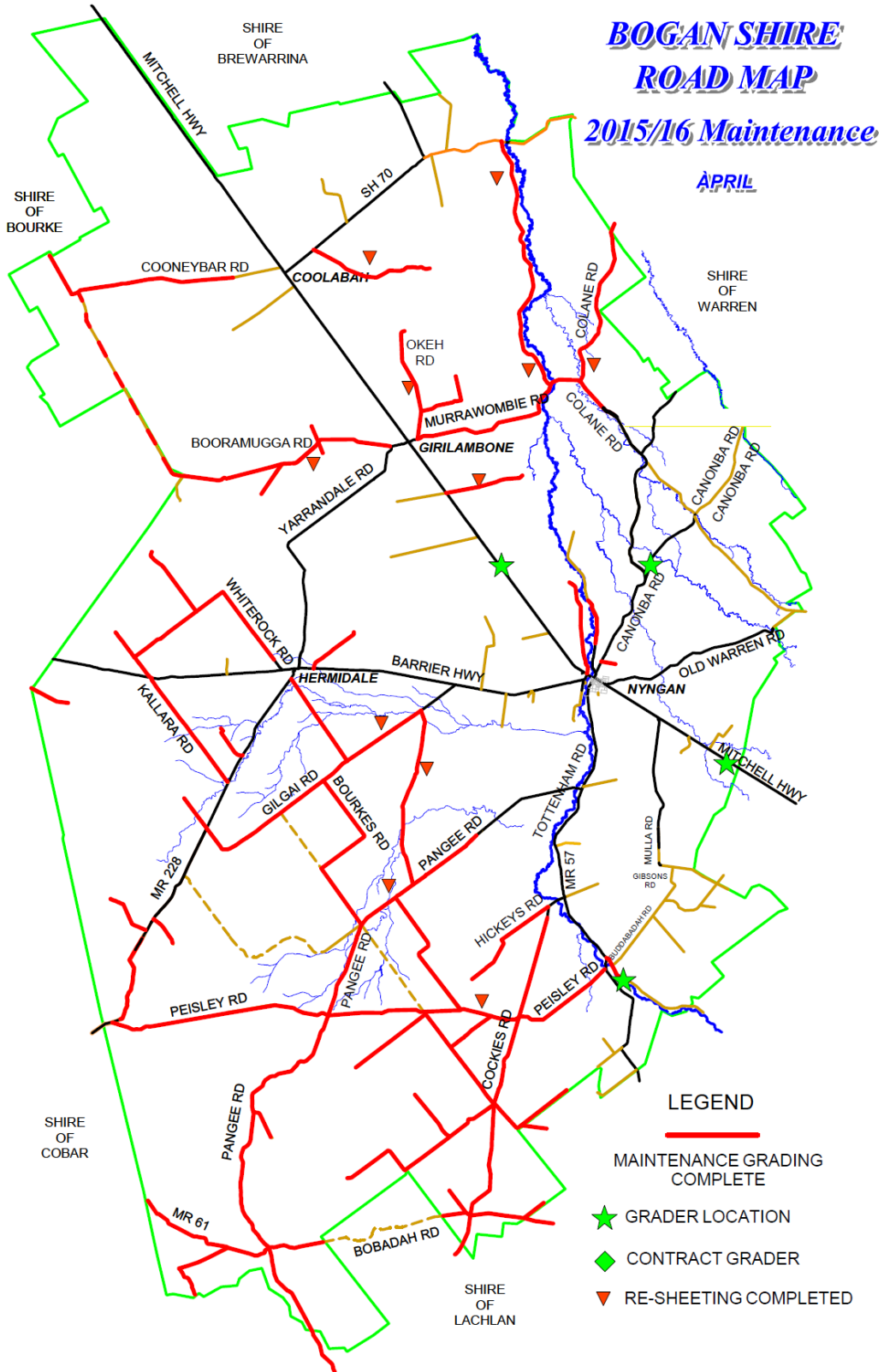
The works program for the remainder of March and April includes but is not limited to the following:-

- Maintenance grading and re-sheeting of the following roads - Cooneybar Road, Monkey Bridge, Pangee Road, Merryanbone Road and Canonba Road;
- Construction and sealing of 1km of Pangee Road;
- Continuing slashing of its rural road network;
- Resealing segments of the Barrier Highway and Mitchell Highway;
- Resealing of sections of the Tottenham Road and Airport Apron;
- Sealing of sections of the Canonba Road and Colane Road after rehabilitation;
- Additional heavy patching on the Mitchell Highway east of Nyngan;
- Shoulder grading of Mitchell Highway through Girilambone; and
- Construction of a bus stop off the Mitchell Highway at Girilambone.

1.4 Recommendation

That the Operational Report for the reporting period 14 March 2016 to 15 April 2016 be received and noted.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
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2 NYNGAN COBAR WATER SECURITY PROJECT

Summary:-

- *A Nyngan Cobar Water Security Project Steering Committee Meeting was held on 6th April 2016.*
- *Design and specifications expected to be ready to call tenders in May.*
- *Construction expected to be completed in July 2017.*

2.1 Introduction

The purpose of this report to update Council on the progress of the Nyngan Cobar Water Security Project.

2.2 Background

A Nyngan Cobar Water Security Project Steering Committee Meeting was held in the Council Chambers on 6 April 2016 and the Minutes are attached to this report.

2.3 Discussion

The following key issues were discussed at the meeting:-

Progress to Date

- Draft design drawings have been issued;
- A draft Review of Environmental Factors has been completed;
- Works Approval discussed with DPI-Water and formal submission expected in about 4 weeks;
- Discussions with NSW Fisheries are expected shortly;
- For Stage 2 of the Nyngan Storage (extra 700 ML), a consultant has been engaged to do the Species Impact Statement and is expected to be on-site this week for the warmer weather assessment;
- The Local Aboriginal Land Council has written to Council, advising there are no issues with the proposed storage;
- An application has been made to Crown Lands for a Licence to construct the works;
- Council has applied to Crown Lands to acquire the Land; and
- The Draft Water Modelling Report has been reviewed and the final Report is expected shortly.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
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Forward Program

- Council to provide input into the REF;
- Designs and specifications should be ready for tender in about a month;
- DPI Works Approval (in Principal) and Fisheries approval are expected in a month;
- The REF should be finalised in 2 months;
- Calling Tenders is expected in June 2016;
- Construction finish is expected in July 2017; and
- The REF for Stage 2 Storage should be finalised about the end of 2016.

Community Consultation

- Infrastructure NSW sign erected on the site; and
- Press Release will be timed to coincide with calling tenders.

Other Matters

- Stage 2 – Extra 700 ML Storage and APC Pipeline.

The Mines future water demand has been based on 4,000 ML/year and water security has been modelled for “1 in 1,000 years”. Current demand is 2,490 ML/year. The difference of 1,510 ML/year and “1 in 1,000 years” water security (as opposed to 1 in 100 years) is driving a large portion of Stage 3 and is likely to influence decisions for Stage 2.

- Maintaining lower weir pool in droughts.

Council may consider discussing options, for maintaining water levels in the lower weir pool, with DPI-Water Licencing.

2.4 Attachment

Minutes of the Nyngan Cobar Water Security Project Steering Committee Meeting held on 6 April 2016.

2.5 Recommendation

That the Nyngan Cobar Water Security Project Report be received and noted.

Nyngan Cobar Water Security Project Meeting minutes – 6th April 2016

Time & Date: 1:00 – 2:00 pm
Venue: Bogan Council Chambers, Nyngan
Present:

Bogan Shire Council

Ray Donald, OAM - Mayor

Derek Francis – General Manager

Graeme Bourke - Manager, Engineering Services

Trevor Waterhouse - Water Supply Operations Manager

Cobar Shire Council and Cobar Water Board

Wayne Mills – Cobar Services Manager, Cobar Shire Council and
Technical Services Officer, Cobar Water Board

NSW Office of Water

Warwick Brown – Principal Urban Water Manager, Albury

Matt Parmeter - Senior Urban Water Manager, Dubbo

NSW Public Works

David Watson – Senior Project Manager, Dubbo

Dayan Gunasekera - Team Leader (W&WW-Civil)/Senior Hydraulic
Modeller

Kandiah (Lingam) Tharumalingam - Supervising Mechanical Engineer

Consultant

Cary Reynolds – CPE Associates

2. Welcome and apologies

Ray Donald, Mayor, opened the meeting.

Apologies

Lilliane Brady, OAM – Mayor, Cobar Shire Council and Cobar Water
Board Member;

Steve Taylor - General Manager, Cobar Shire Council & Water Board
Secretary

3. Previous Minutes

Minutes accepted.

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4. Progress to date

i. Design

- Draft drawings issued today.

Action: GB & WB comment on Draft Drawings.

ii. Review of Environmental Factors

- Draft Review of Environmental Factors (REF) is expected tomorrow.

Action: Council comment on draft REF.

- Works Approval discussed with DPI-Water and formal submission expected in about 4 weeks.
- Discussions with NSW Fisheries are expected shortly.
- For Stage 2 of the Nyngan Storage (extra 700 ML), a consultant has been engaged to do the Species Impact Statement and is expected to be on-site this week for the warmer weather assessment.

iii. Land Matters

- The Local Aboriginal Land Council has written to Council, advising there are no issues with the proposed storage.
- An application will now be made to Crown Lands for a Licence to construct the works.
- After the Licence is granted, Council will then apply to acquire the Land.

Action: Council apply to Crown Lands for Works Licence.

iv. Weir pool Management Plan

- The Draft Report has been reviewed and the final Report is expected shortly.

v. Modelling

- The Draft Report has been reviewed. The final Report has been delayed due to Peter Cloke's family circumstances.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
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5. Forward Program

- The critical path is getting Council's input to the REF.
- Designs and specifications should be ready for tender in about a month.
- DPI Works Approval (in Principal) and Fisheries approval are expected in a month.
- The REF should be finalised in 2 months.
- Calling Tenders is expected in June 2016.
- Construction finish is expected in July 2017.
- The REF for Stage 2 Storage should be finalised about the end of 2016.

6. Community Consultation

- Infrastructure NSW sign erected on the Site.
- Press release will be timed to coincide with calling tenders.

7. Review of Actions

Refer to Action Sheet below.

8. Other Matters

i. Stage 2 – Extra 700 ML Storage and APC Pipeline

The Mines' future water demand has been based on 4,000 ML/year and water security has been modelled for "1 in 1,000 years". Current demand is 2,490 ML/year. The difference of 1,510 ML/yr and "1 in 1,000 yr" water security (as opposed to 1 in 100 years) is driving a large portion of Stage 3 and is likely to influence decisions for Stage 2.

Action: Cobar Water Board confirm design demand and water security for the Mines.

ii. Maintaining lower weir pool in droughts

Council may consider discussing options, for maintaining water levels in the lower weir pool, with DPI-Water Licencing.

9. Next meeting - Wednesday 15th June 2016 to coincide with the Business Case by CPE and calling of tenders for the Nyngan Storage.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
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Action Sheet as at 6th April 2016

No	Actions	Who	When	Comments
	Actions from meeting on 29th June 2015			
34	BSC issue a press release Site 1 has been selected.	GB		Coincide with Tenders
35	BSC erect Infrastructure NSW sign at Site 1	GB		Done
36	BSC & CSC prepare Business Case for APC Pipeline & enlarge the new off-stream storage.	DF/GW	Jun 16	Progressing
	Actions from 3rd December 2015			
37	PW discuss REF requirements with Cardno	DW		Done
38	DPI assist Council with the Business Case Briefs	WB		Done
39	PW present to Minister in Mar 2016	DW		Not required
	Actions from this meeting			
40	GB & WB comment on Draft Drawings	GB / WB	14/4/16	
41	Council comment on draft REF	GB	21/4/16	
42	Council apply to Crown Lands for Works Licence	GB	21/4/16	
43	Cobar Water Board advise design demand and water security for the Mines	ST	8/6/16	

3 TRAFFIC COMMITTEE MEETING RECOMMENDATIONS

Summary:-

- *A Traffic Committee Meeting was held on Wednesday 23 March 2016.*
- *Issues discussed included: School zone flashing lights; pedestrian access at the Mick Glennie Hostel; "Big Bogan" signage; harvest dust on streets; Bourke Road rail crossing; disabled parking at St Joseph's School, drop off zone at FACS office; pedestrian access in Nymagee Street; front to kerb parking and Mulla Road intersection.*

3.1 Introduction

The purpose of this report is to present the discussions of the Traffic Committee meeting held on Wednesday 23 March 2016 and for Council to consider their recommendations.

3.2 Background

The Traffic Committee meets quarterly to discuss traffic and pedestrian facilities and issues and to make recommendations to Council.

3.3 Discussion

The following issues were discussed:-

School Zone Flashing Lights

Waiting on RMS contractors to replace the remaining two, Council operated School Zone flashing lights.

Improvements to Pedestrian Access at the Mick Glennie Hostel

Any proposed improvements to pedestrian access should be included in an updated Pedestrian Access Plan.

"Big Bogan" Direction Signage

RMS advised that directional signs would not be approved on the highway unless they are the white on brown tourist signs approved by TASAC. Signs will be erected in the Information Bays and consideration can be given to installing signs on private property such as in Rotary Park.

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Harvest Dust on Roads/Railway Crossing in Town

After the December Council Meeting, Graincorp was requested to investigate washing the dust off the road during future harvests, rather than settling the dust. Graincorp has concerns that this may cause additional hazards such as slippery surfaces and wish to discuss this further.

Improvements to the Bourke Road Rail Crossing

Any roadwork on the approaches to the rail crossing would be a Council responsibility under our maintenance contract and funded by RMS. Joe Sulicich suggested that this job, estimated at \$15,000 could be included on a list of future projects.

Disabled Parking, St Joseph's School, Bogan Street.

Council has been requested to consider the installation of a disabled parking area adjacent to the existing pedestrian access ramp in Bogan Street (Attachment A). It is often difficult to get access to the existing ramp at present due to vehicles parking too close. It is intended to replace the old ramp with the new style, with hand rails which should improve accessibility.

The Committee recommended that a disabled parking area be constructed to Australian Standards in this location. This will include a concrete gutter layback and path.

Drop off Zone for Elderly Clients, FACS Office, Cobar Street

Council has been requested to consider the installation of an elderly client drop off and parking zone in front of the FACS building in Cobar Street to improve the ease of access for clients.

The Committee suggested "No Parking" signs, which allow the drop off and pick up of passengers but does not allow the driver to leave the vehicle. Australian Unity Home Care Service has advised that they also need to allow for the elderly clients who need to park their vehicle while they conduct business. This would require a timed parking zone with say a 15 minute restriction between 8am and 5pm.

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Pedestrian Access in Nymagee Street

Council has been requested to construct concrete footpaths and modify gutter crossings in Nymagee Street to allow mobility scooters and pedestrians to move off the busy highway. Although this area of town was not included in the original Pedestrian Access Mobility Plan, it was suggested that the current PAMP could be revised and include this area. Council would also apply for funding from RMS through the PAMP program.

Front to Kerb Parking – Conflict with Cyclists

Council received three letters regarding the safety of cyclists and the concern of drivers backing blindly into cycle ways after a near miss at St Josephs in Bogan Street.

It was suggested that the Police School Liaison Officer would assist in educating the children in road safety and Council ask the Schools to advise parents to take additional care when driving around the schools in peak times.

Mulla Road Intersection on the Mitchell Highway.

The need for modifications to this intersection to assist vehicles heading east on the highway to turn onto the Mulla Road was discussed. It was suggested that the appropriate warning was sufficient and no other treatment was required.

3.4 Attachments

Attachment A – St Joseph's School and FACS Centre

Attachment B – Requested area for improved pedestrian Access in Nymagee Street

3.5 Recommendation

That a disabled parking area be constructed to Australian Standards at St Joseph's School in Bogan Street.

Graeme Bourke

MANAGER ENGINEERING SERVICES

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016

ATTACHMENT A

Saint Joseph's School



REQUESTED LOCATION FOR DISABLED PARKING AREA AT ST JOSEPHS SCHOOL IN BOGAN STREET

FACS Access Centre



REQUESTED LOCATION FOR ELDERLY CLIENT DROP OFF ZONE AND KERB RAMP IN COBAR STREET

Parking is often not available in front of the building.

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

ATTACHMENT B



REQUESTED AREA FOR IMPROVED PEDESTRIAN ACCESS IN NYMAGEE STREET. New, and improved concrete footpaths and ramps required for pedestrian access as road shoulders are currently being used.

**Acting Manager of Development and Environmental Services Report to the Ordinary Meeting
of Bogan Shire Council held on 28 April 2016**

**REPORT TO ORDINARY MEETING OF COUNCIL – ACTING MANAGER
DEVELOPMENT AND ENVIRONMENTAL SERVICES**

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

Three (3) Development Applications have been approved since Council’s March 2016 Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	General Manager awaiting further advice from Applicant
2014/013	Peter Groeger	‘Killawarra’ COOLABAH	Extracting sand and gravel	5,000	Still waiting on consent from Crown Land Office 24/7/2014 – a 4 week extension of time to provide consent of CL has been permitted
2015/004	Tritton Resources Pty Ltd	Mitchell Highway GIRILAMBON E Lot 10 DP 751315 & Lot 3 DP 751342	Underground mine – “Avoca Tank”	20,000,000	Additional Information required from Applicant to satisfy Government Agencies
2015/021	KJ Halal Meats Pty Ltd	Old Warren Road, NYNGAN	Alterations and Additions to Abattoirs	250,000	Approved
2016/006	Sheds Out West	40 Nymagee Street, Nyngan	Shed	19,000	Approved

Acting Manager of Development and Environmental Services Report to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

S96/16/1	Tritton Resources	Booroomugga Road, Girilambone	Modification of DA 1/91 to use existing ROM Pad and minor changes to conditions of consent	Nil	Approved
SUB2016/001	M, N and H Wass	Pangee Road, Honeybugle	Subdivision of Land	\$5,000	Additional information requested for Bushfire Referral.
2016/008	G & D Smith	22 Tottenham Road, Nyngan	Shed	\$20,000	Under Assessment
2016/009	NSW Fire and Rescue c/- Geolyse	Lot 1001 Lawlor Street, Nyngan	2 Lot Subdivision and New Fire Station	850,000	Under Assessment
2016/010	Rod Fitzpatrick	21 Hoskin Street, Nyngan	Shed	21,000	Under Assessment

1.1 Recommendation

That the three (3) Development Applications approved since Council's March 2016 Meeting be received and noted.

2 OPERATIONAL REPORT – PARKS AND GARDENS TEAM

2.1 Introduction

The purpose of this report is to outline the key works undertaken since Council's March 2016 meeting by the Parks and Gardens Team.

2.2 Discussion

Key works that have been undertaken consisted of the following:-

- Routine maintenance duties including whipper snipping, mowing, weeding (as required), tree branch and litter removal (as required), and edging of Teamsters Rest, O'Reilly Park, Moonagee Park, Lions Park, Davidson Park, Nyngan and Girilambone Cemetery and Rotary Park.
- In addition to routine maintenance works, preparation undertaken for Anzac Day within Heritage Park, Centennial Park, Council Administration Building and Vanges Park.

Acting Manager of Development and Environmental Services Report to the Ordinary Meeting of Bogan Shire Council held on 28 April 2016

-
- Rear yard irrigation installation and landscaping including new turf, tree and shrub planting at the Bogan Shire Early Learning Centre.
- Mowing and whipper snipping of Hermidale Memorial Park.
- Assisting in the removal of sheep and alpaca from Nyngan Cemetery grounds.

2.3 Recommendation

That the Operational Report – Parks and Garden Team since Council's March 2016 Meeting be received and noted.

3 OPERATIONAL REPORT - WEEDS

3.1 Introduction

The purpose of this report is to outline the key works undertaken since Council's March 2016 Meeting by the Noxious Weeds Officer.

3.2 Discussion

Key works that have been undertaken consisted of the following:-

- State Highway 7 Woody Weed control from Byrock to Nyngan.
- Organisation of the Macquarie Valley Weeds Advisory Committee meeting to be held in Nyngan for May 10, 2016.
- Finalisation and submission of the Bogan Shire High Risk Species and Priority Weed list for the Weed Action Program (WAP1520).
- Development and submission of a draft priority weed list for the Central West Regional Weed Committee for inclusion in the Central West Strategic Weed Management Plan under development.

3.3 Recommendation

That the Operational Report – Weeds since Council's March 2016 Meeting be received and noted.

**Acting Manager of Development and Environmental Services Report to the Ordinary Meeting
of Bogan Shire Council held on 28 April 2016**

4 BUDGERY MINE HERITAGE REPORT - HERMIDALE

Summary

- *A Heritage Report was commissioned by Tritton Resources in respect to the Budgery Mine near Hermidale as a result of proposed mineral exploration work within this area.*
- *The Report makes the recommendation for inclusion of the site into the Bogan Local Environmental Plan (LEP) 2011 as a Local Heritage Item.*
- *Confirmation is sought from Council on if inclusion should be undertaken via an amendment to the Bogan LEP 2011.*

4.1 Introduction

A Heritage Report was commissioned in 2015 by Tritton Resources in relation to the Budgery Mine site at Hermidale as mineral exploration is proposed to be undertaken within the area.

Recommendations within the Report note the site should be considered for inclusion in the Bogan Local Environmental Plan (LEP) 2011 as a Local Heritage Item and confirmation from Council is sought if an amendment to the LEP 2011 should occur.

4.2 Discussion

As part of the exploration for minerals process, Tritton Resources commissioned a Historic Heritage Assessment for the Budgery Mine and surrounding area (the 'study area') in accordance with the NSW Heritage Act 1977.

The Heritage Report which will be tabled and is available on request from the Acting Manager Development and Environmental Services includes a number of recommendations made by the consultant. Of relevance to Council, recommendation 4 provides that:-

"The Bogan Shire Council consider including the Budgery Mine as a Heritage Item of local significance in Schedule 5 of the LEP. Although this recommendation may be contrary to the future aspirations of Straits Resources (or other mining company), it does not preclude full scale mining in the future".



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Should Council be of the opinion that the Budgery Mine is to be included in the Bogan LEP 2011 as an item with heritage significance, an amendment to the Bogan LEP 2011 will be required and consultation with the Department of Planning and Environment, and NSW Office of Heritage will be necessary to co-ordinate this amendment.

It should be noted that inclusion of the Budgery Mine site as a heritage item under the Bogan LEP 2011 will not preclude any mining activities however further heritage impact assessments would be necessary should development approval for mining activities be proposed in the future.

4.3 Recommendation

That Council not proceed to include the subject site within the Bogan LEP 2011 as a significant heritage item as any future development within proximity to the Budgery Mine site will require further investigation into heritage impacts prior to approval being granted and works commencing onsite.

5 CENTRAL WEST COUNCILS ENVIRONMENT AND WATERWAYS ALLIANCE 5 YEAR PLAN

Summary

- *This report is presented to Council regarding an update on the Central West Councils Environment & Waterways Alliance 5 Year Plan which Bogan Shire is a member.*

5.1 Introduction

A report from the Central West Councils Environment & Waterways Alliance (Alliance) 5 year Plan is presented to Council.

5.2 Discussion

The Central West Councils Environment & Waterways Alliance (Alliance) is a partnership of 19 Councils across the Central West of NSW, encompassing both the Central Tablelands and Central West Local Land Services regions. The Alliance exists to improve environmental outcomes across the region. Bogan Shire Council is an existing member of the Alliance.

To facilitate the operation of the Alliance a Project Support Officer is employed to assist Councils with on-ground works, grant funding opportunities, project development and management and the organisation of Alliance meetings and capacity building events. This role is supported and complimented by relevant staff from both participating Local Land Services regions.

In 2015, the Alliance experienced a significant period of change and growth. The name of the Alliance was changed to the Environment & Waterways Alliance (formerly the Salinity & Waterways Alliance) to better represent the priorities and outcomes of the partnership. This recognises that much of the focus of the group surrounds issues along waterways and rivers – Coxes, Fish, Macquarie, Castlereagh, Bogan, Lachlan, Cudgegong Rivers and their many tributaries as well as the surrounding terrestrial catchments.



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As well as a new name the Alliance has adopted a new 5 Year Plan to guide works into the future. This 5 Year Plan was developed in consultation with member Councils and took into account priorities and objectives from each member Councils Community Strategic Plan and Operational Plan as well as the Local Land Services State Strategic Plan.

The 5 Year Plan features a range of Strategies and Actions designed to deliver on the six priorities identified within the plan being:-

- Land
- Biodiversity
- Water & Waterways
- People & Communities
- Towards Sustainability
- Council Capacity

These six strategies align with the existing Regional State of the Environment Reporting of which Bogan Shire Council is also involved in.

To improve communications within the Alliance as well as with external parties, a new Alliance Website and associated Facebook page were developed during 2015. The Website in particular is an important resource for Council staff as it is a repository for many documents and materials, news, case studies and grant funding and award information. Both the Website and Facebook pages are available to be utilised by Councils to promote relevant environmental events or achievements, news items and employment opportunities. The Website can be viewed at: cwcewa.com.au

A major benefit of Alliance membership for Council is the capacity building events held across the year to up-skill Council staff. In 2015, registered training in the form of *Sediment and Erosion Control* training was held at various locations across the region at no cost to member Councils. Additionally, the Alliance partnered with the Central West and Orana branches of the Institute of Public Works Engineering Australasia to host a Stormwater Best Management Practice Conference in Dubbo. These training and capacity building events are funded by Local Land Services as a means of investing in positive, long-term environmental outcomes for the region.

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Grant funding specifically for Alliance Member Councils was awarded on a competitive basis by both the Central Tablelands and Central West Local Land Services regions with a total of \$90,000 being distributed to Local Government in this manner in the 2015/16 financial year.

This funding is contributing towards various projects including the development of management plans, river restoration works, community events, litter capture projects and training events.

Looking towards 2016/17 the Alliance continues to deliver for its member Councils through the delivery of registered training and capacity building events within our region.

Manage a Local Government Project training is being hosted in partnership with Institute of Public Works Engineers in March at a heavily subsidised rate for Alliance Member Councils.

Additionally, the Alliance is planning to host a *Hollows for Habitat* seminar in April to up-skill participants as well as to provide exposure to industry experts and best management practice habitat augmentation for native fauna.

In order to fund the operational costs of the Alliance, financial contributions are made by each member Council representing 50% of the total Alliance funding. The remaining 50% of funding is contributed equally by Central Tablelands and Central West Local Land Services who utilise the existing and functional Alliance format as their primary means of engagement with Local Government across their respective regions. Additionally, Local Land Services continue to invest heavily in the Alliance through the aforementioned grant funding and training opportunities made available to Alliance member Councils.

5.3 Attachments

Central West Councils Environment & Waterways Alliance 5 Year Plan

5.4 Recommendation

That the Central West Councils Environment & Waterways Alliance 5 Year Plan be received and noted.



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Central West Councils

Environment & Waterways Alliance

5 Year Plan

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6 BOGAN SHIRE EARLY LEARNING CENTRE – MONTHLY REPORT

Summary

- *Monthly report on the construction status of the Bogan Shire Early Learning Centre (BSELS).*

Project Status Summary

At time of writing (Monday 18 April 2016) limited amount of works remain outstanding.

External landscaping to the rear yard, installation of shade sails, paving and minor building touch ups are required prior to the build reaching completion. It is anticipated that the works will be completed by week ending 22 April. The targeted completion date was Monday 25 April. The development has been delivered on schedule.

The initial budget presented to Council in October 2015 was \$995, 570.00. Taking into account scope variations (were reported to Council) and the need to provide a fit-for-purpose play area and landscaping (not initially budgeted), the development has been delivered relatively within budget.

Council's ability to deliver this project on schedule and within budget should provide confidence to Council and the community with respect to delivering similar projects in the future on schedule and within budget.

In undertaking this development, Council staff have been provided with the opportunity to develop new skills and enhance professional development. This experience has not been underestimated and on behalf of the staff, I personally thank the Council for such an opportunity.

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Project Cost Management

Work Order	Budget	15/16 YTD Actuals (incl Oncosts)	15/16 Commit ments	Total Actuals plus commitment s
Grand Total	1,025,966	1,097,462	70,852	1,168,314
Early Learning Centre Capital Budget - 2015/2016 \$700,000+\$270,000+C/F\$20966 Total \$990966	990,966	1,041,962	70,852	1,112,814
Early Learning Centre - Car Parking Capital Budget - 2015/2016 \$15,000	15,000	41,445	0	41,445
Early Learning Centre - Street Access Capital Budget - 2015/2016 \$20000	20,000	14,055	0	14,055

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7 NYNGAN WASTE AND RESOURCE RECOVERY FACILITY IMPROVEMENTS SCHEDULE AND COMMUNICATIONS STRATEGY

Summary:-

- *A report is presented in respect to the resolution of Council (Minute Number 032/2016) of 25 February 2016 presenting implementation dates for the Nyngan Waste and Resource Recovery Facility Improvements and a communication / public strategy for consideration.*
- *Further advice is also provided on use of a card system.*

7.1 Introduction

On 25 February 2016, Council resolved (Minute number 032/2016) that the Manager of Development and Environmental Services prepares a report containing a detailed implementation plan for the proposed improvement measures to the Nyngan Waste and Resource Recovery Facility (the Facility) along with a communication / public engagement strategy for consideration by Council.

7.2 Discussion

7.2.1 Access to the Facility

With the introduction of set opening hours and controlled access to the Facility, Council has the opportunity to effect two important changes:-

- Encouraging people to separate the waste they deliver to the Facility by providing a cost-saving incentive for them to do so.
- Where waste is not separated and has to be processed by Council into landfill, the fees paid by the person delivering the waste will assist Council in recovering more of the costs of running the Facility and reducing the extent to which it is cross-subsidised by the General Fund.

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The introduction of a voucher system to control access is recommended but it is important to understand that vouchers and charges (for non-residential customers) will only come into play when that person delivers unseparated waste to the Facility. Any delivery of separated waste (recyclable materials) will be free.

Waste that is separated so that it can be dropped off for free into designated areas at the Facility includes:-

- Lawn clippings
- Metals
- Glass, bottles, plastics, aluminium cans
- Cardboard
- Used motor oil and vehicle batteries
- Timber
- Farm chemical drums
- Clean bricks and masonry

Under the proposed voucher system, residents will be able to deliver unlimited quantities of these separated, recyclable materials to the Facility.

Residents levied the s501 waste disposal fee are proposed to be issued with vouchers annually to enable, perhaps, eight loads of unseparated general waste in a ute or single axle trailer, being the equivalent value of the annual waste levy charge. Special items, such as tyres, which involve Council in additional costs of disposal, will still incur a separate charge.

The proposed alternative to a voucher system, a card-based system with unlimited access to the Facility, does not provide the same incentives for people to separate their waste into recyclables and, will not reduce the amount placed in landfill – with associated economic and environmental costs.

In line with Council's Fit for the Future initiatives, it is recommended that Council consider maximising the recovery of costs for managing the facility which are likely to be more than in the past given the new licencing requirements imposed on Council by the introduction of a voucher system.

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It is proposed that eight vouchers are allocated to residential properties per annum for the 2016/2017 financial year being issued with rate notices prior to the Facility closing the gates.

7.2.2 Communication / Engagement Strategy

A community (stakeholder) engagement plan has been prepared as part of the Nyngan Waste and Resource Recovery Facility Improvements Plan and Waste Facilities Strategic Review that provides Council with guidance on undertaking community engagement particularly when compliance with Environmental Protection Licences is required.

A Waste Education and Engagement Plan (WEEP) generally has an overarching ambition of combining the contributions of both Council and related industry sectors (including contractors) in the delivery of positive changes to community culture, attitude and behaviour towards waste minimisation, resource conservation and sustainability.

For many smaller rural Councils, there is also a reliance on the NetWaste Education Advisor and the NetWaste "What Waste Where" strategy to deliver education and engagement. Council staff therefore seeks assistance from Netwaste and propose to commence community engagement from the Monday, 2 May 2016.

It is proposed to undertake the following community engagement with the assistance of Netwaste:-

- Community Information Sessions in the following ways:-
 1. Writing to all community and user groups offering direct information sessions.
 2. Preparing an information table within a prominent position in Pangee Street to inform the community of up and coming changes.
 3. School workshops to target children and waste education.
- Placement of temporary electronic road message signage prior to closure of the gates to alert users and the community of the waste facility changes.

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- Council staff education program, aimed at getting all Council staff armed with the knowledge needed to respond to community questions.
- Providing factsheets and brochures for the community with them published on Council’s Website and Facebook.
- Providing updates in the Council Column and Nyngan Observer notices.
- Permit the Nyngan Observer to run news articles on the Waste Depot upgrades including grant funding allocated.

It is important to note, a transitional phase will occur to enable the community to adjust to all changes in waste disposal.

7.2.3 Proposed Facility Improvement Schedule

As part of the Waste Improvements Schedule and due to grant funding deadlines, the following timing of events is proposed at the Facility:

Date	Schedule
From 2 May to 31 August 2016	Community Waste Education and Engagement to commence with assistance from Netwaste – refer to Section 7.2.2 for further information.
By 20 May 2016	Waste Facilities Operator to undertake complete clean-up of the landfill area and existing stockpiled wastes removed by relevant Netwaste contractor to enable new recycling area to be finalised.
By 31 July 2016	New boundary fencing, CCTV and new signage installed per the grant funding provided to Council. New site office and recycling bays installed. Proposal to issue vouchers with relevant rate notices for 2016/2017.
3 August 2016	Gates closed outside of operating hours from Wednesday 3 August 2016. Waste Facility Operator to screen delivery of wastes.
From 3 August 2016 to August 2017	During the first 12 months, regular monitoring will occur on operational and community needs. Ongoing assistance from surrounding Council Ranger will also be sought to assist our Ranger in problem illegal dumping and on the spot fines will be issued.

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7.3 Recommendation

1. Eight Waste Facility Vouchers (based on the 2016/2017 updated operational fees) be issued to each rateable property levied with the s501 waste charge on a financial yearly basis for the disposal of waste being per unsorted load in a ute or single axle trailer.
2. Council support the proposed implementation schedule and operational matters within the report.
3. An updated list of waste disposal fees and charges be prepared for consideration in the 2016/17 Operational Plan.

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8 PESTICIDES NOTIFICATON PLAN 2016

Summary:-

- *Updated Pesticides Notification Plan for Council consideration as required by the NSW EPA and NSW Pesticides Regulations.*

8.1 Introduction

In late 2015, Council was updated by the NSW EPA of our legal obligations to notify the public when pesticides are being used in areas within the community and to place a copy of the Notification Plan on Council's website.

An updated Notification Plan is therefore presented to Council to enable adoption and for the Plan to be placed on Council's website.

8.2 Discussion

In accordance with the NSW Pesticides Regulation, use of pesticides in outdoor public places required a Notification Plan of the type of pesticide and notice of its use.

A former plan was adopted by Council in 2009 however has not been updated since this time.

An updated plan is included for Council consideration and adoption.

8.3 Attachments

Draft Pesticides Notification Plan

8.4 Recommendation

1. That the Report be received and noted.
2. Council adopted the updated Notification Plan and permit the Plan to be place on Council's website.

Ty Robson

ACTING MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES



**Acting Manager of Development and Environmental Services Report to the Ordinary Meeting
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PESTICIDE USE NOTIFICATION PLAN

Updated January 2016



**Acting Manager of Development and Environmental Services Report to the Ordinary Meeting
of Bogan Shire Council held on 28 April 2016**

Published by:

Bogan Shire Council
PO BOX 221
NYNGAN
NSW 2825

Phone: (02) 6835 9000
Fax: (02) 6835 9011

Email: admin@bogan.nse.gov.au
Website: <http://www.bogan.nsw.gov.au/>

**Acting Manager of Development and Environmental Services Report to the Ordinary Meeting
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- **INTRODUCTION**

This pesticide use notification plan has been prepared in accordance with the requirements of the Pesticides Regulation 2009 (the Regulation).

The plan sets out how Bogan Shire Council will notify members of the community of pesticide applications it makes or allows to be made to outdoor public places that it owns or controls.

The term 'pesticide' is applied to chemicals used to kill pests and minimise their impact on agriculture, health and other human interests. Pesticides are often classified according to the organisms which they are used to control, e.g. fungicides, herbicides, insecticides, molluscicides, nematicides, rodenticides, algaecides, baits, repellents etc.

Bogan Shire Council ensures that staff and contractors adopt best management practices in the application of pesticides to public places minimising harm to the community or the environment.

- **PUBLIC PLACES COVERED BY THIS PLAN**

Bogan Shire Council proposes to use or allow the use of pesticides in the following categories of outdoor public places that it owns or controls in Bogan Shire:

- public gardens

- parks

- playgrounds

- picnic areas

- sporting fields and ovals

- public land owned or controlled by the Bogan Shire Council, including:

- road verges and reserves

- laneways and pathways

- road, rail, utility or other easements accessible to the public

- drains

- showground

- camping grounds

- saleyards

- cemeteries

- Council owned public buildings

- grounds of government schools or TAFE facilities.

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Bogan Shire Council estimate of the level of community use, regular user groups and types of pesticide use in each of these categories of public places is summarised in the following table.

Public gardens, Parks, Picnic areas, Playgrounds, Sporting fields, Cemeteries, Camping grounds, Council owned public buildings	Children, families and elderly people – locals and tourists, contractors, Council staff, community groups.	High	Spot spray herbicides, insecticides or fungicides. Broad scale spraying insecticides and herbicides.
Road verges and reserves	Contractors, Council staff, adjoining landholders.	Low	Spot spray herbicides or insecticides. Broad scale spraying insecticides and herbicides.
Laneways and pathways	Children, families and elderly people – local residents, contractors and tourists.	Medium	Spot spray herbicides or insecticides.
Easements accessible to the public (e.g. road, rail, water, sewer, electricity)	Children, families and elderly people – local residents, council staff and contractors.	Low	Spot spray herbicides or insecticides. Broad scale spraying insecticides and herbicides.
Drains	Contractors, Council staff, local residents.	Low	Spot spray herbicides or insecticides. Broad scale spraying insecticides and herbicides.
Grounds of government schools or TAFE facilities	Children, families and elderly people.	High	Spot spray herbicides or insecticides.

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Swimming pool buildings and grounds	Children, families, elderly people and tourists.	High	Spot spray herbicides or insecticides.
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• **NOTIFICATION ARRANGEMENTS**

This section of the plan describes how and when Bogan Shire Council will provide notice of pesticide use in public places, including special measures for sensitive places that are adjacent to public places, arrangements for emergency pesticide applications and circumstances where notice will not be given.

These notification requirements are based on Bogan Shire Council’s, assessment that:

- The level of usage of the public places where pesticides may be used
- The extent to which members of the public who are most likely to be sensitive to pesticides are likely to use the area
- The extent to which activities are undertaken in the area which could lead to contact with pesticides
- Type of pesticide used

• **HOW AND WHEN NOTICE OF PESTICIDE USE WILL BE PROVIDED**

Public gardens, Parks, Picnic areas, Playgrounds, Sporting fields, swimming pool, Cemeteries, Camping grounds, Council owned public buildings

For all the above, verbal notice upon request will be given by the applicator, or by contacting the Bogan Shire Council office, and any information requested regarding the spraying will be provided during or after the application for the following pesticide uses:

- *Spraying of weeds*
- *Spraying of Pests*

Road verges, Drains, Reserves, laneways and pathways, Road, rail and easements accessible to the public

For all the above, verbal notice upon request will be given by the applicator, or by contacting Bogan shire Council office, and any information requested regarding the spraying will be provided during or after the application for the following pesticide uses:

- *Spraying of weeds*
- *Spraying of pests*

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Grounds of government schools or TAFE facilities

For grounds of government schools and TAFE facilities, verbal notice will be provided to the principal or senior person in charge before application for the following pesticide uses:

- *Spraying of weeds*
- *Spraying of pests*

5. SPECIAL MEASURES FOR SENSITIVE PLACES

Clause 18 of the *Pesticides Regulation 2009* defines a sensitive place to be any:

school or pre-school

kindergarten

childcare centre

hospital

community health centre

nursing home

Any place declared to be a sensitive place by the Environment Protection Authority by order published in the Gazette.

Special notification measures for programmed pesticide use in public places adjacent to the above will consist of verbal notice being given to the person in charge of the above establishments prior to application for the following pesticide uses:

- *Spraying of weeds*
- *Spraying of pests*

• NOTIFICATION OF EMERGENCY PESTICIDE APPLICATIONS

In cases where emergency pesticide applications in public places are required to deal with biting or dangerous pests such as wasps, bees, venomous spiders, fleas, bird mites or rodents (that pose an immediate health hazard), verbal notice will be provided upon request by the applicator or by contacting the Bogan Shire Council office for the following pesticide uses:

- Spraying of weeds
- Spraying of pests

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- **WHAT INFORMATION WILL BE PROVIDED**

In accordance with clause 20 of the *Pesticides Regulation 2009*, notice of pesticides uses will include the following information:

the full product name of the pesticide to be used, and

the purpose of the use, clearly setting out what pest or pests are being treated, and

the proposed date/s or date range of the pesticide use, and

the places where the pesticide is to be used, and

contact telephone number and email address of the Council officer who people can contact to discuss the notice, and

any warnings regarding re-entry to or use of the place, if specified on the pesticide product label or the APVMA¹ permit.

- **HOW THE COMMUNITY WILL BE INFORMED OF THIS PLAN**

Bogan Shire Council will advise residents of this plan and its contents by:

- making a copy of the plan available for viewing, free of charge, at its main office at Cobar Street, Nyngan
- placing a copy of the plan on the Bogan Shire Council website

- **FUTURE REVIEWS OF THE PLAN**

The notification plan will be reviewed every five years or when circumstances require a review of the plan. The review will include:

a report on progress of implementing the plan

public consultation on the notification methods outlined in the plan by exhibiting a plan for comment with proposed amendments

recommendation for alterations (if applicable) to the plan

final adoption in accordance with clause 22 Pesticides Regulation 2009

¹ The Australian Pesticides and Veterinary Medicines Authority (APVMA), the national government body responsible for assessing and registering (or otherwise approving) all pesticide products in Australia and for their regulation up to and including the point of retail sale.



**Acting Manager of Development and Environmental Services Report to the Ordinary Meeting
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- **CONTACT DETAILS**

Anyone wishing to contact Bogan Shire Council to discuss the notification plan or to obtain details of pesticide applications in public places should contact Bogan Shire Council's Development and Environment Manager on 6835 9000 or via email admin@bogan.nsw.gov.au.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
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PRECIS OF CORRESPONDENCE

1 RURAL FINANCIAL COUNSELLING SERVICE NSW CENTRAL REGION

Attached is a copy of a letter received from Jeff Caldbeck, Chief Executive Officer, Rural Financial Counselling Service NSW advising that the Service in Nyngan, Mudgee, Tottenham and Walgett will be funded through until 30 June 2017.

1.1 Recommendation: That the correspondence received from Jeff Caldbeck, Chief Executive Officer, Rural Financial Counselling service NSW advising that the Service in Nyngan, Mudgee, Tottenham and Walgett will be funded through until 30 June 2017 be received.

2 NSW ELECTORAL COMMISSION

Attached is a copy of an email received from the NSW Electoral Commission providing an update and where to obtain information for candidates for the elections in September this year.

2.1 Recommendation: That the copy of the email received from the NSW Electoral Commission providing an update and where to obtain information for candidates for the elections in September this year be received.

3 FAR WEST ACADEMY OF SPORT – RODNEY WRIGHT, EXECUTIVE OFFICER

Attached is a copy of an email received from Rodney Wright, Executive Officer, Far West Academy of Sport seeking Council support of a Lonestar Athletic Sponsorship, which provides sports training scholarships to assist athletics with transportation, accommodation and training needs. Each scholarship is \$5,000 per athletic per year.

General Manager's Note: Council agreed to a letter of support to accompany the Academy's application for funding, with Mr Wright to provide Council with information for financial assistance.

3.1 Recommendation: For Council's Consideration.



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
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4 NYNGAN HIGH SCHOOL

Attached is a copy of correspondence received from the Principal of the Nyngan High School requesting assistance from Council for the construction of a culvert to enable the newly purchased school bus to access the garaging facility at the school. At present the bus has a different road clearance height to the previous bus, and due to the steep gradient where the public roadway meets the constructed driveway is unable to access the garage facility.

4.1 Recommendation: For Council's Consideration.

5 NYNGAN RSL CIVIC CLUB LIMITED

Attached is a copy of correspondence received from the Nyngan RSL Civic Club Limited in response to Council's letter, advising that after careful consideration of Council's proposal to obtain the RSL Bowling Greens for low cost rental accommodation, the Board voted unanimously not to dispose of the land.

5.1 Recommendation: That the correspondence received from the Nyngan RSL Civic Club regarding the Bowling Greens for low cost rental accommodation be received and noted.

6 NYNGAN GOLF CLUB

Attached is a copy of correspondence received from the Nyngan Golf Club asking Council to consider relocating the free camping area and the waste dump from the Teamster's Rest Area to the Golf Club Car Park. The Golf Club feels that if Council were to relocate the facilities and what the Golf Club has to offer, visitors to town would stay for a longer period.

6.1 Recommendation: For Council's Consideration.

7 DAWN AND DENIS HOPWOOD

Attached is a copy of correspondence received from Dawn and Denis Hopwood concerning the condition of Rotary Park, the River and the Weir. They have asked Council to consider a clean up day at the River.

General Manager's Note: The General Manager, Acting Manager of Development and Environmental Service, and Senior Development and Environmental Services met with Mr and Mrs Hopwood at Rotary Park on Monday 18 April 2016 and will discuss comments at the Council Meeting.

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8 LOCAL GOVERNMENT NSW

Attached is a copy of correspondence received from LGNSW regarding the Election of Board of Directors and to provide members of the Local Government and Shires Association of NSW with important information about the election of persons to the Board of the Association. The Association asked the ECO to seek an Election Inquiry immediately after the Board Election held at the 2015 Annual Conference because an error caused a voting irregularity. The Federal Court of Australia made an order declaring that the election of 13 persons on the Board of Directors of the Association void and each such person not to have been elected. The Office of President and Treasurer were not unaffected. The Fair Work Commission has directed the AEC to conduct a fresh election for the affected positions by secret postal ballot. Each Ordinary member must nominate its voting delegate for the postal ballot by 12.00 noon on Thursday 2 June 2016.

8.1 Recommendation: That the Mayor be Council's Voting Delegate for the Board of Directors of the Association.

9 MINISTER FOR LOCAL GOVERNMENT

Attached is a copy of correspondence from the Minister of Local Government regarding the Council boundary review process. Council is advised that no decision has yet been made on any merger proposal. The Government intends to delay Local Government Elections for all Councils subject to merger proposal currently under examination. The exact date will be confirmed following conclusion of the Council boundary review process and consultation with the Electoral Commission.

9.1 Recommendation: That the correspondence from the Minister of Local Government regarding the Council boundary review process and Councils subject to merger proposals be received and noted.

10 WEEKLY CIRCULARS

Weekly Circulars 11/16 to 15/16 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

10.1 Recommendation: That the Local Government Weekly Circulars be noted.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Rural Financial Counselling Service NSW Central Region

ABN 54 606 039 416



REGIONAL OFFICE – Suite 5, First Floor, 139 Macquarie Street
Postal Address: PO Box 922, Dubbo NSW 2830
Ph: 1800 409 404 Mobile: 0437 994 409
Email: ceo@rfcscr.com.au

1st April 2016

Dear Federal, State and Local representatives

RE: High quality Rural Financial Counselling Services to continue

The Board of Management for Rural Financial Counselling Service – NSW Central West Inc (RFCS-CW) would like to advise that our Service will provide Rural Financial Counselling Services to clients and potential clients within a newly defined service area known and trading under the business name of Rural Financial Counselling Service NSW – Central Region (RFCSCR) from the 1st April 2016.

To ensure the RFCSCR team is able to continue to deliver a high level of service under the new funding model, changes to our administrative structure and amalgamating of some office sites into hub-style office sites located in Dubbo, Bourke and Forbes has commenced. Stand-alone office sites are located in Gilgandra and Broken Hill will continue to service this City, Central Darling and the Unincorporated Area. Additional, transitional office sites funded through until 30th June 2017 will be located in Mudgee, Tottenham, Nyngan, and Walgett.

Another key feature of our business will be to provide highly mobile counsellors who can visit clients on-farm or in another central location within their Local Government Area. Our service is also able to provide clients with access to services via video /teleconference counselling facilities, enabling farmers to meet with their counsellor via their personal computer or telephone.

Attached to this correspondence is a copy of our service brochure for distribution to your stakeholders. Existing or interest clients within the NSW Central Region can access our free and confidential financial counselling services from the 1st April 2016 by visiting their designated Rural Financial Counsellor office site (refer to attached brochure), telephoning our **NEW 1800 940 404** number or emailing ceo@rfcscr.com.au

In closing, we look forward to continuing to work with our colleagues in the bush and anyone from the small agriculture-dependent rural business, farming or fishing sector currently suffering financial difficulty. Your assistance in providing our contact information to interested stakeholder would be appreciated.

Regards



Jeff Caldbeck
Chief Executive Officer
Rural Financial Counselling Service NSW – Central Region

Supported by the Australian and New South Wales Governments'



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

From: Steve Robb [mailto:Steve.Robb@elections.nsw.gov.au]
Sent: Wednesday, 6 April 2016 9:43 AM
To: Derek Francis
Subject: Candidate registration for LG 2016 elections

Dear Derek,

As your council is not subject to amalgamations, we assume that you will be conducting Councillor elections in September of this year. All candidates and groups standing in these elections are subject to the requirements for registration and election campaign finances. These requirements are regulated and enforced by the NSWEC.

The primary source of information for candidates and groups is www.votensw.info. All the relevant registration information and forms needed by candidates and groups is on that website. On the website there will be a series of presentations candidates can view and listen to which outline all of the relevant information, requirements and key dates. The NSWEC is not undertaking face-to-face candidate seminars. The online presentations replace the face-to-face seminars.

The NSWEC's candidate handbook contains information about how and when to register. The handbook will soon be published on the website.

Returning Officers have instructions to refer candidates and groups to the website to obtain the registration forms and information about registration. Councils should refer prospective candidates and groups to the www.votensw.info website for information about the registration requirements.

Candidates and groups can contact the NSWEC directly on 1300 022 011 or email fdc@elections.nsw.gov.au if they have questions about registration or their election campaign finances.

Print advertising will be undertaken by the NSWEC prior to the elections to advise candidates and groups of the registration requirements and to refer people to the NSWEC website.

Best regards,

**Steve Robb | Manager Election Staffing & Communications
NSW Electoral Commission**

Level 25, 201 Kent Street | Sydney NSW 2000 | GPO Box 832 | Sydney NSW 2001
T: (+61 2) 9290 5431 | **F:** (+61 2) 9290 5949 | **SWITCH:** (+61 2) 9290 5999 | **ENQUIRIES:** 1300 135 736
E: Steve.Robb@elections.nsw.gov.au | **W:** www.elections.nsw.gov.au



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

From: Rodney Wright [<mailto:executive@fwas.com.au>]
Sent: Friday, 1 April 2016 10:59 AM
To: Douglas, Jodi (Branch Manager)
Cc: Stuart Gordon
Subject: Follow up on BSC meeting

Hello Jodi and Council,

I would like to thank you all for having me at your last council meeting and thank you ahead of time for your assistance in providing a much needed, letter of support, to help FWAS continue our efforts to provide sports development training and services for young athletes in the Far West Region. As you understand, these athletes are logistically and economically disadvantaged and in many cases their families are unable to provide the financial support needed for their children to reach their highest level of potential.

I am proud to say that Warren and Cobar are in support of our efforts and we at FWAS are extremely thankful to know that we have the support of Bogan Shire Council as well. We will continue to ask for support from the state and councils of our region in hopes to accomplish long term sustainability as an organization.

I would also like to thank Mr. Kevin Humphries for his continued support and do hope that he will join us in our cause to continue to step up the pressure for funding support before completion of the state's sport budget.

As everyone knows, without this support, FWAS will not be able to open its doors for the 2016-17 FY

I am available to anyone who is needs to speak with me regarding this or any FWAS issue and would take all matters regarding this issue to my Board and Chairperson.

Finally,

As previously stated in the council meeting, FWAS is also putting together a Lonestar Athlete sponsorship package that provides sports training scholarships to these athletes. These scholarships assists athletes with transportation, accommodation and training needs. Each scholarship is \$5000 per athlete per year and each council is able to provide for as many scholarships as they saw fit within their budgets. As I realize that our regional councils are experiencing economic strain, we do hope that our cause is worth of consideration of your generous contributions.

Again, I thank you for your time and look forwards to speaking to your council again in regards to our success and details of our upcoming 2016-17 season.

Kind Regards,

Rodney Wright
Executive Officer Far West Academy of Sport

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016



NYNGAN HIGH SCHOOL

PO Box 156
Telephone 02 6832 1004
Facsimile 02 6832 1769
Email: Nyngan-h.school@det.nsw.edu.au
Principal: M Gibson
Deputy: M Murray

1/4/2016

Attn: Mr Derek Francis- General Manager, Bogan Shire Council

Dear Mr Francis,

I am writing to you on behalf of the Nyngan High School community, with regard to an issue we have housing our newly purchased school bus and requesting the assistance of Bogan Shire Council to help rectify the issue.

Our new school bus has a different road clearance height compared to the former school vehicle which, due to the steep gradient of where the public roadway meets the publicly constructed driveway access, is unable to access our garaging facility.

The Shire Council's assistance in this matter would be greatly appreciated so we can garage the vehicle as soon as possible. As a matter of information the vehicle purchase was a community venture between Nyngan High School, our Parents & Citizens Association and The Variety Club. The cost of the purchase was a considerable amount taken from within our budget considerations, through many years of fundraising.

As such we do not have a suitable amount of money currently to support the construction of a culvert which would provide the required access to our garaging facility. I am graciously seeking the support of the Shire Council to construct a culvert, allowing us to access this facility. We are also seeking your support in resolving the matter as the construction of the original roadway/ driveway pavement area was not within our control.

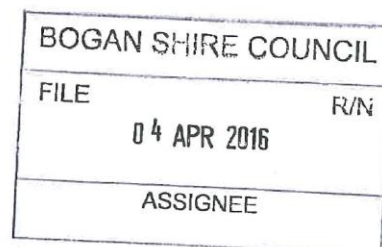
I understand the Bogan Shire Council will have financial considerations to make regarding this matter and a decision may take some time. We are currently housing our vehicle at an alternate location; however, this arrangement is only available for the near future. If you have any queries or would like further consultation to occur, please contact me immediately.

Yours Sincerely,



Michael Gibson

Principal



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016

NYNGAN R.S.L. CIVIC CLUB LIMITED

ACN 000 930 870 ABN 13 000 930 870
106 PANGEE STREET, NYNGAN NSW 2825
Telephone 02 68321102 Fax 02 68322035
Email: nynganrslclub@bigpond.com

PRESIDENT DB Simpson CEO SJ Martin TREASURER PJ Keighran OAM



5th April 2016

General Manager
Mr Derek Francis
Bogan Shire Council
PO Box 221,
NYNGAN NSW 2825

REF: Construction of Low Cost Rental Accommodation

Dear Derek,

Council's letter was tabled at our last Board meeting.

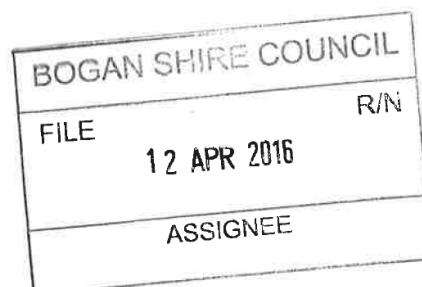
After careful consideration of your proposal, the Board voted unanimously not to dispose of the land in question.

As a community Club, we must protect the Clubs assets for the future.

Yours truly,



Sharyn Martin
Sec/Mng



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016

NYNGAN GOLF CLUB LTD

P.O.Box. 149
Nyngan,
NSW 2825
Ph (02) 68321127
After 3pm Weekdays
Email: nyngangolfclub@westnet.com.au

BOGAN SHIRE COUNCIL	
FILE	R/N
14 APR 2016	
ASSIGNEE	

12-04-16

The General Manager
Bogan Shire Council
PO Box 221
Nyngan NSW 2825

Dear Sir,

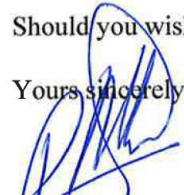
I have heard that Council may be looking to relocate the current Free Stay camping area and the toilet waste dump site from the Teamsters Rest area in Pangee St to another location.

The Golf club would like council to consider relocating to the areas at either end of our car parking space. We feel that not only would it remove the unsightly dump pit from its current highly visible and prominent location and it would also offer a far quieter camping location and may encourage those currently using various locations around town (e.g. Showground & Frank Smith Oval) to use the designated area.

We currently get a number of caravanning visitors who call in for a quick game of golf then move on. We feel that if council were to relocate these facilities and with what the Golf Club has to offer we would be able to keep visitors in town for a longer period of time which would not only help the Golf club but several other businesses in town.

Should you wish to discuss this idea further please contact the undersigned.

Yours sincerely


Peter Murphy
President.
Mob. 0428 236 900

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Dawn & Denis Hopwood
40 Wambiana Street
Nyngan 2825
0268321282

BOGAN SHIRE COUNCIL	
FILE	R/N
14 APR 2016	
ASSIGNEE	

General Manager Derick Francis, Mayor Ray Donald & Councillors.

This is my second letter I have ever sent to you, so please I don't write to you just to be a whinger.

But.....Denis & I are often walking out at the Rotary Park TRYING to enjoy the beauty of the river, not easy...the riverside is simply grubby. More obvious now the water is low. Why can't the ugly stumps be removed while the water level is low, they are an absolute eyesore even with higher water level. Its just appears the job is half done and the park is left with ugly rotting stumps etc.

Not only are the ugly dead stumps an eyesore but the rubbish that is left along the low water edge, bottles, cans chairs etc...again this is the time to get it clean. The glass alone is dangerous for anyone swimming out there or just going for a paddlejust walking from the railway bridge to boat ramp the amount of rubbish is ridiculous & shouldn't be ignored.

The park is regularly used by tourist, shouldn't it be kept to its maximum beauty and cleanliness, it certainly wouldn't impress them in the condition its in now. Because we dont use the facilities out there I cant comment on them...I just hope they are kept clean and tidy.

I have to say the pontoon is a marvellous idea, the lawn WAS going to be a nice finish, but no, another half job cause no-one bothered to put water on it....lawn is now dead.

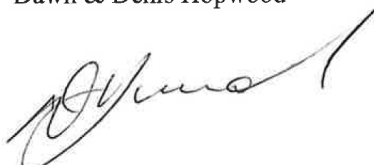
The area out at the weir, again grubby with litter.

Does anyone ever look at the waterway from the railway bridge to at least the stock bridge..what a disgrace.

We feel the river is an important part of our town and it should maintained and kept to its very best condition. Ever considered instead of clean up day on the roadsides, have a clean up day on the river.

Please take our points into serious consideration.

Regards
Dawn & Denis Hopwood





**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**



Our ref: R16/0006
Further contact: Adam Dansie

15 April 2016

Dear General Manager

Local Government and Shires Association of New South Wales – Election of Board of Directors

The purpose of this letter is to provide members of the Local Government and Shires Association of New South Wales (the "Association") with important information about the election of persons to the Board of the Association.

You will recall that the Association asked the Australian Electoral Commission ("AEC") to seek an Election Inquiry immediately after the Board election held at our 2015 Annual Conference, because an error caused a voting irregularity.

On 29 March 2016 the Federal Court of Australia ("Court") made an order declaring that the election of 13 persons on the Board of Directors of Association declared on 16 October 2015 void and each such person not to have been elected. The offices of President and Treasurer were unaffected, and the Court determined that three other directors were not impacted by the irregularity because of the size of their respective primary votes. A copy of the Court's judgement is available at the following link: <http://www.lgnsw.org.au/files/imce-uploads/127/federal-court-judgement-2016.pdf>.

The Fair Work Commission has directed the AEC to conduct a fresh election for the affected positions, and in accordance with the Court's orders the election will be by secret postal ballot. The vacant positions are:

- Vice President (Metropolitan/Urban council)
- Vice President (Regional/Rural council)
- Five (5) Directors (Metropolitan/Urban council)
- Six (6) Directors (Regional/Rural council)

The only candidates eligible for these positions are those who stood for them in 2015. A nomination for election may be withdrawn by a candidate, provided that notice of withdrawal in writing is received by the Returning Officer no later than seven (7) days before the holding of the ballot.

The AEC's Notice of Election, issued on 15 April 2016, is available at the following link [http://www.lgnsw.org.au/files/imce-uploads/79/2016 Election Notice.pdf](http://www.lgnsw.org.au/files/imce-uploads/79/2016_Election_Notice.pdf).

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Allocation of voting delegates

The formula for calculating the number of voting delegates is provided for in Rule 23 of the Association's Rules.

The number of voters that each Ordinary member is entitled to is set out in the table at Annexure A.

Eligibility requirements to be a voting delegate

Voting delegates must be a Councillor of a Council which is an Ordinary Member of the Association, or, in the case of the NSW Aboriginal Land Council, a member of its Board – see rule 37(a) of the Association's rules.

An Administrator of a Council that is an Ordinary member, shall not be eligible for nomination or election as a member of the Board nor be entitled to vote in any such election – see rule 37(b) of the Association's rules.

How to nominate voting delegates

Each Ordinary member must nominate its voting delegate(s) for the postal ballot by **12:00 noon on Thursday 2 June 2016**. No changes to voting delegates will be accepted after this time.

Nominations must include the full name and postal address (including street address or PO Box number, suburb, state and postcode) for each voting delegate and indicate whether the address for each voting delegate is a workplace address.

Nominations are to be made online using the nomination form at the following link:
<https://lgsa.wufoo.com/forms/m1ro2ek01d8ed36/>

Important note: Only one nomination form may be completed for each Ordinary member. It is important that you have all of the required information (full names and postal addresses for each nominated voting delegate) before completing the form.

Questions on voting delegates should be directed to Adam Dansie, Senior Manager – Industrial Relations on (02) 9242 4142.

Yours sincerely

A handwritten signature in black ink, appearing to read "K Rhoades".

Cr Keith Rhoades AFSM
President

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**



Annexure A for 2016 Board Elections

Ordinary members' voting delegations for the 2016 election to vacant positions on the Board of Directors of the Association.

Ordinary member	Number of voters for voting in the election of Board of Directors
Aboriginal Land Council	9
Albury City Council (R/R)	4
Armidale Dumaresq Council (R/R)	3
The Council of the Municipality of Ashfield (M/U)	4
Auburn City Council (M/U)	5
Ballina Shire Council (R/R)	3
Balranald Shire Council (R/R)	1
Bankstown City Council (M/U)	10
Bathurst Regional Council (R/R)	3
Bega Valley Shire Council (R/R)	3
Bellingen Shire Council (R/R)	2
Berrigan Shire Council (R/R)	1
Blacktown City Council (M/U)	12
Bland Shire Council (R/R)	1
Blayney Shire Council (R/R)	1
Blue Mountains City Council (R/R)	4
Bogan Shire Council (R/R)	1
Bombala Council (R/R)	1
Boorowa Council (R/R)	1
The Council of the City of Botany Bay (M/U)	4
Bourke Shire Council (R/R)	1
Brewarrina Shire Council (R/R)	1
Broken Hill City Council (R/R)	2
Burwood Council (M/U)	4
Byron Shire Council (R/R)	3
Cabonne Shire Council (R/R)	2
Camden Council (M/U)	5
Campbelltown City Council (M/U)	9
City of Canada Bay Council (M/U)	5
Canterbury City Council (M/U)	7
Carrathool Shire Council (R/R)	1
Central Darling Shire Council (R/R)	1**
Cessnock City Council	4
Clarence Valley Council (R/R)	4
Cobar Shire Council (R/R)	1
Coffs Harbour City Council (R/R)	4
Conargo Shire Council (R/R)	1

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Ordinary member	Number of voters for voting in the election of Board of Directors
Coolamon Shire Council (R/R)	1
Cooma-Monaro Shire Council (R/R)	2
Coonamble Shire Council (R/R)	1
Cootamundra Shire Council (R/R)	1
Corowa Shire Council (R/R)	2
Cowra Shire Council (R/R)	2
Deniliquin Council (R/R)	1
Dubbo City Council (R/R)	3
Dungog Shire Council (R/R)	1
Eurobodalla Shire Council (R/R)	3
Fairfield City Council (M/U)	10
Forbes Shire Council (R/R)	1
Gilgandra Shire Council (R/R)	1
Glen Innes Severn Council (R/R)	1
Gloucester Shire Council (R/R)	1
Gosford City Council (R/R)	7
Goulburn Mulwaree Council (R/R)	3
Great Lakes Council (R/R)	3
Greater Hume Shire Council (R/R)	2
Greater Taree City Council (R/R)	3
Griffith City Council (R/R)	3
Gundagai Shire Council (R/R)	1
Gunnedah Shire Council (R/R)	2
Guyra Shire Council (R/R)	1
Gwydir Shire Council (R/R)	1
Harden Shire Council (R/R)	1
Hawkesbury City Council (M/U)	5
Hay Shire Council (R/R)	1
Holroyd City Council (M/U)	7
The Council of the Shire of Hornsby (M/U)	9
The Council of the Municipality of Hunters Hill (M/U)	2
Hurstville City Council (R/R)	5
Inverell Shire Council (R/R)	2
Jerilderie Shire Council (R/R)	1
Junee Shire Council (R/R)	1
Kempsey Shire Council (R/R)	3
The Council of the Municipality of Kiama (R/R)	3
Kogarah City Council (M/U)	5
Ku-ring-gai Council (M/U)	7
Kyogle Council (R/R)	1
Lachlan Shire Council (R/R)	1

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Ordinary member	Number of voters for voting in the election of Board of Directors
Lake Macquarie City Council (R/R)	7
Lane Cove Municipal Council (M/U)	3
Leeton Shire Council (R/R)	2
Leichhardt Municipal Council (M/U)	5
Lismore City Council (R/R)	3
City of Lithgow Council (R/R)	3
Liverpool City Council (M/U)	10
Liverpool Plains Shire Council (R/R)	1
Lockhart Shire Council (R/R)	1
Maitland City Council (R/R)	4
Manly Council (M/U)	4
Marrickville Council (M/U)	5
Mid-Western Regional Council (R/R)	3
Moree Plains Shire Council (R/R)	2
Mosman Municipal Council (M/U)	3
Murray Shire Council (R/R)	1
Murrumbidgee Shire Council (R/R)	1
Muswellbrook Shire Council (R/R)	2
Nambucca Shire Council (R/R)	2
Narrabri Shire Council (R/R)	2
Narrandera Shire Council (R/R)	1
Narromine Shire Council (R/R)	1
Newcastle City Council (R/R)	7
North Sydney Council (M/U)	5
Oberon Council (R/R)	1
Orange City Council (R/R)	3
Palerang Council (R/R)	2
Parkes Shire Council (R/R)	2
Parramatta City Council (M/U)	10
Penrith City Council (M/U)	10
Pittwater Council (M/U)	5
Port Macquarie-Hastings Council (R/R)	4
Port Stephens Council (R/R)	4
Queanbeyan City Council (R/R)	3
Randwick City Council (M/U)	7
Richmond Valley Council (R/R)	3
Rockdale City Council (M/U)	7
Ryde City Council (M/U)	7
Shellharbour City Council (R/R)	4
Shoalhaven City Council (R/R)	4
Singleton Council (R/R)	3

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Ordinary member	Number of voters for voting in the election of Board of Directors
Snowy River Shire Council (R/R)	1
Strathfield Municipal Council (M/U)	4
Sutherland Shire Council (M/U)	10
Council of the City of Sydney (M/U)	10
Tamworth Regional Council (R/R)	4
Temora Shire Council (R/R)	1
Tenterfield Shire Council (R/R)	1
The Hills Shire Council (M/U)	10
Tumbarumba Shire Council (R/R)	1
Tumut Shire Council	2
Tweed Shire Council (R/R)	4
Upper Hunter Shire Council (R/R)	2
Upper Lachlan Shire Council (R/R)	1
Uralla Shire Council (R/R)	1
Urana Shire Council (R/R)	1
Wagga Wagga City Council (R/R)	4
The Council of the Shire of Wakool (R/R)	1
Walcha Council (R/R)	1
Walgett Shire Council (R/R)	1
Warren Shire Council (R/R)	1
Warringah Council (M/U)	9
Warrumbungle Shire Council (R/R)	1
Waverley Council (M/U)	5
Weddin Shire Council (R/R)	1
Wellington Council (R/R)	1
Wentworth Shire Council (R/R)	1
Willoughby City Council (M/U)	5
Wingecarribee Shire Council (R/R)	3
Wollondilly Shire Council (R/R)	3
Wollongong City Council (R/R)	7
Woollahra Municipal Council (M/U)	5
Wyong Shire Council (R/R)	7
Yass Valley Council (R/R)	2
Young Shire Council (R/R)	2

Notes:

(R/R) – Rural / Regional

(M/U) – Metropolitan / Urban

** – Council is under administration

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016



The Hon Paul Toole MP
Minister for Local Government

18 April 2016

Dear Mayor,

As you are aware, the Government is aiming to complete the council boundary review process by around the middle of 2016.

No decision has yet been made on any merger proposal. However, as far as possible, the Government wants to provide certainty to councils on matters that affect council business. To this end I am writing to councils to provide advice on the Government's intention on the timing of council elections. This advice applies to all councils - those that are subject to a merger proposal currently under examination and those that are not.

As you will be aware, ordinary local government elections are scheduled to occur on 10 September 2016. For councils not subject to a merger proposal that is under examination, ordinary elections will proceed on this date.

Given the Government's timeframe for completion of the council boundary review process, it is anticipated that any councils that are merged as a result of this process may not be adequately prepared for a 10 September 2016 election. The Government therefore intends to delay local government elections for all councils subject to a merger proposal currently under examination.

An order to delay elections for those councils with a merger proposal currently before the Boundaries Commission was Gazetted on 15 April. Another order will be made for those councils also subject to a merger proposal (but not listed in the 15 April Gazette) once the relevant Delegate report is before the Boundaries Commission. The order delays elections for a period of up to twelve months.

The date the Government is working towards for the elections for these Councils is March 2017. The exact date will be confirmed following the conclusion of the council boundary review process and consultation with the Electoral Commission.

If you have any questions on this matter, please contact Corin Moffatt, Special Adviser in my office on (02) 8574 7016 or at corin.moffatt@minister.nsw.gov.au

Yours sincerely



Paul Toole MP
Minister

GRANTS AND FUNDING

LG Weekly 11/16 – 18 March 2016

Funding for Preschool Programs in Long Day Care

Long Day Care Services will receive \$23.6 million to support the delivery of Preschool Programs for four and five year old children in the year before they start school.

Environmental Education Grants Open

The NSW Environmental Trust is calling for Expressions of Interest for the Environmental Education Grants Program.

LG Weekly 12/16 – 24 March 2016

Women Leaders in Public Sector Road Show

The Public Service Network Women Leaders in Public Sector Roadshow is a one day event for professional women in the public sector.

LG Weekly 13/16 – 1 April 2016

Grants Available for Publicly Funded Regional Art Galleries

Residency Grants of up to \$11,250 are available to publicly funded regional galleries.

LG Weekly 14/16 – 8 April 2016

2016 NAIDOC Week Grants

Councils are eligible for 2016 NAIDOC Week Grants. This funding supports activities that celebrate Aboriginal and Torres Strait Islander histories, cultures, achievements and continuing contributions to our country and society.



**Grants and Funding to the Ordinary Meeting of Bogan Shire Council
held on 28 April 2016**

Community Preschool Capital Works Grant Program

Councils are eligible to apply for funding to increase the number of preschool places in areas where there is a shortage.

LG Weekly 15/16 – 15 April 2016

Funding Available for Arts and Cultural Development Programs

Artists, arts, cultural organisations, and Councils across NSW are invited to apply for funding under the Arts and Cultural Development Program (ACDP).

